

AGENDA

MASS TRANSIT COMMISSION
WENDESDAY
JANUARY 8, 2020
MONONA CITY HALL
6:30 P.M.

1. Call To Order
2. Roll Call
3. Appearances
4. Approval of Minutes of August 7, 2020
5. Unfinished Business
 - A. 2020 Ridership Report
6. New Business
 - A. Bus Stop Update
 - B. First Student Contract update
 - C. Additional Free Ride Week in May
7. Adjournment

NOTE: Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Marc Houtakker at (608) 222-2525 (not a TDD telephone number), FAX: (608) 222-9225, or through the City Police Department TDD telephone number 441-0399.

The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Monona ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business.

It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject, over which they have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice.

MH

MASS TRANSIT COMMISSION MINUTES
August 7, 2019

The regular meeting of the Mass Transit Commission for the City of Monona was called to order by Chairman Grupe at 6:30 p.m.

Present: Chairman Grupe, Andrew Petro, Doug Pahl and Judy Runk

Absent: Chairman Moore and Jim Keck

Also Present: Finance Director Marc Houtakker

APPROVAL OF MINUTES

None

APPEARANCES

None

UNFINISHED BUSINESS

Finance Director Houtakker updated the commission on the 2019 ridership report. The ridership report was updated thru July 2019. Finance Director Houtakker noted the overall ridership increased by 59 from last year. The Monona Express is on pace to have its largest year for ridership. Finance Director Houtakker noted the Monona lift had an increase of 172 rides compared to last year.

Finance Director updated the Transit Commission on the status First Student. First Student dispatch and garage location has moved from Cross Plains to Mineral Point. First Student also had a change in business management with the location change. First Student stated this would not affect any services related to buses. First Student management is very excited to work with the City. First Student is also looking into getting some buses.

NEW BUSINES

Finance Director Houtakker presented the proposed 2020 budget to the Commission. Property tax only went up by \$159. First Student is no longer charging \$5,000 per year for the bike rack.

A motion by Mr. Pahl, seconded by Mr. Petro to approve the 2020 operating budget as presented, was carried.

Finance Director updated the Commission on the City's meeting with Madison Metro. Mr. Houtakker stated the Mayor, City Administrator and Finance Director had a meeting with Madison Metro staff and the City of Madison Mayor staff. Mayor O'Connor asked Madison Metro to provide the City with an estimate on how much it would cost the City to go with them as the City's provider. Madison Metro provided an estimated with the City of Monona net cost of \$198,146 to the property tax levy. This would be for only stops on Broadway and Monona Drive. The current property tax levy is \$76,347. The Mayor informed Madison Metro the City would stay with the current provider (First Student).

Finance Director updated the Commission on a Bus Stop. The Park and Recreation proposed a 2020 capital project that included a bus shelter in Winnequah Park. The Bus Shelter would be near Healy and Winnequah Road (as shown in the map provided). The project would be part of the Winnequah Park south parking lot construction project. The commission was very supportive and would help if needed.

ADJOURNMENT

A motion by Ms. Runk, seconded by Mr. Pahl to adjourn, was carried. (7:00p.m.)

Marc Houtakker
Finance Director

Ridership Report
Monona Express

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	Variance
Jan	529	843	979	878	789	871	988	844	983	1,136	1,053	(83)
Feb	515	862	827	781	799	841	921	949	968	1,105	1,183	78
Mar	542	943	1,031	760	791	883	921	1,055	1,090	1,163	1,100	(63)
Apr	551	826	839	668	767	918	830	882	909	1,157	1,121	(36)
May	465	801	717	707	731	757	689	719	955	966	1,019	53
Jun	529	743	746	560	635	644	694	770	905	780	909	129
Jul	543	686	607	548	628	604	662	597	794	940	921	(19)
Aug	541	635	638	591	643	556	626	746	983	1,016	955	(61)
Sep	690	718	671	535	606	795	771	843	856	993	1,104	111
Oct	798	722	698	590	686	866	752	885	971	1,116	1,232	116
Nov	924	724	682	589	687	814	712	892	1,036	1,002	1,174	172
Dec	840	726	690	508	707	847	717	865	902	795	-	-
	7,467	9,229	9,125	7,715	8,469	9,396	9,283	10,047	11,352	12,169	11,771	397

Monona Lift

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	Variance
Jan	501	639	567	623	535	439	457	419	468	438	367	(71)
Feb	528	701	553	559	497	437	476	501	466	382	414	32
Mar	585	819	698	605	561	436	575	489	559	473	475	2
Apr	607	726	541	482	552	533	482	408	428	455	548	93
May	484	701	539	601	576	526	430	478	498	471	529	58
Jun	601	632	606	545	498	542	463	530	470	486	450	(36)
Jul	549	590	482	615	577	513	479	408	404	457	551	94
Aug	595	533	519	651	580	489	484	529	458	534	480	(54)
Sep	601	632	555	683	513	518	535	523	477	484	489	5
Oct	328	366	580	529	599	521	557	565	479	562	610	48
Nov	507	644	551	540	438	406	467	503	455	503	472	(31)
Dec	535	545	526	539	489	489	478	497	464	448	-	-
	6,421	7,528	6,717	6,972	6,415	5,849	5,883	5,850	5,626	5,693	5,385	140
Total	13,888	16,757	15,842	14,687	14,884	15,245	15,166	15,897	16,978	17,862	17,156	537

SEPT Date	Ridership AM Loop				Total
	1	2	3	4	
3	2	5	8	13	28
4	3	6	9	8	26
5	6	8	11	7	32
6	2	6	9	4	21
9	3	12	16	11	42
10	3	8	20	16	47
11	3	6	25	11	45
12	2	8	14	14	38
13	5	7	18	10	40
16	3	6	13	9	31
17	2	8	12	7	29
18	4	5	10	7	26
19	3	9	13	7	32
20	3	5	10	5	23
23	2	6	13	10	31
24	2	7	11	10	30
25	3	6	12	9	30
26	3	8	13	7	31
27	2	6	13	5	26
30	4	5	13	11	33
0	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total	60	137	263	181	641
Total days	20	20	20	20	20
Avg per Day	3	7	13	9	32

OCT Date	Ridership AM Loop				Total
	1	2	3	4	
1	5	7	12	11	35
2	5	7	15	11	38
3	5	10	12	2	29
4	2	9	10	3	24
7	4	5	11	7	27
8	2	6	13	3	24
9	2	5	10	7	24
10	4	9	8	9	30
11	2	5	13	5	25
14	2	3	13	5	23
15	2	6	13	10	31
16	5	5	8	8	26
17	2	4	12	5	23
18	2	5	11	4	22
21	2	8	12	2	24
22	5	13	7	10	35
23	2	5	12	12	31
24	2	10	8	8	28
25	2	8	15	5	30
28	3	4	11	10	28
29	5	9	16	8	38
30	4	4	13	13	34
31	3	8	16	10	37
Total	72	155	271	168	666
Total days	23	23	23	23	23
Avg per Day	3	7	12	7	29

NOV Date	Ridership AM Loop				Total
	1	2	3	4	
1	4	3	7	4	18
4	3	4	15	8	30
5	2	6	18	8	34
6	3	7	13	13	36
7	3	10	15	10	38
8	3	7	14	7	31
11	3	13	23	9	48
12	3	12	14	7	36
13	5	10	12	7	34
14	5	10	15	9	39
15	3	8	13	4	28
18	3	4	13	6	26
19	3	9	18	11	41
20	2	6	13	10	31
21	5	8	15	8	36
22	3	8	13	7	31
25	3	6	11	7	27
26	3	6	15	7	31
27	2	4	10	6	22
29	1	1	1	2	5
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total	62	142	268	150	622
Total days	20	20	20	20	20
Avg per Day	3	7	13	8	31

Ridership
PM Loop

SEPT Date	1	2	3	4	Total
3	11	11	5	2	29
4	11	8	6	2	27
5	13	7	5	3	28
6	8	8	3	3	22
9	12	16	7	5	40
10	16	12	8	3	39
11	15	15	8	5	43
12	15	8	10	2	35
13	9	10	8	3	30
16	4	8	5	4	21
17	7	9	7	2	25
18	8	7	6	3	24
19	4	12	7	3	26
20	4	8	2	3	17
23	7	10	6	1	24
24	6	11	2	3	22
25	7	10	3	3	23
26	12	7	5	3	27
27	8	7	3	3	21
30	7	11	2	5	25
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total	184	195	108	61	548
Total days	20	20	20	20	20
Avg per Day	9	10	5	3	27

OCT Date	Ridership PM Loop				Total
	1	2	3	4	
1	7	12	6	2	27
2	7	13	6	3	29
3	8	12	1	3	24
4	7	5	1	3	16
7	12	8	5	2	27
8	5	11	4	4	24
9	8	8	3	3	22
10	8	8	2	4	22
11	5	5	3	3	16
14	7	9	2	4	22
15	10	11	3	6	30
16	9	8	4	1	22
17	8	9	1	3	21
18	8	6	3	2	19
21	8	12	3	3	26
22	10	11	6	4	31
23	15	9	-	3	27
24	9	10	7	2	28
25	5	7	6	3	21
28	13	7	2	3	25
29	9	11	9	4	33
30	7	9	5	4	25
31	12	12	3	2	29
Total	197	213	85	71	566
Total days	23	23	23	23	23
Avg per Day	9	9	4	3	25

NOV Date	Ridership PM Loop				Total
	1	2	3	4	
1	6	5	4	2	17
4	14	14	-	3	31
5	13	6	7	5	31
6	12	12	6	3	33
7	13	13	4	4	34
8	13	7	2	3	25
11	16	15	6	4	41
12	11	13	7	6	37
13	12	12	6	3	33
14	11	15	6	3	35
15	10	9	3	3	25
18	9	10	2	3	24
19	11	15	6	3	35
20	9	10	3	3	25
21	11	9	3	5	28
22	8	9	5	5	27
25	12	8	4	-	24
26	11	7	5	5	28
27	8	5	1	2	16
29	2	1	-	-	3
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total	212	195	80	65	552
Total days	20	20	20	20	20
Avg per Day	11	10	4	3	28