

AGENDA  
**REGULAR MEETING**  
PUBLIC SAFETY COMMITTEE  
City Hall – Large Conference Room  
5211 SCHLUTER ROAD  
**Wednesday – January 25, 2017**  
**6:00 P.M.**

1. Call To Order
2. Roll Call
3. Approval Of Minutes
  - a) September 28, 2016
4. Appearances
5. Unfinished Business
  - a) Discussion/Action on Volunteer FD Staffing – Sullivan
  - b) Discussion/Action on the Bray Study
6. New Business
  - a) Discussion/Action on 2017 Capital Budget Amendment for Dispatch – Ostrenga
  - b) Discussion/Action on purchase of TRITECH CAD for Dispatch - Ostrenga
  - c) Discussion/Action on request to lower fine to \$1 for Marijuana possession
  - d) Discussion/Action on updating the Ambulance Fees - Sullivan
  - e) Discussion/Action on amending the Snow Ordinance – Public Works
7. Review Monthly Financial Reports: Law Enforcement, Fire Protection, Emergency Communications and Ambulance
8. Discussion of future agenda items.
9. Reports
  - a) Fire Department
  - b) Police Department
  - c) Building Inspection
10. Next meeting date: February 22, 2017
11. Adjournment

NOTE: Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at (608) 222-2525 (not a TDD telephone number), FAX: (608) 222-9225, or through the City Police Department TDD telephone number 441-0399. It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject, over which they have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice.

**CITY OF MONONA  
PUBLIC SAFETY COMMITTEE  
Wednesday- September 28, 2016**

**MINUTES**

1. **Call to Order:** Co-Chair Kitslaar called the meeting to order at 6:01 pm.

2. **Roll Call:**

**Commissioners Present:** Kitslaar, Fadness, Hoelzel, Hanson, Reed and Garey (6:20).

**Commissioners Excused:** Holmquist, Bisbee and Fontaine.

**Staff Present:** Police Chief Ostrenga and Fire Chief Sullivan.

3. **Minutes:** A motion was made by Hanson and seconded by Fadness to approve the minutes of the August 10, 2016 meeting. Motion approved unanimously.

4. **Appearances:** None

5. **Unfinished Business**

a) **Discussion/Action on Volunteer FD Staffing** – Chief Sullivan indicated this will be covered in more detail during the operations budget discussion of item 6a.

b) **Discussion/Action on the Bray Study** – Not discussed.

c) **Discussion/Action on status of the 2017 Capital Budgets for Law Enforcement, Dispatch, Fire and EMS** – There was discussion on how the 5-year capital budgets were adjusted by the Mayor to remove the proposed Public Safety building land purchase in 2018 and building in 2020. It was explained that with the current debt of the riverfront project this proposal would be an issue for the future Mayor to deal with.

Chief Sullivan reported that replacement batteries for the Lucas device were moved from the capital budget into the operations budget.

6. **New Business**

a) **Discussion/Action on 2017 Operations Budgets for Law Enforcement, Dispatch, Fire and EMS.** Chief Ostrenga presented the Law Enforcement and Dispatch budgets. For police, there was a proposed increase in overtime from \$90,000 to \$100,000 and an increase in professional development from \$8,000 to \$8,829. For dispatch, there was a proposed increase in shift differential from \$3,500 to \$3,600, an increase in overtime from \$11,000 to \$12,000, and an increase in service contracts from \$76,418 to \$82,522.

Chief Sullivan presented the Fire and EMS budgets. For fire, there was an increase in wages for additional staff, a reduction in part time wages from \$5,000 to \$3,500, an

increase in overtime from \$17,500 to \$20,000, an increase in telephone from \$400 to \$800, an increase in intern program from \$6,180 to \$6,600, an increase in fuel from \$3,200 to \$4,600, an increase in FF Recruitment/retention from \$39,000 to \$70,000 and the addition of the POP program of \$35,000. For EMS, there was an increase in revenues in public safety aids from \$5,000 to \$5,800 and Ambulance fees from \$350,000 to \$365,000, there is a decrease in part time wages from \$6,000 to \$4,500, an increase in overtime from \$17,500 to \$20,000, an increase in professional development from \$10,000 to \$11,000, an increase in uniform allowance from \$2,900 to \$3,200, a decrease in EMS stipend from \$6,000 to \$2,500, an increase in service contracts from \$25,000 to \$28,000, an increase in EMS supplies from \$16,500 to \$18,000, an increase in dues & subscriptions from \$500 to \$2,600, an increase in the EMS intern program from \$8,180 to \$9,500, an increase in equipment maintenance and repair from \$3,500 to \$4,000, and an increase in fuels & additives from \$5,000 to \$6,000 and an increase in EMS equipment from \$1,600 to \$3,000.

After discussion, there was a motion by Hoelzel, seconded by Reed, to approve the Law Enforcement, Dispatch, Fire and EMS 2017 Operations budgets. Motion approved unanimously.

**b) Discussion/Action on concerns for additional stop signs near Winnequah School.** Chief Ostrenga presented information received from Maggie Baum, 4712 Rothman Place. Baum is a parent concerned about the safety of children traveling to Winnequah School. Baum recommended “stop signs” be placed on Progressive at Rothman and at Rothman at Greenway; “approaching school zone” signs placed in the area; and signs marking the crosswalk at Rothman and Greenway.

After discussion, there was a motion by Hoelzel, seconded by Hanson, that this issue should be forwarded to the Public Works Committee to determine what steps could be taken to make the area around Winnequah School safer. Motion approved unanimously.

**c) Discussion/Action on adjusting EMS medication charges.** Chief Sullivan explained to the committee that they are incurring increased costs on medication charges. The Chief proposed the following increases: Epenifren increased from \$29 to \$84.99; Fentinal increased from \$18.52 to \$21.50; Narcan increased from \$60 to \$75; Glucican increased from \$261.59 to \$294.50; and EPI pen increased from \$141 to \$300.

After discussion, there was a motion by Hanson, seconded by Reed, to approve the proposed increases to EMS medication charges. Motion approved unanimously.

**7. Review Monthly Financial Reports: Law Enforcement, Fire Protection, Emergency Communications and Ambulance.** Both Chief Ostrenga and Chief Sullivan briefly updated the committee on the current budget status for 2016.

**8. Discussion of future agenda items.** Member Hoelzel wanted the committee to have discussion and a recommendation on the makeup of the Police and Fire Commission.

**9. Reports:**

**Fire:** Chief Sullivan reported that they are monitoring the DaneCom project, which now has a go live date of 11/1/16. The FD will be having their open house on Sunday, 10/16/15, from noon to 3 pm. So far in 2016, Fire calls are up 93 and EMS calls are up 157 from last year.

**Police:** Chief Ostrenga indicated that the 2015 annual report was e-mailed out and is also on the website. For the August monthly report additional information was provided showing areas of increased activity.

**Building Inspection:** No Report

**11. Next meeting date:** The next scheduled meeting is on October 26, 2016

**12. Adjournment** Motion was made by Garey, seconded by Reed to adjourn. Motion approved unanimously at 8:10 pm.

DRAFT

**PUBLIC SAFETY COMMITTEE {Agenda Item 6A}**

**AGENDA ITEM:**

Resolution: Amending the 2017 Capital Budget for Purchasing TRITECH CAD for Emergency Communications

**REQUESTED BY:**

Police Chief Ostrenga

**ANALYSIS STATEMENT:**

Attached is a resolution to increase the 2017 Capital Budget by \$8,000 to pay Dane County for two (2) Clear Cube computers needed to run the new TRITECH CAD system in dispatch.

This was an unforeseen expense, as we were originally told that Dane County would lend us one unit in 2017 and we would have to purchase them in 2018. Due to the county not having any spare units to lend out, we need to purchase them in 2017 before the new CAD can be installed.

Monona and Sun Prairie are part of the MPSIS technology group, along with Fitchburg, Middleton and Verona. GLOBAL, the current CAD supplier has discontinued making any enhancements to the GLOBAL CAD product. The current time line has Monona installing the TRITECH CAD in March of 2017, with Sun Prairie doing their installation in April. The other three agencies will be installing TRITECH in 2018.

Sun Prairie has already made the transition of have the county answer all their 911 calls, so having the TRITECH CAD is expected to streamline the process of getting the 911 information back to them. With Monona also studying how the 911 calls are handled by the county, it is essential that we also make the transition to the TRITECH CAD system.

Also, as of 1/9/17 the Dane County Dispatch Center has started dispatching the Monona FD. Since they are also using the TRITECH system it will allow our police dispatchers to more easily follow where fire and EMS units are assigned.

**FISCAL IMPACT:**

This is being requested now so that the 2017 Capital Budget can be amended prior to the city borrowing funds.

Action Taken: \_\_\_\_\_

Approval: \_\_\_\_\_

Disapproval: \_\_\_\_\_

Tabled: \_\_\_\_\_

Committee Meeting Date: \_\_\_\_\_

6er

**Resolution No. 17-02-xxxx  
Monona Common Council**

**AMENDING THE 2017 CAPITAL BUDGET FOR PURCHASING TRITECH CAD FOR  
EMERGENCY COMMUNICATIONS**

**WHEREAS**, the Emergency Communications department is currently using the GLOBAL Computer Aided Dispatch (CAD) system through our partnership with the MPSIS group; and,

**WHEREAS**, the MPSIS group is changing to the TRITECH CAD system due to the GLOBAL CAD being discontinued; and,

**WHEREAS**, the TRITECH CAD system is being used by the Dane County Communications Center for all EMS, Fire and many Law Enforcement agencies in Dane County; and,

**WHEREAS**, the 2017 Capital Budget includes \$25,000 for the purchase of a new TRITECH Computer Aided Dispatch (CAD) system for the Emergency Communications department; and,

**WHEREAS**, the TRITECH CAD connects through the Dane County Dispatch Center through Clear Cube computers; and,

**WHEREAS**, during the Capital Budget process the department was unaware of the additional expense of the two (2) Clear Cube computers, which cost \$4,000 each; and,

**WHEREAS**, a budget amendment is required to add an additional \$8,000 to provide adequate funding to allow the conversion to the TRITECH CAD.

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Monona, Dane County, Wisconsin that the 2017 Capital Budget is hereby amended to increase the purchase of the TRITECH CAD from \$25,000 to \$33,000.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

BY ORDER OF THE CITY COUNCIL  
CITY OF MONONA, WISCONSIN

\_\_\_\_\_  
Robert E. Miller  
Mayor

\_\_\_\_\_  
Joan Andrusz  
City Clerk

Approval Recommended By: Public Safety Committee 1/25/17

Council Action:  
Date Introduced: 2-6-17  
Tabled: \_\_\_\_\_  
Date Approved: \_\_\_\_\_  
Date Disapproved: \_\_\_\_\_

**PUBLIC SAFETY COMMITTEE {Agenda Item 6B}**

**AGENDA ITEM:**

Resolution: Approval to Enter into an Agreement with TRITECH CAD for Emergency Communications

**REQUESTED BY:**

Police Chief Ostrenga

**ANALYSIS STATEMENT:**

Attached is a resolution to enter into an agreement with TRITECH CAD.

Due to our current GLOBAL CAD being discontinued, our MPSIS technology group has voted to make the transition from GLOBAL to TRITECH. In order to accelerate our transition to TRITECH CAD funding is available to purchase the two dispatch work stations. The rest of the transition funding is being supplied by the MPSIS technology group.

Total cost for the TRITECH CAD is \$44,064. Of that amount the City of Monona is responsible for \$22,000 and the MPSIS group will pay the balance of \$22,064.

The Monona dispatch center is slated to make the transition to TRITECH in March. Sun Prairie is making their switch in April. The other three agencies (Fitchburg, Middleton and Verona) will switch to TRITECH in 2018.

**FISCAL IMPACT:**

There are funds allocated in the 2017 Capital budget for this project. Monona would pay the entire amount of \$44,064 and be reimbursed \$22,064 from the MPSIS group.

Action Taken: \_\_\_\_\_

Approval: \_\_\_\_\_

Disapproval: \_\_\_\_\_

Tabled: \_\_\_\_\_

Committee Meeting Date: \_\_\_\_\_

6b

**Resolution No. 17-02-xxxx  
Monona Common Council**

**APPROVAL TO ENTER INTO AN AGREEMENT WITH TRITECH CAD FOR  
EMERGENCY COMMUNICATIONS**

**WHEREAS**, the Emergency Communications department is currently using the GLOBAL Computer Aided Dispatch (CAD) system through our partnership with the MPSIS group; and,

**WHEREAS**, the MPSIS group is changing to the TRITECH CAD system due to the GLOBAL CAD being discontinued; and,

**WHEREAS**, the TRITECH CAD system is being used by the Dane County Communications Center for all EMS, Fire and many Law Enforcement agencies in Dane County; and,

**WHEREAS**, the agreement with TRITECH CAD totals \$44,064; and,

**WHEREAS**, the 2017 Capital Budget includes funding for the purchase of two (2) TRITECH CAD work stations for the Emergency Communications department which totals \$22,000; and,

**WHEREAS**, the MPSIS commission has voted to fund the mobile software, project management and annual maintenance fees portion of the project which totals \$22,064; and,

**WHEREAS**, after paying the costs of the TRITECH CAD the MPSIS group will reimburse the City of Monona \$22,064.

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Monona, Dane County, Wisconsin that the Monona Police Department Emergency Communications section is authorized to enter into an agreement with TRITECH CAD for \$44,064.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

BY ORDER OF THE CITY COUNCIL  
CITY OF MONONA, WISCONSIN

\_\_\_\_\_  
Robert E. Miller  
Mayor

\_\_\_\_\_  
Joan Andrusz  
City Clerk

Approval Recommended By: Public Safety Committee 1/25/17

Council Action:

Date Introduced: 11-21-16

Tabled: 12-5-16

Date Approved: \_\_\_\_\_

Date Disapproved: \_\_\_\_\_

### Proposal/Sales Quotation

Quotation QUO-46364-4MQKI4

Quotation Date: 12/16/2016

### General & Client Information

Agency Name: City of Monona System Description: MPSIS Consortium - Add Monona PD Client Contact: Matthew Prough Contact Phone: (608) 270-4231 Contact Email: matthew.prough@fitchburgwi.gov Expiration Date: 6/12/2017 Presented By: Mark Sykes	<p><b>Bill To:</b>                      5520 Lacy Rd                      Fitchburg WI USA                      53711</p> <hr/> <p><b>Ship To:</b>                      5520 Lacy Rd                      Fitchburg WI USA                      53711</p>
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### Project Products & Services

#### TriTech Software License Fee(s)

Inform CAD Software License Fee(s)	Unit Price	Qty	Total Price
Inform CAD Mapping	\$500.00	2	\$1,000.00
Inform CAD Position	\$10,000.00	2	\$20,000.00
NCIC/State Query Position for Inform CAD	\$500.00	2	\$1,000.00

*Inform CAD Software License Fee(s) Subtotal: \$22,000.00*

Inform Mobile Software License Fee(s)	Unit Price	Qty	Total Price
Inform Mobile AFR XML Export	\$100.00	8	\$800.00
Inform Mobile Base Position with CJIS/NCIC Forms	\$1,000.00	8	\$8,000.00
Inform Mobile Mapping	\$200.00	8	\$1,600.00

*Inform Mobile Software License Fee(s) Subtotal: \$10,400.00*

**TriTech Software License Fee(s) Total: \$32,400.00**

**Project Related Fee(s)**

Product Name	Unit Price	Qty	Total Price
Project Management	\$4,536.00	1	\$4,536.00

**Project Related Fee(s) Total: \$4,536.00**

**Annual Maintenance Fee(s) (Year 1)**

Product Name	Support Level	Total Price
Inform CAD Mapping	24 x 7	\$220.00
Inform CAD Position	24 x 7	\$4,400.00
Inform Mobile AFR XML Export	24 x 7	\$176.00
Inform Mobile Base Position with CJIS/NCIC Forms	24 x 7	\$1,760.00
Inform Mobile Mapping	24 x 7	\$352.00
NCIC/State Query Position for Inform CAD	24 x 7	\$220.00

*Annual Maintenance Fee(s) (Year 1): \$5,832.00*

*Continuous Upgrade Fee(s) (Year 1): \$1,296.00*

**Annual Maintenance Fee(s) (Year 1) Total: \$7,128.00**

<b>Project Total: \$44,064.00</b>
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### *Summary Information & Project Notes*

Please be advised that TriTech pulled out the costs, specifically associated with Monona Police Department, from the Overall proposal for the MPSIS Consortium, made up of Fitchburg, Sun Prairie, Middleton, Monona and Verona Police Departments.

There are portions of this proposal that can be leveraged by the consortium and Dane County to reduce the cost when combined with the other agencies and the county upon implementation (i.e. some training and configuration services).

Additionally, Costs associated with maps and map configurations has been left off, based upon the expectation that Dane County will assume the responsibility to implement the maps and map configurations (including conversion).

### *Terms and Conditions*

#### Payment terms are as follows

50% of all Software, Services, Support and fixed travel fees are due at time of order -and- 50% of all Software, Services, Support and fixed travel fees are due upon installation or completion of services (whichever comes later).

#### Software License Terms:

The Software is licensed for use by Client in accordance with the software licensing terms of the System Purchase Agreement currently in effect between TriTech and Client. Acceptance for the Software may be defined in the Statement of Work ('SOW'), if not, the Software licenses shall be deemed accepted on delivery.

Acceptance for the TriTech Software licenses included in the Quotation will be governed by the standard terms set forth in TriTech's System Purchase Agreement, which shall supersede any prior System Purchase Agreement. Any changes to scope of testing may result in a price increase for services.

The annual Software Support Services for the TriTech Software licenses are provided for a period of twelve-months from the Installation date and shall be governed by the existing Software support Agreement currently in effect between TriTech and Client. Support fees will be prorated at renewal of the existing support term to adjust to the term to be co-terminous with the existing support agreement term.

**Sales Tax:**

Any estimated sales and/or use tax has been calculated as of the date of quotation and is provided as a convenience for budgetary purposes. TriTech reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing, at the then current rates. Your organization must provide TriTech with a copy of a current tax exemption certificate issued by your state's taxing authority for the given jurisdiction, when your order is placed, if you are exempt from sales tax.

**General Terms:**

The items in this quotation are based upon meetings and communications with the Client and unless attached to a contract form the entirety of the deliverables from TriTech.

The scope of Deliverables for this order will be limited to the Software, Services, and Support and Maintenance that is explicitly listed herein for the listed quantities.

This order provides Software licenses as well as required deployment services only for the environments that are explicitly listed herein (Production, Test, Training, Disaster Recovery, etc.). These software licenses do not apply to any other existing environments, or environments that may be implemented in the future.

Changes in the scope of certain components of the System may impact the cost and timelines for other areas of the Project.

All services will be performed during normal business hours, unless otherwise stated in this quotation for specific service deliverables.

Deployment and implementation of TriTech Software and Services are based upon Client's provision and compliance with TriTech's System Planning Document.

TriTech reserves the right to adjust this Quotation as a result of changes including but not limited to project scope, deliverables (TriTech Software, or third party software or hardware, including changes in the hardware manufacturer's specifications), services, interface requirements, and Client requested enhancements.

**Quotation Issued by: Mark Sykes**  
**Email: [Mark.Sykes@tritech.com](mailto:Mark.Sykes@tritech.com)**  
**Phone: (858) 799-7827**

Send Purchase Orders To:

**TriTech Software Systems**  
**9477 Waples Street, Suite 100**  
**San Diego, CA 92121**

**Or Email: [salesadmin@tritech.com](mailto:salesadmin@tritech.com)**  
**Or Fax: (858) 799-7015**

Remit Payments To:

**TriTech Software Systems**  
**PO Box # 203223**  
**Dallas, TX 75320-3223**

*Accepted for Client*

By signing below, you are indicating that you are authorized to obligate funds for your organization. To activate your order, check the appropriate box below and, either, (i) attach a copy of this quotation to your purchase order when it is remitted to TriTech, or, (ii) if no additional authorizing paperwork is required for your organization to accept and pay an invoice, sign below and fax this quotation to 1-858-799-7015 or email to [salesadmin@tritech.com](mailto:salesadmin@tritech.com) to indicate your acceptance.

Purchase Order required and attached, reference PO# \_\_\_\_\_ on invoice.

No Purchase Order required to invoice.

**Please check one of the following:**

I agree to pay any applicable sales tax.

I am tax exempt. Please contact me if TriTech does not have my current exempt information on file.

\_\_\_\_\_  
**Client Agency/Entity Name**

\_\_\_\_\_  
**Client Authorized Representative**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Signature Client Authorized Representative**

\_\_\_\_\_  
**Date**

**PUBLIC SAFETY COMMITTEE {Agenda Item 6C}**

**AGENDA ITEM:**

Request to lower fine for marijuana to \$1

**REQUESTED BY:**

Shelly A. Kennedy

**ANALYSIS STATEMENT:**

At the 12/5/16 Monona City Council meeting a citizen appeared and requested that the marijuana possession and paraphernalia ordinances be repealed or the fines lowered to \$1. The council referred the item to the Public Safety Committee.

Attached are the minutes from the February 2016 meeting which had discussion on this same topic.

**FISCAL IMPACT:**

Action Taken: \_\_\_\_\_

Approval: \_\_\_\_\_

Disapproval: \_\_\_\_\_

Tabled: \_\_\_\_\_

Committee Meeting Date: \_\_\_\_\_

bc

**From:** [Shelley Kennedy](#)  
**To:** [Andrew Kitslaar](#); [Walter Ostrenga](#); [Brian Holmquist](#)  
**Subject:** Public Safety Meeting 01/25/2017  
**Date:** Thursday, December 08, 2016 8:34:09 AM

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Good morning Gentlemen

I am writing you today formally requesting that the commission considers repealing the marijuana possession and paraphernalia ordinances, or lowering the fine for these ordinance violation to \$1. As a resident of Monona I'm requesting that you please put this topic on the agenda of the Jan 25, 2017 Public Safety Commission meeting so we can move this conversation to the city council as soon as possible. I was referred to this committee after speaking at the city council meeting on 12/05/16.

Thank you for your time and I look forward to speaking to you soon.

Shelley A. Kennedy

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**CITY OF MONONA  
PUBLIC SAFETY COMMISSION  
Wednesday- February 24, 2016**

**MINUTES**

1. **Call to Order:** Chair Holmquist called the meeting to order at 6:00 pm.

2. **Roll Call:**

**Commissioners Present:** Holmquist, Thomas, Fadness, Hoelzel, Hanson, Bisbee, Fontaine, Reed and Kitslaar.

**Staff Present:** Police Chief Ostrenga, Fire Chief Sullivan and City Administrator Little.

3. **Minutes:** A motion was made by Bisbee and seconded by Hanson to approve the minutes of the January 27, 2016 meeting. Motion approved unanimously.

4. **Appearances:** None for items not on the agenda, see item 5D.

5. **Unfinished Business**

a) **Discussion/Action on Volunteer FD Staffing** – Chief Sullivan updated the PSC on the status of the Fire Department. For volunteers, they have added 2 more personnel. A conditional offer has been made to the top candidate on the eligibility list. They are in the process of completing the physical, medical and background exams before making a final offer.

b) **Discussion/Action on Junked Vehicles and Appliances on Private Property 10-5-8**  
Chair Holmquist stated this should remain on the table.

c) **Discussion/Action on the Bray Study**

Chair Holmquist reported there has been no movement on this topic.

d) **Discussion/Action on amending Possession of Controlled Substances; Marijuana 11-2-9.**

**Appearances:**

**Mary Anne Reed, 5602 Winnequah Road,** spoke in favor of the efforts decriminalization for use by adults in a private home. She also spoke in favor of the recent report Chief Ostrenga sent out on the Special Community/Police Task Force Recommendation on “Use of Force”

**Jim Busse, 5012 Maywood,** spoke against amending the current Monona Ordinance. Instead of lowering the existing fine, he was in favor of raising the fine to act as more of a deterrent.



**Nate Petreman, 612 Femrite Drive**, spoke in favor of making changes to the existing ordinance would be in favor of repealing the ordinance altogether for adult possession of marijuana and paraphernalia.

**Jim Gordman, 4600 Oak Court**, an 18 year Monona resident spoke against changing the ordinance.

**Kevin Phillips, 5113 Arrowhead**, spoke against changing the current ordinance. States that have legalized their laws have seen drastic increases in marijuana use among youth.

**Matt Marks, 5205 Mesa**, spoke against changes to the marijuana ordinance. He provided examples of research that shows the negative impact of marijuana use.

**Mary Mead, 4905 Midmoor**, spoke against decriminalization of marijuana in Monona.

#### **Discussion:**

Chair Holmquist asked Chief Ostrenga to start the discussion on this proposal. Ostrenga reviewed the handouts in the packet and advised the commission that based on the discussion of the 1/27/16 PSC meeting five (5) separate proposals were prepared:

- 1) Current: \$200 fine with court costs (cc) \$313.
- 2) Nate Proposal (discussed 1/27/16).
- 3) Ordinance with current fine for under 21 and \$1 (\$63.30 w/cc) fine for 21 and over.
- 4) Ordinance with current fine for under 21 and a sliding fine scale for 21 and over: 1<sup>st</sup> Offense, \$50 (\$124 w/cc); 2<sup>nd</sup> Offense \$100 (\$187 w/cc); and 3<sup>rd</sup> Offense \$150 (\$250 w/cc).
- 5) Ordinance with current fine for under 21 and no fine for 21 and over.

If changes are going to be made, it would be the staff recommendation to adopt option #4 with the sliding fine scale for 21 and over.

Research was done to compile all of the marijuana citations for 2014 and 2015. The following data was presented in graphs for the commission members:

- In 2014 there were 44 citations issued. In 2015 there were 78 citations issued.
- Of the 122 citations, 17 were to residents and 105 were to non-residents.
- Of that total, 65 were issued to whites, 48 to blacks, 8 to Hispanic and 1 other.
- By age, 2014 totals had 15 less than 21, 17 between 21-31 and 12 over 31.
- In 2015 there were 27 less than 21, 37 between 21-31 and 13 over 31.
- In 2014 13 citations were paid, 25 were unpaid and 3 were dismissed.
- In 2015 24 citations were paid, 42 were unpaid and 5 were dismissed. Citations that are not paid go to tax intercept and if the offender ever qualifies for a refund the funds are transferred towards their fine.

After much discussion, there was a motion by Hanson, seconded by Thomas, to do nothing to the existing ordinance and maintain the status quo.





Motion passed 5-4, Ayes: Holmquist, Thomas, Hanson, Fontaine and Reed; Nays: Fadness, Hoelzel, Bisbee and Kitslaar.

## **6. New Business**

### **a) Discussion/Action Code Enforcement and Ordinance Recodification Project.**

Administrator Little gave a report on code enforcement. A map of the city showed where letters or enforcement took place during 2015, which encompassed the entire city. She also provided statistics which showing what actions were taken during 2014 and 2015. The majority of action taken was in the form of a warning letter. When a letter was issued there was a very high rate of compliance. Most of the violations have decreased with the exception of brush. The two major issues are unregistered vehicles and brush.

Member Bisbee felt a bigger problem was the trash and junk left out on investment properties.

Little reported that the inspector is trying to be fair with his enforcement. PSC felt the tone of the warning letters should be softened. Discussion was on brush, large items that don't fit in the regular garbage cans, adjusting collection amounts and times, and discretion in ordinance enforcement. PSC felt the inspector is doing a good job.

The city is in the process of recodification of the city ordinances through a company called General Code. We should be getting a draft of the work in the near future. Ordinances that apply to Police, Fire and Inspections will be coming through the PSC for review.

**7. Review Monthly Financial Reports: Law Enforcement, Fire Protection, Emergency Communications and Ambulance.** Chief Ostrenga and Chief Sullivan had no report for this meeting.

### **8. Discussion of future agenda items.**

Chief Sullivan indicated that the FD is looking into having Dane County do all of the FD paging and dispatching. Chief Ostrenga agreed that Dispatch should be a future agenda item as there are equipment issues with 911 and this will be a topic in preparing for the 2017 Operations Budget. Administrator Little advised the PSC that the Mayor wants to form a small study group on dispatch. Item to be on a future agenda.

With the special sex offender notification meeting scheduled for Thursday, 2/25/16, the Sex Offender Registration Ordinance is again under review. Thomas talked about having this before the City Council Committee of the Whole.

Another future agenda item will be the Special Community/Police Task Force Recommendation regarding police "Use of Force" report.

Hoelzel asked if the lane markings were clear enough at southbound Monona Drive at Broadway. There have been times when others have observed cars turning left from the middle lane. Thomas to discuss with DPW.

**9. Reports:**

**Fire:** Chief Sullivan reported that they have issued an RFP for the new extrication equipment and that the next SAFER grants should be coming out soon, which is the staffing for paid on premise and career position.

**Police:** Chief Ostrenga reported that Officer Pederson has completed his field training and is on solo patrol. Officer Mielke is in her 3<sup>rd</sup> week of field training and is doing well. Two new squad cars have been ordered. Janesville PD arrested the suspects from the counterfeit \$100 bills that have been passed in the area.

**Building Inspection:** No Report

**11. Next meeting date:** The next scheduled meeting will be on March 23, 2016

**12. Adjournment** Motion was made by Fontaine and seconded by Reed to adjourn. Motion approved unanimously at 8:42 pm.

**PUBLIC SAFETY COMMITTEE {Agenda Item 6D}**

**AGENDA ITEM:**

Update/Review of Ambulance Fees

**REQUESTED BY:**

Scott F. Sullivan, Fire Chief

**POLICY ANALYSIS STATEMENT:**

- Brief Description of Proposal:

Review current resident and non-resident transport, at scene care only, no transport and mileage fees.

- Current Policy or Practice:

See attached

- Staff Recommendation:

In order to maintain existing services to the community the ambulance transport fees need to be reviewed and adjusted on a yearly basis to reflect current trends in the industry. The department recommends increasing the ambulance transport fees to better align with neighboring paramedic level services.

**FISCAL IMPACT:**

The increase in fees will help to offset the rising cost of providing the highest level of pre-hospital emergency care.

(Please see attached documents)

Action Taken: \_\_\_\_\_

Approval: \_\_\_\_\_

Disapproval: \_\_\_\_\_

Tabled: \_\_\_\_\_

Committee Meeting Date: \_\_\_\_\_

2016 Annual Dane County EMS Association Survey

Billing						
Agency	Resident Fee	Non Resident Fee	At Scene Care Only	No Transport	Mileage	Other
1 City of Middleton						
2 Monona FD	625	1000	175	125		18
3 SPRING GREEN EMS	550	650	200	200		1200
4 Belleville Area EMS	425	850	100	100	\$13.50 per mile	
5 Brooklyn EMS	600	700	200		\$15 per Mile	
6 Waunakee Area EMS	675	775	125	125		18
7 Stoughton Area EMS	650	700		150 + Supplies		19
8 Sauk Prairie Ambulance	650	750	200	Charged		15
9 Deer-Grove EMS	BLS = \$800 ALS1 = \$950 ASL2 = \$1000	BLS = \$800 ALS1 = \$950 ASL2 = \$1000	300			17
10 Mount Horeb Fire & EMS	725	725	275	0		17
11 Town of Madison	850	950		200	\$19.00 loaded	
12 Plain Ambulance Service	400	600	250	250		12
13 District One	750	650				19
14 Oregon Area Fire/EMS						
15 Marshall Area EMS	\$700.00/BLS \$800.00/ALS	100	\$200.00 / plus supplies	\$200.00 / + supplies	\$18.00/per loaded mile	15
16 McFarland Rescue	625	725	200	200		15
17 City of Madison	900	1000	0	0		16
18 Lodi Area EMS	BLS: 550.00, ALS: 650.00	BLS: 650.00, ALS: 725.00	200		13.00 Resident/ 14.00 Non Resident	

**Scott Sullivan**

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**From:** Meier, Carrie <Meier.carrie@countyofdane.com>  
**Sent:** Thursday, January 12, 2017 9:20 AM  
**To:** 'Laurenzi, Laura'  
**Cc:** Scott Sullivan  
**Subject:** RE: Middleton EMS Rate Schedule

thank you!

**From:** Laurenzi, Laura [<mailto:LLaurenzi@cityofmadison.com>]  
**Sent:** Thursday, January 12, 2017 9:16 AM  
**To:** Meier, Carrie  
**Subject:** FW: Middleton EMS Rate Schedule

**From:** Steve Wunsch [<mailto:swunsch@ci.middleton.wi.us>]  
**Sent:** Monday, October 31, 2016 4:25 PM  
**To:** Laurenzi, Laura  
**Subject:** Middleton EMS Rate Schedule

Laura:

Here is the information that you requested:

**Fee-For-Service Rate Structure**

	2015	2016	2017
<b>BLS Base Rate</b>	<b>\$1,195.00</b>	<b>\$1,250.00</b>	<b>\$1,300.00</b>
<b>ALS Base Rate</b>	<b>\$1,195.00</b>	<b>\$1,250.00</b>	<b>\$1,300.00</b>
<b>No-Transport/On-Scene Care</b>	<b>\$395.00</b>	<b>\$400.00</b>	<b>\$410.00</b>
<b>Loaded Mileage</b>	<b>\$20.00/mile</b>	<b>\$21.00/mile</b>	<b>\$21.50/mile</b>
<b>Medical Supplies and Medicatlons</b>	<b>Cost + 50%</b>	<b>Cost + 50%</b>	<b>Cost + 50%</b>
<b>Stand-By Rate</b>	<b>\$120/hour</b>	<b>\$120/hour</b>	<b>\$120/hour</b>

**City of Green Bay Ambulance Fee Comparison (02/20/2019)**

Bill Name	Client A (Ohio)	Client B (Ohio)	Client C (Wisconsin)	Client D (New Jersey)	Client E (Indiana)	Client F (Wisconsin)	Green Bay, WI	Average of Clients Listed
ALS1 Emergency Base Rate	\$800.00	\$675.00	\$1,000.00	\$0.00	\$1,648.00	\$719.11	\$625.00	\$911.19
ALS1 Emergency Base Rate Non-Resident	\$800.00	\$675.00	\$1,000.00	\$0.00	\$1,648.00	\$849.57	\$700.00	\$945.43
ALS2 Base Rate	\$1,000.00	\$750.00	\$1,000.00	\$0.00	\$1,751.00	\$828.36	\$725.00	\$1,009.06
ALS2 Base Rate Non-Resident	\$1,000.00	\$750.00	\$1,000.00	\$0.00	\$1,094.59	\$980.03	\$875.00	\$949.94
BLS Emergency Base Rate	\$600.00	\$550.00	\$1,000.00	\$800.00	\$1,236.00	\$568.00	\$500.00	\$750.57
BLS Emergency Base Rate Non-Resident	\$600.00	\$550.00	\$1,000.00	\$800.00	\$1,236.00	\$657.00	\$600.00	\$777.57
ALS Emergency Mileage	\$14.00	\$12.00	\$16.00	\$0.00	\$20.60	\$15.91	\$12.00	\$15.09
BLS Emergency Mileage	\$14.00	\$12.00	\$16.00	\$20.00	\$20.60	\$19.00	\$12.00	\$16.23
Oxygen	\$0.00	\$20.00	\$0.00	\$80.00	\$0.00	\$81.67	\$75.00	\$64.17
Intercept	\$0.00	\$0.00	\$1,000.00	\$0.00	\$350.00	\$0.00	\$50.00 per 1/4 hr \$68.75- used an avg.	\$500.00
Treatment / No-Transport	\$120.00	\$175.00	\$0.00	\$250.00	\$463.50	\$162.01		\$206.54

**Client Key:**

- Client A Annual Transports: 1,733
- Client B Annual Transports: 4,174
- Client C Annual Transports: 15,774
- Client D Annual Transports: 5,987
- Client E Annual Transports: 7,300
- Client F Annual Transports: 14,519

Milwaukee

Item	2015	2016	2017
Paramedic service and/or treatment without transport (Resident)	133.36	135.76	138.61
Paramedic service and/or treatment without transport (Non-Resident)	182.33	185.61	189.51
Paramedic service with transport Level - ALS-1 (Resident)	706.40	719.11	769.45
Paramedic service with transport Level - ALS-2 (Resident)	813.71	828.36	845.75
Paramedic service with transport Level - ALS-1 (Non-Resident)	834.55	849.57	867.41
Paramedic service with transport Level - ALS-2 (Non-Resident)	962.70	980.03	1000.61
Paramedic service and invasive treatment without transport (Resident)	133.36	135.76	138.61
Paramedic service and invasive treatment without transport (Non-Resident)	187.54	190.92	194.92
Defibrillation	107.31	109.25	111.54
IV and supplies	64.60	65.76	67.14
Intubation	80.23	81.67	83.38
ALS supplies	85.43	86.97	88.80
Oxygen and supplies	80.23	81.67	83.38
Mileage (rate per loaded mile)	15.63	15.91	17.02
EKG	107.31	109.25	111.54
Drugs, Group-1: Albuterol, Amioderone (30 mg), Aspirin, Atropine, Benadryl, Calcium Gluconate, Dextrose, Duoneb, D5W, Glucose (oral), Nitroglycerin, Sodium Normal Saline (bags & carpuiet), Versed, Zofran Tabs,	34.38	35.00	35.74
Drugs, Group-2: Calcium Chloride, Dopamine, Epinephrine (IM or IV, not by Epi-pen), Lidocaine, Sodium Bicarbonate	39.59	40.30	41.15
Drugs, Group-3: Fentanyl, Ketamine, Medazolam, Narcan	51.05	51.97	53.06
Epinephrine by Epi-pen	102.10	103.94	106.13
Adenosine	95.85	97.58	99.63
Glucagon, up to 1 Mg	95.85	97.58	99.63
Solmedrol, 41-125 Mg		63.64	64.98
E-Z IO	128.15	130.46	133.20
Spinal Immobilization	133.36	135.76	138.61
Triage barcode wristbands	3.13	3.18	3.25
Cyano-kits	962.70	980.03	1000.61
CPAP mask	47.93	48.79	49.81

**PUBLIC SAFETY COMMITTEE {Agenda Item 6E}**

**AGENDA ITEM:**

Proposed changes to the Snow Ordinance

**REQUESTED BY:**

Public Works Department

**ANALYSIS STATEMENT:**

Attached is a redline and clean version of recommended changes to the Snow Ordinance. The following are highlights of changes:

- 1) New title
- 2) (a)(2) and (3) to capture snow blowing and shoveling into the street
- 3) ( c) strike General and Limited
- 4) (d) strike out the 2” guideline for enforcing the snow ordinance.  
(In practice, the PD has not strictly enforced the 2” rule when DPW has not been actively plowing, as often there are times when their response is delayed).
- 5) strike out the Limited Snow Emergency Parking and the designated snow routes.
- 6) strike out the 2” snow event wording.

Basically with this new language the enforcement of the snow ordinance would be only when the event is large enough that a Snow Emergency has been declared by the Mayor.

**FISCAL IMPACT:**

r

Action Taken: \_\_\_\_\_

Approval: \_\_\_\_\_

Disapproval: \_\_\_\_\_

Tabled: \_\_\_\_\_

Committee Meeting Date: \_\_\_\_\_

**Sec. 10-1-26 Routine and Emergency Snow Removal Regulations.  
Parking During and After Snow Storm - Restrictions**

**Comment [DS1]:** New Title:  
Parking During and After Snow Storm - Restrictions

**(a) Placing Snow in Streets.** It is unlawful for any person to:

(1) Plow or otherwise remove accumulated snow from a private parking lot and deposit same on a city street or right-of-way.

(2) Plow or otherwise place snow from a private driveway and deposit same on a city street in such a manner as to decrease the drivable width of any such street.

(3) Plow or otherwise place snow from a private driveway and deposit same in such a manner as to block or decrease the useable width of any other private driveway or to block a fire hydrant.

**Comment [WSC2]:** To capture snow blowing and shoveling

**(b) Interference with Snow Removal.** It is unlawful for any person to obstruct, harass, prevent or otherwise interfere with any employee of the city engaged in snow removal service or to obstruct, cause damage to or otherwise interfere with any city owned, leased or contracted vehicle used in conjunction with snow removal services. ~~Obstruction includes intentionally parking a vehicle on the street in front of, or adjacent to, a driveway opening to prevent snow from being deposited in the opening.~~

**Comment [DS3]:** Add to paragraph b.

(c) Mayor May Declare a **General or Limited Snow Emergency.** Whenever the Mayor or the Mayor's designee, after consultation with the Chief of Police and/or Director of Public Works, determines that an emergency exists because of existing or threatened snow or ice conditions which necessitate prompt removal of accumulations of ice and snow from such streets and highways, the Mayor or the Mayor's designee may by appropriate public media declare a **general or limited snow emergency** during which the following emergency snow parking regulations shall be in force in the City.

**Comment [WSC4]:** There is no harm in leaving this language, however, it would be very difficult to enforce and is unnecessary in most situations. It is all but unenforceable as it would be difficult for me to prove the person parked there with the intent to obstruct snow plowing rather than simply parked there and failed to move it. Since the below language precludes any street parking during a general snow emergency or two inch event anyway, it is redundant except for limited snow emergencies where street parking is permitted except on snow emergency routes. The only significant reason to keep this language is if you want to impose greater penalties for such activity. If that is the case, you would need to also amend sec. 10-1-50 to state the penalty.

(d) **General Snow Emergency - Parking Snow Removal Operations (parking).** No person shall park, ~~stop or leave standing, or cause to park or leave standing,~~ any vehicle on any street or public parking lot after a snowfall of at least two (2) inches in depth until after the snow from such street has been removed or plowed to the curb during a ~~City Council declared that an general snow emergency exists during and following such snowstorm~~ until the City has declared the snow emergency to be ended. For that reason the foregoing regulations of this section shall be controlling over any other ordinance which might be in any way conflicting. ~~In case any vehicle is parked, stopped or left standing on any street in violation of this section, it may be ticketed and/or towed under the direction of the police department.~~

**Comment [WSC5]:** This would make it illegal to stop at a stop sign, yield to oncoming traffic, or let passengers out of the car during a snow storm.

**Comment [WSC6]:** This would allow prosecution of car owners who had someone else do it and we cannot determine who actually did so.

**Comment [WSC7]:** Under our current code the mayor declares snow emergencies, not the city council =

**Comment [AL8]:** New language ok?

**Comment [WSC9]:** Redundant with 10-1-29 and 10-1-50(d)(2),

(1) ~~To avoid getting a ticket or towed, r~~ Notwithstanding the preceding provisions of this subsection, residents may park vehicles in the following City of Monona parking lots; ~~that serve city parks until the snow has been cleared from City streets. These include the public lots at Ahuska, Lottes, Winnequah, Frostwoods Beach, Fireman's, Maywood and Schluter parks~~ parking lots for no more than 48 consecutive hours while snow is being cleared from City streets.

**Formatted:** Adjust space between Latin and Asian text, Adjust space between Asian text and numbers

(e) **Limited Snow Emergency - Parking.** During a declared limited snow emergency no person shall park, leave standing, or cause to park or leave standing.

**Comment [WSC10]:** The phrase "until snow has been cleared from City streets" is vague.

~~any vehicle on a designated snow emergency route. The following streets or portions thereof within the City are designated snow emergency routes:~~

- ~~(1) Dean Avenue (Monona Drive to Winnequah Road);~~
- ~~(2) Nichols Road;~~
- ~~(3) Owen Road;~~
- ~~(4) Frost Woods Road;~~
- ~~(5) Femrite Drive;~~
- ~~(6) Bridge Road (Owen Road to U.S. 12 and 18);~~
- ~~(7) Winnequah Road;~~
- ~~(8) Midmoor Road;~~
- ~~(9) Schluter Road (Nichols Road to Winnequah Road);~~
- ~~(10) Maywood Road (Nichols Road to McKenna Road);~~
- ~~(11) McKenna Road (Maywood Road to Dean Avenue);~~
- ~~(12) Shore Acres Road (Dean Avenue to Nichols Road);~~

~~(f) Two Inch Snow Event – Parking. In the absence of a declaration of a limited or general snow emergency, no person shall park, leave standing, or cause to park or leave standing, any vehicle on any street or public parking lot after a snowfall of at least two (2) inches in depth during a 24 hour period until after the snow from such street has been removed or plowed to the curbline.~~

**(cg) Signs and Posting.** The Director of Public Works shall place appropriate signs at or reasonably near the City limits on all State and County Trunk Highways and connecting highways informing motorists that snow emergency and snow removal parking regulations may be in effect in the City.

**Comment [AL11]:** More research on sign wording may be needed.

## **Sec. 10-1-26 Parking During and After Snow Storm - Restrictions**

**(a) Placing Snow in Streets.** It is unlawful for any person to:

(1) Plow or otherwise remove accumulated snow from a private parking lot and deposit same on a city street or right-of-way.

(2) Plow or otherwise place snow from a private driveway and deposit same on a city street in such a manner as to decrease the drivable width of any such street.

(3) Plow or otherwise place snow from a private driveway and deposit same in such a manner as to block or decrease the useable width of any other private driveway or to block a fire hydrant.

**(b) Interference with Snow Removal.** It is unlawful for any person to obstruct, harass, prevent or otherwise interfere with any employee of the city engaged in snow removal service or to obstruct, cause damage to or otherwise interfere with any city owned, leased or contracted vehicle used in conjunction with snow removal services.

**(c) Mayor May Declare a Snow Emergency.** Whenever the Mayor or the Mayor's designee, after consultation with the Chief of Police and/or Director of Public Works, determines that an emergency exists because of existing or threatened snow or ice conditions which necessitate prompt removal of accumulations of ice and snow from such streets and highways, the Mayor or the Mayor's designee may by appropriate public media declare a snow emergency during which the following emergency snow parking regulations shall be in force in the City.

**(d) Snow Emergency - Parking.** No person shall park, leave standing, or cause to park or leave standing, any vehicle on any street or public parking lot during a declared snow emergency until the City has declared the snow emergency to be ended.

(1) Notwithstanding the preceding provisions of this subsection, residents may park vehicles in the following City of Monona parking lots: Ahuska, Lottes, Winnequah, Frostwoods Beach, Fireman's, Maywood and Schluter park parking lots for no more than 48 consecutive hours while snow is being cleared from City streets.

**(e) Signs and Posting.** The Director of Public Works shall place appropriate signs at or reasonably near the City limits on all State and County Trunk Highways and connecting highways informing motorists that snow emergency and snow removal parking regulations may be in effect in the City.