

**LICENSE REVIEW COMMITTEE
TUESDAY – JUNE 11, 2019
MONONA CITY HALL
LARGE CONFERENCE ROOM
4:00 P.M.**

1. Call To Order
2. Roll Call
3. Approval of Minutes of May 14, 2019
4. Appearances
5. Unfinished Business
6. New Business
 - A. Consideration Of 2018/2020 Operator License Application For Marty L. Jahn, 2710 Pheasant Ridge Trail, Madison, Wisconsin 53713 (tabled May 14, 2019).
 - B. Consideration Of 2019/2020 Operator License Application For Cassandra L. Smith, 2008 Post Road, Madison, Wisconsin 53713.
 - C. Adjournment.

NOTE: Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at (608) 222-2525 (not a TDD telephone number), FAX: (608) 222-9225, or through the City Police Department TDD telephone number 441-0399.

The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Monona ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business.

It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject, over which they have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice. JA

LICENSE REVIEW COMMITTEE MINUTES
May 14, 2019

The regular meeting of the License Review Committee for the City of Monona was called to order by Chairman Wood at 4:01 p.m.

Present: Chairman Doug Wood, Jim Pflasterer, Wayne Kimmell, and John Klinzing

Excused: Robert Procter

Also Present: Detective Sergeant Ryan Losby, City Attorney William Cole, Jared Boring, Shawna McCartney and Walgreens Manager Mike Waldvogel, Red Robin Agent Brandon Shaw, Clean Lakes Alliance Event Organizer Miah Gatzke, Pizza Oven Owner Greg Ewelt, City Planner Doug Plowman, City Administrator Bryan Gadow, Buck and Honey's Owner Tom Anderson, Tasting Room Owners Jason and Jessica Smith, and City Clerk Joan Andrusz

ROLL CALL

APPROVAL OF MINUTES

A motion by Mr. Klinzing, seconded by Mr. Pflasterer to approve the minutes of the April 9, 2019 License Review Committee meeting, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

A motion by Mr. Klinzing, seconded by Mr. Kimmell to suspend Consideration Of 2019/2021 Operator License Application For Jared K. Boring, 1204 Drake Street, Madison, Wisconsin 53715 until his employer arrives, was carried.

A motion by Mr. Klinzing, seconded by Mr. Kimmell to table until the next meeting Consideration Of 2018/2020 Operator License Application For Marty L. Jahn, 2710 Pheasant Ridge Trail, Madison, Wisconsin 53713 due to his being in a minor car accident tonight, was carried.

Detective Sergeant Losby, Ms. McCartney, and Mr. Waldvogel provided information and answered member's questions regarding Ms. McCartney's Operator license. After discussion:

A motion by Mr. Pflasterer, seconded by Mr. Kimmell to approve the 2019/2020 Operator License Application For Shawna F. McCartney, 716 Pike Lane, Stoughton, Wisconsin 53589, was carried.

Detective Sergeant Losby reported Red Robin Gourmet Burgers was given a municipal citation for serving alcohol without a licensed Operator on premises. Mr. Shaw reported their court date is May 21. The restaurant ran out of hamburgers and the licensed manager went to another Red Robin to get some. She was gone for a half-hour when the Police did their premises check. Servers are not licensed because managers are, and are always there. Since this mistake all servers have gotten licensed and there are always two managers present. Chair Wood reviewed the licensing requirement and suggests it is a good practice to have other staff licensed. Mr. Kimmell reminded Mr. Shaw that the statute emphasizes licensed staff have to be in sight of sales. Mr. Klinzing stated the issue is control; the alcohol awareness class teaches control. Mr. Shaw responded the corporation has an extensive training program.

A motion by Mr. Kimmell, seconded by Mr. Klinzing to approve the Renewal Applications For 2019/2020 Class "B" Fermented Malt Beverage and "Class B" Liquor Licenses For Red Robin International, Inc., 6312 South Fiddlers Green Circle #200N, Greenwood Village, Colorado, 80111, d/b/a Red Robin Gourmet Burgers, 6522 Monona Drive, was carried.

Detective Sergeant Losby reported The Pizza Oven was issued a municipal citation on April 14 for failure to display a current Operator license. Mr. Ewelt stated the Operator who was on duty has a license but it was lost; the license that they had at the restaurant for him was expired.

A motion by Mr. Klinzing, seconded by Mr. Kimmell to approve the Renewal Applications For 2019/2020 Class "B" Fermented Malt Beverage and "Class B" Liquor Licenses For Pizza Oven of Monona LLC, d/b/a Pizza Oven, 5511 Monona Drive, was carried.

Ms. Gatzke reported the 7th annual Loop the Lake Bike Ride will start at Olbrich Park with no street closures. The stop along the route in Monona used to be at a private home but the event has grown too large for that. The stop will be at Arrowhead Park for pizza, water, and cans of beer. The beer will be provided to riders to consume at the park while stopped. A 10' x 10' tent will be set up with coolers to hand out the beer. She provided a copy of the Clean Lakes Alliance's bylaws and several copies of their annual report. No fencing is planned. Chair Wood stated a variance would have to be granted and would need to be part of the motion.

Ms. Gatzke stated she is working with Recreation Director Jake Anderson for the park set-up and has provided the Neighborhood Association with notification. She will talk with the Police Department regarding any street traffic issues. Mr. Klinzing questioned whether insurance certification was part of the park use agreement. Ms. Gatzke responded she will provide that to Recreation Director Anderson. Mr. Pflasterer questioned how control would be provided and how she would limit each rider to two beers. Ms. Gatzke responded this is a family-friendly event; only one beer will be given out and she and staff are aware of the legal drinking age. She has a Temporary Operator License for this event.

A motion by Mr. Pflasterer, seconded by Mr. Klinzing to approve the Temporary Class "B" Fermented Malt Beverage Retailer's License For Clean Lakes Alliance Loop the Lake Bike Ride, President James Fye, 150 East Gilman Street, Suite 2600, Madison, Wisconsin, 53703, For The Period Of June 15, 2019 with the fencing requirement waived, was carried.

Mr. Anderson reported Buck & Honeys is an almost 3-year project in The Current redevelopment. He is the sole owner. Opening is planned for July 4 or shortly after; there was a slight construction delay. He wants the liquor license June 1 for training and product ordering. His Sun Prairie location opened 9 years ago. The Monona location will have décor involving Monona history, including an "Inland Room" with pictures from Inland Boats. He displayed plan renderings, including the park and boat slips, explaining there are two levels, with a patio on each. The lower level flows out to the park and water. The inside and outside layout was described. Entry from boats is on a walkway to the breezeway and up to the

restaurant. The interior lower level is event space with a service window to the outside. A more limited menu of quick service food items will be sold there with staff present at all times. The upper level patio is full table service.

Mr. Klinzing questioned alcohol control and monitoring a patron walking in with products. Mr. Anderson stated that won't be allowed and he will have surveillance. He is rarely open past midnight; the kitchen closes at 9:30 p.m. City Attorney Cole stated the City is concerned with alcohol going out of the building. A Class B licensee can sell alcohol sealed in its original packaging for carry-out; only beer can walk out opened. He advised Mr. Anderson that this is his business, so it's not worth risking his license; he should work with the Police Department. The concern is people taking in and bringing out drinks.

Mr. Anderson responded this will be watched very closely; he is willing to work with the City. The side of the building is very well-lit as is the pergola. The builder is in charge of the lighting. City Attorney Cole stated the developer owns the shorefront and Mr. Anderson leases the boat slips from the developer. Mr. Anderson stated there might be dockhands to help people and be in communication with the restaurant to make them aware of intoxicated people. He has lots of signage at the openings, such as "No alcohol beyond this point", and they may be staffed if needed. Cameras will be all over the building and water area. City Attorney Cole stated he would want Police Department approval of the number of cameras and locations. He understands there were no Police calls to his Sun Prairie location but waterfront is a different issue. He advised Mr. Anderson that he should be aware that the entire 11,000 feet is his licensed premise and is subject to scrutiny and review by the Police Department. His patios need two separate permits, and both require table service of alcohol.

City Attorney Gadow and City Planner Plowman confirmed the boardwalk goes all the way to Bridge Road, but is private at the Four Lakes Yacht Club. The public walkway is not on the water at the Club and the rest of the way to the road. Gates along the waterfront were discussed. Members agreed the Ordinance requires it. Mr. Anderson wants it open for a more welcoming look. Noise will be kept to a minimum; he's had no complaints in Sun Prairie. Having building residents here will ensure the noise level is kept low. He will have a singer/songwriter or a 4-piece jazz band 4 days per week. City Clerk Andrusz informed him he needs Amplified Device Permits for each performance.

Chair Wood verified a liquor license is vital to this business. City Administrator Gadow added this business is vital to the redevelopment project. City Attorney Cole state the lower patio could be granted tonight contingent upon full compliance with the Ordinances. He will talk with Mr. Anderson regarding the Ordinance's gate requirement. He could ask for an exemption from the City Council or not have that patio. Chair Wood stated the concern is multiple openings. Mr. Anderson responded he could have two opened and two closed.

A motion by Mr. Kimmell, seconded by Mr. Klinzing to approve the Applications For 2018/2019 Class "B" Fermented Malt Beverage and "Class B" Liquor Licenses For Birkys LLC, d/b/a Buck and Honey's, 800 West Broadway, Suite 300 with security cameras reviewed and approved by the Police Department, was carried.

Detective Sergeant Losby stated Mr. Anderson should call an Officer to make sure the cameras are set up and working. Mr. Anderson will submit a second patio permit application for the lower patio with the plan attached and provide the upper patio plan for that application in time for City Council approval.

A motion by Mr. Klinzing, seconded by Mr. Kimmell to approve the Applications For 2019/2020 Patio Permits For Birkys LLC, d/b/a Buck and Honey's, 800 West Broadway, Suite 300, contingent upon compliance with the Ordinances, was carried.

Mr. Boring stated his manager was going to come to the meeting but the restaurant is short-staffed. Detective Sergeant Losby and Mr. Boring provided information and answered member's questions regarding Mr. Boring's Operator license. After discussion:

A motion by Mr. Kimmell, seconded by Mr. Klinzing to approve the 2019/2021 Operator License Application For Jared K. Boring, 1204 Drake Street, Madison, Wisconsin 53715, was carried.

Mr. Smith reported the Tasting Room is a long-time Monona business he purchased 2 years ago. He made modest changes and it has become more popular. The hours of operation are 11:00 a.m. to 9:00 p.m. Monday through Saturday. He hosts events. Business travelers come in from 30 states; it is a member of the Tobacconists' Association of America, a prestigious, limited group allowing access to special, limited edition, and rare cigars. The premise is now 1,900 square feet that includes a 400 square foot humidor. He wanted more space; he is not serving alcohol by the glass now.

The new location is 2,500 square feet with a full-service bar for specialty cocktails in a more modern setting. Five employees are licensed Operators as are the beverage and store managers. He will get more part-time employees who will also be licensed. The biggest reason for the move is ventilation, the number-one priority. The smoke smell is pervasive. The current system is shared by other tenants and is very bad; he described the new HVAC system engineering. It provides 15 air exchanges an hour; every 4 minutes there is new air. It is not run 24/7; only when the business is open.

He wants a wine selection, craft beers, and craft cocktails. City Attorney Cole reminded him that to qualify as a tobacco bar a certain percentage of tobacco sales are required. Mr. Smith responded he is very aware of that and tobacco is still the focus of the business. The grand opening is planned for July 24. Rocky Patel, who founded and owned the 4th premium cigar company in America, will be there. Mr. Klinzing stated they need to advertise; the perception is the store is not family-friendly. Mr. Smith stated the store is located at the end of the building farthest from the park. The beverage manager will meet with the Police Department regarding cameras.

A motion by Mr. Kimmell, seconded by Mr. Pflasterer to approve the Application For Transfer of Retail 2018/2019 Class "B" Fermented Malt Beverage and "Class B" Liquor Licenses For Tasting Room of Monona Inc, d/b/a The Tasting Room, from 6000 Monona Drive, Suite 103 to 800 West Broadway, Suite 100, contingent upon Police Department review and approval of security cameras, was carried.

Mr. and Mrs. Smith reported the patio is entirely enclosed by a fence with one entrance gate only with entrance into the front door only. They may need one emergency exit; they will look into that requirement. Food from Buck & Honeys will be allowed to be carried over. Mr. Kimmell stated staff needs to serve alcohol outside. City Attorney Cole stated they need to watch carefully so that people don't walk out with drinks. Mrs. Smith stated they will transfer drinks to plastic cups for outside consumption. Control will be maintained. They will be very aware of outside smoking's effect on residents. The area has a roof to keep smoke from rising. Sound speakers will face out to the road to help mask road noise and will be kept at a low volume.

A motion by Mr. Kimmell, seconded by Mr. Klinzing to approve the Application For 2018/2019 Patio Permit For Tasting Room of Monona Inc, d/b/a The Tasting Room, 800 West Broadway, Suite 100, was carried.

A motion by Mr. Kimmell, seconded by Mr. Pflasterer to approve the following, was carried:

A. Renewal Application for 2019/2020 Class "A" Fermented Malt Beverage License:

1. La Rosita Mexican Store LLC, d/b/a La Rosita Mexican Store, 6005 Monona Drive
- B. Renewal Applications for 2019/2020 Class "A" Fermented Malt Beverage and "Class A" Liquor (Cider Only) Licenses:
1. Kwik Trip, Inc., P. O. Box 2107, La Crosse, Wisconsin, 54602-2107, d/b/a Kwik Trip 966, 105 East Broadway
 2. Speedway LLC, P. O. Box 1580, Springfield, OH, 45501, d/b/a Speedway #4088, 5450 Monona Drive
 3. Speedway LLC, P. O. Box 1580, Springfield, OH, 45501, d/b/a Speedway #4533, 2500 Royal Avenue
- C. Renewal Application for 2019/2020 "Class A" Liquor License:
1. Fraboni's Italian Specialties, Inc., d/b/a Fraboni's, 108 Owen Road
- D. Renewal Applications for 2019/2020 Class "A" Fermented Malt Beverage and "Class A" Liquor Licenses:
1. Fellersen, Inc., 5725 Monona Drive, Monona, Wisconsin, 53716, d/b/a Ken's Meats & Deli, 5725 Monona Drive
 2. Maroon Way Holdings, Inc., 4967 Highwood Circle, Middleton, Wisconsin, 53562, d/b/a Monona Mart, 1220 East Broadway
 3. W.D.S. Inc., 704 Raymond Road, Waunakee, Wisconsin, 53597-1569, d/b/a O'Connell's Liquor, 6325 Monona Drive
 4. Ultimate Mart, LLC, P. O. Box 305103, Nashville, Tennessee, 37230-5103, d/b/a Pick 'n Save #8181, 6540 Monona Drive
 5. Treysta Holdings LLC, 1853 Duerst Valley Road, Mount Horeb, Wisconsin, 53572-2756, d/b/a Treysta On The Water, 320 West Broadway
 6. Walgreen Co. P. O. Box 901, Deerfield, Illinois, 60015-0901, d/b/a Walgreens #4830, 5300 Monona Drive
 7. Wal-Mart Stores East, LP, 702 Southwest 8th Street, Licensing Department 8916, Bentonville, Arkansas, 72716-0500, d/b/a Wal-Mart Supercenter #3857, 2151 Royal Avenue
- E. Renewal Applications for 2019/2020 Class "B" Fermented Malt Beverage and "Class B" Liquor Licenses:
1. T. L. McGuigan LLC, d/b/a Angelo's, 5801 Monona Drive
 2. Breakwater Monona, LLC, 7497 Indigo Circle, Middleton, Wisconsin, 53562, d/b/a Breakwater, 6308 Metropolitan Lane
 3. Birkys LLC, d/b/a Buck and Honey's, 800 West Broadway, Suite 300
 4. Blazin Wings, Inc., 5500 Wayzata Boulevard, Suite 1600, Minneapolis, Minnesota, 55416-1237, d/b/a Buffalo Wild Wings, 6544 Monona Drive
 5. The East Side Club, Inc., d/b/a The East Side Club, 3735 Monona Drive
 6. Mr. Luo LLC Owned by Jun Luo, d/b/a Edo Garden Japanese Restaurant, 6309 Monona Drive
 7. Fat Jacks Monona, Inc., d/b/a Fat Jack's Barbecue, 6207 Monona Drive
 8. Joe's Fire Station LLC, 1910 Tarragon Drive, Madison, Wisconsin, 53716-2319, d/b/a Joe's Fire Station, 900 East Broadway
 9. Monona Garden Family Restaurant, Inc., d/b/a Monona Garden Family Restaurant, 6501 Bridge Road
 10. Mr Brews Tap House Monona LLC, d/b/a Mr Brews Tap House Monona, 103 West Broadway, Suite B

11. Valdimark, Inc., d/b/a Silver Eagle Bar & Grill, 5805 Monona Drive
 12. Snick's Sportsman's Bar, LLC, d/b/a Snick's Sportsman's Bar, 4605 Monona Drive
 13. Tasting Room of Monona Inc., d/b/a The Tasting Room, 800 West Broadway, Suite 100
 14. Wiltzius LLC, d/b/a Tower Inn, 1008 East Broadway
 15. Leskes Inc., d/b/a Tully's II Food & Spirits, 6401 Monona Drive
 16. Badger Bowl, Inc., d/b/a Monona Village Lanes, 208 Owen Road
 17. FHMonona, LLC, 622 Stockton Court, Madison, Wisconsin, 53711, d/b/a Waypoint Public House, 320 West Broadway, Suite E
- F. Renewal Applications for 2019/2020 Class "B" Fermented Malt Beverage and "Class C" Wine Licenses:
1. Huang & Lin China Star LLC Owned by Ming Yi Huang, d/b/a China Star Restaurant, 111 River Place
 2. Shrestha Family LLC Owned by Madan Shrestha, d/b/a Swad Indian Restaurant, 6007A Monona Drive
 3. WB South, LLC, d/b/a World Buffet, 2451 West Broadway
- G. Renewal Applications for 2019/2020 Class "B" Fermented Malt Beverage Licenses:
1. La Rosita Mexican Buffet, LLC, d/b/a La Rosita Mexican Buffet, 6001 Monona Drive
 2. Mitchell Marks, d/b/a Monona Community Center, 1011 Nichols Road
- H. Renewal Applications for 2019/2020 Patio Permits:
1. Breakwater Monona, LLC d/b/a Breakwater, 6308 Metropolitan Lane
 2. La Rosita Mexican Buffet LLC, d/b/a La Rosita Mexican Buffet, 6001 Monona Drive
 3. Mr Brews Tap House Monona LLC, W12674 State Road 188, Lodi, Wisconsin, 53555-9795, d/b/a Mr Brews Tap House Monona, 103 West Broadway, Suite B
 4. Valdimark, Inc., d/b/a Silver Eagle Bar & Grill, 5805 Monona Drive
 5. Tasting Room of Monona Inc., d/b/a The Tasting Room, 800 West Broadway, Suite 100
 6. Badger Bowl, Inc., 506 E. Badger Road, Madison, Wisconsin, 53713-2121, d/b/a Monona Village Lanes, 208 Owen Road
 7. FHMonona, LLC, 960 John Nolen Drive, Apartment 308, Madison, Wisconsin, 53713-1411, d/b/a Waypoint Public House, 320 West Broadway, Suite E
- I. Renewal Applications for 2019/2020 Beer Gardens:
1. Breakwater Monona, LLC d/b/a Breakwater, 6308 Metropolitan Lane
 2. Badger Bowl, Inc., 506 E. Badger Road, Madison, Wisconsin, 53713-2121, d/b/a Monona Village Lanes, 208 Owen Road (approval for specific dates)

ADJOURNMENT

A motion by Chairman Wood, seconded by Mr. Klinzing to adjourn, was carried. (5:56 p.m.)

Joan Andrusz
City Clerk



MONONA

May 21, 2019

5211 SCHLUTER ROAD ■ MONONA, WI 53716-2598
CITY HALL (608) 222-2525
FAX (608) 222-9225
<http://www.mymonona.com>

Marty L. Jahn
2710 Pheasant Ridge Trail
Madison, Wisconsin 53713

Dear Mr. Jahn,

This letter is to inform you that following review by the Monona Police Department, your application for an Operator's license for 2018/2020 is being recommended for review. This recommendation is based on an Operating While Intoxicated conviction within the last five years.

The License Review Committee understands you were unable to attend the May 14, 2019 meeting due to a car accident and will consider your application at its next regular meeting, scheduled for Tuesday, June 11, 2019 at 4:00 p.m. in the City Hall Large Conference Room located at 5211 Schluter Road, Monona, Wisconsin. You are encouraged to attend and provide information concerning the matters disclosed on your application. At the meeting, you may present evidence and testimony as to why your license should be granted.

You may wish to have your employer attend the review hearing with you. Employer input gives the License Review Committee important information to assist in their decision-making process.

If you wish to appear before the License Review Committee, please contact me at (608) 222-2525 no later than June 6, 2019.

Sincerely,

Joan Andrusz
City Clerk

Cc: License Review Committee
Community Resource Officer James Reiter
Breakwater

POLICE DEPARTMENT
5211 Schluter Road
222-0463

COMMUNITY CENTER
1011 Nichols Road
222-4167

MONONA SENIOR CENTER
1011 Nichols Road
222-3415

FIRE DEPARTMENT
5211 Schluter Road
222-2528

CITY OF MONONA - OPERATOR LICENSE APPLICATION

Pursuant to Wisconsin Statutes Section 125.17, subject to limitations imposed by as 125.17 and 125.68(2)

FEES ARE NON-REFUNDABLE

() Operator's - Regular - \$40.00 (X) Operator's - Provisional - \$15.00
 (X) Operator's - Two Year - \$65.00 () Operator's - Temporary - \$10.00
 New License _____ Renewal License This license expires on June 30, 20 20

Full Legal Name of Applicant: <u>Marty Jahn</u>		Sex: <input checked="" type="radio"/> Male <input type="radio"/> Female
Street Address: <u>270 Pheasant Ridge Trail</u>		
City: <u>Madison</u>	State: <u>WI</u>	Zip Code: <u>53713</u>
Date of Birth: _____	Telephone Number: _____	
Drivers License Number and State: _____		<u>WI</u>

How long have you continuously resided in Wisconsin? 20 years
 Place of employment as an Operator: Breakwater Monona Telephone: (608)416-5388

Have you registered for the Alcohol Awareness Program? (Circle One) Yes / No Date of Class: 4/16/19
 Have you completed the Alcohol Awareness Program? (Circle One) Yes / No Date Completed: 4/16/19

Have you ever been convicted of a misdemeanor or felony in the past 5 years? (Circle One) Yes / No
 If yes, please explain: _____
 Are there any pending criminal charges against you? (Circle One) Yes / No
 If yes, please explain: _____
 Are there any pending drug/alcohol related offenses against you? (Circle One) Yes / No
 If yes, please explain: _____
 Have you been convicted of drug/alcohol related offenses in the last 5 years? (Circle One) Yes / No
 If yes, please explain: _____

ANY FALSE OR MISSING INFORMATION ON THIS APPLICATION WILL RESULT IN DENIAL OF YOUR OPERATOR'S LICENSE. I, the undersigned, affirm that I made complete and true answers to each question and understand my past record will become a part of this application. I understand that I am subject to a driver's license check, a local police records check, and a criminal history background check by the City of Monona Police Department.

Subscribed and sworn before me this 17 day of April, 2019
 Notary Public: [Signature]
 My Commission expires: 02/13/22
 With my signature I affirm the statement above and that I have read the instructions provided on the reverse and understand the disclosure requirements:
 Signature of Applicant: [Signature]

Police Department Review: Recommend Approval _____ Recommend Denial _____ Review X

Reason for denial, if not recommended: implied consent/laws w/ Madison in 2010

Signature of Police Chief: [Signature] Date: 5/2/2019
 LRC Approval (if required) Date: _____ City Council Approval Date: _____

License No. Issued: Provisional # 75 Operator # _____ Date Issued: Provisional 4/17/19 Operator _____



5211 SCHLUTER ROAD ■ MONONA, WI 53716-2598
CITY HALL (608) 222-2525
FAX (608) 222-9225
<http://www.mymonona.com>

June 4, 2019

Cassandra L. Smith
2008 Post Road
Madison, Wisconsin 53713

Dear Ms. Smith,

This letter is to inform you that following review by the Monona Police Department of your application for an Operator's license for 2019/2020, your application has been recommended for denial based upon the following conviction within the last five years: Manufacturing/Delivery of Cocaine.

The License Review Committee will consider your application at its next regular meeting, scheduled for Tuesday, June 11, 2019 at 4:00 p.m. in the City Hall Large Conference Room, 5211 Schluter Road, Monona, Wisconsin. You may wish to attend and present information concerning the circumstances of the event.

You may wish to have your employer attend the review hearing with you. Employer input gives the License Review Committee important information to assist in their decision-making process.

Because of time constraints I have contacted you today by telephone and have forwarded a copy of this letter to the email address you provided. If you wish to appear before the License Review Committee, please contact me at (608) 222-2525 no later than June 6, 2019.

Sincerely,

Joan Andrusz
City Clerk

Cc: License Review Committee
Community Resource Officer James Reiter
Advantage Sales and Marketing/Pick 'n Save

POLICE DEPARTMENT

5211 Schluter Road
222-0463

COMMUNITY CENTER

1011 Nichols Road
222-4167

MONONA SENIOR CENTER

1011 Nichols Road
222-3415

FIRE DEPARTMENT

5211 Schluter Road
222-2528

MO19-06924



CITY OF MONONA - OPERATOR LICENSE APPLICATION

Pursuant to Wisconsin Statutes Section 125.17, subject to limitations imposed by as 125.17 and 125.68(2)

FEES ARE NON-REFUNDABLE

Operator's - Regular - \$40.00
 Operator's - Two Year - \$65.00

Operator's - Provisional - \$15.00
 Operator's - Temporary - \$10.00

New License Renewal License

This license expires on June 30, 2020

Full Legal Name of Applicant: Cassandra Lee Smith Sex: Male Female

Street Address: 2008 Post Rd

City: Madison State: WI Zip Code: 53713

Date of Birth: _____ Telephone Number: _____

Drivers License Number and State: _____

How long have you continuously resided in Wisconsin? 20+ years with be@ Pick 'n Save

Place of employment as an Operator: Advantage Sales and Marketing Telephone: 847-751-0764

Have you registered for the Alcohol Awareness Program? Yes No Date of Class: 5-22-19

Have you completed the Alcohol Awareness Program? Yes No Date Completed: 5-22-19

Have you ever been convicted of a misdemeanor or felony in the past 5 years? Yes No

If yes, please explain: Engage/provoke in fight or altercation

Are there any pending criminal charges against you? Yes No

If yes, please explain: Disorderly conduct Associated w/ Above mentioned conviction / will be dismissed upon court

Are there any pending drug/alcohol related offenses against you? Yes No

If yes, please explain: _____

Have you been convicted of drug/alcohol related offenses in the last 5 years? Yes No

If yes, please explain: _____

ANY FALSE OR MISSING INFORMATION ON THIS APPLICATION WILL RESULT IN DENIAL OF YOUR OPERATOR'S LICENSE. I, the undersigned, affirm that I made complete and true answers to each question, and understand my past record will become a part of this application. I understand that I am subject to a driver's license check, a local police records check, and a criminal history background check by the City of Monona Police Department.

Subscribed and sworn before me this 13 day of MAY, 2019

[Signature]
Notary Public

***With my signature I affirm the statement above and that I have read the instructions provided on the reverse and understand the disclosure requirements:**

My Commission expires: 3/15/2023 Signature of Applicant: Cassandra Smith

Police Department Review: Recommend Approval _____ Recommend Denial Review _____

Reason for denial, if not recommended: 961.41(1) Manufacturing/delivery of cocaine charge/conviction

Provisional #90
Issued 5-28-19
gt

[Signature]
CPO James Reite

on 4/22/19