

**LICENSE REVIEW COMMITTEE  
TUESDAY – MARCH 8, 2016  
MONONA CITY HALL  
LARGE CONFERENCE ROOM  
4:00 P.M.**

1. Call To Order
2. Roll Call
3. Approval of Minutes of February 9, 2016
4. Appearances
5. Unfinished Business
6. New Business
  - A. Consideration Of 2015/2016 Operator License Application For Michele R. Freitag, 4503 Monona Drive, Apartment #1, Monona, Wisconsin 53716.
  - B. Consideration Of 2016 Temporary Class “B” Fermented Malt Beverage License Application For Verona Wildcats Youth Hockey Association, Incorporated, President Janie Ritter, 451 East Verona Ave, Verona, Wisconsin 53593, For The Period Of May 7, 2016.
  - C. Discussion Of Class “A” and “Class A” License Holders Allowing Access To Alcohol Products After Salable Hours.
  - D. Adjournment.

**NOTE:** Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at (608) 222-2525 (not a TDD telephone number), FAX: (608) 222-9225, or through the City Police Department TDD telephone number 441-0399.

The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Monona ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business.

It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject, over which they have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice. JA

LICENSE REVIEW COMMITTEE MINUTES  
February 9, 2016

The regular meeting of the License Review Committee for the City of Monona was called to order by Chairman Wood at 4:00 p.m.

Present: Chairman Doug Wood, Wayne Kimmell, John Klinzing, and Jim Pflasterer

Excused: Scott Warner

Also Present: Detective Matthew Bomkamp, James Sarbacker from Shopko, and City Clerk Joan Andrusz

ROLL CALL; APPROVAL OF MINUTES

A motion by Mr. Pflasterer, seconded by Mr. Kimmell to approve the minutes of January 12, 2016, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Agenda items were taken out of order to allow time for possible late arrivals.

Chairman Wood recused himself from the following vote as his partner works at Shopko. Mr. Kimmell served as Acting Chair.

Mr. Sarbacker provided information on Shopko's plans for beer sales. A few big box stores have beer but this is only the second location in this district. "Hometown"-style stores do sell beer. It is one more convenient offering for customers. There will be two pallets or one pallet and one wire rack holding non-refrigerated bottled and canned products. Location is on the jewelry side of the store close to the service desk in view of personnel at all times.

Mr. Klinzing questioned security, commenting that the short distance to the front doors would allow for "grab and run" thefts. Mr. Sarbacker described shoplifters filling carts and taking items out of the store concealed; theft is common. Detective Bomkamp stated there was a long history of this type of theft at Cops. They have now moved carts in front of the exit. PDQ has regular thefts when pallets of 12-packs are close to the front. He sees Shopko's proposed set-up as easy for thefts.

Mr. Sarbacker stated the products could be moved to near the pharmacy area instead. Members agree this is a better placement and agree to this move. Detective Bomkamp agreed this is an improvement but "beer runs" are common so the Department will have to see how this goes. Mr. Klinzing reminded Mr. Sarbacker that thefts will always need to be called in to the Police. Mr. Sarbacker stated he and his staff will continue their good relationship with the Police Department.

City Clerk Andrusz reported Mr. Sarbacker has taken the alcohol awareness class as the Agent along with five other managers. Mr. Sarbacker reported six Operators have keys to allow alcohol sales; otherwise the cash registers are locked from alcohol sales. Photo surveillance is located at the check-outs. Nightly, after 9:00 p.m., the products will be moved and locked into a secure area with the manager-on-call the only one allowed into the locked area.

A motion by Mr. Pflasterer, seconded by Mr. Klinzing to approve the 2015/2016 Class "A" Fermented Malt Beverage License Application For Shopko Holding Company LLC, d/b/a Shopko #32, 2101 West Broadway, Monona, Wisconsin, 53713 with the location as revised, was carried.

Mr. Wood resumed duties as Chairman. Mr. Klinzing reported Licali's Lakeside Liquor has made improvements as they stated they would.

City Clerk Andrusz provided information on the Bourbon Street Grille Closure noting the closure date at the end of January is on record. A Police Officer saw the "closed" sign while on patrol. The Ordinance states a license could be "cancelled" by the City Council after 15 days of non-use. There has been no contact from the Agent/Owner or her attorney regarding future plans. The City won't pursue revocation at this time and certainly wouldn't interfere if the business were to re-open.

Mr. Klinzing stated the up-coming redevelopment meeting may include this site. Kristie Schilling, Executive Director of the Monona East Side Business Alliance, has talked to Food Fight, Delany's, and others regarding their interest in Bourbon Street Grille. Chairman Wood stated the new owner would have to comply with the new patio Ordinance.

Members agree that because the Statutes state a municipality "shall" issue cider-only licenses, appearance by a representative of PDQ is not required to approve the following.

A motion by Mr. Klinzing, seconded by Mr. Pflasterer to approve the 2015/2016 "Class A" Liquor (Cider Only) Application For PDQ Food Stores, Inc., d/b/a PDQ Store #123, 105 East Broadway, Monona, Wisconsin, 53716, was carried.

ADJOURNMENT

A motion by Mr. Klinzing, seconded by Mr. Kimmell to adjourn, was carried. (4:32 p.m.)

Joan Andrusz  
City Clerk



5211 SCHLUTER ROAD ■ MONONA, WI 53716-2598  
CITY HALL (608) 222-2525  
FAX (608) 222-9225  
<http://www.mymonona.com>

February 29, 2016

*Will appear  
w/ mgr per call  
3-2-16 JA*

Ms. Michele R. Freitag  
4503 Monona Drive #1  
Monona, Wisconsin 53716

Dear Ms. Freitag:

This letter is to inform you that following review by the Monona Police Department your application for an Operator's license for 2015/2016 is being recommended for denial. This recommendation is based on a Possession of Drug Paraphernalia conviction within the last five years.

If you so desire, you may request reconsideration of your Operator's license application by the License Review Committee at its next regularly scheduled meeting on Tuesday, March 8, 2016, at 4:00 p.m. in the City Hall Large Conference Room, 5211 Schluter Road, Monona, Wisconsin. At such a reconsideration hearing, you may present evidence and testimony as to why your license should be granted.

You may wish to have your employer attend the review hearing with you. Employer input gives the License Review Committee important information to assist in their decision-making process.

**If you wish to appear before the License Review Committee, please contact me at (608) 222-2525 by March 4, 2016.**

Sincerely,

Joan Andrusz  
City Clerk

Cc: License Review Committee  
Detective Sergeant Ryan Losby  
Speedway – Monona Drive

**CITY OF MONONA - OPERATOR LICENSE APPLICATION**

Pursuant to Wisconsin Statutes Section 23.01(8), subject to limitations imposed by as 125.17 and 125.68(2)

**FEES ARE NON-REFUNDABLE**

Operator's - Regular - \$40.00

Operator's - Provisional - \$15.00

Operator's - Two Year - \$65.00

Operator's - Temporary - \$10.00

New License  Renewal License

This license expires on June 30, 20 16

Full Legal Name of Applicant: <u>Michele Renee Freitag</u>		Sex: Male / <input checked="" type="radio"/> Female
Street Address: <u>4503 Monona Drive, Apt. #1</u>		
City: <u>Monona</u>	State: <u>WI</u>	Zip Code: <u>53716</u>
Date of Birth: <u>[REDACTED]</u>	Telephone Number: <u>[REDACTED]</u>	
Drivers License Number and State: <u>[REDACTED]</u>		<u>(WI)</u>

How long have you continuously resided in Wisconsin? 31 yrs.

Place of employment as an Operator: Speedway Monona Dr. Telephone: (608)221-2808

Have you registered for the Alcohol Awareness Program? (Circle One)  Yes / No Date of Class: 2/25/2016  
Have you completed the Alcohol Awareness Program? (Circle One)  Yes / No Date Completed: 2/25/2016

Have you ever been convicted of a misdemeanor or felony in the past 5 years? (Circle One)  Yes / No  
If yes, please explain: Possession of Drug Paraphernalia

Are there any pending criminal charges against you? (Circle One) Yes /  No  
If yes, please explain: N/A

Are there any pending drug/alcohol related offenses against you? (Circle One) Yes /  No  
If yes, please explain: N/A

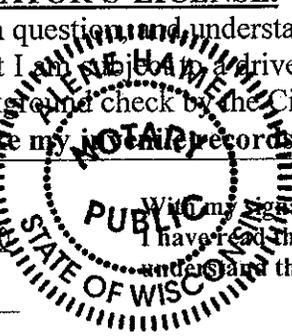
Have you been convicted of drug/alcohol related offenses in the last 5 years? (Circle One)  Yes / No  
If yes, please explain: Possession of drug paraphernalia

**ANY FALSE OR MISSING INFORMATION ON THIS APPLICATION WILL RESULT IN DENIAL OF YOUR OPERATOR'S LICENSE.** I, the undersigned, affirm that I made complete and true answers to each question, and understand my past record will become a part of this application. I understand that I am subject to a driver's license check, a local police records check, and a criminal history background check by the City of Monona Police Department.

I give permission to make my **NOTARY** records available for this application.

Subscribed and sworn before me this 20th day of February 2016

Alex Harp  
Notary Public  
My Commission expires: 7/6/18



With my signature I affirm the statement above and that I have read the instructions provided on the reverse and understand the disclosure requirements:

Signature of Applicant: Michele R. Freitag

Police Department Review: Recommend Approval  Recommend Denial  Review RL

Reason for denial, if not recommended: 07 15 15 POSSESSION OF PARAPHERNALIA

Signature of Police Chief: DET SGT R LOSBY Date: 02 29 16  
LRC Approval (if required) Date: \_\_\_\_\_ City Council Approval Date: \_\_\_\_\_

License No. Issued: Provisional # 100 Operator # \_\_\_\_\_ Date Issued: Provisional 2-25-16 Operator \_\_\_\_\_

**CITY OF MONONA, COUNTY OF DANE**  
**APPLICATION FOR TEMPORARY CLASS "B" / "CLASS B" RETAILER'S LICENSE**

See Additional Information on reverse side. Contact the City Clerk at (608) 222-2525 if you have questions.



**FEE: \$10.00**

The named organization applies for (Check appropriate box(es)):

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.

at the premises described below during a special event and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

**1. EVENT**

(a) Application Date 2-11-16 Date(s) of event 5-7-16 9:30 a.m. - 1:00 p.m.

(b) List name of the event LATE MONONA 20K

(c) Full name, middle initial, and address of manager or person(s) in charge of event: **(PERSON/S) SUBJECT TO A POLICE BACKGROUND CHECK**

Name MICHAEL W O'BRIEN Date of Birth [REDACTED] Phone [REDACTED]

Address 2821 ALLEGHENY BL MONONA WI 53719

(Street) (City) (State) (Zip)

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

(Street) (City) (State) (Zip)

**2. ORGANIZATION** (check appropriate box)  Bona fide Club  Church  Lodge/Society  Veteran's Organization  Fair Association

Chamber of Commerce or similar Civic or Trade Organization

(a) Name VENONA WILDCATS YOUTH HOCKEY ASSOCIATION INC

(b) Address 451 E VENONA AVE VENONA WI 53593

(Street) (City) (State) (Zip)

(c) Date Organized AUG 86 If corporation, give date of incorporation AUG 86

(d) Full names, with middle initial, date of birth, and addresses of all officers:

President JAMIE RITTEN 1026 CALIBET CT VENONA WI 53593 [REDACTED]

Vice President JAMIE STEBBERS 415 LUCILLE ST VENONA WI 53593 [REDACTED]

Secretary MEREDITH GABLEN 217 MONTE CRISTO CIR VENONA WI 53593 [REDACTED]

Treasurer ROXANNE BLAZEAU 325 MILITARY RIDGE DR VENONA WI 53593 [REDACTED]

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to 77.54 (7m), Wis. Stats., check this box:

**3. LOCATION OF PREMISES** where beer and/or wine will be sold, served, consumed, or stored, and areas where alcohol beverage records will be stored:

(a) Address WINN AQUATH PARK MONONA WI 53716

(Street) (City) (State) (Zip)

(b) Do premises occupy all or part of the building? NO If part of the building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

**4. NAMES OF LICENSED BEVERAGE SERVERS** (A Licensed Operator must be on premises at all times when beer or wine is served.)

MICHAEL W O'BRIEN

**5. ANTICIPATED NUMBER OF ATTENDEES** 1200

**DECLARATION**

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer: \_\_\_\_\_ Date: \_\_\_\_\_ Date filed with the Clerk: \_\_\_\_\_  
 (Signature)

Police Chief Approval: DET. SGT. R. LOSBY City Clerk Approval: \_\_\_\_\_ License No.: \_\_\_\_\_

COPY

DO NOT STAPLE

Sec. 181.1005  
Wis. Stats.

State of Wisconsin  
Department of Financial Institutions  
Division of Corporate and Consumer Services



ARTICLES OF AMENDMENT – NONSTOCK CORPORATION

A. The present corporate name (prior to any change effected by this amendment) is:  
SOUTHWEST HOCKEY ASSOCIATION, INC.

(Enter Corporate Name)

Text of Amendment (Refer to the existing articles of incorporation and the instructions on the reverse of this form. Determine those items to be changed and set forth the number identifying the paragraph being changed and how the amended paragraph is to read.)

RESOLVED, THAT the articles of incorporation be amended as follows:

Article 1 of the Articles of Incorporation be amended to read: "Verona Wildcats Youth Hockey Association, Inc."



425DR

B. Amendment(s) adopted on April 18, 2014

(Indicate the method of adoption by checking (X) the appropriate choice below.)

- In accordance with sec. 181.1002, Wis. Stats. (By the Board of Directors)
- OR
- In accordance with sec. 181.1003, Wis. Stats. (By Members)
- OR
- In accordance with sec. 181.1004, Wis. Stats. (By Members voting by Class)

RECEIVED  
2014 JUL 24  
WISCONSIN DEPT. OF  
FINANCIAL INSTITUTIONS

C. Approval by 3<sup>rd</sup> Person (Contingency Statement)

Written approval for amending the articles of incorporation was obtained from the person whose approval is required by a provision of the articles of incorporation authorized under sec. 181.1030.

D. Executed on 7/22/2014

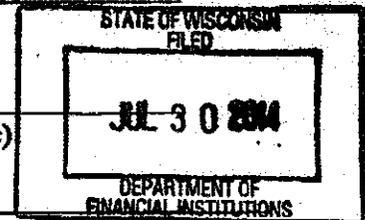
Roxanne Brazeau

(Date)

(Signature)

Title:  President  Secretary  
or other officer title \_\_\_\_\_

(Printed name)



This document was drafted by Roxanne Brazeau, Treasurer  
(Name the individual who drafted the document)

FILING FEE - \$25.00 See instructions, suggestions and procedures on following page  
DFI/CCS/104(R02/14)

**7-2-15 CLOSING HOURS**

3-12-637

3-29-12

This section amended per Ordinance ~~5-12-639~~, adopted ~~May 7, 2012~~.

Closing hours shall be established in conformance with Sec. 125.32(3), Wis. Stats., and further restricted as follows:

**(1) Class A Establishments.**

- a. **“Class A” Liquor Licenses.** No establishment holding a “Class A” Liquor license shall remain open for the sale of alcohol beverages between 9:00 p.m. and 6:00 a.m.
- b. **Class "A" Fermented Malt Beverage Licenses.** No establishment holding a Class “A” Fermented Malt Beverage license shall remain open for the sale of alcohol beverages between 9:00 p.m. and 6:00 a.m.
- c. **Inaccessibility.** Establishments holding either a “Class A” Liquor and Class "A" Fermented Malt Beverage licenses shall, between the hours of 9:00 p.m. and 6:00 a.m., take the necessary measures to make all intoxicating liquor and fermented malt beverages in original packages, containers and bottles, inaccessible for public sale. The term inaccessible for public sale may include but are not limited to locking of display cases, covering or removing intoxicating liquor and fermented malt beverages in original packages, containers and bottles from the public shopping area. Such establishments shall also post at least one (1) sign in the area of product sales or where the intoxicating liquor and fermented malt beverages in original packages, containers, or bottles are located for the purpose of notifying the public of the limitations on hours of sale.
- d. **Carryout Ban.** No person may sell on or carry away from an establishment holding a “Class A” Liquor license or Class "A" Fermented Malt Beverage license alcohol beverages in original packages, containers or bottles between 9:00 p.m. and 6:00 a.m.



5211 SCHLUTER ROAD ■ MONONA, WI 53716-2598  
CITY HALL (608) 222-2525  
FAX (608) 222-9225  
<http://www.mymonona.com>

*wrn attend per  
call 2-26-16  
JA*

February 22, 2016

Copps Food Center  
Attention: Bryan Roth  
6540 Monona Drive  
Monona, Wisconsin 53716

Dear Mr. Roth,

You recently received a written warning from the Monona Police Department regarding alcohol products remaining accessible in your business establishment after the closing of salable hours.

You are requested to attend the next License Review Committee meeting to discuss this matter. The meeting is scheduled for March 8, 2016 at 4:00 p.m. in the large conference room located in the lobby of City Hall, 5211 Schluter Road.

Please respond to this letter as soon as possible so I can place you on the agenda.

If you have any questions, please contact me at 608-222-2525.

Thank you for your attention to this matter.

Sincerely,

Joan Andrusz  
City Clerk



# MONONA POLICE DEPARTMENT

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FAX (608) 222-9225  
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February 19, 2016

Copps Food Center  
6540 Monona Drive  
Monona, WI 53716  
ATTN: Bryan Roth

Dear Bryan:

On the night of February 17, 2016, an officer from the Monona Police Department was assigned to do compliance checks on businesses that are prohibited from selling alcohol after 9 pm. Your establishment was found to be noncompliant with our ordinance and state statute.

This letter is to serve as a **written warning** and will be reported to both the License Review Committee and the Monona City Council. Future violations could lead to citations being issued.

A copy of Monona City Ordinance **7-2-15 CLOSING HOURS** is attached for your review. Please contact me if I can assist in any questions you may have regarding this ordinance.

Sincerely,

Chief Walter J. Ostrenga

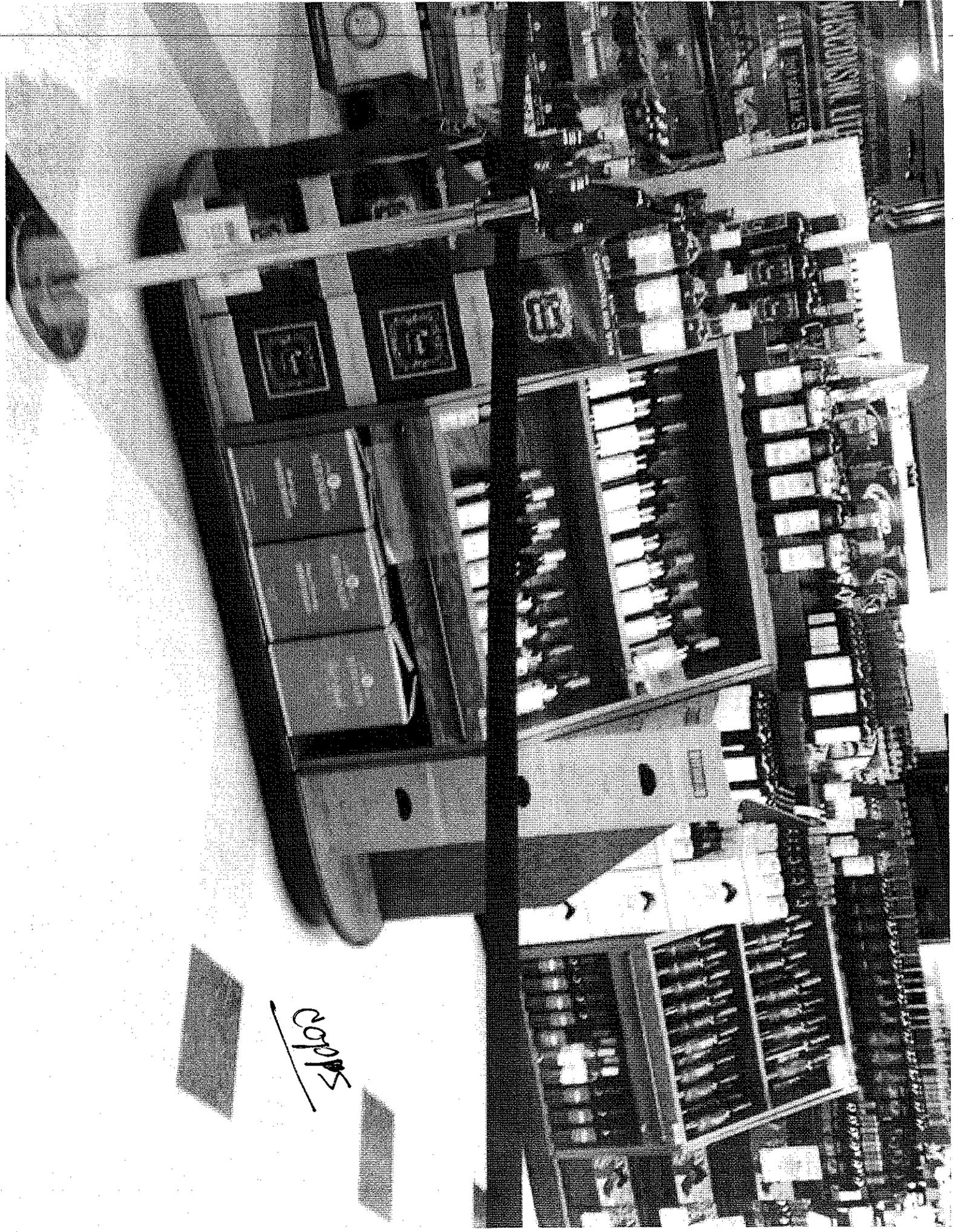


**POLICE DEPARTMENT**  
5211 Schluter Road  
222-0463

**COMMUNITY CENTER**  
1011 Nichols Road  
222-4167

**MONONA SENIOR CENTER**  
1011 Nichols Road  
222-3415

**FIRE DEPARTMENT**  
5211 Schluter Road  
222-2528



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COPPS  
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SOFT RED BLEND

CALIFORNIA RED WINE

SOFT RED BLEND

*Ménage à Trois*

*Ménage à Trois*

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*Ménage à Trois*

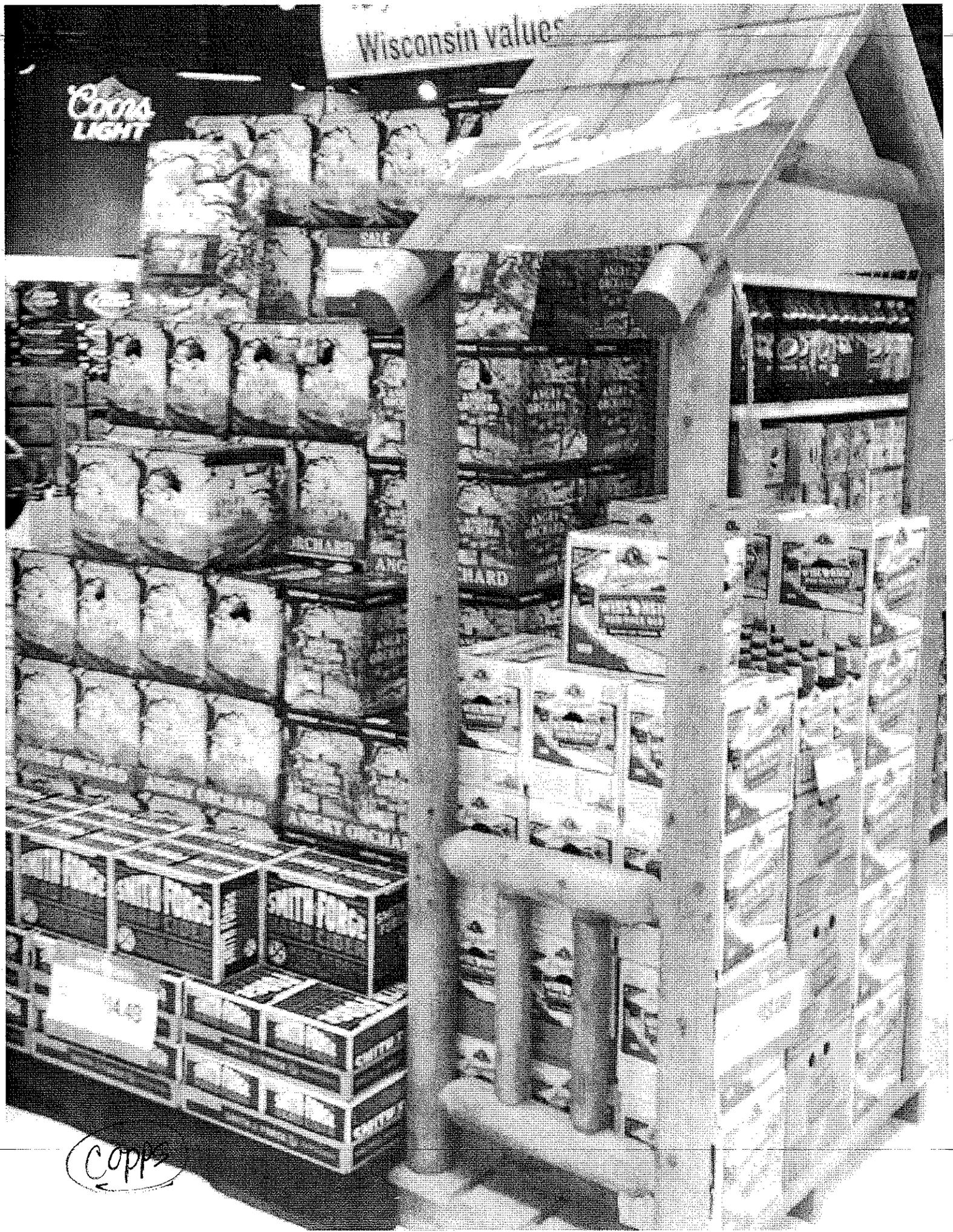
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*Ménage à Trois*

Wisconsin values

COORS  
LIGHT

*Handwritten signature*



COORS



5211 SCHLUTER ROAD ■ MONONA, WI 53716-2598  
CITY HALL (608) 222-2525  
FAX (608) 222-9225  
<http://www.mymonona.com>

February 22, 2016

PDQ  
Attention: Philip Troia  
105 East Broadway  
Monona, Wisconsin 53716

Dear Mr. Troia,

You recently received a written warning from the Monona Police Department regarding alcohol products remaining accessible in your business establishment after the closing of salable hours.

You are requested to attend the next License Review Committee meeting to discuss this matter. The meeting is scheduled for March 8, 2016 at 4:00 p.m. in the large conference room located in the lobby of City Hall, 5211 Schluter Road.

Please respond to this letter as soon as possible so I can place you on the agenda.

If you have any questions, please contact me at 608-222-2525.

Thank you for your attention to this matter.

Sincerely,

Joan Andrusz  
City Clerk



# MONONA POLICE DEPARTMENT

5211 SCHLUTER ROAD ■ MONONA, WI 53716-2598  
CITY HALL (608) 222-2525  
FAX (608) 222-9225  
<http://www.mymonona.com>

February 19, 2016

PDQ  
105 E. Broadway  
Monona, WI 53716  
ATTN: Philip Troia

Dear Philip:

On the night of February 17, 2016, an officer from the Monona Police Department was assigned to do compliance checks on businesses that are prohibited from selling alcohol after 9 pm. Your establishment was found to be noncompliant with our ordinance and state statute.

This letter is to serve as a **written warning** and will be reported to both the License Review Committee and the Monona City Council. Future violations could lead to citations being issued.

A copy of Monona City Ordinance **7-2-15 CLOSING HOURS** is attached for your review. Please contact me if I can assist in any questions you may have regarding this ordinance.

Sincerely,

Chief Walter J. Ostrenga



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222-2528



PDA



5211 SCHLUTER ROAD ■ MONONA, WI 53716-2598  
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<http://www.mymonona.com>

*Will attend per  
call 2-25-16  
JA*

February 22, 2016

Walgreens  
Attention: Jennifer Barritt  
5300 Monona Drive  
Monona, Wisconsin 53716

Dear Ms. Barritt,

You recently received a written warning from the Monona Police Department regarding alcohol products remaining accessible in your business establishment after the closing of salable hours.

You are requested to attend the next License Review Committee meeting to discuss this matter. The meeting is scheduled for March 8, 2016 at 4:00 p.m. in the large conference room located in the lobby of City Hall, 5211 Schluter Road.

Please respond to this letter as soon as possible so I can place you on the agenda.

If you have any questions, please contact me at 608-222-2525.

Thank you for your attention to this matter.

Sincerely,

Joan Andrusz  
City Clerk



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FAX (608) 222-9225  
<http://www.mymonona.com>

February 19, 2016

Walgreens  
5300 Monona Drive  
Monona, WI 53716  
ATTN: Jennifer Barritt

Dear Jennifer:

On the night of February 17, 2016, an officer from the Monona Police Department was assigned to do compliance checks on businesses that are prohibited from selling alcohol after 9 pm. Your establishment was found to be noncompliant with our ordinance and state statute.

This letter is to serve as a **written warning** and will be reported to both the License Review Committee and the Monona City Council. Future violations could lead to citations being issued.

A copy of Monona City Ordinance **7-2-15 CLOSING HOURS** is attached for your review. Please contact me if I can assist in any questions you may have regarding this ordinance.

Sincerely,



Chief Walter J. Ostrenga



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FAX (608) 222-9225  
<http://www.mymonona.com>

February 22, 2016

Walmart  
Attention: Sarah Voegeli  
2151 Royal Avenue  
Monona, Wisconsin 53716

Dear Ms. Voegeli,

You recently received a written warning from the Monona Police Department regarding alcohol products remaining accessible in your business establishment after the closing of salable hours.

You are requested to attend the next License Review Committee meeting to discuss this matter. The meeting is scheduled for March 8, 2016 at 4:00 p.m. in the large conference room located in the lobby of City Hall, 5211 Schluter Road.

Please respond to this letter as soon as possible so I can place you on the agenda.

If you have any questions, please contact me at 608-222-2525.

Thank you for your attention to this matter.

Sincerely,

Joan Andrusz  
City Clerk



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FAX (608) 222-9225  
<http://www.mymonona.com>

February 19, 2016

Walmart Super Center  
2151 Royal Avenue  
Monona, WI 53716  
ATTN: Sarah Boegeli

Dear Sarah:

On the night of February 17, 2016, an officer from the Monona Police Department was assigned to do compliance checks on businesses that are prohibited from selling alcohol after 9 pm. Your establishment was found to be noncompliant with our ordinance and state statute.

This letter is to serve as a **written warning** and will be reported to both the License Review Committee and the Monona City Council. Future violations could lead to citations being issued.

A copy of Monona City Ordinance **7-2-15 CLOSING HOURS** is attached for your review. Please contact me if I can assist in any questions you may have regarding this ordinance.

Sincerely,



Chief Walter J. Ostrenga



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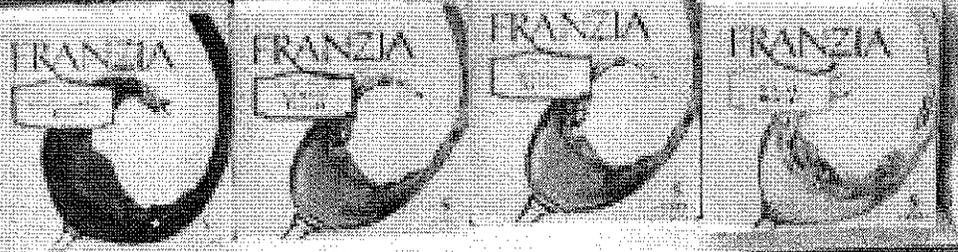
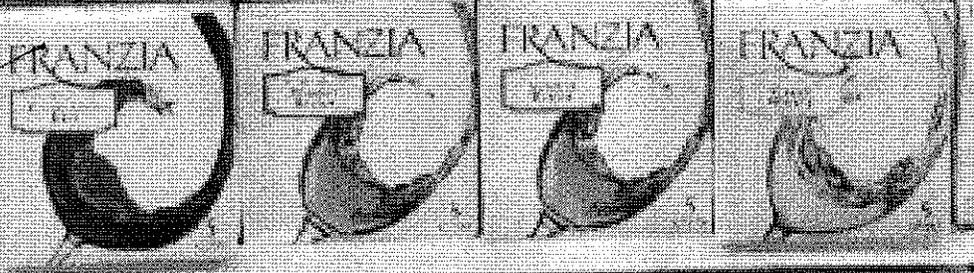
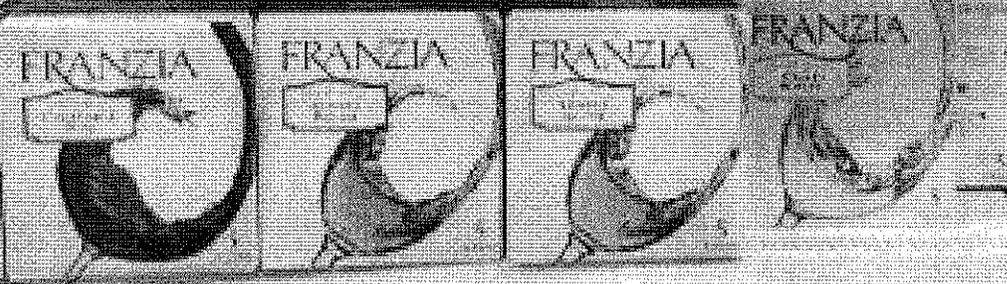
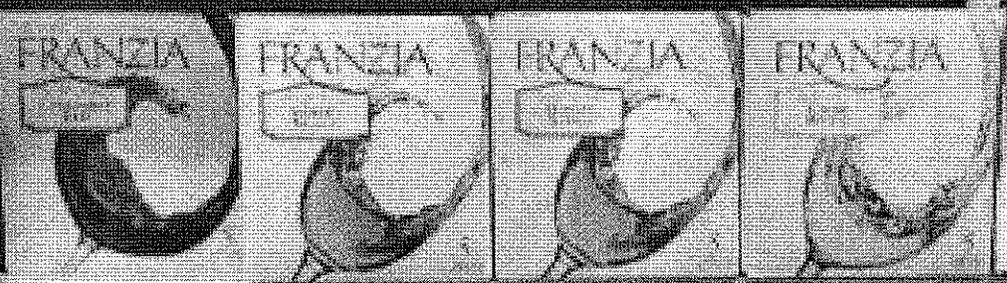
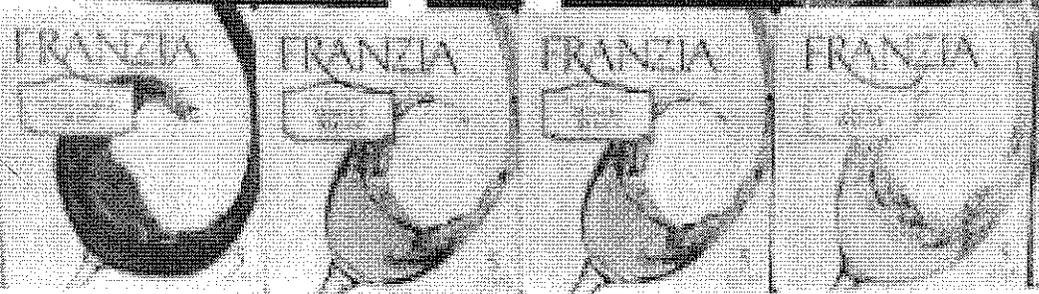
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