

AGENDA
REVISED 6/17/16

CITY COUNCIL
MONONA PUBLIC LIBRARY MUNICIPAL ROOM
1000 NICHOLS ROAD
MONDAY, JUNE 20, 2016
7:30 P.M.

- A. Call to Order.
- B. Roll Call and Pledge of Allegiance.
- C. Approval of Minutes from June 6, 2016.
- D. Appearances.
- E. Public Hearing. (None)
- F. Consent Agenda.
 - 1. Approval of Applications for 2016/2017 Operator Licenses:
 - a. Tom J. Eberle, East Side Club
 - b. Taylor D. Zenger, Licali's Lakeside Liquor
 - c. Christina L. Fenne, Tully's II
 - d. Joran A. Denu, Waypoint Public House
 - 2. Approval of Applications for 2016/2018 Operator Licenses:
 - a. Lindsay D. Lunde, Noodles & Company
 - b. Cheryl L. Fredendall, PDQ Food Store
 - 3. Approval of Renewal Applications for 2016/2017 Operator Licenses:
 - a. Sarah J. Paterson, Joe's Fire Station
 - b. Christy Torpy, Joe's Fire Station
 - c. Jeff L. Winge, Joe's Fire Station
 - d. Alesha A. Krengel, Licali's Lakeside Liquor
 - e. Nicole R. Norsetter, Silver Eagle Bar & Grill
 - f. Michele R. Freitag, Speedway – Monona Drive
 - g. Frank J. Kruger, Speedway – Monona Drive
 - h. LaShay D. Patzke, Speedway – Monona Drive
 - i. Robert J. Cross, Waypoint Public House
 - 4. Approval of Renewal Applications for 2016/2018 Operator Licenses:
 - a. William J. Bressler, Fat Jack's
 - b. Lovedeep S. Gill, Monona Mart
 - c. Shane R. Spoerle, Mr. Brews Tap House
 - d. Julianne Baglama, Tully's II
- G. Council Action Items.
 - 1. Unfinished Business.
 - a. Consideration of Ordinance 6-16-679 Prohibiting Synthetic Chemical Cannabinoid (Public Safety Commission).

2. New Business.

- * a. Consideration Of 2016/2017 Beer Garden Dates for Badger Bowl, Inc., 506 E. Badger Road, Madison, Wisconsin, 53713, d/b/a Monona Village Lanes, 208 Owen Road (License Review Committee).
- * b. Consideration of Resolution 16-6-2108 Authorizing the Issuance of a \$1,796,850 Taxable Tax Increment Project Revenue Bond (TID No. 9) (Finance Director).
- c. Consideration of Resolution 16-6-2105 Approving Municipal Court Hours (Municipal Judge).
- * d. Consideration of Resolution 16-6-2107 Approving the Purchase of Fire Department Extrication Equipment (Fire Chief).

H. Reports of Committees, Commissions, Boards, Mayor, City Administrator, City Attorney, and Department Managers.

1. Strategic Plan Update Presentations (Senior Center Director and Parks and Recreation Director).
2. Agendas, Supporting Documents, and Minutes are Available on the Monona Web Page – www.mymonona.com.

I. Appointments.

1. Greg Anderson to the Park & Recreation Board (effective immediately – April 30, 2017).
2. Dan Coyne to the Park & Recreation Board (effective immediately – April 30, 2019).
3. Mari Weston to the Sustainability Committee (effective immediately – April 30, 2019).
4. Mary Anderson to the Library Board (effective immediately – June 30, 2018).

J. Adjournment.

* Request for immediate action

NOTE: Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at (608) 222-2525 (not a TDD telephone number) Fax: (608) 222-9225 or through the City Police Department TDD telephone number 441-0399. The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Monona ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business. It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject over which they have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice. POSTED June 16, 2016 on the City Hall, Library, and Community Center bulletin boards and on the City of Monona's website mymonona.com.

MONONA CITY COUNCIL MINUTES
June 6, 2016

The regular meeting of the Monona City Council was called to order by Mayor Miller at 7:35 p.m.

Present: Mayor Robert Miller, Alderpersons Andrew Kitslaar, Brian Holmquist, Jim Busse, Doug Wood, Chad Speight, and Mary O'Connor

Also Present: City Administrator April Little, Finance Director Marc Houtakker, Public Works Director Dan Stephany, Police Chief Walter Ostrenga, Director of Administrative Services Leah Kimmell, and City Clerk Joan Andrusz

ROLL CALL AND PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

Alder Busse requests a correction on Page 4, fourth paragraph, to remove the word "not" from the sentence, "He is ~~not~~ opposed to the 50 foot minimum..."

A motion by Alder Holmquist, seconded by Alder Kitslaar to approve the Minutes of the May 16, 2016 City Council meeting as amended, was carried.

APPEARANCES

Dean Bowles, 1402 Joyce Road appeared before the Council and spoke thanking the community for its support of the School Board referendum.

PUBLIC HEARING

There is no Public Hearing.

CONSENT AGENDA

A motion by Alder Wood, seconded by Alder Speight to approve the following, was carried:

1. Applications for 2016/2017 Operator Licenses:
 - a. Leanna L. Norton, Mr. Brews Tap House
 - b. Brandy L. Evonovich, Speedway – Monona Drive
 - c. Jasmine S. Carter, Speedway – Royal Avenue
 - d. Jordan M. Whitaker, Speedway – Royal Avenue
 - e. Brianna J. Okeson, Tower Inn
 - f. Joe Turner III – Waypoint Public House

2. Applications for 2016/2018 Operator Licenses:
 - a. Ariel K. Harper, Angelo's Pizzeria
 - b. Michael A. Bailey, Copps Grocery Store
 - c. Megan J. Baumunk, Copps Grocery Store
 - d. Adam J. Dahms, Copps Grocery Store
 - e. Mark A. Kotlowski, Copps Grocery Store
 - f. Trevor J. Gerry, PDQ Food Store

3. Renewal Applications for 2016/2017 Operator Licenses:
 - a. Donald C. Wieder, East Side Club
 - b. Lauren A. Lottes, Silver Eagle Bar & Grill
 - c. Crystal M. Bough, Speedway – Royal Avenue
 - d. Heather L. Corkery, Speedway – Royal Avenue
 - e. Lisa L. Crofoot, Speedway – Royal Avenue
 - f. Leah M. Gausmann, Speedway – Royal Avenue
 - g. Matthew D. Rodriquez, Speedway – Royal Avenue
 - h. Terra D. Shaw, Jr., Speedway – Royal Avenue
 - i. Martell L. Tucker – Royal Avenue
 - j. Thomas E. Xistris, Speedway – Royal Avenue
 - k. Melinda E. Smith – Tobacco Outlook Plus

4. Renewal Applications for 2016/2018 Operator Licenses:
 - a. Christopher L. Long, Copps Grocery Store
 - b. Toni J. Wood, Immaculate Heart of Mary Church
 - c. Scott G. Finholt, Noodles & Company
 - d. Caramae L. Gust, Silver Eagle Bar & Grill
 - e. Travis L. McGuigan, Snicks Sportsman’s Bar & Waypoint Public House
 - f. Terri E. Moen, Tower Inn
 - g. Kelly A. Hamel, Tully’s II
 - h. Michelle L. Mroz, Village Lanes

5. 2016 Temporary Operator License Application:
 - a. Susan M. Carr, Monona Public Library

6. Renewal Applications for 2016/2017 Class "A" Fermented Malt Beverage Licenses:
 - a. La Rosita of Wisconsin, Inc., d/b/a La Rosita Latina, 6005 Monona Drive
 - b. Shopko Holding Company LLC, 700 Pilgrim Way, Green Bay, Wisconsin, 54307 d/b/a Shopko #32, 2101 West Broadway
 - c. Treysta Holdings LLC, d/b/a Treysta On The Water, 320 West Broadway

7. Renewal Applications for 2016/2017 Class "A" Fermented Malt Beverage and "Class A" Liquor (Cider Only) Licenses:
 - a. PDQ Food Stores, Inc., P. O. Box 620997, Middleton, Wisconsin, 53562, d/b/a PDQ #123, 105 East Broadway
 - b. Speedway LLC, P. O. Box 1580, Springfield, Ohio, 45501, d/b/a Speedway #4088, 5450 Monona Drive
 - c. Speedway LLC, P. O. Box 1580, Springfield, Ohio, 45501, d/b/a Speedway #4533, 2500 Royal Avenue

8. Renewal Applications for 2016/2017 Class "A" Fermented Malt Beverage and "Class A" Liquor Licenses:
 - a. Ultimate Mart, LLC, Owned By Roundy’s Supermarkets, Inc., P. O. Box 473, MS-2650, Milwaukee, Wisconsin, 53201, d/b/a Copps #8181, 6540 Monona Drive
 - b. Felleron, Inc., 1012 Birch Haven Circle, Monona, Wisconsin, 53716, d/b/a Ken's Meats & Deli, 5725 Monona Drive
 - c. W.D.S. Inc., 704 Raymond Road, Waunakee, Wisconsin, 53597 d/b/a Licali’s Lakeside Liquor, 6325 Monona Drive
 - d. Monona Mart, LLC, 4967 Highwood Circle, Middleton, Wisconsin, 53562, d/b/a Monona Mart, 1220 East Broadway

- e. Kwik Trip, Inc., P. O. Box 2107, LaCrosse, Wisconsin, 54602, d/b/a Tobacco Outlet Plus #531, 6300 Monona Drive, Suite 2
 - f. Walgreen Co, P. O. Box 901, Deerfield, Illinois, 60015, d/b/a Walgreens #04830, 5300 Monona Drive
 - g. Wal-Mart Stores East, LP, 702 SW 8th Street, Bentonville, Arkansas, 72716, d/b/a Wal-Mart Supercenter #3857, 2151 Royal Avenue
9. Renewal Applications for 2016/2017 Class "B" Fermented Malt Beverage and "Class B" Liquor Licenses:
- a. EZ August, LLC, d/b/a Angelo's, 5801 Monona Drive
 - b. Bridge Road LLC, d/b/a Bridge Lounge, 6414 Bridge Road
 - c. Blazin Wings, Inc., 5500 Wayzata Boulevard, Suite 1600, Golden Valley, Minnesota, 55416, d/b/a Buffalo Wild Wings, 6544 Monona Drive
 - d. Blake & Blake, d/b/a David's Jamaican Cuisine, 5734 Monona Drive
 - e. The East Side Club, Inc., d/b/a The East Side Club, 3735 Monona Drive
 - f. Mr. Luo LLC Owned by Jun Luo, d/b/a Edo Garden Japanese Restaurant, 6309 Monona Drive
 - g. Fat Jacks Monona, Inc., d/b/a Fat Jack's Barbecue, 6207 Monona Drive
 - h. Joe's Fire Station LLC, 1910 Tarragon Drive, Madison, Wisconsin, 53716, d/b/a Joe's Fire Station, 900 East Broadway
 - i. Monona Garden Family Restaurant, Inc., d/b/a Monona Garden Family Restaurant, 6501 Bridge Road
 - j. Pizza Oven of Monona LLC, d/b/a Pizza Oven, 5511 Monona Drive
 - k. Red Robin International, Inc., 6312 S. Fiddlers Green Circle, Suite 200N, Greenwood Village, Colorado, 80111, d/b/a Red Robin Gourmet Burgers, 6522 Monona Drive
 - l. Valdimark, Inc., d/b/a Silver Eagle Bar & Grill, 5805 Monona Drive
 - m. Snick's Sportsman's Bar, LLC, 2004 Barger Drive, Stoughton, Wisconsin, 53589, d/b/a Snick's Sportsman's Bar, 4605 Monona Drive
 - n. Tasting Room of Monona Inc., d/b/a The Tasting Room, 6000 Monona Drive, Suite 103
 - o. Wiltzius LLC, 5250 Summer Ridge Drive, Madison, Wisconsin, 53704, d/b/a Tower Inn, 1008 East Broadway
 - p. Leskes Inc., d/b/a Tully's II Food & Spirits, 6401 Monona Drive
 - q. Badger Bowl, Inc., 506 E. Badger Road, Madison, Wisconsin, 53713, d/b/a Monona Village Lanes, 208 Owen Road
 - r. FHMonona, LLC, 5279 Scenic Ridge Trail, Middleton, Wisconsin, 53562, d/b/a Waypoint Public House, 320 West Broadway
10. Renewal Application for 2016/2017 "Class A" Liquor License:
- a. Fraboni's Italian Specialties, Inc., d/b/a Fraboni's, 108 Owen Road
11. Renewal Applications for 2016/2017 Class "B" Fermented Malt Beverage and "Class C" Wine Licenses:
- a. Huang & Lin China Star LLC Owned by Ming Yi Huang, 2935 South Fish Hatchery Road, Madison, Wisconsin, 53711, d/b/a China Star Restaurant, 111 River Place
 - b. Mr Brews Tap House Monona LLC, d/b/a Mr Brews Tap House Monona, 103 West Broadway, Suite B
 - c. The Noodle Shop, CO. – Wisconsin, Inc., 520 Zang Street, Suite D, Broomfield, Colorado, 80021, d/b/a Noodles & Company #203, 6520 Monona Drive
 - d. Shrestha Family, LLC, Owned by Madan Shrestha, d/b/a Swad Indian Restaurant, 6007A Monona Drive
 - e. Jiang & Chen Enterprise, LLC, d/b/a World Buffet, 2451 West Broadway

12. Renewal Application for 2016/2017 Class "B" Fermented Malt Beverage License:
 - a. Mitchell Marks, 4040 Vilas Hope Road, Cottage Grove, Wisconsin, 53527, d/b/a Marks Enterprise, Monona Community Center, 1011 Nichols Road
13. Renewal Applications for 2016/2017 Patio Permit:
 - a. Mr Brews Tap House Monona LLC, d/b/a Mr Brews Tap House Monona, 103 West Broadway, Suite B
 - b. Valdimark, Inc., d/b/a Silver Eagle Bar & Grill, 5805 Monona Drive
 - c. Badger Bowl, Inc., 506 E. Badger Road, Madison, Wisconsin, 53713, d/b/a Monona Village Lanes, 208 Owen Road
 - d. FHMonona, LLC, 5279 Scenic Ridge Trail, Middleton, Wisconsin, 53562, d/b/a Waypoint Public House, 320 West Broadway

UNFINISHED BUSINESS

Alder Wood asks that the second item be taken first as it affects the first item. In addition to what is listed the License Review Committee wants to add the requirement that all wait staff be licensed Operators to ease the service to patrons. If staff are not licensed a licensed Operator will have to be posted in each the areas at all times. Alder Busse questioned whether all patios require this and should this option be left to the business. Alder Wood responded that each patio is different. This is a practical matter as they cannot see the areas from inside the business. The landlords and one of the owners are here tonight and confirmed they are aware of the Committee's requirements. Alder Speight stated this requirement is in the Ordinance already. Alder Wood responded it is better to state requirements on the license.

A motion by Alder Holmquist, seconded by Alder Wood to amend the 2015/2016 Patio Permit Application For Breakwater Monona, LLC d/b/a Breakwater, 6308 Metropolitan Lane, Monona, Wisconsin, 53713 with variances for seating for 120 total on all three levels and hours of operation of service and music until 9:00 p.m. and the areas closed by 10:00 p.m. except for entering and exiting of patrons to include the requirement for either licensed Operators for outdoor service or licensed Operators in line-of-sight for outdoor service, was carried.

A motion by Alder Wood, seconded by Alder Speight to approve 2015/2016 Patio Permit Application For Breakwater Monona, LLC d/b/a Breakwater, 6308 Metropolitan Lane, Monona, Wisconsin, 53713 with variances for seating for 120 total on all three levels and hours of operation of service and music until 9:00 p.m. and the areas closed by 10:00 p.m. except for entering and exiting of patrons as amended, was carried.

Alder Wood stated a Beer Garden Permit application for the third level may follow.

A motion by Alder Wood, seconded by Alder Kitslaar to approve the 2015/2016 Class "B" Fermented Malt Beverage and "Class B" Liquor License Applications For Breakwater Monona, LLC d/b/a Breakwater, 6308 Metropolitan Lane, Monona, Wisconsin, 53713, was carried.

NEW BUSINESS

A motion by Alder Wood, seconded by Alder Speight to suspend the rules and take action on the 2016/2017 "Class A" Liquor License Application for Treysta Holdings LLC, d/b/a Treysta On The Water, 320 West Broadway, was carried.

A motion by Alder Wood, seconded by Alder Speight to approve the 2016/2017 "Class A" Liquor License Application for Treysta Holdings LLC, d/b/a Treysta On The Water, 320 West Broadway, was carried.

Alder Wood abstains from the following two actions due to professional involvement with the applicant:

A motion by Alder O'Connor, seconded by Alder Speight to suspend the rules and take action on the 2016/2017 "Class A" Liquor (Cider Only) License Application for Shopko Holding Company LLC, 700 Pilgrim Way, Green Bay, Wisconsin, 54307 d/b/a Shopko #32, 2101 West Broadway, was carried.

A motion by Alder O'Connor, seconded by Alder Speight to approve the 2016/2017 "Class A" Liquor (Cider Only) License Application for Shopko Holding Company LLC, 700 Pilgrim Way, Green Bay, Wisconsin, 54307 d/b/a Shopko #32, 2101 West Broadway, was carried.

A motion by Alder Wood, seconded by Alder Kitslaar to suspend the rules and take action on the Renewal Application for 2016/2017 Class "B" Fermented Malt Beverage and "Class B" Liquor License Applications for Breakwater Monona, LLC d/b/a Breakwater, 6308 Metropolitan Lane, Monona, Wisconsin, 53713, was carried.

A motion by Alder Wood, seconded by Alder Kitslaar to approve the Renewal Application for 2016/2017 Class "B" Fermented Malt Beverage and "Class B" Liquor License Applications for Breakwater Monona, LLC d/b/a Breakwater, 6308 Metropolitan Lane, Monona, Wisconsin, 53713, was carried.

A motion by Alder O'Connor, seconded by Alder Speight to suspend the rules and take action on the Renewal Application for 2016/2017 Patio Permit Application for Breakwater Monona, LLC d/b/a Breakwater, 6308 Metropolitan Lane, Monona, Wisconsin, 53713, was carried.

A motion by Alder Wood, seconded by Alder Speight to approve the Renewal Application for 2016/2017 Patio Permit Application for Breakwater Monona, LLC d/b/a Breakwater, 6308 Metropolitan Lane, Monona, Wisconsin, 53713, was carried.

A motion by Alder Holmquist, seconded by Alder Speight to suspend the rules and take action on Resolution 16-6-2104 Providing for the Sale of \$1,796,800 Taxable Tax Increment Project Revenue Bond (TID No. 9), was carried.

Finance Director Houtakker reported this authorizes work to start with Monona State Bank on the purchase of the Inland Lakes property. The bonds are taxable so don't affect the City's debt limit. This is a short term loan, as two others are, and all will be part of a long term loan once the development starts. The anticipated interest rate is 2% to 3%. This will be paid through TIF #9. Alder Busse stated the price is well above the assessed value for the properties because it includes the cost of a viable business.

A motion by Alder Holmquist, seconded by Alder O'Connor to approve Resolution 16-6-2104 Providing for the Sale of \$1,796,800 Taxable Tax Increment Project Revenue Bond (TID No. 9). On a roll call vote, all members voted in favor of the motion.

A motion by Alder Speight, seconded by Alder Kitslaar to suspend the rules and take action on Resolution 16-6-2102 Approval to Submit 2015 Compliance Maintenance Annual Report (CMAR) Review and Recommendations, was carried.

Public Works Director Stephany reported this is an annual requirement to submit a report to the DNR. The City achieved an "A" grade. Pump lift stations have been improved with dedicated sanitary sewer system funds, which the DNR appreciates. Cleaning is done as the televising indicates is needed.

Residents are notified if any problems are seen. After 2017 sewer lining will correct any problems on the City side. Infiltration/Inflow was discussed; this is maintained by manhole inspections and televising.

A motion by Alder Speight, seconded by Alder O'Connor to approve Resolution 16-6-2102 Approval to Submit 2015 Compliance Maintenance Annual Report (CMAR) Review and Recommendations, was carried.

A motion by Alder Holmquist, seconded by Alder Speight to suspend the rules and take action on Resolution 16-6-2103 Amending the 2016 Capital Budget to Complete Additional Street Repair and Maintenance, was carried.

Public Works Director Stephany reported this will approve a transfer of \$12,500 from the epoxy account into the street maintenance account to do extra work using infrared seamless patching. This process heats the asphalt, some is removed and some added, and then it blends in with the rest of the road.

A motion by Alder Kitslaar, seconded by Alder Speight to approve Resolution 16-6-2103 Amending the 2016 Capital Budget to Complete Additional Street Repair and Maintenance, was carried.

Police Chief Ostrenga provided information on Ordinance 6-16-679 Prohibiting Synthetic Chemical Cannabinoid, which the Public Safety Committee has approved. He narrated a Power Point presentation that included a Police squad video of the most recent incident involving this substance. The Department has checked that this is not being sold in the City yet. This Ordinance mirrors the City of Madison's and police organizations recommend it. Mayor Miller stated that while other drugs are not listed in the current Ordinances, this substance is different in the extreme reaction it causes in users. Police Chief Ostrenga stated he requests this Ordinance because the District Attorney is not prosecuting these cases and it provides more leverage to convict sellers. Alder O'Connor stated the language should include "use" in Section C. Alders agree. Police Chief Ostrenga responded he wants possession and sale to be criminal, but use is harder to prove. Alder Wood questioned whether a blood or urine test is available and wants to make clear that this substance is totally different than marijuana.

Mayor Miller began Discussion of Feasibility of Electronic-Only City Council Agendas and Packets. This idea was introduced two years ago and Alder Holmquist was going to look into it. It has to be "all or nothing" and does not reduce staff work. Alder Holmquist reported he has tried to go paperless himself to see how it works. He has found it just as useful, though paper is better for larger documents. Personal note capability is needed on whatever device is chosen and its use should be dedicated for all City email and business. Software should be approved by the IT staff and some free options are available. Director of Administrative Services Kimmell reported the City's current website has the capacity to write agendas and link items on the website. Large bookmarked documents would be produced and PDF Professional would need to be purchased to allow note taking. Currently about a case of paper is used every year; sustainability is key.

Mayor Miller stated a budget amendment would be needed and questioned whether committees should be provided devices, too. Alder Busse stated that would be too costly and suggested a bank of devices be available for committee members to share. Some committees have large packets, but most are provided by the applicants. Alder Wood stated more than an iPad would be needed, such as a Microsoft Surface, which would cost more. Alder O'Connor stated she wants to see budgets in print because of all the page flipping involved, but other uses would work fine. Mayor Miller stated a work group will be created to look into available equipment, costs, etc. Director of Administrative Services Kimmell responded that she would like this change and would do her best to make the documents easily searchable. Alder Speight requests a training session be provided.

REPORTS

City Administrator Little reported on the Strategic Plan Update. She saw this document on the City's website and thought it might want or need updating. She reviewed accomplishments and reported a new Code Enforcement Officer will be needed as of July 1. "In Progress" items were reviewed. Mayor Miller reported some Monona Drive businesses are doing a great job keeping up the landscaping that was part of the reconstruction, but some have not. He is looking into how to require them to pay for their part of the project. The City works on its part. Alder Busse explained that the long range facility plan was to look at future needs, not maintenance. City Administrator Little wants to set a time table for work in the interim until future needs are met. Mayor Miler urges all to meet with City Administrator Little to see how she manages her work; she does extensive activity tracking which keeps her from re-hashing work that is already done.

Director of Administrative Services Kimmell reported there have been many communication improvements, especially with the new website. There are fillable applications online, in-house GIS mapping, and links to the Assessor and Access Dane. The new telephone system has additional capabilities; calls are not missed and wait times are short. The email system has been upgraded and servers were replaced. The new version of the accounting software will soon allow credit card payments. The surcharge isn't known yet; if it is done through the accounting software a third party won't be needed but more licenses may be required. The City may create a social media site. Mayor Miller stated a new Alder package should be standardized. Alder Holmquist stated he is glad to see the Strategic Plan back on the Agenda and to see the progress being made.

Police Chief Ostrenga reviewed the Report on NAACP and United Way Special Community/Police Task Force's Recommendations Regarding Police "Use of Force". Part of the process is discussion with municipal bodies. Progress on recommendations and how they are currently being met was reviewed. He is working on publicizing the good things the Department does and has been waiting for two years for a version of body-worn cameras that will use the same software as the interview rooms, squads, etc.

Mayor Miller asked for more of a social media presence. This was done in the past and garnered many compliments. He also asked that officers smile more which would enhance their approachability. Alder Speight urges all to watch the very impressive 20 minute "For the Record" video. Law enforcement is an issue close to his heart as he previously lived in a racially charged area with daily violence and death. He commends the Department for keeping citizens safe and asks that they remember that they serve everyone. Members thank Police Chief Ostrenga for his presentation.

Alder Kitslaar reported the Library Board passed the Internet filtering measure.

Alder Wood reported the Emergency Dispatch ad hoc committee met in McFarland two weeks ago and he will have a report on that meeting soon. Community diversity efforts mirror the Police Department efforts.

City Clerk Andrusz reported on the June 2 Board of Review. One case was sustained, two wanted information only, and one case was waived to Circuit Court.

City Administrator Little reported the Fourth of July Festival was included on a list of great summer events on Travel Wisconsin.com. Sunny Schubert wrote a complimentary article about City staff in the Herald-Independent. Mayor Miller reported Alder Kitslaar is fundraising for the Festival.

Mayor Miller reported he was approached by a resident who challenged him on City committee make-up in terms of the lack of gender diversity. He reviewed this and found that it does exist but is not intentional. He is extremely grateful for all who choose to serve their community, but there is very little

turnover so committees remain mostly male. An area municipality did a purge to address this issue and the results created a lot of friction and division. Some responses were received from a posting Alder Wood did on Nextdoor Monona welcoming residents to apply for committees that interest them. City Administrator Little will record PSAs for the radio station and notices should be part of community events.

The Volunteer Appreciation picnic is this Wednesday at 5:30 p.m. in Fireman's Park. He is very excited about his Mayoral Award recipients and anticipates wonderful food from Fat Jack's restaurant.

APPOINTMENTS

A motion by Alder O'Connor, seconded by Alder Speight to approve the following Appointments, was carried:

1. To the Plan Commission:
 - a. Dale Ganser (effective immediately – April 30, 2018)
 - b. Griffin Dorschel (effective immediately – April 30, 2019)
 - c. Susan Fox (effective immediately – April 30, 2019)
2. To the Community Development Authority:
 - a. Tom Stolper, Chair, (effective immediately – April 30, 2019)
 - b. Andrew Homburg (effective immediately – April 30, 2020)
 - c. David Lombardo (effective immediately – April 30, 2020)
3. To the Zoning Board of Appeals (effective immediately – April 30, 2019):
 - a. Paul Gavins
 - b. Glen Hermanson
4. To the Public Safety Committee (effective immediately – April 30, 2019):
 - a. Joseph Fontaine
 - b. James Bisbee
5. To the Mass Transit Commission (effective immediately – April 30, 2018):
 - a. Doug Pahl
 - b. Jim Keck
 - c. Judy Runk
6. Rebecca Holmquist to the Landmarks Commission (effective immediately – April 30, 2019).
7. Robert Procter to the License Review Committee (effective immediately – April 30, 2018).

ADJOURNMENT

A motion by Alder Speight, seconded by Alder Wood to adjourn, was carried. (9:57 p.m.)

Joan Andrusz
City Clerk

Ordinance No. 6-16-679
Monona Common Council

AN ORDINANCE PROHIBITING SYNTHETIC CHEMICAL CANNABINOID

WHEREAS, the Common Council is authorized pursuant to section 66.0107 of the Wisconsin Statutes to prohibit an individual or business from selling, using or possessing synthetic chemical cannabinoid; and,

WHEREAS, the Common Council finds that it is reasonable and necessary for the public health, safety and welfare to prohibit such conduct.

NOW, THEREFORE, the Common Council of the City of Monona, Dane County, Wisconsin, do ordain as follows:

SECTION 1. Section 11-2-18 of the Monona Municipal Code is hereby created to read as follows:

Sec. 11-2-18 SYNTHETIC CHEMICAL CANNABINOID PROHIBITED.

- (a) **Adoption of Wis. Stat. § 961.14 (4)(tb).** Pursuant to Wis. Stat. § 66.0107(1) , which authorizes the enactment and enforcement of an ordinance to prohibit the possession of a controlled substance specified in Wis. Stat. § 961.14(4)(tb), the City of Monona does hereby adopt and incorporate into this section of the Monona General Ordinances, Wis. Stat. § 961.14(4)(tb).
- (b) **Definitions.**
 - (1) "Deliver" has the same meaning given in Wis. Stat. § 961.01(6) with respect to a controlled substance or controlled substance analog.
 - (2) "Distribute" has the same meaning given in Wis. Stat. § 961.01(9) with respect to a controlled substance or controlled substance analog.
- (c) **Prohibited Sale, Use and Possession.** It shall be unlawful for any person to use, possess, sell, publicly display for sale or attempt to sell, give, deliver, distribute or barter any one or more of the following chemicals whether under the common street or trade names of "Spice," "K2," "Genie," "Yucatan Fire," "Blaze," "Scubby Snacks," "Red X Dawn," "Zohia," "Spike Diamond," "Route 69," "Smoke XXXX," "Citron," "fake," or "new" marijuana , or by any other name, label or description as set forth in Wis. Stat. § 961.14(4)(tb).
- (d) **Medical and Dental Use Allowed.** Acts prohibited under sub. (c) shall not be unlawful if done by or under the direction or prescription of a licensed physician, dentist or other medical health professional authorized to direct or prescribe such acts provided use is permitted under state and federal laws and the practitioner is acting in the course of his or her professional practice.
- (e) **Penalties.**
 - (1) Any person violating this section shall be subject to the penalty as provided in Section 1-1-7. Each day a violation continues constitutes a separate offense.
 - (2) Any commercial establishment displaying or offering synthetic cannabinoids for sale, shall be subject to the penalty as provided in Section 1-1-7. Each day a violation continues constitutes a separate offense.
 - (3) Violation of this ordinance by a commercial establishment is a public nuisance.

SECTION 2. The Forfeiture and Deposit Schedule of Section 1-1-7 of the Monona Municipal Code is hereby amended to add the following:

11-2-18	Synthetic Chemical Cannabinoid Prohibited	
	(e)(1) Any person violating the section	\$500 – \$1,000
	(e)(2) Any commercial establishment displaying or offering for sale	\$1,000 – \$5,000

SECTION 3. This ordinance shall take effect upon passage and publication as provided by law.

Adopted this ____ day of _____, 2016.

BY ORDER OF THE CITY COUNCIL
CITY OF MONONA, WISCONSIN

Robert E. Miller
Mayor

ATTEST:

Joan Andrusz
City Clerk

Requested By: Walter Ostrenga, Police Chief
Drafted By: William S. Cole, City Attorney – 05/27/16
Approved As To Form By: William S. Cole, City Attorney – 05/27/16

Council Action:

Date Introduced: 6-6-16

Date Approved: _____

Date Disapproved: _____

CITY OF MONONA APPLICATION

BEER GARDEN PERMIT

Fee: \$50 (non-refundable) This permit expires on June 30, 20 17 Permit #

New Permit Renewal Permit X

The undersigned hereby makes application for a Beer Garden Permit, as defined in Title 7, Chapter 2 of the Monona Municipal Code, to engage in said business at the premises described below, in the City of Monona, Wisconsin, subject to the limitations imposed by law, and hereby agrees to comply with all laws, resolutions, Ordinances, and regulations and grants permission to the Monona Building Inspector and Monona Police and Fire Departments and all members thereof to inspect and search the premises described below. I(We) further understand that this permit is not transferable.

Business Name and Address: Village LANES
208 OWEN ROAD MONONA WI 53716 Telephone: (608) 222-7361

Attach a map of the premises showing the location and dimensions of the Beer Garden. (Note: not required if this is a renewal application unless there is a change to the area.)

How is visual surveillance of the area maintained? By Licensed Bartenders And STAFF OF Village LANES

Description of video surveillance: Two CAMERA'S Attached to Building Covers the COMPLETE AREA

Amplified sound in Beer Garden? Yes No X

If yes, please describe: USE WHAT WE CURRENTLY HAVE IN PATIO AREA

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge.

Applicant/Agent Signature: [Signature] Date: MAY 10, 2016

Plan Commission Approval: Granted: X Denied: Date:
License Review Committee Approval: Recommended: X Not Recommended: Date: 6-14-16
City Council Approval: Granted: Denied: Date: 6-20-16
Building Inspector Signature: Date:
Police Chief Signature: [Signature] Date: 05/16/16
Fire Chief Signature: Date:
City Clerk Signature: Date Issued:

2016 Village Lanes Patio Extension

For the dates listed below we are proposing a 40ft by 33ft extension on to our exiting outside food and drink patio. The fence area will be extended before the event, and will be replaced to the smaller approved size the night of the event. The dates we have events scheduled are all on Saturdays and would begin at 11:00am:

July 16, 2016

July 30, 2016

August 13, 2016

August 27, 2016

September 10, 2016

September 24, 2016

May 20, 2017

May 27, 2017

June 10, 2017

June 24, 2017

**Resolution No. 16-6-2108
Monona Common Council**

**A RESOLUTION AUTHORIZING THE ISSUANCE OF A \$1,796,850
TAXABLE TAX INCREMENT PROJECT REVENUE BOND (TID NO. 9)**

WHEREAS, the Common Council of the City of Monona, Dane County, Wisconsin (the “City”) has determined that it is necessary and desirable to raise funds for the public purpose of financing the acquisition of property from the Inland Lakes Land Company, LLC (the “Project”) in the City's Tax Incremental District No. 9 (“TID No. 9”) and paying related costs; and,

WHEREAS, the community development and redevelopment projects in TID No. 9 constitute a revenue-producing enterprise of the City which is operated for a public purpose and constitutes a “public utility” within the meaning of Section 66.0621, Wis. Stats.; and,

WHEREAS, it is desirable to borrow the funds needed to finance the Project through the issuance of revenue bonds pursuant to Section 66.0621, Wis. Stats., which bonds are to be payable only from tax increment revenues generated from the property within TID No. 9 (the “Property”) and appropriated by the City to pay the bonds or other funds of the City appropriated by the Common Council for that purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Monona, Dane County, Wisconsin, as follows:

Section 1. Authorization of Revenue Bond. For the purpose described above, the City shall issue its “Taxable Tax Increment Project Revenue Bond (TID No. 9)” (the “Bond”) to Monona State Bank (the “Purchaser”). The Bond shall be in the principal amount of \$1,796,850 and shall be dated its date of issuance. The Bond shall be sold to the Purchaser at a purchase price equal to the principal amount of the Bond.

The Bond shall bear interest at the rate of 3.11% per annum (calculated on the basis of actual days elapsed and a 360-day year) and shall mature on October 1, 2018.

Interest on the Bond shall be payable on April 1 and October 1 of each year, commencing October 1, 2016 and continuing through and including October 1, 2018 (each, a “Bond Payment Date”). The schedule of principal and interest payments due on the Bond on each Bond Payment Date is set forth on the schedule attached hereto as Exhibit A. The City's obligation to pay all or any portion of the Bond shall terminate with the final payment made on October 1, 2018. The payment due on each Bond Payment Date shall be payable from the Available Tax Increment (defined below) which is appropriated by the Common Council to payment of the Bond or other funds of the City appropriated by the Common Council for that purpose.

"Available Tax Increment" means an amount equal to the annual gross tax increment revenue actually received and retained by the City which is generated by the increment value of the Property.

The Bond shall be subject to prepayment on any date, at the option of the City, as a whole or from time to time in part, at the principal amount thereof plus accrued interest to the prepayment date.

The schedule of payments on the Bond is found to be such that the amount of annual debt service payments is reasonable in accordance with prudent municipal utility practices.

The Bond shall be signed by the manual or facsimile signatures of the Mayor and City Clerk of the City (provided that, unless the City has contracted with a fiscal agent to authenticate the Bond, at least one of such signatures shall be manual), and sealed with the corporate seal of the City, or a facsimile thereof.

The Bond shall be payable only out of the Special Redemption Fund hereinafter provided, and shall be a valid claim of the owner thereof only against the Special Redemption Fund and the revenues pledged to such Fund pursuant to this Resolution.

Section 2. Form of Bond. The Bond shall be in substantially the form set forth on Exhibit B hereto.

Section 3. Payable Solely From Revenues. The Bond shall be payable only out of the Special Redemption Fund as hereinafter provided, and shall be a valid claim of the owner thereof only against the Special Redemption Fund and from the revenues pledged to such fund, and shall be payable solely from (a) the Available Tax Increment which has been received and retained by the City in accordance with the provisions of Section 66.1105 of the Wisconsin Statutes and appropriated by the Common Council to the payment of the Bond and (b) any other funds of the City appropriated by the Common Council for payment of the Bond as provided in Section 3A below (hereinafter referred to collectively as "Revenues").

As stated above, the application of the Available Tax Increment to payment of the Bond is subject to future annual appropriation by the Common Council. However, the City fully expects and anticipates that to the extent the Available Tax Increment is generated and received by the City, it will appropriate such Available Tax Increment to the payment of the principal of and interest on the Bond and the Prior Bonds (defined in Section 4 below).

Any Available Tax Increment which is in excess of the amount of principal and interest due on the Bond and the Prior Bonds on any Bond Payment Date may be applied by the City to pay other project costs of TID No. 9.

Section 3A. Statement of Intent to appropriate. The Common Council acknowledges that the Available Tax Increment to be derived from TID No. 9 may not be sufficient to pay all debt service on the Bond as it becomes due. The City hereby declares that it fully expects and anticipates that, if such a shortfall occurs, it will appropriate funds from other available revenues of the City sufficient to fund any such shortfall, provided however, that such payment shall be subject to annual appropriation by the Common Council.

Section 4. Special Redemption Fund. For the purpose of the application and proper allocation of the Revenues, and to secure the payment of the principal of and interest on the City's Taxable Tax Increment Project Revenue Bond (TID No. 9), dated September 16, 2015 and Taxable Tax Increment Project Revenue Bond (TID No. 9), dated November 2, 2015 (the "Prior Bonds") and the Bond, the Special Redemption Fund created by Resolution No. 15-9-2047 adopted by the Common Council on September 8, 2015 (the "Prior Resolution") is hereby continued and shall be used solely for the purpose of paying principal of and interest on the Prior Bonds and the Bond in accordance with the provisions of the Prior Bonds, the Bond, the Prior Resolution and this Resolution.

Uninvested money in the Special Redemption Fund shall be kept on demand deposit with such bank or banks as may be designated from time to time by the City as public depositories under the laws of Wisconsin. Such deposits of Special Redemption Fund money shall be secured to the fullest extent required by the laws of Wisconsin and the general investment policy of the City.

Money in the Special Redemption Fund, if invested, shall be invested in direct obligations of, or obligations guaranteed as to principal and interest by, the United States of America, or in certificates of deposit secured by such obligations and issued by a state or national bank which is a member of the Federal Deposit Insurance Corporation and is authorized to transact business in the State of Wisconsin, maturing not later than the date such money must be transferred to make payments on the Bond, or deposited in the local government pooled-investment fund. All income from such investments shall be deposited in the Special Redemption Fund. Such investments shall be liquidated at any time when it shall be necessary to do so to provide money for any of the purposes for the Special Redemption Fund.

All Revenues shall be deposited in the Special Redemption Fund, and no other fund is created by this Resolution.

Section 5. Application of Revenues to Payment of the Bond. On each Bond Payment Date, the City shall apply to the payment due on the Bond the Revenues which have been appropriated by the Common Council to the payment of the principal of and interest on the Bond.

If on any Bond Payment Date there shall be insufficient Revenues to pay the principal of and interest due on the Bond, the amount due but not paid shall accumulate, with interest at the rate payable on the Bond, and be payable on the next Bond Payment Date until the final Bond Payment Date.

If after making the payment due on the final Bond Payment Date, there remain amounts outstanding and unpaid on the Bond, then the remaining balance of principal of and interest on the Bond shall be deemed paid in full, it being understood that upon making the payment due on the final Bond Payment Date, the obligation of the City to make any further payments on the Bond shall terminate. The City shall have no obligation to pay any amount of principal or interest on the Bond which remains unpaid after the final Bond Payment Date and the owner of the Bond shall have no right to receive payment of such amounts.

If for any reason (other than voluntary resolution of the Common Council) TID No. 9 terminates prior to the final Bond Payment Date, and there remain amounts outstanding and unpaid on the Bond, then the remaining balance of principal of and interest on the Bond shall be deemed paid in full, it being understood that upon such termination of TID No. 9, the obligation of the City to make any further payments on the Bond shall also terminate. The City shall have no obligation to pay any amount of principal or interest on the Bond which remains unpaid upon termination of TID No. 9 and the owner of the Bond shall have no right to receive payment of such amounts.

Section 6. Persons Treated as Owners; Transfer of Bond. The City Treasurer shall keep books for the registration and for the transfer of the Bond. The person in whose name the Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of principal of and interest on the Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

The Bond may be transferred or assigned by the registered owner thereof only with the consent of the City, by surrender of the Bond at the office of the City Treasurer accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer or assignment, the City Treasurer shall record the name of the transferee or assignee in the registration book and note such transfer or assignment on the Bond and re-issue the Bond (or a new Bond or Bonds of like aggregate principal amount and maturity).

The Bond may be exchanged for a new Bond or Bonds of like aggregate principal amount and maturity.

Section 7. General Authorizations. The Mayor and City Clerk and the appropriate deputies and officials of the City in accordance with their assigned responsibilities are hereby each authorized to execute, deliver, publish, file and record such other documents, instruments, notices and records and to take such other actions as shall be necessary or desirable to accomplish the purposes of this Resolution and to comply with and perform the obligations of the City under this Resolution and the Bond.

In the event that said officers shall be unable by reason of death, disability, absence or vacancy of office to perform in timely fashion any of the duties specified herein (such as the execution of the Bond), such duties shall be performed by the officer or official succeeding to such duties in accordance with law and the rules of the City.

Section 8. Severability of Invalid Provisions. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining sections, paragraphs and provisions of this Resolution.

Section 9. Effective Date. This Resolution shall be effective immediately upon its passage and approval.

Adopted this _____ day of _____, 2016.

BY ORDER OF THE CITY COUNCIL
CITY OF MONONA, WISCONSIN

Robert E. Miller
Mayor

ATTEST:

Joan Andrusz
City Clerk

EXHIBIT A

Debt Service Schedule

(See Attached)

EXHIBIT B

(Form of Taxable Tax Increment Project Revenue Bond)

UNITED STATES OF AMERICA
STATE OF WISCONSIN
COUNTY OF DANE
CITY OF MONONA

TAXABLE TAX INCREMENT PROJECT REVENUE BOND (TID NO. 9)

<u>Number</u>	<u>Date of Original Issue</u>	<u>Principal Amount</u>
R-1	_____, 2016	\$1,796,850

FOR VALUE RECEIVED, the City of Monona, Dane County, Wisconsin (the "City"), promises to pay to Monona State Bank, or registered assigns, but only in the manner, at the times, from the source of revenue and to the extent hereinafter provided, the Principal Amount hereof and interest hereon at the rate set forth below in installments as described below.

This Bond is issued pursuant to Article XI, Section 3 of the Wisconsin Constitution and Section 66.0621, Wisconsin Statutes and acts supplementary thereto, and is payable only from the income and revenues herein described, which income and revenues have been set aside as a special fund for that purpose and identified as the "Special Redemption Fund." This Bond is issued pursuant to a resolution adopted on June 20, 2016 by the Common Council of the City (the "Resolution") for the purpose of financing the the acquisition of property from the Inland Lakes Land Company, LLC (the "Project") in Tax Incremental District No. 9 (the "TID") and paying related costs. This Bond does not constitute an indebtedness of the City within the meaning of any constitutional or statutory limitation or provision. The principal of and interest on this Bond shall be payable solely from Available Tax Increments (as defined below) received by the City with respect to the TID which are appropriated by the Common Council to the payment of this Bond or other funds appropriated by the Common Council to payment of this Bond (the "Revenues"). Reference is hereby made to the Resolution for a more complete statement of the revenues from which and conditions under which this Bond is payable, and the general covenants and provisions pursuant to which this Bond has been issued.

The Bond shall bear interest at the rate of 3.11% per annum (calculated on the basis of actual days elapsed and a 360-day year) and shall mature on October 1, 2018.

Interest on the Bond shall be payable on April 1 and October 1 of each year commencing October 1, 2016 and continuing through and including October 1, 2018 (each, a "Bond Payment Date"). The amount of principal and interest payable on each Bond Payment Date is set forth on the schedule attached hereto. The City's obligation to pay all or any portion of this Bond shall terminate with the final payment made on October 1, 2018. The amount of each semi-annual payment due on each Bond Payment Date shall be payable from the Available Tax Increment (as defined below) which is appropriated by the Common Council to payment of the Bond or other funds of the City appropriated for that purpose (collectively, the "Revenues").

"Available Tax Increment" means an amount equal to the annual gross tax increment revenue actually received and retained by the City which is generated by the increment value of the Property (as defined in the Resolution).

If on any Bond Payment Date there shall be insufficient Revenues to pay the principal of and interest due on this Bond, the amount due but not paid shall accumulate, with interest at the rate payable on the Bond, and be payable on the next Bond Payment Date until the final Bond Payment Date.

If after making the payment due on the final Bond Payment Date, there remain amounts outstanding and unpaid on the Bond, then the remaining balance of principal of and interest on the Bond shall be deemed paid in full, it being understood that upon making the payment due on the final Bond Payment Date, the obligation of the City to make any further payments on the Bond shall terminate. The City shall have no obligation to pay any amount of principal or interest on this Bond which remains unpaid after the final Bond Payment Date and the owner of this Bond shall have no right to receive payment of such amounts.

If for any reason (other than voluntary resolution of the Common Council) the TID terminates prior to the final Bond Payment Date, and there remain amounts outstanding and unpaid on the Bond, then the remaining balance of principal of and interest on the Bond shall be deemed paid in full, it being understood that upon such termination of the TID, the obligation of the City to make any further payments on the Bond shall also terminate. The City shall have no obligation to pay any amount of principal or interest on the Bond which remains unpaid upon termination of the TID and the owner of the Bond shall have no right to receive payment of such amounts.

This Bond is subject to prepayment on any date, at the option of the City, as a whole or from time to time in part, at the principal amount hereof plus accrued interest to the prepayment date.

THE CITY MAKES NO REPRESENTATION OR COVENANT, EXPRESS OR IMPLIED, THAT THE AVAILABLE TAX INCREMENT OR REVENUES WILL BE SUFFICIENT TO PAY, IN WHOLE OR IN PART, THE AMOUNTS WHICH ARE OR MAY BECOME DUE AND PAYABLE HEREUNDER.

THE CITY'S PAYMENT OBLIGATIONS HEREUNDER ARE SUBJECT TO FUTURE ANNUAL APPROPRIATION BY THE COMMON COUNCIL OF THE AVAILABLE TAX INCREMENT OR OTHER AMOUNTS TO MAKE PAYMENTS DUE ON THIS BOND.

THIS BOND IS A SPECIAL, LIMITED REVENUE OBLIGATION AND NOT A GENERAL OBLIGATION OF THE CITY, AND IS PAYABLE BY THE CITY ONLY FROM THE SOURCES, TO THE EXTENT, AND SUBJECT TO THE QUALIFICATIONS STATED OR REFERENCED HEREIN. THIS BOND IS NOT A GENERAL OBLIGATION OF THE CITY, AND NEITHER THE FULL FAITH AND CREDIT NOR THE TAXING POWERS OF THE CITY ARE PLEDGED TO THE PAYMENT OF THE PRINCIPAL OF OR INTEREST ON THIS BOND, AND NO PROPERTY OR OTHER ASSET OF THE CITY, EXCEPT THE ABOVE-REFERENCED REVENUES, IS OR SHALL BE A SOURCE OF PAYMENT OF THE CITY'S OBLIGATIONS HEREUNDER.

This Bond is issued by the City pursuant to and in full conformity with the Constitution and laws of the State of Wisconsin.

This Bond may be transferred or assigned only with the consent of the City. In order to transfer or assign the Bond, the transferee or assignee shall surrender the same to the City either in exchange for a new fully registered bond or for transfer of this Bond on the registration records for the Bond maintained by the City. Each permitted transferee or assignee shall take this Bond subject to the foregoing conditions and subject to all provisions stated or referenced herein.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time.

IN WITNESS WHEREOF, the Common Council of the City of Monona, Dane County, Wisconsin, has caused this Bond to be signed on behalf of said City by its duly qualified and acting Mayor and City Clerk, and its corporate seal to be impressed hereon, all as of the date of original issue specified above.

CITY OF MONONA,
DANE COUNTY, WISCONSIN

(SEAL)

By _____
Robert E. Miller
Mayor

By _____
Joan Andrusz
City Clerk

REGISTRATION PROVISIONS

This Bond shall be registered in registration records kept by the City Clerk of the City of Monona, Dane County, Wisconsin, such registration to be noted in the registration blank below and upon said registration records, and this Bond may thereafter be transferred only upon presentation of this Bond together with a written instrument of transfer approved by the City and duly executed by the Registered Owner or his attorney, such transfer to be made on such records and endorsed hereon.

<u>Date of Registration</u>	<u>Name of Registered Owner</u>	<u>Signature of City Clerk</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

City of Monona
POLICY AND FISCAL NOTE

_____ Original	<input checked="" type="checkbox"/> Update	Substitute No. _____
		Resolution No. <u>16-6-2108</u>
		Ordinance Amendment No. _____

Title: \$1,796,850 Taxable Tax Increment Project Revenue Bond

Policy Analysis Statement:

Brief Description Of Proposal:

The City excised their option to purchase the Inland Lake Land Company building for \$1,846,850. The City has already paid \$50,000 in options which reduce the borrowing price to \$1,796,850. The City is recommending a 3-year taxable tax increment project revenue bond with Monona State Bank. The repayment of the bond will come due the same time as the EDS and Chase Bank note. At that time, the City will have started to receive tax increment and can combine the three notes into one long-term note.

Current Policy Or Practice:

Impact Of Adopting Proposal:

Purchase of the Inland Lake Land Company, LLC building

Fiscal Estimate:

Fiscal Effect (check/circle all that apply)

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance _____ Fund

Budget Effect:

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

Vote Required:

- Majority
- Two-Thirds

Narrative/assumptions About Long Range Fiscal Effect:

Expenditure/Revenue Changes:

Budget Amendment No. <u>14-7</u>				No Budget Amendment Required _____				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
412	57	57000	600	Land Purchase	0	1,796,850		1,796,850
412	40	49100	000	Proceed from Debt	0	0	1,796,850	1,796,850
Totals								

Prepared By:

Department: Finance Department
Prepared By: Marc Houtakker
Reviewed By:

Date: June 2, 2016
Date:

**Resolution No. 16-6-2105
Monona Common Council**

A RESOLUTION APPROVING MUNICIPAL COURT HOURS

WHEREAS, 2009 Wisconsin Act 402, Section 27 amended Wis. Stats §755.06, effective January 1, 2011 to provide, “The municipal court shall be open daily or as determined by the judge and approved by the governing body; and,

WHEREAS, the City of Monona Municipal Court is a part-time court and has held court on the first and third Tuesday of each month, with a few exceptions for holidays and other conflicts, at 4:00 p.m. for adult ordinance and traffic initial appearances and trials in the Community Media Room of the Monona Public Library until cases are completed. Juvenile Court is held the first and third Thursday of each month, again with some exceptions, for juvenile ordinance initial appearances and indigency hearings at City Hall at 5:00 p.m. until cases are completed. (In practice, Juvenile Court has actually been held on the Thursday following the first and third Tuesday of the month, which isn’t always the first or third Thursday of the month.) Additional court dates are occasionally added for trials; and,

WHEREAS, Municipal Judge Michael P. Finley wishes to continue this scheduling as to Adult Court and amend the scheduling for Juvenile Court to be held on the Wednesday following the first and third Tuesday of each month, for juvenile ordinance initial appearances and indigency hearings at City Hall at 4:30 p.m. until cases are completed and seeks approval from the Common Council for this scheduling practice.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Monona, Dane County, Wisconsin, hereby approves the Court schedule as proposed by Municipal Judge Michael P. Finley.

Adopted this _____ day of _____, 2016.

BY ORDER OF THE CITY COUNCIL
CITY OF MONONA, WISCONSIN

Robert E. Miller
Mayor

ATTEST:

Joan Andrusz
City Clerk

Requested By: Michael P. Finley, Municipal Judge

Drafted By: Michael P. Finley, Municipal Judge

Council Action:

Date Introduced: 6-20-16

Date Approved: _____

Date Disapproved: _____

**Resolution 16-6-2107
Monona Common Council**

**APPROVING THE PURCHASE OF FIRE DEPARTMENT EXTRICATION
EQUIPMENT**

WHEREAS, maintaining a highly operational set of extrication tools is critical to the operation of the Fire Department; and,

WHEREAS, the 2016 Capital Budget includes funding in the amount of \$45,000 for the purchase of new extrication equipment; and,

WHEREAS, the current extrication equipment we utilize is over 20 years old and does not meet the needs of new vehicle construction; and,

WHEREAS, the equipment scheduled for purchase is only the hydraulically powered equipment and does not include all extrication equipment that will need to be purchased; and,

WHEREAS, the City received proposals on March 15, 2016 from three vendors, Genesis, Holmatro, and Hurst, for the purchase of stated extrication tools requested by the MOFD Truck Committee; and,

WHEREAS, on June 6, 2016, the MOFD Truck Committee reviewed the proposals and has recommended the award for the proposal provided by Genesis via Reliant Fire Apparatus for the combined price of \$25,356.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Monona, Dane County, Wisconsin, that the proposal submitted by Genesis via Reliant Fire Apparatus for stated extrication equipment in the amount of \$25,356 is hereby approved, and staff is authorized to proceed with the purchase.

Adopted this _____ day of _____, 2016.

BY ORDER OF THE CITY COUNCIL
CITY OF MONONA, WISCONSIN

Robert E. Miller
Mayor

ATTEST:

Joan Andrusz
City Clerk

Approval Requested By: Fire Chief – 6/20/16

Council Action:

Date Introduced: 6-20-16

Date Approved: _____

Date Disapproved: _____

City of Monona
POLICY AND FISCAL NOTE

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
		Resolution No. <u>16-6-2107</u>
		Ordinance Amendment No. _____

Title:
 Fire Department Extrication Equipment

Policy Analysis Statement:

Brief Description Of Proposal:

As presented in the 2016 Capital Budget, the Fire Department proposes to purchase new extrication equipment from Genesis for the amount of \$25,365. The Fire Department received three bids.

Current Policy Or Practice:

This is to replace extrication equipment that is over 20 years old.

Impact Of Adopting Proposal:

Capital budget allocation: \$45,000
 Proposed price: \$25,356
 Balance remaining: \$19,644

Fiscal Estimate:

Fiscal Effect (check/circle all that apply)

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance _____ Fund

Budget Effect:

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

Vote Required:

- Majority
- Two-Thirds

Narrative/assumptions About Long Range Fiscal Effect:

Expenditure/Revenue Changes:

Budget Amendment No. _____				No Budget Amendment Required <input checked="" type="checkbox"/>				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
400	57	57220	816	EXTRICATION EQUIPMENT	\$45,000			\$45,000
				Totals				

Prepared By:

Department: Fire Department
 Prepared By:
 Reviewed By: Marc Houtakker, Finance Director

Date:
 Date: June 16, 2016



Chief Sullivan,

6/09/2016

After evaluation the following items are being requested by the Extrication tool committee for purchase. These are the tools that will be run off the engine w/ electric over hydraulic.

Vendor- Reliant Fire Apparatus Slinger WI.

<u>Item</u>	<u>Qty.</u>	<u>Part #</u>	<u>Description</u>	<u>Price</u>
1	1	ART.593.363.3	49 XL Spreader 28" w/ OSC Coupler	\$5628.00
2	1	ART.593.575.8	C236 Cutter w/Next Gen Blades w/OSC	\$5628.00
3	1	ART.031.900.1	31" Push-Pull Ram Nfpa w/OSC Coupler	\$2332.00
4	1	ART.011.520.1	Deluxe Slip Fit Kit	\$1264.00
5	1	ART.593.508.1E	Genesis M3 Simo Overdrive Outlaw 220v OSC	\$6176.00
6	1	EMC 100OSC-RHR4	100' Reel Hose OSC Coupling-Red	\$1436.00
7	1	EMC100SC-BHR4	100' Reel Hose OSC Coupling- Blue	\$1436.00
8	1	EMC30OSC-B	30' Extension Hose OSC Couplers Blue	\$ 728.00
9	1	EMC30OSC-R	30' Extension Hose OSC Couplers Red	\$ 728.00
Total				\$25356.00

Sincerely,

Capt. Bob Miller

MONONA STRATEGIC PLAN UPDATE – 2016

DEPARTMENT: Senior Center		STAFF: Diane Mikelbank
SECTION	STRATEGY / TACTIC ACCOMPLISHED:	
3B	1. Respond Promptly to Resident Questions and Concerns, and Follow-Up with Resident - <i>We have never had issues in this area. We return calls promptly.</i>	
3D	2. Increase Use of Technology, Including Website and Social Media to Inform Public – <i>Ongoing; The Senior Center keeps the City website current with programs and services we offer. We also keep a weekly update on Facebook, make announcements on WVMO and have used more features of the MySeniorCenter electronic attendance system to share information.</i>	
5E	3. Equipment Replacement Plan - <i>Complete in 2015, ongoing annual updates required with capital budgets</i>	
5D	4. Develop Service Standards – <i>Complete; Senior Centers have service standards developed by the Wisconsin Association of Senior Centers. Monona Senior Center just updated requirements for review and are being recommended for accreditation through 2020.</i>	
6AB	5. Interdepartmental Collaboration: Reduce Duplication of Services - Library, Parks & Senior Center - <i>Quarterly meetings among Dept. Heads bring collaboration opportunities.</i>	
6AB	6. Program Analysis and Evaluation of Library, Senior Center and Parks/Rec. Programs - <i>Completed in 2015: Staff looked at programs and we continue to analyze effectiveness of what we offer.</i>	
SECTION	IN PROGRESS:	DEADLINE / STATUS
3C	1. Meet and Greet for New Residents at Existing Community Events	The Senior Center along with the PowerUp Volunteer Team have created and implemented the delivery of Welcome Bags in 2015 to all new Monona residents 50 and better to Monona Senior Housing facilities.
3C	2. Utilize Social Media to Contact as Many Residents as Possible	Senior Center maintains a weekly Facebook post, uses alerts on website and newsletter is available to subscribe to electronically.
4C	3. Find Ways to Reduce Energy and Fuel Usage	Senior Center: requested auto shut-off lighting in lower level restroom
6H	4. Better Use of Data in Decision Making	Senior Center will be implementing updated evaluation system recommended after state accreditation review - effective fall 2016
SECTION	NOT STARTED:	REASON / ITEM NEEDED TO PROGRESS
	1.	
	2.	
SECTION	NEW PRIORITIES 2017 - 2019	DEADLINE
	1.	
	2.	

MONONA STRATEGIC PLAN UPDATE – 2016

DEPARTMENT: Parks & Recreation		STAFF: Jake Anderson
SECTION	STRATEGY / TACTIC ACCOMPLISHED:	
6AB	1. Adopt Parks & Open Space Plan - <i>City Council Approved March 2015</i>	
6AB	2. Complete Scheduled Upgrades and Improvements to Parks and Open Space <i>Arrowhead Park Playground, Oneida Park Shelter, Lottes Park Improvements, Schluter Park Improvements</i>	
SECTION	IN PROGRESS:	DEADLINE / STATUS
6AB	1. Interdepartmental Collaboration: Reduce Duplication of Services - Library, Parks & Senior Center	Directors meet quarterly to discuss programming and opportunities to work together. Library Storytime at the Pool
SECTION	NOT STARTED:	REASON / ITEM NEEDED TO PROGRESS
6AB	1. Program Analysis and Evaluation of Library, Senior Center and Parks/Rec. Programs	2017 Objective
SECTION	NEW PRIORITIES 2017 - 2019	DEADLINE
	1.	

**MONONA POLICE DEPARTMENT
MONTHLY REPORT**



MAY 2016

OPERATIONS DIVISION

In May of 2016, the Operations Division handled 48 vehicle crashes, which is up quite a bit from the 35 crashes last month. Vehicle crashes are a significant part of a Police Officer's day. There were 147 traffic warnings, 320 traffic citations, and 38 parking tickets issued. There were a total of 1,590 calls for service in May.

Training

Sgt. Adam Nachreiner attended a two day K9 certification update training.

Det. Sgt. Losby attended an 8-hour Law Enforcement Suicide Prevention training.

Officer Luke Wunsch trained for 24 hours with the current School Resource Officer for transition training for his new assignment as SRO for the 2016/2017 school year.

Ten Officers attended an 8-hour In-Service on Firearms, DAAT and Use of Force.

Speed Trailer

The Speed Trailer was placed in the 5100 block of Shore Acres Road from May 13th through May 24th and was placed in the 4600 block of Midmoor Road May 26th through June 2nd.

To request the speed trailer, in your neighborhood, contact Officer Jim Reiter at: jreiter@ci.monona.wi.us

Security Checks

Officers performed 174 security checks in the month of May. A security check is when an Officer goes into a business and walks around to meet with staff to discuss any problems that the businesses are aware of. This also serves as a deterrent for theft. For the overnight shift, this entails checking the perimeter of the business and pulling on doors to make sure the businesses are secure.

Retail Thefts

There were 42 retail theft cases in May, down 11 from 53 cases in April. Around 50 cases are typical in a month. These cases can be time consuming if the suspect flees and follow-up outside the City is necessary.

Tellurian Treatment Center

In May we had 14 calls to the Tellurian property totaling 15 hours of police time.

Use of Force Incidents

MO16-02891

On May 16th at 9:34pm Officers were dispatched to Tellurian for an out of control client who had struck an employee in the face. The officers made contact and learned the male had punched an employee in the head in his attempt to strike another client. When the officers attempted to arrest the male, he clenched his fists and refused to put his arms behind his back. As the male attempted to pull away from the officers, he was decentralized to the ground. Once on the ground the male continued to struggle saying he would never stop. The male complied once an officer presented his Taser. The male was arrested and charged with Battery and Disorderly Conduct.

Citizen Complaints

Citizen complaints will be listed here monthly and the Operations Lieutenant shall prepare an annual summary report for the Chief of Police which will be disseminated to the Police and Fire Commission. The annual summary report shall include but not be limited to: Listing each complaint, explaining any action(s) taken, recommending training needs and recommending policy changes.

There were no citizen complaints filed in May of 2016

1st Shift

On May 8th at 11:35 am an off duty Madison Officer witnessed a male smashing someone's car windshield with a baseball bat in business parking lot in River Place. The male had confronted the victim about previous damage to his vehicle. When the victim claimed to have no knowledge of that damage the suspect struck the victims windshield with a bat. The offender fled in a car but was identified and contacted. The suspect later turned himself in with his attorney.



On May 10th a resident on Baskerville observed her front door had been broken into by forced entry while she was away for only a couple of hours. Jewelry and some small electronics were taken. This case is still open but no suspects are known at this time.

On May 17th at 1:42pm an Officer made a traffic stop for speeding, 82 MPH in a 55 MPH zone along Stoughton Road. The officer noticed an open bottle of alcohol in the car and the investigation led to citing the driver for speeding (\$174.40), underage person transporting alcohol (\$187), and possession of drug paraphernalia (\$124). A passenger was also cited for underage alcohol consumption. The combination of speeding, drugs, and alcohol is a very dangerous mixture and hopefully these expensive tickets change this driver's behavior before more serious consequences occur.

Officer Overtime Analysis

2016	MAY Hrs	TOTAL HRS To Date	APPROX COST To Date
TRAINING CONSORTIUM (In-Service)	56	137	\$6,850
OTHER REQUIRED TRAINING (ECIR/Radar/CPR/K9)	-	97	\$4,850
OPTIONAL OFFICER TRAINING	3	3	\$150
SICK LEAVE Coverage	8	136	\$6,800
VACATION Coverage	69	223	\$11,150
FLOATING HOLIDAY Coverage	24	44	\$2,200
MILITARY LEAVE Coverage	-	0	\$0
COURT	10.5	88.5	\$4,425
LATE/EARLY CALL or SERIOUS INCIDENT	17.75	113.5	\$5,675
Special Event (Meeting, Parade, Festival, Drug Work)	75.75	117.25	\$5,863
Mental Health Case	2	21.75	\$1,088
Dispatch Coverage	-		
TRAFFIC GRANT (Reimbursed)	94	205	\$10,250
TOTAL HRS	360.00	1186	
Expense Per Month @ average \$50.00 / HR	\$18,000		\$59,300

Lieutenant Curtis Wiegel is the Operations Commander and 1st shift patrol supervisor. He can be reached at cwiegel@ci.monona.wi.us.

2nd Shift

Second shift was busy for the month of May. During this month we increased the amount of traffic stops. With the warmer weather we had 152 traffic stops, one being a drunk driver. There was also an increase in Retail Thefts, 16 and Traffic Crashes, 26.

Second shift responded to several domestic disturbances around Monona. Those disturbances ranged from husbands being upset because their wife was taking too long to get ready to go out, to a wife being accused of cheating on her husband, and two arguing about one wanting to fish longer and the other wanting to leave.

Sergeant Jeremy Winge is the 2nd shift patrol supervisor and can be contacted at: jwinge@ci.monona.wi.us

3rd Shift

The Monona Police Department third shift officers handled 1 vehicle crash, 4 retail thefts, and responded to several disturbance calls during the month of May. Officers made 86 traffic stops resulting in 6 OWI arrest. Officers also arrested 3 individuals who had active arrest warrants out for them.

On May 8th, 2016 at 11:44 p.m. a vehicle was stopped for speeding, 76 mph in a 55 mph zone on HWY 12. The operator of the vehicle was arrest for **Felony OWI 8th offense**. A blood test as conducted where the defendant had a B.A.C. of .197. The defendant was booked into the Dane Co Jail.

On May 26th, 2016 at 2:16 a.m. a vehicle was stopped for speeding, 96 MPH in a 55 mph zone. The operator was arrested for 2nd offense, OWI with a B.A.C. of .12.

On May 27th, 2016 at 12:23 a.m. a vehicle was stopped for speeding, 77 MPH in a 55 mph zone. The operator was arrested for 2nd offense, OWI. Blood results are pending for B.A.C.

Sergeant Adam Nachreiner is 3rd shift patrol supervisor and can be contacted at anachreiner@ci.monona.wi.us

INVESTIGATIVE DIVISION

Detective Unit

During the month of May, 77 cases were reviewed for possible referral to the Investigative Division.

Crime	Number of Cases
Burglary	1
Drug Investigation	4
Fraud	8
Retail Theft	42
Sex Offense	1
Theft	21

Members of the Investigative Unit were assigned to, or assisted with, 19 incidents.

Current Investigations

MO16-01926 – FRAUD

A local couple had an in-home caretaker that conducted many unauthorized uses of the couple's debit cards, costing the couple nearly \$50,000. The suspect was arrested and charged.

MO16-0XXX – SEXUAL ASSAULT OF A CHILD

An adult woman reported being sexually assaulted in the City as a child about 15 years ago.

MO16-02749/FRAUD

Mail was stolen in the 5500 block of Brandt Pl. A stolen check from this mail was altered and then cashed at a Monona Bank. The suspect was identified and he will be charged.

ASSIST DCI

We assisted the Department of Criminal Investigations with several residential search warrants in the Madison area. The search warrants were on suspects who view, download, or send child pornography photos. Child pornography was found on the computers of all of the suspects that were targeted.

MO16-0XXXX SEXUAL ASSAULT

We investigated a sexual assault at a business in the 6500 block of Monona Drive. This was between two employees and this case was referred to the Dane County District Attorney's Office for charges.

MO16-02207/BURGLARY

This was a daytime residential burglary in the 4500 block of Gordon Ave when people were home. The suspect walked inside and took a purse without being seen. A nearby business captured the crime on video and the suspect had a getaway driver. Both suspects are now in jail for this crime and several other property related crimes that were jointly investigated by the Cities of Madison and Monona Police Departments.



If you have information to provide in these or other incidents, please contact:
Det. Matthew Bomkamp can be contacted at mbomkamp@ci.monona.wi.us
Det. Sgt. Ryan Losby can be contacted at rlosby@ci.monona.wi.us

Other Activities

Property room management
Municipal court officer duties

School Resource Officer

A MGHS student attending Prom at the high school was intoxicated. The student was escorted to the office and admitted drinking shots of whiskey prior to coming to the dance. I issued the student a municipal citation for underage drinking.

I was called to Glacial Drumlin School for a student that was causing a disturbance. The student was calm when I arrived at the school. The student was sent home and received school consequences for the incident.

The Dean of Students at MGHS suspected a student was under the influence of marijuana. The Dean requested I search the student. I searched the student but did not locate any contraband. The student was sent home for the day.

I spoke to a female MGHS student about ongoing harassment towards a male MGHS student.

A student at Glacial Drumlin School was writing on himself and drawing pictures indicating he may be depressed. I spoke with the student and he advised me he was upset with the school consequences he recently received but did not want to hurt himself or anyone else. The school social worker and I contacted the student's mother and advised her of the situation.

I was called to Winnequah School two separate times due to a student threatening a teacher. I spoke with the student and counseled him on his behavior.

A MGHS student was asked to leave a classroom but refused. An administrator went to the classroom and asked the student to leave but he again refused. I went to the classroom and escorted the student to the office without incident.

In May I worked the Prom Dance at the high school, attended the Law Enforcement Memorial Ceremony at the state capitol building, assisted with the Fun Run at Glacial Drumlin School, worked the Memorial Day Parade, attended a Dane County School Resource Officer meeting, attended a Monona/Cottage Grove Cares meeting, attended in-service training at the Madison Police Department Training Center, and gave anti-alcohol and drug presentations to five 10th grade health classes at MGHS.

SRO Shawn Fogeltanz can be contacted at sfogeltanz@ci.monona.wi.us

Clerk of Courts

During the month of May, 433 traffic, municipal ordinance and parking citations were issued. In addition there were 147 warnings issued for various traffic offenses. Twenty-eight adults and two juveniles were also referred to the Dane County District Attorney's Office for criminal charges.

Dispatch

The Monona Communications Center dispatches Police, Fire, and EMS, answers routine phone calls from citizens seeking information or wanting police assistance, processes citation payments, prepares and submits accident reports to the State of Wisconsin, files law enforcement related paperwork, and performs many other routine daily duties.

During the month of May, Dispatchers handled 1,590 calls for service. Of these calls for service, 135 calls came in on the 911 lines. Many of the calls for service are converted into incidents which require a report and additional paperwork. On average, each incident, consumes about 1.5 hours of the Dispatcher's time.

Lieutenant Sara Deuman is the Technical Services Commander in charge of Dispatch and Investigations. She can be contacted at sdeuman@ci.monona.wi.us

MONTHLY DEPARTMENT HEAD REPORT TO COUNCIL

DEPARTMENT: Planning, Zoning, Economic Development

MONTH OF: May-June 2016

Accomplishments:

- **Plan Commission:** Façade Improvement Grant Project Approved for Rosy Cheeks & Co. at 6045 Monona Drive. Breakwater Restaurant Zoning Permit approved for 6308 Metropolitan Lane. Garage for Hansen & Sons. Chimney Approved at 850 E Broadway. 15,000 SF Additions Proposed for Wiedenbeck, Inc. at 2451 Kilgust Road. Upcoming applications: 105' Wireless Communications Tower at 2180 Industrial Drive. Pioneer Wheel & Rim Expansion.
- **Code:** Sign Code Sub-Committee designated by Plan Commission to re-write the City Sign Code. Staff has completed about 50% of a revised Code to present to the sub-committee. Recodification sections have been reviewed once by the Plan Commission. Minor requests for additional information are currently being addressed by Staff.
- **Landmarks Commission:** A draft Historic Preservation Plan is completed to assist decision makers in evaluating restoration options for the Springhaven Pagoda at Stone Bridge Park. Commission continues research regarding national/state designations for archaeological effigy mounds in the City.
- **Community Development Authority:** No April or May meeting held. The June meeting will include review of a revised Renew Monona application from Round 4 last year. Long-time Economic Development Support Consultant Gary Becker has retired from Vierbicher Associates. CDA will discuss status of contracts for Economic Development Services.
- **Riverfront:** Multiple developers still interested in the project. Staff is working with them on conceptual plans. Build Monona, hosted by MESBA, will take place on July 12 at the East Side Club at 8:00am. The Mayor will present on development opportunities in Monona, focusing specifically on the Riverfront. Work continues on Phase II investigations and identification of grant opportunities. www.mymonona.com/riverfront
- **UniverCity Year:**
 - One class has been completed on the Transportation topic. The class, Bicycles, Pedestrians and the City, produced a final report on recommendations for the City to reach Silver status in its next Bicycle Friendly Communities application. Please contact project lead Brad Bruun for a copy of the final report.
 - Working with UW Program Director Jason Vargo on contracts and project management tools for the UCY program. The Mayor, City Administrator, and City Planner are meeting with an African Delegation from the Young African Leaders Initiative to discuss the UCY program, the built environment, and public health.
 - Staff leads are writing Scopes of Work with Faculty for Fall Courses.
 - Stay tuned for an August Kick-Off event in Monona. Potential attendees include UW-System President Ray Cross and other UW and Monona officials and community members.
 - Attended/Presented at Faculty Work Session on May 13th.
 - A website has been created at www.mymonona.com/UCY #UniverCityofMonona
- **Variance Applications:** Boathouse height variance request, 4537 Winnequah Road at ZBA was heard and tabled. This application has been withdrawn at this time and may be resubmitted at a future date. Same applicant is requested a side yard setback variance for an attached garage.
- **Other:** Toured Water Tower Office building at 5900 Monona Drive. Attended Clean Lakes Breakfast. Presented at May EDGER meeting. Attended Dane County Housing Summit May 11th. Submitted Letter of Support for Public Health Community Impact Grant from the UW-School of Medicine. Assisting City Administrator with project discussions related to Room Tax, Business Improvement Districts, and completing assignments related to the Strategic Plan.
- **Personnel:** Hired new Planning / Economic Development Intern Sydney Prusak, a second year graduate student in Urban and Regional Planning at UW. Sydney also works for the Local Government Center on Business Improvement District Projects. Sydney will be assisting with Plan Commission applications and procedures, special economic development projects, and the UniverCity Year.

Major Projects / Issues:

- Riverfront, UniverCity Year, Sign Code, Recodification Assignments, Pagoda Restoration, CDA contracts

MONTHLY DEPARTMENT HEAD REPORT TO COUNCIL

In Progress / Routine Duties:

- Recruiting developer(s) for Riverfront Project.
- Drafting Sign Code updates per Plan Commission request to be reviewed by Attorney Cole. Attended Sign Code training on May 5, 2016.
- Coordinating city staff and UW contacts on UniverCity Alliance project.
- Regular minutes and agendas for May/June committee meetings (Plan, CDA, Landmarks, ZBA).
- Reviewing recently completed projects for occupancy permits and zoning code compliance.

Upcoming Objectives / Events:

- Plan Commission June 27th
- CDA June 28th
- African Delegation UCY June 30th
- Build Monona July 12th

MONTHLY DEPARTMENT HEAD REPORT TO COUNCIL

DEPARTMENT: Fire/EMS

MONTH OF: May 2016

Accomplishments:

Call Volume: Month	YTD	2015YTD
EMS 102	525	460
Fire 41	210	167

Major Incidents: MOFD responded to multiple high acuity calls in May including power lines down, a vehicle hitting a building, an oven fire, a small chair fire on a deck, a vehicle fire along with the normal calls for service.

Major Projects / Issues:

The committee sent out an RFP for new extrication equipment and has chosen a vendor for the hydraulic tools but is still evaluating the battery operated tools.

Adequate staffing for the fire department is still the major issue facing the department, funding for the Paid-on-Premises program in 2016 and the additional career FF/Paramedic position in 2017 will need to be topics of conversation at both the Public Safety Committee and Council levels. These positions are essential in providing a timely response to all emergency incidents.

In Progress / Routine Duties:

Bi-annual fire inspection are in full swing, each multi-family and commercial structure is required to be inspected twice a year for compliance with City, State and Federal fire codes. Each year over 900 fire inspections are conducted in Monona.

Standard Operating Procedures/Guidelines (SOP/SOG's) continue to be developed and implemented, this is a living document that is updated and changed as new techniques are introduced and perfected.

Recodification of the City Ordinance is a major undertaking for the FD as all parts of the code need to be updated/deleted or changed completely.

The FD is using a new scheduling program, Fire Manager, which is designed to work better with the 24hr schedule of the fire service.

Upcoming Objectives / Events:

On May 21st MOFD participated in the county wide Sudden Cardiac Arrest CPR event, we provided basic CPR skills to 39 members of the community free of charge.

MOFD is working with WisSAFE – Wisconsin Smoke Alarm and Fire Education and the Red Cross to install smoke detectors in low income and elderly single family homes. The Department will be installing smoke detectors and giving a short fire education talk to members of the community that qualify. This project will continue as long as there is funding.

Council members are invited and encouraged to attend any FD training, contact Chief Sullivan if you have questions.

Personnel:

No Change.

We have brought on two new volunteer members, one has past experience as a firefighter the other will be attending the MATC fire academy this summer.

We conducted an intern hiring process in early March and have selected a senior from Janesville Craig HS. She will be starting with MOFD after graduation in June, she has already completed her EMT and Firefighter I & II training.

Staffing levels:

Career- 1 Chief, 8 FF/Paramedics

Paid-on-call/volunteer – 35

Interns – 1

LTE – 1 FF/Paramedic

MONTHLY DEPARTMENT HEAD REPORT TO COUNCIL

DEPARTMENT:

**Parks &
Recreation**

MONTH OF: May-June 2016

Accomplishments:

- Opened Pool on Saturday June 4th, kudos to Missy Kedzorski and staff for being prepared and ready to go.
- Hosted Sawyer Crossen Memorial Triathlon on Saturday June 4th
- Hosted Mulligans Fore Monona Golf Outing on June 13
- Constructed storage shed at pool for mobile pool vacuums and pressure washers
- Community Center Storage Room finished as part of the 2015 Capital Budget. We now have a place to store more round tables for events, and will have a portable bar for larger events in the same area
- Installed new backstop netting at Ahuska Park
- Monona Grove Youth Football completed football field entrance project

Major Projects / Issues:

- Long term storage continues to be an issue with the department. Due to lack of space at Public Works garage, some equipment has to be left outside. This is reducing the life span of equipment and will continue to be an issue until there is dedicated space for Parks & Recreation equipment, tools, and supplies
- Schluter Park Project progressing as expected with no major issues at this point.
- UniverCity RFP finalized for Ahuska Park project, coordinating with UW on schedule.

In Progress / Routine Duties:

- **Parks** – Full summer crew now here. In addition to mowing, we are working on seaweed removal, tree planting, mulching, and ball diamond maintenance
- **Recreation** – Seasonal Staff Training, programs start week of June 20
- **Pool** – Season Pass sales trending to be a 5 year high, heavy use of the pool over the first 2 weekends we have been open
- **Special Events** – Promotion of Concerts in the Park, Movies in the Pool, & 4th of July Festival

Upcoming Objectives / Events:

- Helping coordinate setup for 4th of July event
- Summer Recreation programs start week of June 20
- Pool Flick N' Float June 24

Personnel:

- The staff has been extremely busy and taxed during the busiest season but has done an excellent job in making everything happen.