

AGENDA

FINANCE AND PERSONNEL COMMITTEE
MONONA PUBLIC LIBRARY, MUNICIPAL ROOM
1000 NICHOLS ROAD
TUESDAY, JANUARY 3, 2017
6:30 P.M.

1. Call to Order.
2. Roll Call.
3. Approval of Minutes from December 5, 2016.
4. Appearances.
5. Unfinished Business. (None)
6. New Business.
 - A. Consideration of Resolution 17-1-2137 Purchase Approval of One Current Model Year One-Ton Single Rear Wheel Chassis Cab.
 - B. Convene in Closed Session under Wisconsin Statute section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (International Association of Firefighters Local 311 contract negotiations).
 - C. Reconvene in Open Session Under Wisconsin Statute Section 19.85(2).
7. Acceptance of General Fund Accounts Payable Checks Dated December 1–29, 2016. (Documentation of invoices paid is available in the City Clerk’s office.)
8. Adjournment.

NOTE: Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at (608) 222-2525 (not a TDD telephone number), FAX: (608) 222-9225, or through the City Police Department TDD telephone number 441-0399. The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Monona ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business. It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject, over which they have decision-making responsibility. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

FINANCE AND PERSONNEL COMMITTEE MINUTES
December 5, 2016

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor Miller at 7:03 p.m.

Present: Mayor Robert Miller and Alderperson Jim Busse

Excused: Alderperson Doug Wood

Also Present: City Administrator April Little, Finance Director Marc Houtakker, Project Manager/GIS Specialist Brad Bruun, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alder Busse, seconded by Mayor Miller to approve the Minutes of the November 21, 2016 Finance & Personnel Committee meeting, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Project Manager/GIS Specialist Brad Bruun reported the following Resolution is for design Phase 2 of the PCB issue in the north end of the Winnequah Park Lagoon. Preliminary testing shows it is dormant in the soil. More testing is included in a project plan that includes deeper dredging, rip rap, pulling back the shoreline, and a possible canoe launch on the south side. The cost share for the \$25,000 grant is \$12,313. This is for engineering only; previous work was for testing and the work will be done in 2019 with grants applied for each year. Finance Director Houtakker stated this is in the Capital Budget.

A motion by Alder Busse, seconded by Mayor Miller to approve Resolution 16-12-2135 Authorizing the City of Monona to Apply for a Large-Scale Lake Management Planning Grant from the Wisconsin Department of Natural Resources, was carried.

City Administrator Little reported Madison Cellular, formerly US Cellular, has requested to install an additional antenna and equipment at Ahuska Park. The monthly rental fee would be increased by \$100. There would be no disturbance of the tennis courts and restoration of the land is included. Finance Director Houtakker stated this is a pre-negotiated contract and price.

A motion by Alder Busse, seconded by Mayor Miller to approve Resolution 16-12-2136 Approving a Second Amendment to the Lease Agreement with Madison Cellular Telephone Company for Installation of Equipment, was carried.

Finance Director Houtakker reviewed recent Accounts Payables and answered member's questions.

A motion by Alder Busse, seconded by Mayor Miller to approve Acceptance of General Fund Accounts Payable Checks Dated November 18 through November 30, 2016, was carried.

ADJOURNMENT

A motion by Alder Busse, seconded by Mayor Miller to adjourn, was carried. (7:15 p.m.)

Joan Andrusz
City Clerk

DRAFT

**Resolution 17-1-2137
Monona Common Council**

**PURCHASE APPROVAL OF ONE CURRENT MODEL YEAR
ONE-TON SINGLE REAR WHEEL CHASSIS CAB**

WHEREAS, the 2017 Capital Budget includes funding in the amount of \$46,500 for the purchase of a new one-ton chassis cab truck and utility box upfit; and,

WHEREAS, the vehicle scheduled to be replaced is a 2005 Chevrolet 2500 pickup truck, which will be sent to auction in 2017; and,

WHEREAS, City staff requested prices locally and through the Wisconsin Department of Administration RFB cooperative purchasing contract for a current model year one-ton chassis cab truck; and,

WHEREAS, staff is recommending the purchase of one regular cab Ford F-350 Super Duty single rear wheel chassis cab truck through the Wisconsin Department of Administration RFB cooperative purchasing contract; and,

WHEREAS, on December 7, 2016, the Public Works Committee reviewed the Wisconsin Department of Administration bid information and the Ewald Automotive Group proposal and has recommended the approval of the proposal in the amount of \$29,755.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Monona, Dane County, Wisconsin, that the proposal submitted by Ewald Automotive Group for one (1) regular cab Ford F-350 Super Duty single rear wheel chassis cab in the amount of \$29,755 is hereby approved and staff is authorized to proceed with the purchase.

Adopted this _____ day of _____, 2017.

BY ORDER OF THE CITY COUNCIL
CITY OF MONONA, WISCONSIN

Robert E. Miller
Mayor

ATTEST:

Joan Andrusz
City Clerk

Approval Recommended By: Public Works Committee – 12/7/16

Council Action:

Date Introduced: 1-3-17

Date Approved: _____

Date Disapproved: _____

City of Monona
POLICY AND FISCAL NOTE

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
		Resolution No. <u>17-1-2137</u>
		Ordinance Amendment No. _____

Title:

Purchase of one current model year One Ton Ford F-350 Super Duty Single Rear Wheel Chassis Cab Truck

Policy Analysis Statement:

Brief Description Of Proposal:

As presented in the 2017 Capital Budget, the Public Works and Parks Department proposes to purchase one regular cab Ford F-350 Super Duty Chassis Cab from Ewald Automotive Group for the amount of \$29,755. This purchase is made utilizing the Wisconsin Department of Administration RFB process and awards program.

Current Policy Or Practice:

This is a replacement for the 2005 Chevrolet 2500 pickup truck, which will be sold at auction in 2017.

Impact Of Adopting Proposal:

- Capital budget allocation: \$46,500
- Proposed chassis cab price: \$29,755
- Utility Box Uffit: \$13,505 (not part of this approval, purchased separately)

Balance Remaining: \$3,240

Fiscal Estimate:

Fiscal Effect (check/circle all that apply)

- No fiscal effect
 Creates new expenditure account
 Creates new revenue account
 Increases expenditures
 Increases revenues
 Increases/decreases fund balance _____ Fund

Budget Effect:

- Expenditure authorized in budget
 No change to budget required
 Expenditure not authorized in budget
 Budget amendment required

Vote Required:

- Majority
 Two-Thirds

Narrative/assumptions About Long Range Fiscal Effect:

Expenditure/Revenue Changes:

Budget Amendment No. _____				No Budget Amendment Required <input checked="" type="checkbox"/>				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
400	57	57320	869	One Ton Utility Truck	\$46,500			\$46,500
				Totals				

Prepared By:

Department: Public Works Prepared By: Daniel Stephany, Director of Public Works Reviewed By: Marc Houtakker, Finance Director	Date: November 15, 2016 Date: December 28, 2016
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**WISCONSIN DEPARTMENT OF
ADMINISTRATION**

SCOTT WALKER
GOVERNOR

SCOTT A. NEITZEL
SECRETARY

Division of Enterprise Operations
State Bureau of Procurement
101 East Wilson Street, 6th Floor
Post Office Box 7867
Madison, WI 53707-7867
Voice (608) 266-2605
Fax (608) 267-0600
<http://vendornet.state.wi.us>

Date: September 15, 2016

To: Bidders of Model Year 2017 or Newer Passenger, Law Enforcement Vehicles and Light Duty Trucks

From: Rick House, Procurement Specialist
State Bureau of Procurement

Subject: Notice to Award RFB 28228-RH

Enclosure: RFB 28228-RH Bid Price Sheet Abstracts

The State of Wisconsin, as represented by the Department of Administration, State Bureau of Procurement, intends to award RFB 28228-RH as indicated on the attached Bid Price Sheet Abstracts. In accordance with Section 3.5 of RFB 28228-RH; titled Method of Award, awards are based on the lowest total, responsive, responsible bidder for each vehicle type, by manufacturer. This is a notice to award and it does not constitute a contractual commitment. Purchase orders will be executed by the state agencies and municipalities.

Vendor Contact Information:

Scott Kussow
Ewald Motors of Oconomowoc, LLC
36833 E. Wisconsin Ave.
Oconomowoc, WI 53066
262-567-5555/414-258-5000
skussow@ewaldauto.com

Scott Kussow
Ewald's Hartford Ford, LLC
5788 HWY 60 E.
P.O. Box 270046
Hartford, WI 53027
262-567-5555/414-258-5000
skussow@ewaldauto.com

Scott Kussow
Ewald Chevrolet Buick, LLC
36833 E. Wisconsin Ave.
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262-567-5555/414-258-5000
skussow@ewaldauto.com

Pat Benish
Madison Mack Sales, Inc.
DBA Kriete Truck Center
3722 Commercial Ave.
Madison, WI 53708
608-422-0934
pat.benish@kgtruck.com

Please contact Rick House at 608-266-8024 or Email: reche2.house@wisconsin.gov regarding any questions about this notice.



City of Monona – Public Works & Utilities
 5211 Schluter Road
 Monona, Wisconsin 53716
 Phone: 608-222-2525
 Fax: 608-222-9225
 Website: www.mymonona.com

EQUIPMENT PROPOSAL SUMMARY

Advertisement Date:	October 27, 2016
Proposal Opening Date:	November 11, 2016
Proposal Opening Time:	12:00pm
Equipment Proposed:	Cab & Chassis Model 350/3500

Vendor Name:	Zimbrick Chevrolet	Kayser Ford	State – Ewald Chevrolet	State – Ewald Ford
Single Rear Wheel Regular Cab	N/A	No proposal	N/A	\$29,755
Single Rear Wheel Super/Crew Cab	N/A		N/A	\$32,006
Dual Rear Wheel Regular Cab	\$30,899		\$29,095	N/A
Dual Rear Wheel Super/Crew Cab	\$33,624		N/A	N/A
Meets Requested Specifications	No – backup camera		No – backup camera	Yes
Deliver Date Expected	8-10 weeks		12 weeks	12 weeks

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2017 Fleet/Non-Retail Ford Super Duty F-350 SRW XL 4WD Reg Cab 145"

QUOTE WORKSHEET

QUOTE WORKSHEET - 2017 Fleet/Non-Retail F3F XL 4WD Reg Cab 145" WB 60" CA

MSRP	\$36,730.00
Destination Charge	\$1,195.00
Optional Equipment	\$3,400.00
Dealer Advertising	\$0.00
PRE-TAX ADJUSTMENTS:	
STATE OF WISCONSIN MUNICIPAL DISCOUNT	(\$11,570.00)
Total Pre-Tax Adjustments	(\$11,570.00)
Taxable Price	\$29,755.00
TOTAL	\$29,755.00

Customer Signature / Date

Dealer Signature / Date

2017 FORD F350 REG CAB 4WD SRW C&C TO YOUR SPECS AS DETAILED. REGISTRATION FEES ARE EXTRA. DELIVERY CAN BE ANTICIPATED 90-120 DAYS FROM RECEIPT OF YOUR ORDER. PAYMENT TERMS ARE NET TEN DAYS.

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 462.0, Data updated 10/25/2016
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2017 Fleet/Non-Retail Ford Super Duty F-350 SRW XL 4WD Reg Cab 145"

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail F3F XL 4WD Reg Cab 145" WB 60" CA

ENTERTAINMENT

- Radio: AM/FM Stereo -inc: digital clock and 4-speakers
- Fixed Antenna
- 1 LCD Monitor In The Front

EXTERIOR

- Wheels: 17" Argent Painted Steel -inc: painted hub covers/center ornaments
- Tires: LT245/75Rx17E BSW PLUS A/S
- Clearcoat Paint
- Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks
- Black Side Windows Trim and Black Front Windshield Trim
- Black Door Handles
- Black Manual Side Mirrors w/Manual Folding
- Manual Extendable Trailer Style Mirrors
- Fixed Rear Window
- Light Tinted Glass
- Variable Intermittent Wipers
- Aluminum Panels
- Black Grille
- Front License Plate Bracket
- Fully Automatic Aero-Composite Halogen Daytime Running Lights Preference Setting Headlamps w/Delay-Off
- Cab Clearance Lights

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2017 Fleet/Non-Retail Ford Super Duty F-350 SRW XL 4WD Reg Cab 145"

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail F3F XL 4WD Reg Cab 145" WB 60" CA

INTERIOR

- 4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement
- 4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement
- Manual Tilt/Telescoping Steering Column
- Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Engine Hour Meter, Trip Odometer and Trip Computer
- Manual Air Conditioning
- Illuminated Locking Glove Box
- Interior Trim -inc: Chrome Interior Accents
- Full Cloth Headliner
- Urethane Gear Shift Knob
- HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar
- Day-Night Rearview Mirror
- Passenger Visor Vanity Mirror
- 2 12V DC Power Outlets
- Front Map Lights
- Fade-To-Off Interior Lighting
- Full Vinyl/Rubber Floor Covering
- Underhood Lights
- Instrument Panel Bin and Covered Dashboard Storage
- Manual 1st Row Windows
- Systems Monitor
- Trip Computer
- Outside Temp Gauge
- Analog Display

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STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail F3F XL 4WD Reg Cab 145" WB 60" CA

- Manual Adjustable Front Head Restraints
- Air Filtration

MECHANICAL

- Engine: 6.2L 2-Valve SOHC EFI NA V8 (Flex-Fuel)
- Transmission: TorqShift 6-Speed Automatic (6R140) -inc: SelectShift
- 3.73 Axle Ratio
- GVWR: 9,800 lb Payload Downgrade Package
- 50-State Emissions System
- Transmission w/Oil Cooler
- Manual Transfer Case
- Part-Time Four-Wheel Drive
- 72-Amp/Hr 650CCA Maintenance-Free Battery w/Run Down Protection
- HD 200 Amp Alternator
- Towing w/Harness and Trailer Sway Control
- 3960# Maximum Payload
- HD Shock Absorbers
- Front And Rear Anti-Roll Bars
- Firm Suspension
- Hydraulic Power-Assist Steering
- Single Stainless Steel Exhaust
- Manual Locking Hubs
- Front Suspension w/Coil Springs
- Leaf Rear Suspension w/Leaf Springs
- 4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control
- Upfitter Switches

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STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail F3F XL 4WD Reg Cab 145" WB 60" CA

SAFETY

- Electronic Stability Control (ESC) And Roll Stability Control (RSC)
- ABS And Driveline Traction Control
- Side Impact Beams
- Dual Stage Driver And Passenger Seat-Mounted Side Airbags
- Low Tire Pressure Warning
- Dual Stage Driver And Passenger Front Airbags w/Passenger Off Switch
- Safety Canopy System Curtain 1st Row Airbags
- Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters

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2017 Fleet/Non-Retail Ford Super Duty F-350 SRW XL 4WD Reg Cab 145"

SELECTED MODEL & OPTIONS

SELECTED MODEL - 2017 Fleet/Non-Retail F3F XL 4WD Reg Cab 145" WB 60" CA

<u>Code</u>	<u>Description</u>	<u>MSRP</u>
F3F	2017 Ford Super Duty F-350 SRW XL 4WD Reg Cab 145" WB 60" CA	\$36,730.00

SELECTED VEHICLE COLORS - 2017 Fleet/Non-Retail F3F XL 4WD Reg Cab 145" WB 60" CA

<u>Code</u>	<u>Description</u>
-	Interior: Medium Earth Gray
-	Exterior 1: Blue Jeans Metallic
-	Exterior 2: No color has been selected.

SELECTED OPTIONS - 2017 Fleet/Non-Retail F3F XL 4WD Reg Cab 145" WB 60" CA

CATEGORY

<u>Code</u>	<u>Description</u>	<u>MSRP</u>
ENGINE		
996	ENGINE: 6.2L 2-VALVE SOHC EFI NA V8 (FLEX-FUEL) (STD)	\$0.00
TRANSMISSION		
44P	TRANSMISSION: TORQSHIFT 6-SPEED AUTOMATIC (6R140) -inc: SelectShift (STD)	\$0.00
OPTION PACKAGE		
630A	ORDER CODE 630A	\$0.00
AXLE RATIO		
X3E	ELECTRONIC-LOCKING W/3.73 AXLE RATIO	\$390.00
WHEELS		
64A	WHEELS: 17" ARGENT PAINTED STEEL -inc: painted hub covers/center ornaments (STD)	\$0.00
TIRES		
TD8	TIRES: LT245/75RX17E BSW PLUS A/S (STD)	\$0.00
PRIMARY PAINT		

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SELECTED MODEL & OPTIONS

SELECTED OPTIONS - 2017 Fleet/Non-Retail F3F XL 4WD Reg Cab 145" WB 60" CA

CATEGORY

Code	Description	MSRP
PRIMARY PAINT		
N1	BLUE JEANS METALLIC	\$0.00
PAINT SCHEME		
—	STANDARD PAINT	\$0.00
SEAT TYPE		
AS	MEDIUM EARTH GRAY, HD VINYL 40/20/40 SPLIT BENCH SEAT -inc: center armrest, cupholder, storage and driver's side manual lumbar	\$0.00
GVWR		
68D	GVWR: 9,800 LB PAYLOAD DOWNGRADE PACKAGE (STD)	INC
ADDITIONAL EQUIPMENT		
90L	POWER EQUIPMENT GROUP -inc: Deletes passenger side lock cylinder, upgraded door-trim panel, Accessory Delay, MyKey, owner controls feature, Remote Keyless Entry, Trailer Tow Mirrors w/Power Heated Glass, manual telescoping, heated convex spotter mirror and integrated clearance lamps/turn signals, Perimeter Alarm, Power Front Seat Windows, 1-touch up/down driver/passenger window, Power Locks	\$915.00
213	4X4 ELECTRONIC-SHIFT-ON-THE-FLY (ESOF) -inc: manual-locking hubs and auto rotary control on instrument panel	\$185.00
52B	TRAILER BRAKE CONTROLLER -inc: Verified to be compatible w/electronic actuated drum brakes only, smart trailer tow connector	\$270.00
512	SPARE TIRE, WHEEL & JACK -inc: Excludes carrier, 2-Ton Mechanical Jack REQUIRED in Rhode Island.	\$350.00
924	PRIVACY GLASS (Requires 43B)	\$30.00
43B	FIXED REAR-WINDOW W/DEFROST (Requires 924)	\$60.00
18B	PLATFORM RUNNING BOARDS	\$320.00
76C	EXTERIOR BACKUP ALARM (PRE-INSTALLED) -inc: Custom accessory	\$140.00
61J	2-TON MECHANICAL JACK REQUIRED in Rhode Island.	INC
525	STEERING WHEEL-MOUNTED CRUISE CONTROL (LPO) REQUIRES valid FIN code.	\$235.00

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2017 Fleet/Non-Retail Ford Super Duty F-350 SRW XL 4WD Reg Cab 145"

SELECTED MODEL & OPTIONS

SELECTED OPTIONS - 2017 Fleet/Non-Retail F3F XL 4WD Reg Cab 145" WB 60" CA

CATEGORY

Code	Description	MSRP
ADDITIONAL EQUIPMENT		
872	REAR VIEW CAMERA & PREP KIT -inc: cab wiring, frame wiring to the rear most cross member and video display w/o 585,58Y,96V-inc: Video displayed in 4" display when ordered with single CD Upfitters kit includes camera with mounting bracket, 14" jumper wire and camera mounting and aiming instructions.	\$415.00
DEALER INSTALLED / PROCESSING OPTIONS		
<u>.DI-1</u>	2 EXTRA KEYS, 4 TOTAL	\$90.00
OPTIONS TOTAL		\$3,400.00

An underlined code indicates that the options have been applied by the dealer. All sales prices established solely by dealer.

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2017 Fleet/Non-Retail Ford Super Duty F-350 SRW XL 4WD Reg Cab 145"

PRICING SUMMARY

PRICING SUMMARY - 2017 Fleet/Non-Retail F3F XL 4WD Reg Cab 145" WB 60" CA

	<i>MSRP</i>
Base Price	\$36,730.00
Total Options:	\$3,400.00
Vehicle Subtotal	\$40,130.00
Advert/Adjustments	\$0.00
Destination Charge	\$1,195.00
GRAND TOTAL	\$41,325.00

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