

LICENSE REVIEW COMMITTEE
TUESDAY – JULY 26, 2016 (NOTE: Schedule change)
MONONA CITY HALL
LARGE CONFERENCE ROOM
4:00 P.M.

1. Call To Order
2. Roll Call
3. Approval of Minutes of June 14, 2016
4. Appearances
5. Unfinished Business
 - A. Discussion Of Alcohol Product Inaccessibility After Salable Hours At Copps Grocery #8181, 6540 Monona Drive.
 - B. Consideration Of 2016/2017 Beer Garden Permit Application For Breakwater Monona, LLC d/b/a Breakwater, 6308 Metropolitan Lane (Tabled June 14, 2016).
6. New Business
 - A. Consideration Of 2016/2018 Operator License Application For Carolyn E. Phelps, 5104 Maher Avenue, Madison, Wisconsin 53716.
 - B. Consideration Of 2016/2017 Operator License Application For Jacob R. Fisch, 408 Williams Street, Marshall, Wisconsin 53559.
 - C. Consideration Of 2016/2017 Operator License Application For Brad A. Nesbit, 1300 Neponset Trail, Monona, Wisconsin 53716.
 - D. Consideration Of 2016/2017 Operator License Application For Ann P. Roberts, 6729 Schroeder Road, Madison, Wisconsin 53711.
 - E. Discussion Of July 19 And July 20, 2016 Alcohol Compliance Checks.
7. Adjournment

NOTE: Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at (608) 222-2525 (not a TDD telephone number), FAX: (608) 222-9225, or through the City Police Department TDD telephone number 441-0399.

The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Monona ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business.

It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject, over which they have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice. JA

LICENSE REVIEW COMMITTEE MINUTES

June 14, 2016

The regular meeting of the License Review Committee for the City of Monona was called to order by Chairman Wood at 4:00 p.m.

Present: Chairman Doug Wood, Wayne Kimmell, John Klinzing, Jim Pflasterer, and Robert Procter (arrived late)

Also Present: Detective Sergeant Ryan Losby; Lindsay Lunde and Scott Finholt, General Manager from Noodles & Company; Gerald and Mark Hermanson from Capital City Coins & Jewelry; Kevin Carey from Village Lanes; Dan Farrell, Vice President of Real Estate and Bryan Roth, Store Manager from Copps Grocery Store; Patti Jorgenson, Division Manager from PDQ Food Stores; and City Clerk Joan Andrusz

ROLL CALL; APPROVAL OF MINUTES

A motion by Mr. Pflasterer, seconded by Mr. Klinzing to approve the minutes of the May 24, 2016 special License Review Committee meeting, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Detective Sergeant Losby, Ms. Lunde, and Mr. Finholt provided information and answered member's questions regarding Ms. Lunde's Operator's License application. Ms. Lunde distributed a letter from court stating she has completed the required program. After discussion:

A motion by Mr. Pflasterer, seconded by Mr. Kimmell to approve the 2016/2018 Operator License Application For Lindsay D. Lunde, W9528 Highway B, Waterloo, Wisconsin 53594, was carried.

Detective Sergeant Losby provided information on Capital City Coins & Jewelry. A Town of Madison suspect stole a gold chain necklace and sold it to Mr. Gerald Hermanson. Mr. Hermanson accidentally put it in the pile of merchandize on Mr. Mark Hermanson's bench that was meant to be melted. He was cited on July 2, 2015 for a holding period violation and for failure to record the transaction on the Leads on Line system. It was a one-time incident; there have been no other citations for this business. Both Mr. Hermansons stated they always try to return merchandize to the owner.

A motion by Mr. Klinzing, seconded by Mr. Pflasterer to approve the Of 2016/2017 Secondhand Jewelry Dealer License Application For Gerald L. Hermanson, d/b/a Capital City Coins & Jewelry, 6025 Monona Drive, was carried.

Mr. Procter arrived and introduced himself and was introduced to members.

Mr. Carey reported he is requesting definite and potential dates for his beer garden. The bean bag tournaments are from noon to 6:00 p.m. The area is closed at 9:00 p.m. He won't extend the patio if the scheduled dates aren't used. He will have quiet amplified sound. Detective Sergeant Losby reported there are two cameras in the area and no calls have been received on the previous events.

A motion by Mr. Klinzing, seconded by Mr. Kimmell to approve 2016/2017 Beer Garden Dates For Badger Bowl, Inc., 506 East Badger Road, Madison, Wisconsin, 53713, d/b/a Monona Village Lanes, 208 Owen Road as listed below, was carried:

- July 16 and 30, 2016
- August 13 and 27, 2016
- September 10 and 24, 2016
- May 20 and 27, 2017
- June 10 and 24, 2017

City Clerk Andrusz reported Breakwater still needs to provide a seller's permit and pay their license fees. She distributed the Plan Commission's determination of occupancy limits and other conditions. There will be two latched gates from the patio levels two and three because table service is required on level two. Detective Sergeant Losby reported there are two cameras on level three that cover the area and there will be cameras added to cover additional areas. Mr. Klinzing abstained from the following vote due to his professional affiliation with the applicant.

A motion by Mr. Pflasterer, seconded by Mr. Kimmell to table Consideration Of 2016/2017 Beer Garden Permit Application For Breakwater Monona, LLC d/b/a Breakwater, 6308 Metropolitan Lane until the next meeting due to non-appearance by the applicant, was carried.

Mr. Farrell began Discussion Of Alcohol Product Inaccessibility After Salable Hours At Copps Grocery #8181, 6540 Monona Drive. Products were pulled back from the entrance prior to the last meeting. He wanted a definition of "inaccessible". Roundy's was acquired by Kroger in December and they would like direction. Mr. Kimmell stated inaccessible means a person cannot remove any alcohol. How a business accomplishes that is up to them, there are many options available within a wide price range. The Committee didn't want to define the options, such as walls, as that would narrow a business's options. Mr. Pflasterer stated the Committee wants to treat all businesses the same. The Ordinance requirements include locking display cases and covering or removing products. The store aisle could be closed off with gating. The theatre taping used did not suffice; products could still be touched and removed.

Mr. Farrell stated they still want to provide customer service. He distributed a picture of the area with motion sensor technology costing \$5,000 wired to the security system and cash registers that would set off an alarm. Roping with signs warning that the alarm would sound would be used. The alarm is a deterrent. Thieves would have to go past the registers with stolen goods. Cameras would be in the same places they are now. The issue is that physical walls would be too costly and product would have to be removed to provide space to store a rolling, folding gate. The wine wall area would be altered.

Mr. Klinzing stated, and members agree, the proposal doesn't meet the requirements. A person could take products and employees would not be required to chase them. Mr. Proctor questioned the purpose of inaccessibility. Mr. Pflasterer explained theft prevention; thefts are down at Copps but people still grab and run off with items. Mr. Klinzing stated gate sections would have to fit together tightly and be sturdy. The test has to be met equally by all businesses.

Mr. Farrell stated pallets and rolling displays could be moved by employees. He will have to talk to management about this or consider eliminating these displays. He needs clarity for the design and wants a design the Committee will approve. Mr. Roth reported alcohol is the store's largest asset and visual presentation is important to sales. Lots of theft happens during the day; access is only restricted at night. He doesn't want to lose sales or growth. The new owner may staff a rolling cashier in the alcohol area. Mr. Farrell stated they are in the drawing phase of the remodel and questions how quickly they need to alter the current area. The plans will be done within three weeks, bids will go out, and work will begin in August. However, he thinks this may be delayed due to larger projects. The Committee affirmed that all alcohol products – beer, wine, and liquor – are treated the same.

Detective Sergeant Losby explained why this issue was raised. An Alder noticed stores allowing product accessibility after salable hours. The Police Department is not addressing these areas now; they are on hold until the Committee resolves the issue. Mr. Kimmell stated the Committee will be flexible as long as the revisions are part of the remodel. Mr. Proctor stated the Committee would rather have it handled correctly than quickly. Mr. Farrell stated they want to have it completed before the holidays. He will provide information and come back with a design for Committee approval. They will continue to do their best to make products inaccessible. They want to work with the City. Chairman Wood directed City Clerk Andrusz to email Mr. Farrell the July meeting date which will be determined later tonight.

Detective Sergeant Losby began Discussion Of Alcohol Product Inaccessibility After Salable Hours At PDQ Food Stores, 105 East Broadway. The shelves in the aisles were taken down and the coolers are locked after hours. Ms. Jorgenson agreed the issue has been taken care of. Rolling carts are being locked up in a back room at night.

City Clerk Andrusz began Discussion Of Rescheduling The July And August License Review Committee Meetings. She will be on vacation in July and at conference in August. Members agree to reschedule the meetings to Tuesday, July 26 and August 30, at 4:00 p.m.

Mr. Pflasterer stated he doesn't want the Committee to think too narrowly in addressing accessibility. Grocery stores could be treated differently. Mr. Proctor stated larger chains must have dealt with this many times and must have options available to them. The remodeling process is the time to fix any issues. Mr. Kimmell stated Copps can easily reconfigure the space and can meet all the Committee's requirements. Detective Sergeant Losby stated an alarm is not effective at deterring thefts.

ADJOURNMENT

A motion by Mr. Kimmell, seconded by Mr. Pflasterer to adjourn, was carried. (5:18 p.m.)

Joan Andrusz
City Clerk

Joan Andrusz

Unfinished Business

From: Farrell, Dan <Dan.Farrell@roundys.com>
Sent: Wednesday, June 15, 2016 9:30 AM
To: Joan Andrusz
Cc: Doug Wood
Subject: RE: July License Review Committee meeting
Attachments: Dan Farrell.vcf

Joan,

Thank you for the update. Please plan on including us on that agenda.

Thanks,

Dan



From: Joan Andrusz [<mailto:JAndrusz@ci.monona.wi.us>]
Sent: Wednesday, June 15, 2016 9:13 AM
To: Farrell, Dan
Cc: Doug Wood
Subject: July License Review Committee meeting

Good morning Mr. Farrell,

The July License Review Committee meeting has been rescheduled for Tuesday, July 26 at 4:00 p.m. in the same location as last night's meeting, Monona City Hall, 5211 Schluter Road. Copps grocery store will be on the agenda for review of your product inaccessibility plans.

Please let me know as soon as possible if you will be unable to attend that meeting.

Thank you,

Joan Andrusz, WCMC
City Clerk

City of Monona
5211 Schluter Road
Monona, Wisconsin 53716
Population: 7,833
608-222-2525
Fax: 608-222-9225

Joan Andrusz

From: Dickman, Max <Max.Dickman@roundys.com>
Sent: Wednesday, July 13, 2016 12:01 PM
To: Joan Andrusz
Cc: Farrell, Dan
Subject: Product Inaccessibility Plans
Attachments: Monona Liquor Gate Sheet.pdf

Dear Ms. Andrews:

I know you have been working with Dan Farrell regarding our efforts to create a barrier preventing access to alcohol during non-sale hours at the Monona Copps and he requested I reach out to you. Attached please find a floor plan showing where we are planning to place locking accordion gates and a photograph of the product we planning to use.

Description of changes:

Our plan is to place the gates at the two openings to the liquor department. The gates will be metal with Plexiglas inserts identical to the gate shown on the attachment. The gate will be eight feet in height at the aisle entry to match the height of the shelving. The gate will be 10 feet in height at the more open end of the department and stretch from the corner of the beer cooler and wrap to the aisle end cap towards the back of the store. A guide will be placed on top of the gate to create a fixed path, but there will not be a soffit to the ceiling as shown in the picture. At ten and eight feet, we are confident that this will be adequate to prevent any access to alcoholic beverages during non-sale hours. The gates will be open during sale hours and locked closed during non-sale hours. All alcohol will be displayed within this area and when the gates are closed during non-sale hours, all alcohol will be physically inaccessible to customers; all existing entry points will have been closed off by adding the gates.

I plan on attending the July 26 License Review Committee meeting to present this plan. If this information is enough to be placed on the agenda, please confirm. If you need anything else, please let me know and I will be happy to provide it.

Thank you for your consideration.

Sincerely,

Max Dickman

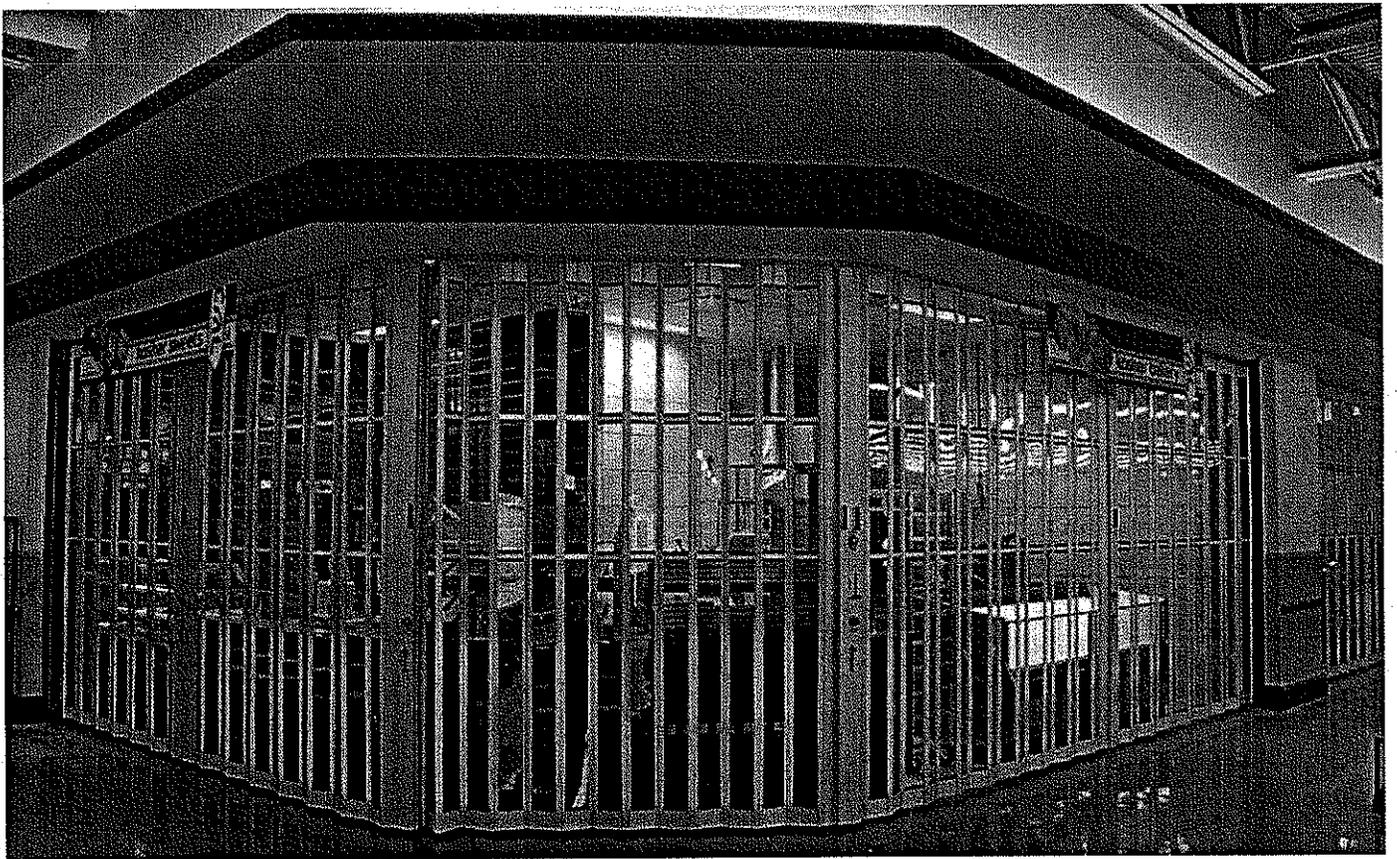
ROUNDY'S SUPERMARKETS, INC.

PICK 'N SAVE · COPPS · METRO MARKET · MARIANO'S

Max D. Dickman
Director of Real Estate Development

Roundy's Supermarkets, Inc.
MS-3300
PO Box 473
Milwaukee, WI 53201

direct dial: 414.231.5887
mobile: 414.510.6882
fax: 414.231.7939
max.dickman@roundys.com



*Unfinished Business
Tabled 6-14*

Joan Andrusz

From: Joan Andrusz
Sent: Wednesday, June 15, 2016 8:57 AM
To: timtrpkosh@gmail.com
Cc: Doug Wood; April Little; Tom Thompson
Subject: Beer Garden Permit

Good Morning,

Because no one from your organization was present for discussion at last night's License Review Committee meeting, the Committee voted to table consideration of your 2016/2017 Beer Garden Permit until the next meeting.

Due to scheduling conflicts the July meeting had to be rescheduled from its usual second Tuesday to Tuesday, July 26. Please let me know as soon as possible if you would like the Beer Garden Permit application to be on that meeting agenda. Final approval of your beer garden would then be considered at the August 1 City Council meeting.

As you know, your "Class B" Liquor and Class "B" Fermented Malt Beverage licenses and Patio Permit have been approved for your planned July 1 opening. I will need a copy of your Seller's Permit and the \$600.00 total fees before the licenses and permit can be issued. Please let me know as soon as possible if you will be opening before or after July 1, as this will affect the fees.

Thank you,

Joan Andrusz, WCMC

City Clerk

City of Monona
5211 Schluter Road
Monona, Wisconsin 53716
Population: 7,833
608-222-2525
Fax: 608-222-9225
jandrusz@ci.monona.wi.us



Tabled non-appearance
6-14-16

CITY OF MONONA APPLICATION

BEER GARDEN PERMIT

Fee: \$50 (non-refundable) This permit expires on June 30, 20 17 Permit # _____

New Permit X Renewal Permit _____

The undersigned hereby makes application for a Beer Garden Permit, as defined in Title 7, Chapter 2 of the Monona Municipal Code, to engage in said business at the premises described below, in the City of Monona, Wisconsin, subject to the limitations imposed by law; and hereby agrees to comply with all laws, resolutions, Ordinances, and regulations and grants permission to the Monona Building Inspector and Monona Police and Fire Departments and all members thereof to inspect and search the premises described below. I(We) further understand that this permit is not transferable.

Business Name and Address: BREAKWATER

6308 Metropolitan Ln Monona, WI 53713 Telephone: _____

Attach a map of the premises showing the location and dimensions of the Beer Garden. (Note: not required if this is a renewal application unless there is a change to the area.)

How is visual surveillance of the area maintained? PROPER STAFFING OF SERVERS, ALCOHOL AWARENESS CLASS by ALL WORKERS, VIDEO CAMERAS POSITIONED WITH HELP FROM MPD -

Description of video surveillance: CURRENTLY NONE BUT HAVE COMPANY COMING IN TO ADD TWO CAMERAS ON TOP PATIO TO ASSURE SAFETY & ACCOUNTABILITY.

Amplified sound in Beer Garden? Yes X No _____ probably in the 2017 summer

If yes, please describe: looking to have acoustic bands/musicians play during early AFTERNOON during WEEKENDS/holidays stopping music by 8:00pm.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge.

[Signature] Applicant/Agent Signature 6/1/16 Date

Plan Commission Approval: Granted: _____ Denied: _____ Date: _____

License Review Committee Approval: Recommended: _____ Not Recommended: _____ Date: _____

City Council Approval: Granted: _____ Denied: _____ Date: _____

Building Inspector Signature: _____ Date: _____

Police Chief Signature: _____ Date: _____

Fire Chief Signature: _____ Date: _____

City Clerk Signature: _____ Date Issued: _____

CITY OF MONONA BEER GARDEN PERMIT GENERAL INFORMATION

To the applicant:

The attached application is for a permit for outdoor alcohol consumption **and/or** dining described in Section 7-2-4 of the City of Monona Code of Ordinances as follows:

Beer Garden Permit. A permit which authorizes the sale and consumption of fermented malt beverages, wine and intoxicating liquors (to the same degree allowed under the permittee's alcohol beverage license) in an unroofed area immediately adjacent to a building which is part of a Class "B" or "Class C" licensed premises. The permit shall expire on June 30th and be subject to the fee set forth in section 7-15-1.

In addition, limitations and requirements of such permits are described in Sec. 7-2-19(b), (c), (e), and (f) of the City of Monona Code of Ordinances as follows:

(b) Limitations on Issuance of Beer Garden and Patio Permits. The following restrictions apply to both beer garden permits and patio permits:

1. Use of all beer gardens and patios shall completely cease no later than 9:00 p.m. for all purposes, except cleaning by employees of the licensee.
2. Sound from any source that is emitted from the outdoor area and measured at any property line of the real property on which the licensed premises is located shall not exceed the limits set forth in 13-1-42.
3. All necessary zoning approvals shall be subject to review and approval by the Plan Commission.
4. Applications for either a beer garden or patio permit shall accurately describe the area intended for use as a beer garden or patio and shall describe with specificity the nature of visual and video surveillance, fencing, and other measures intended to provide control over the operation of the beer garden or patio.
5. The permittee shall install and maintain digital video surveillance covering the entire area of the beer garden or patio as approved by the Chief of Police. The permittee shall keep digital recordings for a minimum of 30 days and promptly make them available to the Monona Police Department upon request.

(c) Limitations on Issuance of Beer Garden Permits. In addition to the restrictions set forth in subsection (b), permits issued for beer gardens shall be governed by the following additional restrictions and considerations:

1. A separate bar may be located in a beer garden for service of alcohol to the same degree allowed within the indoor premises.
2. A licensed operator shall be present in the beer garden at all times when alcohol beverages are sold or consumed in the beer garden.
3. In considering an application for a beer garden, the approval authority shall consider the proximity of residential structures. A proposed beer garden located within 100' of the lot line to any property upon which a residential structure is located shall only be approved in exceptional situations where no other location on the property of the licensed premises is reasonably practicable and under additional restrictions to minimize to the greatest degree reasonably possible the impact on the nearby residences.
4. Every beer garden shall be completely enclosed with a fence or wall not less than five (5) feet in height as approved by the Plan Commission. Beer gardens shall only be accessible through a latched gate which shall remain closed except for ingress and egress of individual persons.

(e) Adjoining and Nearby Property Owners and Residents to be Notified of Pendency of Applications. All property owners and residents within two hundred fifty (250) feet of the proposed beer garden or patio shall be notified of the pendency of an application for a beer garden permit or patio permit by City staff. This provision shall be interpreted liberally to provide notice to all persons residing within said area of the time, date and location of the initial meetings of both the License Review Committee and the Plan Commission at which any such application will be considered.

(f) State Statutes Enforced Within Beer Garden and Patio. Every permittee under this Section shall comply with and enforce all provisions of Chapter 125, Wis. Stats., applicable to its licensed premises, except insofar as such provisions are clearly inapplicable. Violation of the provisions of Chapter 125, Wis. Stats., shall be grounds for immediate revocation of the beer garden permit or patio permit by the Council.



5211 SCHLUTER ROAD ■ MONONA, WI 53716-2598
CITY HALL (608) 222-2525
FAX (608) 222-9225
<http://www.mymonona.com>

ZONING PERMIT

_____ NEW STRUCTURE _____ ENLARGEMENT/ADDITION/ALTERATION
_____ NEW CONSTRUCTION X NEW USE

PERMIT NO.: 2-004-2016
PROPERTY OWNER: Four Lakes Yacht Club
PROJECT/BUSINESS: Zoning Permit for Breakwater Restaurant
LOCATION: 6308 Metropolitan Lane
DESCRIPTION OF USE: Zoning Compliance for New Restaurant

APPROVAL OF THIS ZONING PERMIT IS SUBJECT TO THE FOLLOWING CONDITIONS:

1. In accordance with Sec. 13-1-183(e) of the Monona Municipal Code, all permits are subject to review and appeal within thirty (30) days after issuance.
2. This approval does not preclude the applicant from obtaining any and all other permits not under the purview of this Permit.
3. The conditions of approval shall also be met as attached but are subject to approval of the minutes of the Plan Commission meeting of June 13, 2016
4. In accordance with Sec. 13-1-183(e) of the Monona Municipal Code, this Approval may be revoked if the Conditions of Approval of the permit have not been satisfied, or the holder of the Permit cited under Sec. 13-1-163 of the Monona Municipal Code.
5. In accordance with Sec. 13-1-181(a) of the Monona Municipal Code a performance bond or irrevocable letter of credit for any of the improvements shown on the approved site plan which have not been completed at the time of request for an occupancy permit, with the amount to be determined by the Plan Commission, may be required before an occupancy permit is granted.

This Zoning Permit is issued for the use, construction, or structure described above, at the above location, and as depicted in plans and statements on file with the City of Monona according to Sec. 13-1-180 of the Monona Municipal Code. Having determined that the proposal complies with the standards, procedures, and applicable provisions of the Municipal Code of the City of Monona, I hereby issue this Zoning Permit, effective June 13, 2016.

Sonja Ruchentz

6/13/2016

Zoning Administrator

Date

DATE OF APPROVAL BY PLAN COMMISSION: June 13, 2016. The applicant should notify the Zoning Administrator upon beginning construction. If construction or occupancy has not commenced by December 13, 2016 this zoning permit is void. The Zoning Administrator may extend this date for just cause.

**ZONING PERMIT
CONDITIONS OF APPROVAL**

Breakwater Restaurant
6308 Metropolitan Lane
Approved by Plan Commission June 13, 2016

A motion carried to approve a zoning permit for a new restaurant, Breakwater, at the Former Location of the Bourbon Street Grille, 6308 Metropolitan Lane, as proposed, according to Section 13-1-180 of the Monona Municipal Zoning Code with the following findings of fact and conditions of approval:

Conditions of Approval:

1. All required building permits shall be obtained.
2. The restaurant occupancy shall be limited to 261 patrons or the capacity established by the Fire Department whichever is less.
3. Any amplified noise emitted from the patio shall comply with the decibel levels of Section 13-1-42(a) of the Zoning Code – Operational Use Performance Standards.
4. Outdoor live music is permitted from 4:00pm to 8:00pm on weeknights and from 12:00pm to 9:00pm on weekends.
5. If no complaints about outdoor live music are received within one year to date of this zoning permit approval, the zoning permit shall be automatically reapproved by city staff; if complaints are received, the zoning permit shall return to the Plan Commission for discussion and possible revision.
6. Future signage shall be submitted for review and approval by the Plan Commission.

Joan Andrusz

From: Joan Andrusz
Sent: Monday, July 18, 2016 11:39 AM
To: 'Tim Trpkosh'
Subject: RE: License Number

Thank you, Tim - I did and it's very hard to be back!

You will be on the agenda for the July 26 License Review Committee meeting which begins at 4:00 p.m. in the City Hall conference room. You will need to bring a layout drawing of the area and be prepared to discuss your plans for use of the area, camera coverage, access, number of patrons, and anything else you can think of to describe to the Committee. The Council would give final approval and that would be at the August 1 meeting at 7:30 p.m. in the Library Municipal Room. That schedule could change, so be sure to check the City's website for the exact date and time.

Thank you for letting me know,

Joan Andrusz, WCMC
City Clerk
City of Monona
5211 Schluter Road
Monona, Wisconsin 53716
Population: 7,833
608-222-2525
Fax: 608-222-9225
jandrusz@ci.monona.wi.us

-----Original Message-----

From: Tim Trpkosh [<mailto:Tim@universalfs.biz>]
Sent: Monday, July 18, 2016 10:00 AM
To: Joan Andrusz
Subject: RE: License Number

We are hoping to do the patio permit in the July meeting. I think I mentioned I would contact you if we weren't going to. But I am just letting you know we would like to be on the agenda for the Beer Garden Permit for the meeting coming up. THnaks and let me know what is needed.

I hope you had a wonderful vacation!!

Sincerely,

Timothy R Trpkosh, Retirement Income Certified Professional
608-663-4674 Direct
608-663-4682 Fax
608-469-8772 Mobile

-----Original Message-----



5211 SCHLUTER ROAD ■ MONONA, WI 53716-2598
CITY HALL (608) 222-2525
FAX (608) 222-9225
<http://www.mymonona.com>

June 15, 2016

*will appear with
manager/owner
Patrick Richards
per call 6-20-16*

Ms. Carolyn E. Phelps
5104 Maher Avenue
Madison, Wisconsin 53716

Dear Ms. Phelps:

This letter is to inform you that following review by the Monona Police Department your application for an Operator's license for 2016/2018 is being recommended for denial. This recommendation is based on an Operating While Intoxicated conviction within the last five years.

If you so desire, you may request reconsideration of your Operator's license application by the License Review Committee at its next regular meeting, re-scheduled for Tuesday, July 26, 2016, at 4:00 p.m. in the City Hall Large Conference Room, 5211 Schluter Road, Monona, Wisconsin. At such a reconsideration hearing, you may present evidence and testimony as to why your license should be granted.

You may wish to have your employer attend the review hearing with you. Employer input gives the License Review Committee important information to assist in their decision-making process.

If you wish to appear before the License Review Committee, please contact me at (608) 222-2525 by July 20, 2016.

Sincerely,

Joan Andrusz
City Clerk

Cc: License Review Committee
Detective Sergeant Ryan Losby
Waypoint Public House

3476
CITY OF MONONA - OPERATOR LICENSE APPLICATION

Pursuant to Wisconsin Statutes Section 23.01(8), subject to limitations imposed by as 125.17 and 125.68(2)

FEES ARE NON-REFUNDABLE

() Operator's - Regular - \$40.00

(X) Operator's - Provisional - \$15.00

(✓) Operator's - Two Year - \$65.00

() Operator's - Temporary - \$10.00

New License Renewal License

This license expires on June 30, 20 18

Full Legal Name of Applicant: <u>Carolyn E. Phelps</u>		Sex: Male / <input checked="" type="radio"/> Female
Street Address: <u>5104 Maher Ave.</u>		
City: <u>Madison</u>	State: <u>WI</u>	Zip Code: <u>53716</u>
Date of Birth: <u>[REDACTED]</u>	Telephone Number: <u>[REDACTED]</u>	
Drivers License Number and State: <u>[REDACTED]</u>		

How long have you continuously resided in Wisconsin? 9 years

Place of employment as an Operator: Waypoint Public House Telephone: 608-222-0224

Have you registered for the Alcohol Awareness Program? (Circle One) Yes / No Date of Class: May 2015
Have you completed the Alcohol Awareness Program? (Circle One) Yes / No Date Completed: May 2015

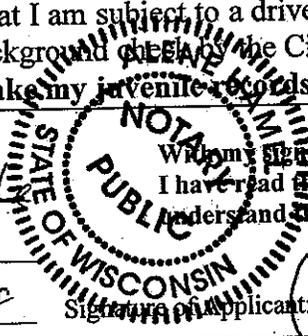
Have you ever been convicted of a misdemeanor or felony in the past 5 years? (Circle One) Yes / No
If yes, please explain: OWI - July 5, 2015 Driving offense - Jan. 2015
Are there any pending criminal charges against you? (Circle One) Yes / No

If yes, please explain:
Are there any pending drug/alcohol related offenses against you? (Circle One) Yes / No

If yes, please explain:
Have you been convicted of drug/alcohol related offenses in the last 5 years? (Circle One) Yes / No
If yes, please explain: OWI - July 5, 2015

ANY FALSE OR MISSING INFORMATION ON THIS APPLICATION WILL RESULT IN DENIAL OF YOUR OPERATOR'S LICENSE. I, the undersigned, affirm that I made complete and true answers to each question, and understand my past record will become a part of this application. I understand that I am subject to a driver's license check, a local police records check, and a criminal history background check by the City of Monona Police Department.
I give permission to make my juvenile records available for this application.

Subscribed and sworn before me this 13th day of June, 2018
[Signature]
Notary Public
My Commission expires: 7/1/18
Signature of Applicant: [Signature]



Police Department Review: Recommend Approval Recommend Denial Review RE

Reason for denial, if not recommended: 07 11 15 MAINE CO OWI CONVICTION

Signature of Police Chief: DET SGT R LOSBY Date: 06 15 16
LRC Approval (if required) Date: _____ City Council Approval Date: _____

License No. Issued: Provisional # 4 Operator # _____ Date Issued: Provisional 6-20-16 Operator _____



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CITY HALL (608) 222-2525
FAX (608) 222-9225
<http://www.mymonona.com>

July 1, 2016

Mr. Jacob R. Fisch
408 Williams Street
Marshall, Wisconsin 53559

Dear Mr. Fisch:

This letter is to inform you that following review by the Monona Police Department your application for an Operator's license for 2016/2017 is being recommended for denial. This recommendation is based on an Operating While Intoxicated conviction within the last five years.

If you so desire, you may request reconsideration of your Operator's license application by the License Review Committee at its next regular meeting, re-scheduled for Tuesday, July 26, 2016, at 4:00 p.m. in the City Hall Large Conference Room, 5211 Schluter Road, Monona, Wisconsin. At such a reconsideration hearing, you may present evidence and testimony as to why your license should be granted.

You may wish to have your employer attend the review hearing with you. Employer input gives the License Review Committee important information to assist in their decision-making process.

If you wish to appear before the License Review Committee, please contact me at (608) 222-2525 by July 20, 2016.

Sincerely,

Joan Andrusz
City Clerk

Cc: License Review Committee
Detective Sergeant Ryan Losby
PDQ Food Store

3831

CITY OF MONONA - OPERATOR LICENSE APPLICATION

Pursuant to Wisconsin Statutes Section 23.01(8), subject to limitations imposed by as 125.17 and 125.68(2)

FEES ARE NON-REFUNDABLE

Operator's - Regular - \$40.00 Operator's - Provisional - \$15.00
 Operator's - Two Year - \$65.00 Operator's - Temporary - \$10.00
 _____ New License Renewal License This license expires on June 30, 20 17

Full Legal Name of Applicant: <u>Jacob Richard Fisch</u>		Sex: <u>Male</u> / Female
Street Address: <u>408 Williams St</u>		
City: <u>Marshall</u>	State: <u>WI</u>	Zip Code: <u>53559</u>
Date of Birth: _____	Telephone Number: _____	
Drivers License Number and State: _____		

How long have you continuously resided in Wisconsin? 28 years

Place of employment as an Operator: POQ Food Stores Telephone: (608) 228-7890

Have you registered for the Alcohol Awareness Program? (Circle One) Yes / No Date of Class: 6/26/15

Have you completed the Alcohol Awareness Program? (Circle One) Yes / No Date Completed: 6/30/15

Have you ever been convicted of a misdemeanor or felony in the past 5 years? (Circle One) Yes / No

If yes, please explain: _____

Are there any pending criminal charges against you? (Circle One) Yes / No

If yes, please explain: _____

Are there any pending drug/alcohol related offenses against you? (Circle One) Yes / No

If yes, please explain: _____

Have you been convicted of drug/alcohol related offenses in the last 5 years? (Circle One) Yes / No

If yes, please explain: DWI on Oct 25th 2015

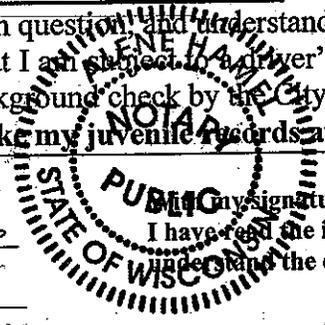
ANY FALSE OR MISSING INFORMATION ON THIS APPLICATION WILL RESULT IN DENIAL OF YOUR OPERATOR'S LICENSE. I, the undersigned, affirm that I made complete and true answers to each question and understand my past record will become a part of this application. I understand that I am subject to a driver's license check, a local police records check, and a criminal history background check by the City of Monona Police Department.

I give permission to make my juvenile records available for this application.

Subscribed and sworn before me this 30th day of June, 2016

[Signature] Notary Public

I, the undersigned, affirm the statement above and that I have read the instructions provided on the reverse and agree to the disclosure requirements:



My Commission expires: 7/16/18 Signature of Applicant: [Signature]

Police Department Review: Recommend Approval _____ Recommend Denial _____ Review RA

Reason for denial, if not recommended: CONVICTED DWI 10.25.15 IMPROPER CD

Signature of Police Chief: [Signature] Date: 7 1 16

LRC Approval (if required) Date: _____ City Council Approval Date: _____

License No. Issued: Provisional # 12 Operator # _____ Date Issued: Provisional 6-30-16 Operator _____



5211 SCHLUTER ROAD ■ MONONA, WI 53716-2598
CITY HALL (608) 222-2525
FAX (608) 222-9225
<http://www.mymonona.com>

July 1, 2016

Mr. Brad A. Nesbit
1300 Neponset Trail
Monona, Wisconsin 53716

Dear Mr. Nesbit:

This letter is to inform you that following review by the Monona Police Department your application for an Operator's license for 2016/2017 is being recommended for denial. This recommendation is based on a Selling Alcohol to an Underage Person conviction within the last five years.

If you so desire, you may request reconsideration of your Operator's license application by the License Review Committee at its next regular meeting, re-scheduled for Tuesday, July 26, 2016, at 4:00 p.m. in the City Hall Large Conference Room, 5211 Schluter Road, Monona, Wisconsin. At such a reconsideration hearing, you may present evidence and testimony as to why your license should be granted.

You may wish to have your employer attend the review hearing with you. Employer input gives the License Review Committee important information to assist in their decision-making process.

If you wish to appear before the License Review Committee, please contact me at (608) 222-2525 by July 20, 2016.

Sincerely,

Joan Andrusz
City Clerk

Cc: License Review Committee
Detective Sergeant Ryan Losby
Silver Eagle Bar & Grill

3830

CITY OF MONONA - OPERATOR LICENSE APPLICATION

Pursuant to Wisconsin Statutes Section 23.01(8), subject to limitations imposed by as 125.17 and 125.68(2)

FEES ARE NON-REFUNDABLE

Operator's - Regular - \$40.00

Operator's - Provisional - \$15.00

Operator's - Two Year - \$65.00

Operator's - Temporary - \$10.00

New License Renewal License

This license expires on June 30, 20 14

Full Legal Name of Applicant: <u>Brad Arthur Nesbit</u>		Sex: <input checked="" type="radio"/> Male / Female
Street Address: <u>1300 Repose & Trl</u>		
City: <u>Monona</u>	State: <u>WI</u>	Zip Code: <u>53716</u>
Date of Birth: <u>[REDACTED]</u>	Telephone Number: <u>[REDACTED]</u>	
Drivers License Number and State: <u>[REDACTED]</u>		<u>WI</u>

How long have you continuously resided in Wisconsin? 47 yrs

Place of employment as an Operator: Silver Eagle Bar Telephone: 222-2846

Have you registered for the Alcohol Awareness Program? (Circle One) Yes / No Date of Class: 2012

Have you completed the Alcohol Awareness Program? (Circle One) Yes / No Date Completed: 2012

Have you ever been convicted of a misdemeanor or felony in the past 5 years? (Circle One) Yes / No

If yes, please explain:

Are there any pending criminal charges against you? (Circle One) Yes / No

If yes, please explain:

Are there any pending drug/alcohol related offenses against you? (Circle One) Yes / No

If yes, please explain:

Have you been convicted of drug/alcohol related offenses in the last 5 years? (Circle One) Yes / No

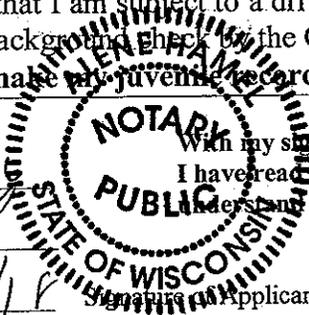
If yes, please explain: Serving a minor 2005 serving w/o a license 2012

ANY FALSE OR MISSING INFORMATION ON THIS APPLICATION WILL RESULT IN DENIAL OF YOUR OPERATOR'S LICENSE. I, the undersigned, affirm that I made complete and true answers to each question, and understand my past record will become a part of this application. I understand that I am subject to a driver's license check, a local police records check, and a criminal history background check by the City of Monona Police Department.

I give permission to make my juvenile records available for this application.

Subscribed and sworn before me this 30 day of June, 2014

[Signature]
Notary Public
My Commission expires: 7/6/14



With my signature I affirm the statement above and that I have read the instructions provided on the reverse and understand the disclosure requirements:

Police Department Review: Recommend Approval Recommend Denial Review RZ

Reason for denial, if not recommended: MONONA - LICENSE CHECK 07 11 12 SERVING W/OUT AN OPERATOR'S LICENSE / 10 20 15 SERVING ALCOHOL TO UNDERAGE

Signature of Police Chief: [Signature] Date: 7 / 1 / 14

LRC Approval (if required) Date: City Council Approval Date:

License No. Issued: Provisional # 12 Operator # Date Issued: Provisional 6-30-14 Operator



5211 SCHLUTER ROAD ■ MONONA, WI 53716-2598
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FAX (608) 222-9225
<http://www.mymonona.com>

June 11, 2013

Mr. Brad A. Nesbit
1300 Neponset Trail
Monona, Wisconsin 53716

Dear Mr. Nesbit:

This letter is to inform you that following review by the Monona Police Department your application for an Operator's license for 2013/2014 is being denied. This denial is based on a Municipal Citation for Serving Without an Operator License within the past five years that you did not reveal on your application.

If you so desire, you may request reconsideration of your Operator's license application by the License Review Committee at its next regularly scheduled meeting on Tuesday, July 9, 2013, at 4:00 p.m. in the City Hall Large Conference Room, 5211 Schluter Road, Monona, Wisconsin. At such a reconsideration hearing, you may present evidence and testimony as to why your license should be granted.

You may wish to have your employer attend the review hearing with you. Employer input gives the License Review Committee important information to assist in their decision-making process.

If you wish to appear before the License Review Committee, please contact me at (608) 222-2525 by June 21, 2013.

Sincerely,

Joan Andrusz
City Clerk

Cc: License Review Committee
Police Sergeant Ryan Losby
Silver Eagle Bar & Grill

CITY OF MONONA - OPERATOR LICENSE APPLICATION

Pursuant to Wisconsin Statutes Section 23.01(8), subject to limitations imposed by as 125.17 and 125.68(2)

FEES ARE NON-REFUNDABLE

Operator's - Regular - \$40.00

Operator's - Provisional - \$15.00

Operator's - Two Year - \$65.00

Operator's - Temporary - \$10.00

New License Renewal License

This license expires on June 30, 20 14

Full Name of Applicant: <u>Brad Nesbit</u>	Sex: <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female
Street Address: <u>1300 Neponset Trl</u>	
City: <u>Monona</u>	State: <u>WI</u> Zip Code: <u>53716</u>
Date of Birth: <u>[REDACTED]</u>	Telephone Number: <u>[REDACTED]</u>
Drivers License Number and State: <u>[REDACTED]</u>	

How long have you continuously resided in Wisconsin? All my life

Place of employment as an Operator: Silver Eagle Telephone: 222-2843

Have you registered for the Alcohol Awareness Program? (Circle One) Yes / No Date of Class: _____
Have you completed the Alcohol Awareness Program? (Circle One) Yes / No Date Completed: _____

Have you ever been convicted of a misdemeanor or felony in the past 5 years? (Circle One) Yes / No
If yes, please explain: _____

Are there any pending criminal charges against you? (Circle One) Yes / No
If yes, please explain: _____

Are there any pending drug/alcohol related offenses against you? (Circle One) Yes / No
If yes, please explain: _____

Have you been convicted of drug/alcohol related offenses in the last 5 years? (Circle One) Yes / No
If yes, please explain: _____

ANY FALSE OR MISSING INFORMATION ON THIS APPLICATION WILL RESULT IN DENIAL OF YOUR OPERATOR'S LICENSE. I, the undersigned, affirm that I made complete and true answers to each question, and understand my past record will become a part of this application. I understand that I am subject to a driver's license check, a local police records check, and a criminal history background check by the City of Monona Police Department.
I give permission to make my juvenile records available for this application.

Subscribed and sworn before me
this 6th day of June, 2013

Jean Anderson
Notary Public
My Commission expires: 9-30-15

With my signature I affirm the statement above and that I have read the instructions provided on the reverse and understand the disclosure requirements:

Signature of Applicant: Brad Nesbit

Reverse not signed JTA

Police Department Review: Recommend Approval _____ Recommend Denial _____ Review PR

Reason for denial, if not recommended: 7/12 CITED FOR NOT HAVING AN OPERATOR'S LICENSE

Signature of Police Chief: Det Sgt Lobby Date: 06 10 13
Approval of City Clerk: _____ Date: _____

License No. Issued: Provisional # _____ Operator # _____ Date Issued: Provisional _____ Operator _____



5211 SCHLUTER ROAD ■ MONONA, WI 53716-2598
CITY HALL (608) 222-2525
FAX (608) 222-9225
<http://www.mymonona.com>

July 6, 2016

Ms. Ann P. Roberts
6729 Schroeder Road
Madison, Wisconsin 53711

Dear Ms. Roberts:

This letter is to inform you that following review by the Monona Police Department your application for an Operator's license for 2016/2017 is being recommended for denial. This recommendation is based on an Operating While Intoxicated conviction within the last five years.

If you so desire, you may request reconsideration of your Operator's license application by the License Review Committee at its next regular meeting, re-scheduled for Tuesday, July 26, 2016, at 4:00 p.m. in the City Hall Large Conference Room, 5211 Schluter Road, Monona, Wisconsin. At such a reconsideration hearing, you may present evidence and testimony as to why your license should be granted.

You may wish to have your employer attend the review hearing with you. Employer input gives the License Review Committee important information to assist in their decision-making process.

If you wish to appear before the License Review Committee, please contact me at (608) 222-2525 by July 20, 2016.

Sincerely,

Joan Andrusz
City Clerk

Cc: License Review Committee
Detective Sergeant Ryan Losby
Speedway – Royal Avenue

3866

CITY OF MONONA - OPERATOR LICENSE APPLICATION

Pursuant to Wisconsin Statutes Section 23.01(8), subject to limitations imposed by as 125.17 and 125.68(2)

FEES ARE NON-REFUNDABLE

- Operator's - Regular - \$40.00
- Operator's - Two Year - \$65.00
- Operator's - Provisional - \$15.00
- Operator's - Temporary - \$10.00

New License Renewal License This license expires on June 30, 20 17
Ann P. Roberts

Full Legal Name of Applicant: <u>Ann P. Roberts</u>		Sex: Male / <input checked="" type="radio"/> Female
Street Address: <u>6729 Schroeder Rd</u>		
City: <u>Madison</u>	State: <u>WI</u>	Zip Code: <u>53711</u>
Date of Birth: <u>[REDACTED]</u>	Telephone Number: <u>[REDACTED]</u>	
Drivers License Number and State: <u>[REDACTED] WI</u>		

How long have you continuously resided in Wisconsin? 52 yrs minus 3 month in TN

Place of employment as an Operator: Speedway #4533 Royal Telephone: 608-221-0320

Have you registered for the Alcohol Awareness Program? (Circle One) Yes / No Date of Class: 4-25-16 7/1/16
 Have you completed the Alcohol Awareness Program? (Circle One) Yes / No Date Completed: 4-25-16 7/1/16

Have you ever been convicted of a misdemeanor or felony in the past 5 years? (Circle One) Yes No

If yes, please explain: _____

Are there any pending criminal charges against you? (Circle One) Yes No

If yes, please explain: _____

Are there any pending drug/alcohol related offenses against you? (Circle One) Yes No

If yes, please explain: 2 DUI WI TN 2014/2015

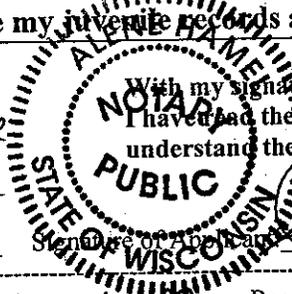
Have you been convicted of drug/alcohol related offenses in the last 5 years? (Circle One) Yes No

If yes, please explain: 2 DUI WI TN 2014/2015

ANY FALSE OR MISSING INFORMATION ON THIS APPLICATION WILL RESULT IN DENIAL OF YOUR OPERATOR'S LICENSE. I, the undersigned, affirm that I made complete and true answers to each question, and understand my past record will become a part of this application. I understand that I am subject to a driver's license check, a local police records check, and a criminal history background check by the City of Monona Police Department.

I give permission to make my juvenile records available for this application.

Subscribed and sworn before me
 this 1st day of July, 2016
Allen Hamelin
 Notary Public
 My Commission expires: 7/6/18



With my signature I affirm the statement above and that I have read the instructions provided on the reverse and understand the disclosure requirements:

Police Department Review: Recommend Approval Recommend Denial Review

Reason for denial, if not recommended: OWE CONVICTION 6 9 15 DODGE CO

Signature of Police Chief: Det Sgt R. Lossky Date: 7 6 16
 LRC Approval (if required) Date: _____ City Council Approval Date: _____

License No. Issued: Provisional # 14 Operator # _____ Date Issued: Provisional 7-1-16 Operator _____