

## AGENDA

FINANCE AND PERSONNEL COMMITTEE  
MONONA PUBLIC LIBRARY MUNICIPAL ROOM  
1000 NICHOLS ROAD  
MONDAY, JULY 20, 2020

6:15 P.M.

Remote Teleconference Meeting via ZOOM

This meeting may be viewed LIVE at <https://www.youtube.com/MononaTV>

### NOTICE OF ELECTRONIC MEETING

Due to the current state of emergency because of the COVID-19 pandemic, this meeting will be conducted via electronic videoconferencing/teleconferencing. As such, it is likely that some or all members of, and a possible quorum, may be in attendance via electronic means and not physically present. In accordance with Wisconsin law, the meeting will remain open to the public. The public may still attend in person at the location stated in this agenda. However, due to the need to maintain social distancing in accordance with Emergency Order #7 of Public Health Madison & Dane County dated July 1, 2020 and the limited physical space available, the public is encouraged and requested to also attend via electronic means. Directions to do so are listed at the bottom of this agenda. Upon reasonable notice, the needs of disabled individuals will be accommodated through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at 608-222-2525.

1. Call to Order.
2. Roll Call.
3. Approval of Minutes from July 6, 2020.
4. Appearances.
5. Unfinished Business. (None)
6. New Business.
  - A. Consideration of Resolution 20-7-2424 Award of Bid for City Hall and Library HVAC Upgrades.
  - B. Consideration of Resolution 20-7-2425 Approving a Proposal from Strand Associates for Engineering Design for Improvements at Stone Bridge Park and at the Monona Community Center Loading Dock.
  - C. Consideration of Resolution 20-7-2423 Authorizing a Contract with the Riesling Group for Investigation Services Related to Police Incident.
  - D. Financial Report.
  - E. Acceptance of General Fund Accounts Payable Checks Dated July 4–16, 2020. (Documentation of invoices paid is available in the City Clerk's office.)
7. Adjournment.

## DIRECTIONS TO ATTEND MEETING ELECTRONICALLY

You may attend via videoconference at <https://us02web.zoom.us/j/84870831913> or by downloading the free Zoom program to your computer at <https://zoom.us/download>. At the date and time of the meeting log on through the Zoom program and enter Meeting ID: 848 7083 1913.

You may attend via telephone conference by calling the following phone number:

PHONE NUMBER: 1-312-626-6799 / MEETING ID: 848 7083 1913, FOLLOWED BY #

Please mute your phone when not speaking to ensure best possible audio quality.

## PUBLIC APPEARANCE BY ZOOM

Persons interested in publicly appearing before the Finance & Personnel Committee via computer or phone on the Zoom application are asked to submit an [Appearance Before a City Committee form](#) so that we can accommodate all online and phone requests to speak. Please submit your form as soon as possible. Requests will be accepted before and during the meeting until the Appearances section is closed. Requests submitted after the Appearances section is closed will not be able to speak. Link to form: <https://www.mymonona.com/FormCenter/Committee-Application-11/Appearance-Before-a-Committee-Citizen-Co-82>

## WRITTEN COMMENTS

You can send written comments on agenda items by utilizing the City Council Contact Form found at: <http://mymonona.com/FormCenter/City-Council-Contact-Form-3/City-Council-Contact-Form-64>

**NOTE:** Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at (608) 222-2525 (not a TDD telephone number) Fax: (608) 222-9225 or through the City Police Department TDD telephone number 441-0399. The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Monona ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business. It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject over which they have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice.

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FINANCE AND PERSONNEL COMMITTEE MINUTES  
July 6, 2020

The regular meeting of the Finance and Personnel Committee for the City of Monona, via Zoom, was called to order by Mayor O'Connor at 6:12 p.m.

Present: Mayor Mary K. O'Connor and Alderpersons Doug Wood and Kathy Thomas

Also Present: City Administrator Bryan Gadow, City Attorney William Cole, Finance Director Marc Houtakker, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alder Wood, seconded by Alder Thomas to approve the Minutes of the June 15, 2020 Finance & Personnel Committee meeting, was carried.

APPEARANCES AND UNFINISHED BUSINESS

There were no Appearances or Unfinished Business.

NEW BUSINESS

A motion by Alder Wood, seconded by Mayor O'Connor (Alder Thomas was present and could hear the proceedings, but had audio difficulties) to Convene in Closed Session under Wisconsin Statute section 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Claims of Emily Otteson and Michael Wiest) and section 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Update on Negotiation with Fire Chief Candidate). On a roll call vote, all members voted in favor of the motion.

Upon reconvening in Open Session:

A motion by Alder Thomas, seconded by Alder Wood to deny the Claim of Emily Otteson, was carried.

A motion by Alder Wood, seconded by Alder Thomas to deny Claim of Michael Wiest, was carried.

City Administrator Gadow reported the following Renew Monona Loan Program application is for \$2,397.50 to replace 2 large picture windows. The CDA reviewed this in June and staff recommends approval.

A motion by Alder Thomas, seconded by Alder Wood to approve the Approval of Funds for Renew Monona Home Loan for Scott Pauli and Jennifer Stofflet, 6010 Ridgewood Avenue, was carried.

Finance Director Houtakker reviewed recent Accounts Payables and answered member's questions. COVID-19 costs are being tracked. Election, Fire Department, and Transit CARES Act funds have been received to reimburse costs.

A motion by Alder Thomas, seconded by Alder Wood to Accept General Fund Accounts Payable Checks Dated June 12, 2020 through July 3, 2020, was carried.

A motion by Alder Wood, seconded by Alder Thomas to adjourn, was carried. (6:49 p.m.)

Joan Andrusz  
City Clerk

DRAFT

**Resolution No. 20-7-2424  
Monona Common Council**

**AWARD OF BID FOR CITY HALL AND LIBRARY HVAC UPGRADES**

**WHEREAS**, the 2020 Capital Budget includes a combined allocation of \$247,000 to complete HVAC upgrades to the Library rooftop unit 5 and to City Hall, Community Center, and Library HVAC controls programming; and,

**WHEREAS**, the City of Monona received three bids for the project on June 30, 2020; and,

**WHEREAS**, the low bid was received from Air Temperature Control Inc., in the amount of \$124,721.

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Monona, Dane County, Wisconsin, that the Library Rooftop Unit Replacement and HVAC Controls Upgrades project is hereby awarded to Air Temperature Control, Inc. for the low bid amount of \$124,721, and the Director of Public Works is authorized to execute a contract for the project.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

BY ORDER OF THE CITY COUNCIL  
CITY OF MONONA, WISCONSIN

\_\_\_\_\_  
Mary O'Connor  
Mayor

ATTEST:

\_\_\_\_\_  
Joan Andrusz  
City Clerk

Council Action:

Date Introduced: 7-20-20

Date Approved: \_\_\_\_\_

Date Disapproved: \_\_\_\_\_

**City of Monona**  
**POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original <input type="checkbox"/> Update	Substitute No. _____ Resolution No. <u>20-7-2024</u> Ordinance Amendment No. _____
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**Title: Library HVAC**

**Policy Analysis Statement:**

**Brief Description Of Proposal:**

The City budgeted \$262,000 for various library unit replacements. The City received three bids. Air Temperature services was the low bidder at \$124,721. (see bid sheet included) No budget amendment needed. Savings will be used for future HVAC projects.

**Current Policy Or Practice:**

Included in the 2020 budget

**Impact Of Adopting Proposal:**

Included in the 2020 budget

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

**Expenditure/Revenue Changes:**

Budget Amendment No. _____				No Budget Amendment Required <input checked="" type="checkbox"/>				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
400	57	57140	847	RTU- library	266,000			<b>266,000</b>
				<b>Totals</b>				

**Prepared By:**

Department: Fire Prepared By: Reviewed By: Marc Houtakker	Date: Date: 7/16/2020
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Strand Associates, Inc.®  
910 West Wingra Drive  
Madison, WI 53715  
(P) 608.251.4843

July 6, 2020

Mr. Brad Bruun, Project Manager  
City of Monona  
5211 Schluter Road  
Monona, WI 53716

Re: Library Rooftop Unit Replacement  
Contract 2-2020  
City of Monona, Wisconsin

Dear Mr. Bruun:

Bids for the above-referenced project were opened on June 30, 2020. Three bids were received with the resulting bid tabulation enclosed. The low bid of \$124,721.00 was less than ENGINEER's opinion of probable construction cost.

Air Temperature Services Inc. of Madison, Wisconsin, was the apparent low bidder at \$124,721.00. The bid included a bid bond for 10 percent. The bid is deemed to be responsive.

Strand Associates, Inc.® has previously worked with Air Temperature Services Inc. on projects for Strand Associate Inc.® facilities. For those projects, the owner determined Air Temperature Services Inc. to be responsible.

If you determine that Air Temperature Services Inc. is a responsible bidder after your evaluation of their qualifications, we recommend proceeding with award of the Contract in accordance with Article 19 of the Instructions to Bidders.

Sincerely,

STRAND ASSOCIATES, INC.®

A handwritten signature in blue ink, appearing to read 'Adam D. Gander', is written over a light blue rectangular background.

Adam D. Gander, P.E.

Enclosure

Bids Received: 01:00 PM  
June 30, 2020

STRAND ASSOCIATES, INC.®  
910 West Wingra Drive  
Madison, WI 53715

LIBRARY ROOFTOP UNIT REPLACEMENT  
CONTRACT 2-2020  
CITY OF MONONA, WISCONSIN

BID TABULATION SUMMARY

<b>Bidder and Address</b>	<b>Bid Bond</b>	<b>Addenda Acknowledged</b>	<b>Lump Sum Bid</b>
Air Temperature Services, Inc. 5301 Voges Road Madison, WI 53718	10%	N/A	\$124,721.00
1901, Inc. 2801 Syene Road Madison, WI 53713	10%	N/A	\$206,530.00
General Heating & Air Conditioning, Inc. 3002 Perry Street Madison, WI 53713	10%	N/A	\$219,000.00

Reviewed by:  \_\_\_\_\_



Strand Associates, Inc.®  
910 West Wingra Drive  
Madison, WI 53715  
(P) 608.251.4843

July 6, 2020

Mr. Tim Neitzel  
Air Temperature Control Inc.  
5301 Voges Road  
Madison, WI 53718

Re: Library Rooftop Unit Replacement  
Contract 2-2020  
City of Monona, Wisconsin

Dear Mr. Neitzel:

On June 30, 2020, Bids were received for the above-referenced project. Your firm is the apparent low Bidder.

We have enclosed a sample of the Acord Certificate of Liability Insurance. Please forward this sample to your insurance carrier and have them review promptly. Please forward any questions regarding insurance as soon as possible to expedite processing of the policies. Note that the insurance certificate often omits naming OWNER and ENGINEER as additional insureds, omits specified endorsements, and/or does not include the required umbrella policy. In addition, all completed operations insurance shall remain in effect for at least three years after final payment. Please bring these items to your insurance carrier's attention.

Sincerely,

STRAND ASSOCIATES, INC.®

A handwritten signature in blue ink, appearing to read 'Adam D. Gander'.

Adam D. Gander, P.E.

Enclosures

c: Mr. Brad Bruun, Project Manager, City of Monona, Wisconsin



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS:	
	PRODUCER CUSTOMER ID #:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED	INSURER A :	
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

**COVERAGES**

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	<b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE  DEDUCTIBLE RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

# SPECIMEN

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



# Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

## Bid Bond

### CONTRACTOR:

(Name, legal status and address)

General Heating and Air Conditioning, Inc.  
3002 Perry Street  
Madison, WI 53713

### SURETY:

(Name, legal status and principal place of business)

Liberty Mutual Insurance Company  
175 Berkeley Street  
Boston, MA 02116  
Mailing Address for Notices

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

### OWNER:

(Name, legal status and address)

City of Monona  
5211 Schluter Road  
Monona, WI 53716

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**BOND AMOUNT:** Ten Percent of Amount Bid ( 10% )

### PROJECT:

(Name, location or address, and Project number, if any)

Monona Library Rooftop Unit Replacement, Contract 2-2020

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 30th day of June, 2020.

General Heating and Air Conditioning, Inc.  
(Principal) (Seal)

(Witness)

By: \_\_\_\_\_  
(Title)

Liberty Mutual Insurance Company  
(Surety)

By: \_\_\_\_\_  
(Title) Bradley S. Babcock, Attorney-in-Fact

*Amy Just*  
(Witness)



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated. Not valid for mortgage, note, loan, letter of credit, bank deposit, currency rate, interest rate or residual value guarantees. To confirm the validity of this Power of Attorney call 610-832-8240 between 9:00 am and 4:30 pm EST on any business day.



Liberty Mutual Insurance Company  
The Ohio Casualty Insurance Company  
West American Insurance Company

### POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Bradley S. Babcock of the city of Grafton, state of VI its true and lawful attorney-in-fact, with full power and authority hereby conferred to sign, execute and acknowledge the following surety bond:

Principal Name: General Heating and Air Conditioning, Inc.  
Obligee Name: City of Monona  
Surety Bond Number: Bid Bond Bond Amount: See Bond Form

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 12<sup>th</sup> day of December, 2018.



The Ohio Casualty Insurance Company  
Liberty Mutual Insurance Company  
West American Insurance Company  
By: David M. Carey  
David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA ss  
COUNTY OF MONTGOMERY

On this 12<sup>th</sup> day of December, 2018, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA  
Notarial Seal  
Teresa Pastella, Notary Public  
Upper Merion Twp., Montgomery County  
My Commission Expires March 28, 2021  
Member, Pennsylvania Association of Notaries

By: Teresa Pastella  
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

**ARTICLE IV - OFFICERS - Section 12. Power of Attorney.** Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

**ARTICLE XIII - Execution of Contracts - SECTION 5. Surety Bonds and Undertakings.** Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

**Certificate of Designation -** The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

**Authorization -** By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company do hereby certify that this power of attorney executed by said Companies is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 30<sup>th</sup> day of June, 2020.



By: Renee C. Llewellyn  
Renee C. Llewellyn, Assistant Secretary

BID

LIBRARY ROOFTOP UNIT REPLACEMENT  
CONTRACT 2-2020  
CITY OF MONONA, WISCONSIN

LUMP SUM BID:

Two Hundred Nineteen Thousand Dollars \$ 219,000  
\_\_\_\_\_  
(Words) (Numbers)

See Section 01 29 00–Contract Considerations for discussion of cash allowances to include in the Bid.

BID

LIBRARY ROOFTOP UNIT REPLACEMENT  
CONTRACT 2-2020  
CITY OF MONONA, WISCONSIN

CASH ALLOWANCES

The following Cash Allowances shall be included in the Lump Sum Base Bid. The Cash Allowances for non-Lump Sum items shall be equal to the product of the quantity included in the Lump Sum Base Bid and the Unit Price. The Cash Allowances will be adjusted in the event that estimated quantities to be included in the Lump Sum Base Bid are different from final measured quantities. A single Unit Price shall be bid for each item. Failure to include one or more of the following Unit Price items may result in rejection of the entire Bid as nonconforming. For items with a quantity of 1, the Cash Allowance shall be adjusted based on actual final costs.

Item Number	Description	Estimated Quantity Included in the Lump Sum Base Bid	Unit	Bid Unit Price	Total Bid Price Included in the Lump Sum Base Bid
1.	Temporary Utilities Section 01 50 00–Temporary Facilities	1	EA	\$5,000	\$5,000
2.	Temperature Controls Enhancement Section 23 09 23–Direct-Digital Control System for HVAC	1	EA	\$25,000	\$25,000

If Bidder is:

An Individual

By: \_\_\_\_\_  
(Individual's signature)

Name (typed or printed): \_\_\_\_\_

Doing business as: \_\_\_\_\_  
Business address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

E-mail address: \_\_\_\_\_

A Partnership

Partnership Name: \_\_\_\_\_ (SEAL)

By: \_\_\_\_\_  
(Signature of general partner -- attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_

Business address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

E-mail address: \_\_\_\_\_

A Corporation

Corporation Name: General Heating and Air Conditioning (SEAL)

State of Incorporation: WI

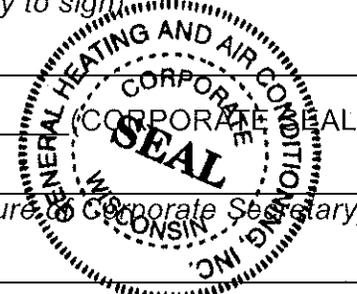
Type (General Business, Professional, Service, Limited Liability): SERVICE

By: \_\_\_\_\_  
(Signature -- attach evidence of authority to sign)

Name (typed or printed): Brad Werlein

Title: President

Attest B M W  
(Signature of Corporate Secretary)



Business address: 3002 Perry St. Madison, WI 53713

Phone No.: 608.271.3900 Fax No.: 608.271.0103

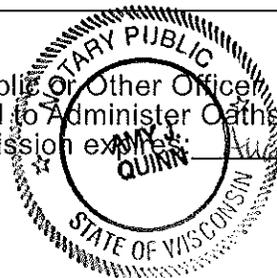
E-mail address: bwerlein@generalheating.com

Date of Qualification to do business in (State where the Project is located) is \_\_\_\_\_

Sworn and subscribed to before me this 30th day of June, 2020

[Signature]

Notary Public or Other Office  
Authorized to Administer Oaths  
My Commission expires: August 18 2021



~~A *Limited Liability Company* (Note: If member-managed, an authorized member must sign; if manager-managed, the authorized manager must sign. Attach evidence of authority to sign on behalf of LLC).~~

~~\_\_\_\_\_~~  
(Fill in complete name of LLC)

~~State of Formation: \_\_\_\_\_~~

~~By: \_\_\_\_\_  
(Signature)~~

~~\_\_\_\_\_, [Member] [Manager]  
(Print Name)~~

~~Business Address: \_\_\_\_\_~~

~~Telephone.: \_\_\_\_\_~~

~~Email: \_\_\_\_\_~~

~~Fax: \_\_\_\_\_~~



# Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

## Bid Bond

### CONTRACTOR:

(Name, legal status and address)

General Heating and Air Conditioning, Inc.  
3002 Perry Street  
Madison, WI 53713

### SURETY:

(Name, legal status and principal place of business)

Liberty Mutual Insurance Company  
175 Berkeley Street  
Boston, MA 02116  
Mailing Address for Notices

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

### OWNER:

(Name, legal status and address)

City of Monona  
5211 Schluter Road  
Monona, WI 53716

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**BOND AMOUNT:** Ten Percent of Amount Bid ( 10% )

### PROJECT:

(Name, location or address, and Project number, if any)

Monona Library Rooftop Unit Replacement, Contract 2-2020

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 30th day of June, 2020.

General Heating and Air Conditioning, Inc.  
(Principal) (Seal)

\_\_\_\_\_  
(Witness)

By: \_\_\_\_\_  
(Title)

Amy Just  
(Witness)

Liberty Mutual Insurance Company  
(Surety)

By: BR  
(Title) Bradley S. Babcock, Attorney-in-Fact



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated. Not valid for mortgage, note, loan, letter of credit, bank deposit, currency rate, interest rate or residual value guarantees. To confirm the validity of this Power of Attorney call 610-832-8240 between 9:00 am and 4:30 pm EST on any business day.



Liberty Mutual Insurance Company  
The Ohio Casualty Insurance Company  
West American Insurance Company

**POWER OF ATTORNEY**

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Bradley S. Babcock of the city of Grafton, state of VI its true and lawful attorney-in-fact, with full power and authority hereby conferred to sign, execute and acknowledge the following surety bond:

Principal Name: General Heating and Air Conditioning, Inc.  
Obligee Name: City of Monona  
Surety Bond Number: Bid Bond Bond Amount: See Bond Form

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 12<sup>th</sup> day of December, 2018.



The Ohio Casualty Insurance Company  
Liberty Mutual Insurance Company  
West American Insurance Company  
By: David M. Carey  
David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA ss  
COUNTY OF MONTGOMERY

On this 12<sup>th</sup> day of December, 2018, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA  
Notarial Seal  
Teresa Pastella, Notary Public  
Upper Merion Twp., Montgomery County  
My Commission Expires March 28, 2021  
Member, Pennsylvania Association of Notaries

By: Teresa Pastella  
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

**ARTICLE IV - OFFICERS - Section 12. Power of Attorney.** Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

**ARTICLE XIII - Execution of Contracts - SECTION 5. Surety Bonds and Undertakings.** Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

**Certificate of Designation -** The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

**Authorization -** By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company do hereby certify that this power of attorney executed by said Companies is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 30<sup>th</sup> day of June, 2020.



By: Renee C. Llewellyn  
Renee C. Llewellyn, Assistant Secretary

## QUALIFICATIONS STATEMENT

THE INFORMATION SUPPLIED IN THIS DOCUMENT IS CONFIDENTIAL TO THE EXTENT  
PERMITTED BY LAWS AND REGULATIONS

**1. SUBMITTED BY:**

Official Name of Firm: General Heating and Air Conditioning

Address: 3002 Perry St. Madison, WI 53713

**2. SUBMITTED TO:**

Strand

**3. SUBMITTED FOR:**

Library Rooftop Unit Replacement

Owner: City of Monona

Project Name: Library Rooftop Unit Replacement

**TYPE OF WORK:**

Rooftop Unit Replacement

**4. CONTRACTOR'S CONTACT INFORMATION**

Contact Person: Jon Weber

Title: Project Manager

Phone: 608.212.6297

Email: jweber@generalheating.com



**7. LICENSING**

Jurisdiction: Wisconsin  
Type of License: Contractors  
License Number: 5152  
Jurisdiction: \_\_\_\_\_  
Type of License: \_\_\_\_\_  
License Number: \_\_\_\_\_

**8. CERTIFICATIONS**

CERTIFIED BY:

Disadvantage Business Enterprise: \_\_\_\_\_  
Minority Business Enterprise: \_\_\_\_\_  
Woman Owned Enterprise: \_\_\_\_\_  
Small Business Enterprise: \_\_\_\_\_  
Other ( \_\_\_\_\_ ): \_\_\_\_\_

**9. BONDING INFORMATION**

Bonding Company: Babcock Solutions  
Address: 1533 Wisconsin Ave.  
\_\_\_\_\_  
Bonding Agent: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Contact Name: Amy Luft  
Phone: 262.204.8448  
Aggregate Bonding Capacity: \$150,000,000  
Available Bonding Capacity as of date of this submittal: \$149,500,000

**10. FINANCIAL INFORMATION**

Financial Institution: BMO  
Address: 1 W Main St. Madison, WI 53703  
Account Manager: Randy Paulson  
Phone: 608.252.5800

INCLUDE AS AN ATTACHMENT AN AUDITED BALANCE SHEET FOR EACH OF THE  
LAST 3 YEARS Available upon request

**11. CONSTRUCTION EXPERIENCE:**

Current Experience:

List on **Schedule A** all uncompleted projects currently under contract (If Joint Venture list each participant's projects separately).

Previous Experience:

List on **Schedule B** all projects completed within the last 5 Years (If Joint Venture list each participant's projects separately).

Has firm listed in Section 1 ever failed to complete a construction contract awarded to it?

YES  NO

If YES, attach as an Attachment details including Project Owner's contact information.

Has any Corporate Officer, Partner, Joint Venture participant or Proprietor ever failed to complete a construction contract awarded to them in their name or when acting as a principal of another entity?

YES  NO

If YES, attach as an Attachment details including Project Owner's contact information.

Are there any judgments, claims, disputes or litigation pending or outstanding involving the firm listed in Section 1 or any of its officers (or any of its partners if a partnership or any of the individual entities if a joint venture)?

YES  NO

If YES, attach as an Attachment details including Project Owner's contact information.

**12. SAFETY PROGRAM:**

Name of Contractor's Safety Officer: Jeff Hanson

Include the following as attachments:

Provide as an Attachment Contractor's (and Contractor's proposed Subcontractors and Suppliers furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid) OSHA No. 500- Log & Summary of Occupational Injuries & Illnesses for the past 5 years.

~~Provide as an Attachment Contractor's (and Contractor's proposed Subcontractors and Suppliers furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid) list of all OSHA Citations & Notifications of Penalty (monetary or other) received within the last 5 years (indicate disposition as applicable) - IF NONE SO STATE.~~

NONE

~~Provide as an Attachment Contractor's (and Contractor's proposed Subcontractors and Suppliers furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid) list of all safety citations or violations under any state all received within the last 5 years (indicate disposition as applicable) - IF NONE SO STATE.~~

NONE

Provide the following for the firm listed in Section V (and for each proposed Subcontractor furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid) the following (attach additional sheets as necessary):

Workers' compensation Experience Modification Rate (EMR) for the last 5 years:

YEAR	<u>2015</u>	EMR	<u>0.56</u>
YEAR	<u>2016</u>	EMR	<u>0.58</u>
YEAR	<u>2017</u>	EMR	<u>0.60</u>
YEAR	<u>2018</u>	EMR	<u>0.67</u>
YEAR	<u>2019</u>	EMR	<u>0.60</u>

Total Recordable Frequency Rate (TRFR) for the last 5 years:

YEAR	<u>2015</u>	TRFR	<u>2.4</u>
YEAR	<u>2016</u>	TRFR	<u>2.9</u>
YEAR	<u>2017</u>	TRFR	<u>2.4</u>
YEAR	<u>2018</u>	TRFR	<u>2.5</u>
YEAR	<u>2019</u>	TRFR	<u>0.00</u>

Total number of man-hours worked for the last 5 Years:

YEAR	<u>2015</u>	TOTAL NUMBER OF MAN-HOURS	<u>504,729</u>
YEAR	<u>2016</u>	TOTAL NUMBER OF MAN-HOURS	<u>543,322</u>
YEAR	<u>2017</u>	TOTAL NUMBER OF MAN-HOURS	<u>652,828</u>
YEAR	<u>2018</u>	TOTAL NUMBER OF MAN-HOURS	<u>542,638</u>
YEAR	<u>2019</u>	TOTAL NUMBER OF MAN-HOURS	<u>454,116</u>

Provide Contractor's (and Contractor's proposed Subcontractors and Suppliers furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid) Days Away From Work, Days of Restricted Work Activity or Job Transfer (DART) incidence rate for the particular industry or type of Work to be performed by Contractor and each of Contractor's proposed Subcontractors and Suppliers) for the last 5 years:

YEAR	<u>2015</u>	DART	<u>1.2</u>
YEAR	<u>2016</u>	DART	<u>1.47</u>
YEAR	<u>2017</u>	DART	<u>1.22</u>
YEAR	<u>2018</u>	DART	<u>1.47</u>
YEAR	<u>2019</u>	DART	<u>0.00</u>

**13. EQUIPMENT:**

MAJOR EQUIPMENT:

List on **Schedule C** all pieces of major equipment available for use on Owner's Project.

I HEREBY CERTIFY THAT THE INFORMATION SUBMITTED HERewith, INCLUDING ANY ATTACHMENTS, IS TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

NAME OF ORGANIZATION: General Heating and Air Conditioning  
BY: Jon Weber  
TITLE: Project Manager  
DATED: 6-30-2020

NOTARY ATTEST:

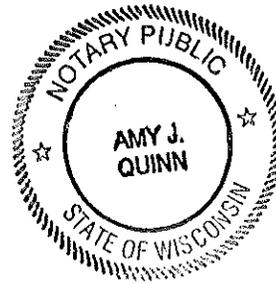
SUBSCRIBED AND SWORN TO BEFORE ME

THIS 30th DAY OF June, 2020



NOTARY PUBLIC - STATE OF WISCONSIN

MY COMMISSION EXPIRES: August 18 2021



REQUIRED ATTACHMENTS

1. Schedule A (Current Experience).
2. Schedule B (Previous Experience).
3. Schedule C (Major Equipment).
4. Audited balance sheet for each of the last 3 years for firm named in Section 1.
5. Evidence of authority for individuals listed in Section 7 to bind organization to an agreement.
6. Resumes of officers and key individuals (including Safety Officer) of firm named in Section 1.
7. Required safety program submittals listed in Section 13.
8. Additional items as pertinent.

SCHEDULE A

CURRENT EXPERIENCE

Project Name	Owner's Contact Person	Design Engineer	Contract Date	Type of Work	Status	Cost of Work
INN AT SENTRYWORLD	Name: Address: 501 MICHIGAN AVE STEVENS POINT Telephone:	Name: GENERAL HEATING Company: Telephone:	12-05-2020	Design Build HVAC	Const.	2.3 mill
Madison College Renovations	Name: Reedsburg, Address: Ft. Atkinson Telephone: Watertown	Name: Company: Pearson Telephone:	5-05-2020	Plan & spec HVAC	Const.	100,000
WWH Ambulance Garage	Name: Address: 1100 Bergslien St. Baldwin, WI Telephone:	Name: Company: MEP Telephone:	5-15-2020	Plan & spec HVAC	Const.	30,000
AMFAM C Building Remodel	Name: 6000 American Address: PKWY MADISON Telephone: WI	Name: Company: JDR Telephone:	12-01-2018	Plan & spec HVAC	Const.	4 mill
Future Foam Summer Cooling	Name: 2210 Parview Rd. Address: Middleton, WI Telephone:	Name: General Company: Heating Telephone:	5-01-2020	Design Build	Const.	35,000
	Name: Address: Telephone:	Name: Company: Telephone:				
	Name: Address: Telephone:	Name: Company: Telephone:				

EJCDC® C-451, Qualifications Statement.

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and American Society of Civil Engineers. All rights reserved.

SCHEDULE B

PREVIOUS EXPERIENCE (Include ALL Projects Completed within last 5 years)

Project Name	Owner's Contact Person	Design Engineer	Contract Date	Type of Work	Status	Cost of Work
Chartwell	Name: 1345 Deming Address: Way Middleton Telephone: WI	Name: Company: AEI Telephone:	5-01-2019	Plan & spec HVAC	COMPLETE.	1.2 MILL
Sentry Insurance Office Building	Name: 1501 Northpoint Address: Dr. Stevens Telephone: Point, WI	Name: Company: General Telephone: Heating	5-01-2017	Design Build	COMPLETE.	11 MILL
Madison College 2018 Summer Renovation	Name: Address: TRUAX Telephone:	Name: Company: Strang Telephone:	5-01-2018	Plan & spec HVAC	COMPLETE.	300,000
American Family Data Center	Name: 6000 American Address: PKWY MADISON Telephone: WI	Name: Company: Strang Telephone:	5-01-2016	Plan & spec HVAC	COMPLETE.	1.5 MILL
Hillsboro K-12 Education Upgrades	Name: 777 School Rd Address: Hillsboro, WI Telephone:	Name: Company: Fredrickson Telephone:	4-01-2019	Plan & spec HVAC	COMPLETE.	600,000
Dane County Fen Oak Heat Pump Replacement	Name: 5201 Fen Oak Dr Address: Madison, WI Telephone:	Name: Company: JDR Telephone:	4-01-2019	Plan & spec HVAC	COMPLETE.	350,000
Western Wisconsin Health Heating System Improvement	Name: 1100 Bergslien Address: St. Baldwin, WI Telephone:	Name: Company: MEP Telephone:	10-01-2019	Plan & spec HVAC	COMPLETE.	140,000

EJDCDC® C-451, Qualifications Statement.

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and American Society of Civil Engineers. All rights reserved.



## OUR TEAM

# JON WEBER

## Project Manager

Jon has been with General Heating and Air Conditioning for the last three years. He has taken on many roles within the company to include managing projects, estimating, purchasing of equipment, subcontract letting and a sales representative for key clients.

### TRAINING & CERTIFICATIONS

- Bachelor of Science - Civil Engineering;  
University of Wisconsin - Platteville



### PROJECTS JON MANAGED:

#### HEALTH CARE

- Baldwin Area Medical Center
- Baldwin Area Medical Center Fitness Addition

#### DATA CENTERS

- American Family Insurance Data Center Cooling Addition
- Rock County Liebert Air Conditioning
- American Family ERB Crack Unit Relocation

#### OFFICE/COMMERCIAL/RETAIL

- Sentry Insurance
- American Family Insurance C Building Renovation
- American Family Print Shop AHU Replacement
- American Family Records Storage HVAC Replacement
- Promega Cell West Chiller Replacement

#### INSTITUTIONAL/EDUCATIONAL

- West Madison Agricultural Research Station Dryer Replacements
- MATC Summer 2018 Renovations
- DCE Greenheck Fieldhouse Snow Melt

## OUR TEAM

### JEFF HANSON

#### MANAGER OF SAFETY SERVICES

Mr. Hanson has over 25 years of safety and risk management experience. He has implemented successful safety and health programs for many high hazard industries including airline, meat packing, heavy manufacturing, and food processing. He has also provided risk management and safety consulting services to some of Wisconsin's largest and most influential contractors for over 10 years.

As a proven safety professional, Jeff understands the challenges of safety in the construction industry and has directed superior safety performance for companies he has worked with. Under Jeff's direction, GHAC has gone over 750,000 hours without a lost time injury toward a goal of 1 million hours. GHAC was also awarded the MCAA Safe Contractor of the year. The award is a national competition event that measures safety program elements, OSHA rate reductions, and safety culture improvements for companies working over 400,000 hours in a calendar year.



#### TRAINING & CERTIFICATIONS

- Bachelor of Science in Occupational Safety, Health and Psychology, Associate Degree in Risk Management
- OSHA Certified Trainer - 10/30 Hour Construction
- OSHA Certified Trainer - Transmission & Distribution 10/30 Hour
- OSHA Certified Trainer - Transmission & Distribution OSHA Partnership Leadership Program
- OSHA Competent Person for applicable standards
- CPR/First Aid/AED Trainer
- Head of Hooper Corporation Safety Committee, 2010-Present
- Lead weekly Project Manager safety sessions

#### GENERAL HEATING AND AIR CONDITIONING'S SAFETY PROGRAM HAS ALSO:

- Achieved a zero lost time injury rate for 2011 and 2012!
- Established Department and job site safety committees to address field safety needs.
- Implemented a system-wide site safety audit system and accountability program involving project management and field supervisors.
- Increased safety training frequency and targeted loss prevention programs designed to address OSHA compliance needs and drive down the frequency and severity of employee injuries.
- Achieved a significant reduction in both auto liability and general liability "at fault" claims arising out of our work or fleet exposures.
- Required a mandatory one day long safety orientation program for new employees to ensure a highly trained and knowledgeable field crew.
- Implemented weekly employee and foremen safety sessions to increase safety communication and the sharing of critical information that promote safe work conditions and consistency in the safety and health program.

# OSHA's Form 300A (Rev. 01/2004)

## Summary of Work-Related Injuries and Illnesses

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35. In OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases			
Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
(G) 0	(H) 0	(I) 0	(J) 0

Number of Days	
Total number of days away from work	Total number of days of job transfer or restriction
(K) 0	(L) 0

Injury and Illness Types					
Total number of... (M)					
(1) Injury	0	(4) Poisoning	0		
(2) Skin Disorder	0	(5) Hearing Loss	0		
(3) Respiratory Condition	0	(6) All Other Illnesses	0		

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 50 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

### Establishment Information

Your establishment name General Heating and Air Conditioning  
 Street 3002 Perry Street  
 City Madison State Wisconsin Zip 53725-9596  
 Industry description (e.g., Manufacture of motor truck trailers)  
Commercial and residential installation, service, repair of HVAC and sheet metal shop related  
 Standard Industrial Classification (SIC), if known (e.g., SIC 3715)  
1 7 1 1  
 OR North American Industrial Classification (NAICS), if known (e.g., 336212)  
2 3 8 2 2 0

### Employment Information

Annual average number of employees 232  
 Total hours worked by all employees last year 454,116

Sign here Brad Werlein  
 Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.  
Brad Werlein President  
 Company executive  
(608) 271-3900 Office Phone  
1/15/2020 Date

# OSHA's Form 300A (Rev. 01/2004)

## Summary of Work-Related Injuries and Illnesses

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	0	4	3

### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
0	105

### Injury and Illness Types

Total number of ... (M)	(1) Injury	(2) Skin Disorder	(3) Respiratory Condition	(4) Poisoning	(5) Hearing Loss	(6) All Other Illnesses
	7	0	0	0	0	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 50 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspect of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

### Establishment Information

Your establishment name General Heating and Air Conditioning  
 Street 3002 Perry Street  
 City Madison State Wisconsin Zip 53725-9596  
 Industry description (e.g., Manufacture of motor truck trailers)  
Commercial and residential installation, service, repair of HVAC and sheet metal shop related  
 Standard Industrial Classification (SIC), if known (e.g., SIC 3715)  
1 7 1 1  
 OR North American Industrial Classification (NAICS), if known (e.g., 336212)  
2 3 8 2 2 0

### Employment Information

Annual average number of employees 261  
 Total hours worked by all employees last year 542,638

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Brad Wirtlein President  
 Company executive  
 (608) 271-3900  
 Office Phone  
 1/25/2019  
 Date

# OSHA's Form 300A (Rev. 01/2004) Summary of Work-Related Injuries and Illnesses

Year 2017



**U.S. Department of Labor**  
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

## Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
<u>0</u>	<u>1</u>	<u>3</u>	<u>4</u>
(G)	(H)	(I)	(J)

## Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
<u>110</u>	<u>188</u>
(K)	(L)

## Injury and Illness Types

Total number of...			
(M)			
(1) Injury	<u>8</u>	(4) Poisoning	<u>0</u>
(2) Skin Disorder	<u>0</u>	(5) Hearing Loss	<u>0</u>
(3) Respiratory Condition	<u>0</u>	(6) All Other Illnesses	<u>0</u>

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

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## Establishment information

Your establishment name General Heating and Air Conditioning

Street 3002 Perry Street

City Madison State Wisconsin Zip 53725-9596

Industry description (e.g., Manufacture of motor truck trailers)  
Commercial and residential installation, service, repair of HVAC and sheet metal shop related work

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)  
1 7 1 1

OR North American Industrial Classification (NAICS), if known (e.g., 336212)  
2 3 8

## Employment information

Annual average number of employees 314

Total hours worked by all employees last year 652,828

## Sign here

**Knowingly falsifying this document may result in a fine.**

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Brad Werlein  
Company executive

President  
Title

(608) 271-3900  
Phone

1/18/2018  
Date

# OSHA's Form 300A (Rev. 01/2004)

## Summary of Work-Related Injuries and Illnesses

Year 2016



U.S. Department of Labor  
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
<u>0</u>	<u>2</u>	<u>2</u>	<u>4</u>
(G)	(H)	(I)	(J)

### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
<u>89</u>	<u>108</u>
(K)	(L)

### Injury and Illness Types

Total number of... (M)			
(1) Injury	<u>8</u>	(4) Poisoning	<u>0</u>
(2) Skin Disorder	<u>0</u>	(5) Hearing Loss	<u>0</u>
(3) Respiratory Condition	<u>0</u>	(6) All Other Illnesses	<u>0</u>

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### Establishment information

Your establishment name General Heating and Air Conditioning

Street 3002 Perry Street

City Madison State Wisconsin Zip 53725-9596

Industry description (e.g., Manufacture of motor truck trailers)  
Commercial and residential installation, service, repair of HVAC and sheet metal shop related work

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)  
1 7 1 1

OR North American Industrial Classification (NAICS), if known (e.g., 336212)  
2 3 8

### Employment information

Annual average number of employees 261

Total hours worked by all employees last year 543,322

### Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Brad Werlein  
Company executive

President  
Title

(608) 271-3900  
Phone

1/20/2017  
Date



All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

**Number of Cases**

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
<u>0</u>	<u>0</u>	<u>4</u>	<u>2</u>
(G)	(H)	(I)	(J)

**Number of Days**

Total number of days away from work	Total number of days of job transfer or restriction
<u>0</u>	<u>507</u>
(K)	(L)

**Injury and Illness Types**

Total number of ... (M)	(1) Injury	(2) Skin Disorder	(3) Respiratory Condition	(4) Poisoning	(5) Hearing Loss	(6) All Other Illnesses
	<u>6</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

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**Establishment information**

Your establishment name General Heating and Air Conditioning

Street 3002 Perry Street

City Madison State Wisconsin Zip 53725-9596

Industry description (e.g., Manufacture of motor truck trailers)  
Commercial and residential installation, service, repair of HVAC and sheet metal shop related work

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)  
1 7 1 1

OR North American Industrial Classification (NAICS), if known (e.g., 336212)  
2 3 8

**Employment information**

Annual average number of employees 249

Total hours worked by all employees last year 508011

**Sign here**

**Knowingly falsifying this document may result in a fine.**

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Brad Werlein Company executive President Title

(608) 271-3900 Phone \_\_\_\_\_ Date \_\_\_\_\_

## QUALIFICATIONS STATEMENT

THE INFORMATION SUPPLIED IN THIS DOCUMENT IS CONFIDENTIAL TO THE EXTENT  
PERMITTED BY LAWS AND REGULATIONS

**1. SUBMITTED BY:**

Official Name of Firm: General Heating and Air Conditioning

Address: 3002 Perry St. Madison, WI 53713

**2. SUBMITTED TO:**

Strand

**3. SUBMITTED FOR:**

Library Rooftop Unit Replacement

Owner: City of Monona

Project Name: Library Rooftop Unit Replacement

**TYPE OF WORK:**

Rooftop Unit Replacement

**4. CONTRACTOR'S CONTACT INFORMATION**

Contact Person: Jon Weber

Title: Project Manager

Phone: 608.212.6297

Email: jweber@generalheating.com



**7. LICENSING**

Jurisdiction: Wisconsin  
Type of License: Contractors  
License Number: 5152  
Jurisdiction: \_\_\_\_\_  
Type of License: \_\_\_\_\_  
License Number: \_\_\_\_\_

**8. CERTIFICATIONS**

CERTIFIED BY:

Disadvantage Business Enterprise: \_\_\_\_\_  
Minority Business Enterprise: \_\_\_\_\_  
Woman Owned Enterprise: \_\_\_\_\_  
Small Business Enterprise: \_\_\_\_\_  
Other ( \_\_\_\_\_ ): \_\_\_\_\_

**9. BONDING INFORMATION**

Bonding Company: Babcock Solutions  
Address: 1533 Wisconsin Ave.  
\_\_\_\_\_  
Bonding Agent: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Contact Name: Amy Luft  
Phone: 262.204.8448  
Aggregate Bonding Capacity: \$150,000,000  
Available Bonding Capacity as of date of this submittal: \$149,500,000

**10. FINANCIAL INFORMATION**

Financial Institution: BMO  
Address: 1 W Main St. Madison, WI 53703  
Account Manager: Randy Paulson  
Phone: 608.252.5800

INCLUDE AS AN ATTACHMENT AN AUDITED BALANCE SHEET FOR EACH OF THE LAST 3 YEARS Available upon request

**11. CONSTRUCTION EXPERIENCE:**

Current Experience:

List on **Schedule A** all uncompleted projects currently under contract (If Joint Venture list each participant's projects separately).

Previous Experience:

List on **Schedule B** all projects completed within the last 5 Years (If Joint Venture list each participant's projects separately).

Has firm listed in Section 1 ever failed to complete a construction contract awarded to it?

YES  NO

If YES, attach as an Attachment details including Project Owner's contact information.

Has any Corporate Officer, Partner, Joint Venture participant or Proprietor ever failed to complete a construction contract awarded to them in their name or when acting as a principal of another entity?

YES  NO

If YES, attach as an Attachment details including Project Owner's contact information.

Are there any judgments, claims, disputes or litigation pending or outstanding involving the firm listed in Section 1 or any of its officers (or any of its partners if a partnership or any of the individual entities if a joint venture)?

YES  NO

If YES, attach as an Attachment details including Project Owner's contact information.

**12. SAFETY PROGRAM:**

Name of Contractor's Safety Officer: Jeff Hanson

Include the following as attachments:

Provide as an Attachment Contractor's (and Contractor's proposed Subcontractors and Suppliers furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid) OSHA No. 500- Log & Summary of Occupational Injuries & Illnesses for the past 5 years.

~~Provide as an Attachment Contractor's (and Contractor's proposed Subcontractors and Suppliers furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid) list of all OSHA Citations & Notifications of Penalty (monetary or other) received within the last 5 years (indicate disposition as applicable) - IF NONE SO STATE.~~

NONE

~~Provide as an Attachment Contractor's (and Contractor's proposed Subcontractors and Suppliers furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid) list of all safety citations or violations under any state all received within the last 5 years (indicate disposition as applicable) - IF NONE SO STATE.~~

NONE

Provide the following for the firm listed in Section V (and for each proposed Subcontractor furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid) the following (attach additional sheets as necessary):

Workers' compensation Experience Modification Rate (EMR) for the last 5 years:

YEAR	<u>2015</u>	EMR	<u>0.56</u>
YEAR	<u>2016</u>	EMR	<u>0.58</u>
YEAR	<u>2017</u>	EMR	<u>0.60</u>
YEAR	<u>2018</u>	EMR	<u>0.67</u>
YEAR	<u>2019</u>	EMR	<u>0.60</u>

Total Recordable Frequency Rate (TRFR) for the last 5 years:

YEAR	<u>2015</u>	TRFR	<u>2.4</u>
YEAR	<u>2016</u>	TRFR	<u>2.9</u>
YEAR	<u>2017</u>	TRFR	<u>2.4</u>
YEAR	<u>2018</u>	TRFR	<u>2.5</u>
YEAR	<u>2019</u>	TRFR	<u>0.00</u>

Total number of man-hours worked for the last 5 Years:

YEAR	<u>2015</u>	TOTAL NUMBER OF MAN-HOURS	<u>504,729</u>
YEAR	<u>2016</u>	TOTAL NUMBER OF MAN-HOURS	<u>543,322</u>
YEAR	<u>2017</u>	TOTAL NUMBER OF MAN-HOURS	<u>652,828</u>
YEAR	<u>2018</u>	TOTAL NUMBER OF MAN-HOURS	<u>542,638</u>
YEAR	<u>2019</u>	TOTAL NUMBER OF MAN-HOURS	<u>454,116</u>

Provide Contractor's (and Contractor's proposed Subcontractors and Suppliers furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid) Days Away From Work, Days of Restricted Work Activity or Job Transfer (DART) incidence rate for the particular industry or type of Work to be performed by Contractor and each of Contractor's proposed Subcontractors and Suppliers) for the last 5 years:

YEAR	<u>2015</u>	DART	<u>1.2</u>
YEAR	<u>2016</u>	DART	<u>1.47</u>
YEAR	<u>2017</u>	DART	<u>1.22</u>
YEAR	<u>2018</u>	DART	<u>1.47</u>
YEAR	<u>2019</u>	DART	<u>0.00</u>

**13. EQUIPMENT:**

MAJOR EQUIPMENT:

List on **Schedule C** all pieces of major equipment available for use on Owner's Project.

I HEREBY CERTIFY THAT THE INFORMATION SUBMITTED HERewith, INCLUDING ANY ATTACHMENTS, IS TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

NAME OF ORGANIZATION: General Heating and Air Conditioning  
BY: Jon Weber  
TITLE: Project Manager  
DATED: 6-30-2020

NOTARY ATTEST:

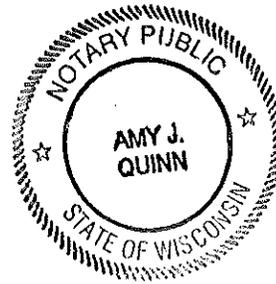
SUBSCRIBED AND SWORN TO BEFORE ME

THIS 30<sup>th</sup> DAY OF June, 2020



NOTARY PUBLIC - STATE OF WISCONSIN

MY COMMISSION EXPIRES: August 18 2021



REQUIRED ATTACHMENTS

1. Schedule A (Current Experience).
2. Schedule B (Previous Experience).
3. Schedule C (Major Equipment).
4. Audited balance sheet for each of the last 3 years for firm named in Section 1.
5. Evidence of authority for individuals listed in Section 7 to bind organization to an agreement.
6. Resumes of officers and key individuals (including Safety Officer) of firm named in Section 1.
7. Required safety program submittals listed in Section 13.
8. Additional items as pertinent.

SCHEDULE A

CURRENT EXPERIENCE

Project Name	Owner's Contact Person	Design Engineer	Contract Date	Type of Work	Status	Cost of Work
INN AT SENTRYWORLD	Name: Address: 501 MICHIGAN AVE STEVENS POINT Telephone:	Name: GENERAL HEATING Company: Telephone:	12-05-2020	Design Build HVAC	Const.	2.3 mill
Madison College Renovations	Name: Reedsburg, Address: Ft. Atkinson Telephone: Watertown	Name: Company: Pearson Telephone:	5-05-2020	Plan & spec HVAC	Const.	100,000
WWH Ambulance Garage	Name: Address: 1100 Bergslien St. Baldwin, WI Telephone:	Name: Company: MEP Telephone:	5-15-2020	Plan & spec HVAC	Const.	30,000
AMFAM C Building Remodel	Name: 6000 American Address: PKWY MADISON Telephone: WI	Name: Company: JDR Telephone:	12-01-2018	Plan & spec HVAC	Const.	4 mill
Future Foam Summer Cooling	Name: 2210 Parview Rd. Address: Middleton, WI Telephone:	Name: General Company: Heating Telephone:	5-01-2020	Design Build	Const.	35,000
	Name: Address: Telephone:	Name: Company: Telephone:				
	Name: Address: Telephone:	Name: Company: Telephone:				

EJCDC® C-451, Qualifications Statement.

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and American Society of Civil Engineers. All rights reserved.

SCHEDULE B

PREVIOUS EXPERIENCE (Include ALL Projects Completed within last 5 years)

Project Name	Owner's Contact Person	Design Engineer	Contract Date	Type of Work	Status	Cost of Work
Chartwell	Name: 1345 Deming Address: Way Middleton Telephone: WI	Name: Company: AEI Telephone:	5-01-2019	Plan & spec HVAC	COMPLETE.	1.2 MILL
Sentry Insurance Office Building	Name: 1501 Northpoint Address: Dr. Stevens Telephone: Point, WI	Name: Company: General Telephone: Heating	5-01-2017	Design Build	COMPLETE.	11 MILL
Madison College 2018 Summer Renovation	Name: Address: TRUAX Telephone:	Name: Company: Strang Telephone:	5-01-2018	Plan & spec HVAC	COMPLETE.	300,000
American Family Data Center	Name: 6000 American Address: PKWY MADISON Telephone: WI	Name: Company: Strang Telephone:	5-01-2016	Plan & spec HVAC	COMPLETE.	1.5 MILL
Hillsboro K-12 Education Upgrades	Name: 777 School Rd Address: Hillsboro, WI Telephone:	Name: Company: Fredrickson Telephone:	4-01-2019	Plan & spec HVAC	COMPLETE.	600,000
Dane County Fen Oak Heat Pump Replacement	Name: 5201 Fen Oak Dr Address: Madison, WI Telephone:	Name: Company: JDR Telephone:	4-01-2019	Plan & spec HVAC	COMPLETE.	350,000
Western Wisconsin Health Heating System Improvement	Name: 1100 Bergslien Address: St. Baldwin, WI Telephone:	Name: Company: MEP Telephone:	10-01-2019	Plan & spec HVAC	COMPLETE.	140,000

EJCDC® C-451, Qualifications Statement.

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and American Society of Civil Engineers. All rights reserved.



## OUR TEAM

### JON WEBER

#### Project Manager

Jon has been with General Heating and Air Conditioning for the last three years. He has taken on many roles within the company to include managing projects, estimating, purchasing of equipment, subcontract letting and a sales representative for key clients.

#### TRAINING & CERTIFICATIONS

- Bachelor of Science - Civil Engineering; University of Wisconsin - Platteville



#### PROJECTS JON MANAGED:

##### HEALTH CARE

- Baldwin Area Medical Center
- Baldwin Area Medical Center Fitness Addition

##### DATA CENTERS

- American Family Insurance Data Center Cooling Addition
- Rock County Liebert Air Conditioning
- American Family ERB Crack Unit Relocation

##### OFFICE/COMMERCIAL/RETAIL

- Sentry Insurance
- American Family Insurance C Building Renovation
- American Family Print Shop AHU Replacement
- American Family Records Storage HVAC Replacement
- Promega Cell West Chiller Replacement

##### INSTITUTIONAL/EDUCATIONAL

- West Madison Agricultural Research Station Dryer Replacements
- MATC Summer 2018 Renovations
- DCE Greenheck Fieldhouse Snow Melt

## OUR TEAM

### JEFF HANSON

#### MANAGER OF SAFETY SERVICES

Mr. Hanson has over 25 years of safety and risk management experience. He has implemented successful safety and health programs for many high hazard industries including airline, meat packing, heavy manufacturing, and food processing. He has also provided risk management and safety consulting services to some of Wisconsin's largest and most influential contractors for over 10 years.

As a proven safety professional, Jeff understands the challenges of safety in the construction industry and has directed superior safety performance for companies he has worked with. Under Jeff's direction, GHAC has gone over 750,000 hours without a lost time injury toward a goal of 1 million hours. GHAC was also awarded the MCAA Safe Contractor of the year. The award is a national competition event that measures safety program elements, OSHA rate reductions, and safety culture improvements for companies working over 400,000 hours in a calendar year.



#### TRAINING & CERTIFICATIONS

- Bachelor of Science in Occupational Safety, Health and Psychology, Associate Degree in Risk Management
- OSHA Certified Trainer - 10/30 Hour Construction
- OSHA Certified Trainer - Transmission & Distribution 10/30 Hour
- OSHA Certified Trainer - Transmission & Distribution OSHA Partnership Leadership Program
- OSHA Competent Person for applicable standards
- CPR/First Aid/AED Trainer
- Head of Hooper Corporation Safety Committee, 2010-Present
- Lead weekly Project Manager safety sessions

#### GENERAL HEATING AND AIR CONDITIONING'S SAFETY PROGRAM HAS ALSO:

- Achieved a zero lost time injury rate for 2011 and 2012!
- Established Department and job site safety committees to address field safety needs.
- Implemented a system-wide site safety audit system and accountability program involving project management and field supervisors.
- Increased safety training frequency and targeted loss prevention programs designed to address OSHA compliance needs and drive down the frequency and severity of employee injuries.
- Achieved a significant reduction in both auto liability and general liability "at fault" claims arising out of our work or fleet exposures.
- Required a mandatory one day long safety orientation program for new employees to ensure a highly trained and knowledgeable field crew.
- Implemented weekly employee and foremen safety sessions to increase safety communication and the sharing of critical information that promote safe work conditions and consistency in the safety and health program.

# OSHA's Form 300A (Rev. 01/2004)

## Summary of Work-Related Injuries and Illnesses

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35. In OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases			
Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
(G) 0	(H) 0	(I) 0	(J) 0

Number of Days	
Total number of days away from work	Total number of days of job transfer or restriction
(K) 0	(L) 0

Injury and Illness Types					
Total number of... (M)					
(1) Injury	0	(4) Poisoning	0		
(2) Skin Disorder	0	(5) Hearing Loss	0		
(3) Respiratory Condition	0	(6) All Other Illnesses	0		

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### Establishment Information

Your establishment name General Heating and Air Conditioning  
 Street 3002 Perry Street  
 City Madison State Wisconsin Zip 53725-9596  
 Industry description (e.g., Manufacture of motor truck trailers)  
Commercial and residential installation, service, repair of HVAC and sheet metal shop related  
 Standard Industrial Classification (SIC), if known (e.g., SIC 3715)  
1 7 1 1  
 OR North American Industrial Classification (NAICS), if known (e.g., 336212)  
2 3 8 2 2 0

### Employment Information

Annual average number of employees 232  
 Total hours worked by all employees last year 454,116

Sign here Brad Werlein  
 Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.  
Brad Werlein President  
 Company executive  
(608) 271-3900 Office Phone  
1/15/2020 Date

# OSHA's Form 300A (Rev. 01/2004)

## Summary of Work-Related Injuries and Illnesses

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### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	0	4	3
(G)	(H)	(I)	(J)

### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
0	105
(K)	(L)

### Injury and Illness Types

Total number of ...	(M)	(N)	(O)	(P)	(Q)
(1) Injury	7				0
(2) Skin Disorder	0				0
(3) Respiratory Condition	0				0
(4) Poisoning					
(5) Hearing Loss					
(6) All Other Illnesses					0

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1 7 1 1  
 OR North American Industrial Classification (NAICS), if known (e.g., 336212)  
2 3 8 2 2 0

### Employment Information

Annual average number of employees 261  
 Total hours worked by all employees last year 542,638

Sign here

*Brad Werlein*

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Brad Werlein President  
 Company executive Title  
(608) 271-3900 1/25/2019  
 Office Phone Date

# OSHA's Form 300A (Rev. 01/2004)

## Summary of Work-Related Injuries and Illnesses

Year 2017



**U.S. Department of Labor**  
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

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### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
<u>0</u>	<u>1</u>	<u>3</u>	<u>4</u>
(G)	(H)	(I)	(J)

### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
<u>110</u>	<u>188</u>
(K)	(L)

### Injury and Illness Types

Total number of...			
(M)			
(1) Injury	<u>8</u>	(4) Poisoning	<u>0</u>
(2) Skin Disorder	<u>0</u>	(5) Hearing Loss	<u>0</u>
(3) Respiratory Condition	<u>0</u>	(6) All Other Illnesses	<u>0</u>

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 50 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

### Establishment information

Your establishment name General Heating and Air Conditioning

Street 3002 Perry Street

City Madison State Wisconsin Zip 53725-9596

Industry description (e.g., Manufacture of motor truck trailers)  
Commercial and residential installation, service, repair of HVAC and sheet metal shop related work

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)  
1 7 1 1

OR North American Industrial Classification (NAICS), if known (e.g., 336212)  
2 3 8

### Employment information

Annual average number of employees 314

Total hours worked by all employees last year 652,828

### Sign here

**Knowingly falsifying this document may result in a fine.**

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Brad Werlein  
Company executive

President  
Title

(608) 271-3900  
Phone

1/18/2018  
Date

# OSHA's Form 300A (Rev. 01/2004)

## Summary of Work-Related Injuries and Illnesses

Year 2016



U.S. Department of Labor  
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
<u>0</u>	<u>2</u>	<u>2</u>	<u>4</u>
(G)	(H)	(I)	(J)

### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
<u>89</u>	<u>108</u>
(K)	(L)

### Injury and Illness Types

Total number of... (M)			
(1) Injury	<u>8</u>	(4) Poisoning	<u>0</u>
(2) Skin Disorder	<u>0</u>	(5) Hearing Loss	<u>0</u>
(3) Respiratory Condition	<u>0</u>	(6) All Other Illnesses	<u>0</u>

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 50 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

### Establishment information

Your establishment name General Heating and Air Conditioning

Street 3002 Perry Street

City Madison State Wisconsin Zip 53725-9596

Industry description (e.g., Manufacture of motor truck trailers)  
Commercial and residential installation, service, repair of HVAC and sheet metal shop related work

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)  
1 7 1 1

OR North American Industrial Classification (NAICS), if known (e.g., 336212)  
2 3 8

### Employment information

Annual average number of employees 261

Total hours worked by all employees last year 543,322

### Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Brad Werlein  
Company executive

President  
Title

(608) 271-3900  
Phone

1/20/2017  
Date



All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

**Number of Cases**

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
<u>0</u>	<u>0</u>	<u>4</u>	<u>2</u>
(G)	(H)	(I)	(J)

**Number of Days**

Total number of days away from work	Total number of days of job transfer or restriction
<u>0</u>	<u>507</u>
(K)	(L)

**Injury and Illness Types**

Total number of ... (M)	(4) Poisoning	(5) Hearing Loss	(6) All Other Illnesses
(1) Injury <u>6</u>	<u>0</u>	<u>0</u>	<u>0</u>
(2) Skin Disorder <u>0</u>			
(3) Respiratory Condition <u>0</u>			

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 50 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

**Establishment information**

Your establishment name General Heating and Air Conditioning

Street 3002 Perry Street

City Madison State Wisconsin Zip 53725-9596

Industry description (e.g., Manufacture of motor truck trailers)  
Commercial and residential installation, service, repair of HVAC and sheet metal shop related work

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)  
1 7 1 1

OR North American Industrial Classification (NAICS), if known (e.g., 336212)  
2 3 8

**Employment information**

Annual average number of employees 249

Total hours worked by all employees last year 508011

**Sign here**

**Knowingly falsifying this document may result in a fine.**

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Brad Werlein Company executive President Title

(608) 271-3900 Phone \_\_\_\_\_ Date \_\_\_\_\_


**AIA<sup>®</sup> Document A310<sup>™</sup> – 2010**
**Bid Bond****CONTRACTOR:***(Name, legal status and address)*

Air Temperature Services, Inc.

5301 Voges Rd  
Madison, WI 53718-6937**OWNER:***(Name, legal status and address)*City of Monona  
5211 Schluter Rd  
Monona, WI 53716-2533**SURETY:***(Name, legal status and principal place of business)*West Bend Mutual Insurance Company  
PO Box 620976  
Middleton, WI 53562**ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**BOND AMOUNT: \$**

Ten Percent of the Amount Bid

**PROJECT:***(Name, location or address, and Project number, if any)*

City of Monona Library RTU

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Init.

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User Notes:

(1496601206)

Signed and sealed this 30 day of June , 2020

*[Handwritten Signature]*  
\_\_\_\_\_  
(Witness)

*[Handwritten Signature]*  
\_\_\_\_\_  
(Witness)

Air Temperature Services, Inc.  
\_\_\_\_\_  
(Contractor as Principal) (Seal)  
*Controller*  
\_\_\_\_\_  
(Title)

West Bend Mutual Insurance Company  
\_\_\_\_\_  
(Surety) (Seal)  
*Patrick A. McKenna*  
\_\_\_\_\_  
(Title) Patrick A McKenna , Attorney at Law



Init.

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User Notes:



**POWER OF ATTORNEY**

Know all men by these Presents, That West Bend Mutual Insurance Company, a corporation having its principal office in the City of West Bend, Wisconsin does make, constitute and appoint:

Patrick A McKenna

lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf as surety and as its act and deed any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of:

Ten Million Dollars (\$10,000,000)

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of West Bend Mutual Insurance Company at a meeting duly called and held on the 21<sup>st</sup> day of December, 1999.

*Appointment of Attorney-In-Fact. The president or any vice president, or any other officer of West Bend Mutual Insurance Company may appoint by written certificate Attorneys-In-Fact to act on behalf of the company in the execution of and attesting of bonds and undertakings and other written obligatory instruments of like nature. The signature of any officer authorized hereby and the corporate seal may be affixed by facsimile to any such power of attorney or to any certificate relating therefore and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the company in the future with respect to any bond or undertaking or other writing obligatory in nature to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any said officer at any time.*

In witness whereof, the West Bend Mutual Insurance Company has caused these presents to be signed by its president undersigned and its corporate seal to be hereto duly attested by its secretary this 22nd day of September, 2017.

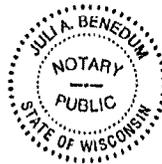
Attest Christopher C. Zwygart  
Christopher C. Zwygart  
Secretary



Kevin A. Steiner  
Kevin A. Steiner  
Chief Executive Officer/President

State of Wisconsin  
County of Washington

On the 22nd day of September, 2017, before me personally came Kevin A. Steiner, to me known being by duly sworn, did depose and say that he resides in the County of Washington, State of Wisconsin; that he is the President of West Bend Mutual Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that is was so affixed by order of the board of directors of said corporation and that he signed his name thereto by like order.



Juli A. Benedum  
Juli A. Benedum  
Senior Corporate Attorney  
Notary Public, Washington Co., WI  
My Commission is Permanent

The undersigned, duly elected to the office stated below, now the incumbent in West Bend Mutual Insurance Company, a Wisconsin corporation authorized to make this certificate, Do Hereby Certify that the foregoing attached Power of Attorney remains in full force effect and has not been revoked and that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at West Bend, Wisconsin this 30th day of June, 2020.



Heather A. Dunn  
Heather Dunn  
Vice President – Chief Financial Officer

**Notice:** Any questions concerning this Power of Attorney may be directed to the Bond Manager at NSI, a division of West Bend Mutual Insurance Company.

### Digital Seal, Signature Authority and Enforceability

The use of an electronic image of the corporate seal of West Bend Mutual Insurance Company (the "Digital Seal") and the attachment of the Digital Seal to any surety bond issued by West Bend Mutual Insurance Company is authorized. The Digital Seal may be affixed to any West Bend Mutual Insurance Company bond and relied upon to the same extent as if a raised corporate seal were physically attached to the bond. Also, as permitted by law, the electronic delivery and submission of any surety bond on behalf of West Bend Mutual Insurance Company and the execution of such surety bonds by an attorney-in-fact of the West Bend Mutual Insurance Company using a digital signature shall have the same legal effect as delivery of a tangible original with the original "wet" signature of an attorney-in-fact.

Delivery of a digital copy of this Digital Seal, Signature Authority and Enforceability notice, executed electronically, to an Obligee or Obligee's representative shall constitute effective execution and delivery of this notice and shall have the same legal effect as delivery of a tangible original of the notice with my original "wet" signature.

In witness whereof, this has been executed by a Vice President of West Bend Mutual Insurance Company.

Dated this 9<sup>th</sup> day of April, 2020.



Gary W. Alexander  
Vice President



West Bend Mutual Insurance Company

ARTICLE 6-TIME OF COMPLETION

6.01 Bidder agrees that the Work will be substantially complete on or before October 30, 2020, and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before December 4, 2020.

6.02 Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work within the Contract Times.

ARTICLE 7-ATTACHMENTS TO THIS BID

7.01 The following documents are attached to and made a condition of this Bid:

A. Required Bid security in the form of Bond  
(Bond or Certified Check)

B. Evidence of authority to do business in the state of the Project; or a written covenant to obtain such license, if applicable, within the time for acceptance of Bids;

C. Where applicable, Bidder shall provide CONTRACTOR's License Number for the state of the project, where noted at end of Bid or Bidder shall provide evidence of Bidder's ability to obtain a State Contractor's License and a covenant by Bidder to obtain said license within the time for acceptance of Bids;

ARTICLE 8-DEFINED TERMS

8.01 The terms used in this Bid with initial or all capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

ARTICLE 9-COMMUNICATIONS

9.01 Communications concerning this Bid shall be addressed to the address of Bidder indicated below:

Name: Tim Neutzel  
Street: 5301 Vogel Rd.  
City, State, Zip Code: Madison, WI 53718  
Phone No.: (608) 257-2600 Fax No.: (608) 838-6821  
E-mail address: Tim@airtemperature.com

ARTICLE 10-BID SUBMITTAL

Submitted on 6/30/2020

State Contractor License Number 5658 (if applicable).

If Bidder is:

An Individual

By: \_\_\_\_\_  
(Individual's signature)

Name (typed or printed): \_\_\_\_\_

Doing business as: \_\_\_\_\_  
Business address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

E-mail address: \_\_\_\_\_

A Partnership

Partnership Name: \_\_\_\_\_ (SEAL)

By: \_\_\_\_\_  
(Signature of general partner -- attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_  
Business address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

E-mail address: \_\_\_\_\_

A Corporation

Corporation Name: Air Temperature Services (SEAL)

State of Incorporation: WI

Type (General Business, Professional, Service, Limited Liability): Construction HVAR

By: \_\_\_\_\_  
(Signature -- attach evidence of authority to sign)

Name (typed or printed): Tim Neitzel

Title: President (CORPORATE SEAL)

Attest: \_\_\_\_\_  
(Signature of Corporate Secretary)

Business address: 5301 Poser Rd  
Madison, WI 53718

Phone No.: (608) 257-2600 Fax No.: (608) 898-6821

E-mail address: JLunde@airtemperature.com

Date of Qualification to do business in (State where the Project is located) is WI - 1983

Sworn and subscribed to before me this  
30<sup>th</sup> day of June, 2020  
\_\_\_\_\_

Notary Public or Other Officer  
Authorized to Administer Oaths.  
My Commission expires: 12/15/23



*A Limited Liability Company* (Note: If member-managed, an authorized member must sign; if manager-managed, the authorized manager must sign. Attach evidence of authority to sign on behalf of LLC).

\_\_\_\_\_  
(Fill in complete name of LLC)

State of Formation: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_, [Member] [Manager]  
(Print Name)

Business Address: \_\_\_\_\_

Telephone.: \_\_\_\_\_

Email: \_\_\_\_\_

Fax: \_\_\_\_\_

A Joint Venture

Name of Joint Venture: \_\_\_\_\_

First Joint Venturer Name: \_\_\_\_\_(SEAL)

By: \_\_\_\_\_  
*(Signature of first joint venture partner -- attach evidence of authority to sign)*

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

Business address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Second Joint Venturer Name: \_\_\_\_\_(SEAL)

By: \_\_\_\_\_  
*(Signature of second joint venture partner -- attach evidence of authority to sign)*

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

Business address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Phone No., Fax No., and postal and E-mail address for receipt of official communications:

\_\_\_\_\_  
\_\_\_\_\_

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

Sworn and subscribed to before me this  
\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_

Notary Public or Other Officer  
Authorized to Administer Oaths.  
My Commission expires: \_\_\_\_\_

END OF SECTION

# AIA<sup>®</sup> Document A310<sup>™</sup> – 2010

## Bid Bond

**CONTRACTOR:**

*(Name, legal status and address)*

Air Temperature Services, Inc.

5301 Voges Rd  
Madison, WI 53718-6937

**OWNER:**

*(Name, legal status and address)*

City of Monona  
5211 Schluter Rd  
Monona, WI 53716-2533

**SURETY:**

*(Name, legal status and principal place of business)*

West Bend Mutual Insurance Company  
PO Box 620976  
Middleton, WI 53562

**ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**BOND AMOUNT: \$**

Ten Percent of the Amount Bid

**PROJECT:**

*(Name, location or address, and Project number, if any)*

City of Monona Library RTU

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 30 day of June , 2020

*[Signature]*  
(Witness)

*[Signature]*  
(Witness)

Air Temperature Services, Inc.  
(Contractor as Principal) (Seal)  
Controller  
(Title)

West Bend Mutual Insurance Company  
(Surety) (Seal)  
*[Signature]*  
(Title) Patrick A McKenna , Attorney at Law



Init.

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User Notes:

(1496601206)



**POWER OF ATTORNEY**

Know all men by these Presents, That West Bend Mutual Insurance Company, a corporation having its principal office in the City of West Bend, Wisconsin does make, constitute and appoint:

Patrick A McKenna

lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf as surety and as its act and deed any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of:  
Ten Million Dollars (\$10,000,000)

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of West Bend Mutual Insurance Company at a meeting duly called and held on the 21<sup>st</sup> day of December, 1999.

*Appointment of Attorney-In-Fact. The president or any vice president, or any other officer of West Bend Mutual Insurance Company may appoint by written certificate Attorneys-In-Fact to act on behalf of the company in the execution of and attesting of bonds and undertakings and other written obligatory instruments of like nature. The signature of any officer authorized hereby and the corporate seal may be affixed by facsimile to any such power of attorney or to any certificate relating therefore and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the company in the future with respect to any bond or undertaking or other writing obligatory in nature to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any said officer at any time.*

In witness whereof, the West Bend Mutual Insurance Company has caused these presents to be signed by its president undersigned and its corporate seal to be hereto duly attested by its secretary this 22nd day of September, 2017.

Attest Christopher C. Zwygart  
Christopher C. Zwygart  
Secretary



Kevin A. Steiner  
Kevin A. Steiner  
Chief Executive Officer/President

State of Wisconsin  
County of Washington

On the 22nd day of September, 2017, before me personally came Kevin A. Steiner, to me known being by duly sworn, did depose and say that he resides in the County of Washington, State of Wisconsin; that he is the President of West Bend Mutual Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation and that he signed his name thereto by like order.



Juli A. Benedum  
Juli A. Benedum  
Senior Corporate Attorney  
Notary Public, Washington Co., WI  
My Commission is Permanent

The undersigned, duly elected to the office stated below, now the incumbent in West Bend Mutual Insurance Company, a Wisconsin corporation authorized to make this certificate, Do Hereby Certify that the foregoing attached Power of Attorney remains in full force effect and has not been revoked and that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at West Bend, Wisconsin this 30th day of June, 2020.



Heather A. Dunn  
Heather Dunn  
Vice President – Chief Financial Officer

**Notice:** Any questions concerning this Power of Attorney may be directed to the Bond Manager at NSI, a division of West Bend Mutual Insurance Company.

### Digital Seal, Signature Authority and Enforceability

The use of an electronic image of the corporate seal of West Bend Mutual Insurance Company (the "Digital Seal") and the attachment of the Digital Seal to any surety bond issued by West Bend Mutual Insurance Company is authorized. The Digital Seal may be affixed to any West Bend Mutual Insurance Company bond and relied upon to the same extent as if a raised corporate seal were physically attached to the bond. Also, as permitted by law, the electronic delivery and submission of any surety bond on behalf of West Bend Mutual Insurance Company and the execution of such surety bonds by an attorney-in-fact of the West Bend Mutual Insurance Company using a digital signature shall have the same legal effect as delivery of a tangible original with the original "wet" signature of an attorney-in-fact.

Delivery of a digital copy of this Digital Seal, Signature Authority and Enforceability notice, executed electronically, to an Obligee or Obligee's representative shall constitute effective execution and delivery of this notice and shall have the same legal effect as delivery of a tangible original of the notice with my original "wet" signature.

In witness whereof, this has been executed by a Vice President of West Bend Mutual Insurance Company.

Dated this 9<sup>th</sup> day of April, 2020.



Gary W. Alexander  
Vice President



West Bend Mutual Insurance Company

## QUALIFICATIONS STATEMENT

THE INFORMATION SUPPLIED IN THIS DOCUMENT IS CONFIDENTIAL TO THE EXTENT PERMITTED BY LAWS AND REGULATIONS

1. SUBMITTED BY:

Official Name of Firm:

Air Temperature Services, Inc

Address:

5301 Voges Rd

Madison, WI 53718

2. SUBMITTED TO:

City of Monona

3. SUBMITTED FOR:

Library RTU Replacement HVAC

Owner:

City of Monona

Project Name:

Library RTU Replacement

TYPE OF WORK:

HVAC

4. CONTRACTOR'S CONTACT INFORMATION

Contact Person:

Tim Neitzel

Title:

President

Phone:

(608) 257-2600

Email:

Tim@airtemperature.com

5. **AFFILIATED COMPANIES:**

Name: N/A  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. **TYPE OF ORGANIZATION:**

SOLE PROPRIETORSHIP

Name of Owner: \_\_\_\_\_

Doing Business As: \_\_\_\_\_

Date of Organization: \_\_\_\_\_

PARTNERSHIP

Date of Organization: \_\_\_\_\_

Type of Partnership: \_\_\_\_\_

Name of General Partner(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CORPORATION

State of Organization: WI

Date of Organization: 1983

Executive Officers:

- President: Tom Neitzel

- Vice President(s): \_\_\_\_\_  
\_\_\_\_\_

- Treasurer: \_\_\_\_\_

- Secretary: Jack Lund

LIMITED LIABILITY COMPANY

State of Organization:

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Date of Organization:

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Members:

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JOINT VENTURE

Sate of Organization:

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Date of Organization:

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Form of Organization:

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Joint Venture Managing Partner

- Name:

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- Address:

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Joint Venture Managing Partner

- Name:

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- Address:

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Joint Venture Managing Partner

- Name:

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- Address:

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7. LICENSING

Jurisdiction: State of WI  
 Type of License: HVAC Contractor  
 License Number: SG58  
 Jurisdiction: \_\_\_\_\_  
 Type of License: \_\_\_\_\_  
 License Number: \_\_\_\_\_

8. CERTIFICATIONS

CERTIFIED BY:

Disadvantage Business Enterprise: \_\_\_\_\_  
 Minority Business Enterprise: \_\_\_\_\_  
 Woman Owned Enterprise: \_\_\_\_\_  
 Small Business Enterprise: \_\_\_\_\_  
 Other ( \_\_\_\_\_ ): \_\_\_\_\_

9. BONDING INFORMATION

Bonding Company: West Bend Mutual  
 Address: 1900 S 18<sup>th</sup> St Ave  
West Bend, WI 53095  
 Bonding Agent: Hausmann Johnson  
 Address: Regent St - 740  
Madison, WI 53715  
 Contact Name: Liz  
 Phone: (608) 257-3795  
 Aggregate Bonding Capacity: 3 million  
 Available Bonding Capacity as of date of this submittal: 300,000

**10. FINANCIAL INFORMATION**

Financial Institution: McFarland State Bank  
Address: 5990 Hwy 51  
McFarland WY, 83558  
Account Manager: Jim Walker  
Phone: (608) 838-3141

INCLUDE AS AN ATTACHMENT AN AUDITED BALANCE SHEET FOR EACH OF THE LAST 3 YEARS

**11. CONSTRUCTION EXPERIENCE:**

Current Experience:

List on **Schedule A** all uncompleted projects currently under contract (If Joint Venture list each participant's projects separately).

Previous Experience:

List on **Schedule B** all projects completed within the last 5 Years (If Joint Venture list each participant's projects separately).

Has firm listed in Section 1 ever failed to complete a construction contract awarded to it?

YES  NO

If YES, attach as an Attachment details including Project Owner's contact information.

Has any Corporate Officer, Partner, Joint Venture participant or Proprietor ever failed to complete a construction contract awarded to them in their name or when acting as a principal of another entity?

YES  NO

If YES, attach as an Attachment details including Project Owner's contact information.

Are there any judgments, claims, disputes or litigation pending or outstanding involving the firm listed in Section 1 or any of its officers (or any of its partners if a partnership or any of the individual entities if a joint venture)?

YES  NO

If YES, attach as an Attachment details including Project Owner's contact information.

12. SAFETY PROGRAM:

Name of Contractor's Safety Officer: Ryan Dodge

Include the following as attachments:

Provide as an Attachment Contractor's (and Contractor's proposed Subcontractors and Suppliers furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid) OSHA No. 500- Log & Summary of Occupational Injuries & Illnesses for the past 5 years.

Provide as an Attachment Contractor's (and Contractor's proposed Subcontractors and Suppliers furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid) list of all OSHA Citations & Notifications of Penalty (monetary or other) received within the last 5 years (indicate disposition as applicable) - IF NONE SO STATE.

Provide as an Attachment Contractor's (and Contractor's proposed Subcontractors and Suppliers furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid) list of all safety citations or violations under any state all received within the last 5 years (indicate disposition as applicable) - IF NONE SO STATE.

Provide the following for the firm listed in Section V (and for each proposed Subcontractor furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid) the following (attach additional sheets as necessary):

Workers' compensation Experience Modification Rate (EMR) for the last 5 years:

YEAR	<u>2020</u>	EMR	<u>.7</u>
YEAR	<u>2019</u>	EMR	<u>.67</u>
YEAR	<u>2018</u>	EMR	<u>.65</u>
YEAR	<u>2017</u>	EMR	<u>.70</u>
YEAR	<u>2016</u>	EMR	<u>.72</u>

Total Recordable Frequency Rate (TRFR) for the last 5 years:

YEAR	<u>2019</u>	TRFR	<del>200</del> <u>9.03</u>
YEAR	<u>2018</u>	TRFR	<del>10.22</del> <u>10.22</u>
YEAR	<u>2017</u>	TRFR	<u>14.77</u>
YEAR	<u>2016</u>	TRFR	<u>9.09</u>
YEAR	<u>2015</u>	TRFR	<u>13.3</u>

Total number of man-hours worked for the last 5 Years:

YEAR	<u>2019</u>	TOTAL NUMBER OF MAN-HOURS	<u>155,000</u>
YEAR	<u>2018</u>	TOTAL NUMBER OF MAN-HOURS	<u>180,000</u>
YEAR	<u>2017</u>	TOTAL NUMBER OF MAN-HOURS	<u>176,000</u>
YEAR	<u>2016</u>	TOTAL NUMBER OF MAN-HOURS	<u>174,000</u>
YEAR	<u>2015</u>	TOTAL NUMBER OF MAN-HOURS	<u>165,000</u>

Provide Contractor's (and Contractor's proposed Subcontractors and Suppliers furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid) Days Away From Work, Days of Restricted Work Activity or Job Transfer (DART) incidence rate for the particular industry or type of Work to be performed by Contractor and each of Contractor's proposed Subcontractors and Suppliers) for the last 5 years:

YEAR	<u>2019</u>	DART	<u>-0-</u>
YEAR	<u>2018</u>	DART	<u>9.09</u>
YEAR	<u>2017</u>	DART	<u>-0-</u>
YEAR	<u>2016</u>	DART	<u>-0-</u>
YEAR	<u>2015</u>	DART	<u>-0-</u>

13. **EQUIPMENT:**

MAJOR EQUIPMENT:

List on **Schedule C** all pieces of major equipment available for use on Owner's Project.

*See Attachment*

I HEREBY CERTIFY THAT THE INFORMATION SUBMITTED HERewith, INCLUDING ANY ATTACHMENTS, IS TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

NAME OF ORGANIZATION: Air Temperature Services  
BY: [Signature]  
TITLE: Controller  
DATED: 6/30/2020

NOTARY ATTEST:

SUBSCRIBED AND SWORN TO BEFORE ME  
THIS 30<sup>th</sup> DAY OF June, 2020



NOTARY PUBLIC - STATE OF WI  
MY COMMISSION EXPIRES: 12/15/23

[Signature]

REQUIRED ATTACHMENTS

1. Schedule A (Current Experience). *) see Attachment*
2. Schedule B (Previous Experience).
3. Schedule C (Major Equipment). *) see Attachment*
4. Audited balance sheet for each of the last 3 years for firm named in Section 1. *See Attachment*
5. Evidence of authority for individuals listed in Section 7 to bind organization to an agreement.
6. Resumes of officers and key individuals (including Safety Officer) of firm named in Section 1.
7. Required safety program submittals listed in Section 13.
8. Additional items as pertinent.

SCHEDULE A

CURRENT EXPERIENCE

Project Name	Owner's Contact Person Name: Address: Telephone:	Design Engineer Name: Company: Telephone:	Contract Date	Type of Work	Status	Cost of Work
	Name: Address: Telephone:	Name: Company: Telephone:				
	Name: Address: Telephone:	Name: Company: Telephone:				
	Name: Address: Telephone:	Name: Company: Telephone:				
	Name: Address: Telephone:	Name: Company: Telephone:				
	Name: Address: Telephone:	Name: Company: Telephone:				
	Name: Address: Telephone:	Name: Company: Telephone:				
	Name: Address: Telephone:	Name: Company: Telephone:				

**SCHEDULE B**

**PREVIOUS EXPERIENCE (Include ALL Projects Completed within last 5 years)**

Project Name	Owner's Contact Person Name: Address: Telephone:	Design Engineer Name: Company: Telephone:	Contract Date	Type of Work	Status	Cost of Work
	Name: Address: Telephone:	Name: Company: Telephone:				
	Name: Address: Telephone:	Name: Company: Telephone:				
	Name: Address: Telephone:	Name: Company: Telephone:				
	Name: Address: Telephone:	Name: Company: Telephone:				
	Name: Address: Telephone:	Name: Company: Telephone:				
	Name: Address: Telephone:	Name: Company: Telephone:				
	Name: Address: Telephone:	Name: Company: Telephone:				
	Name: Address: Telephone:	Name: Company: Telephone:				

**SCHEDULE B**

**PREVIOUS EXPERIENCE (Include ALL Projects Completed within last 5 years)**

Project Name	Owner's Contact Person Name: Address: Telephone:	Design Engineer Name: Company: Telephone:	Contract Date	Type of Work	Status	Cost of Work
	Name: Address: Telephone:	Name: Company: Telephone:				
	Name: Address: Telephone:	Name: Company: Telephone:				
	Name: Address: Telephone:	Name: Company: Telephone:				
	Name: Address: Telephone:	Name: Company: Telephone:				
	Name: Address: Telephone:	Name: Company: Telephone:				
	Name: Address: Telephone:	Name: Company: Telephone:				
	Name: Address: Telephone:	Name: Company: Telephone:				



Work in Progress Report  
AIR TEMPERATURE SERVICES, INC  
6/30/2020

Job	Contract Amount	Estimated Cost	Billed To Date	Cost To Date	Est. Cost Remaining	Revised Estimate	Final Profit	Over Billed	Under Billed	Pct Cmp	Earned Income	Contract Balance
183321TN	GRACE COMMONS - MEMOMONEE FALL 1,721,952.85	0.00	1,634,502.66	1,176,830.18	0.00	1,176,830.18	545,122.67		87,450.19	100	545,122.67	87,450.19
183482TN	AUTOMATION ARTS 0.00	0.00	0.00	155,884.07	0.00	155,884.07	-155,884.07		0.00	100	-155,884.07	0.00
183489TN	ARBON - VOGES RD 0.00	0.00	0.00	48,419.21	0.00	48,419.21	-48,419.21		0.00	100	-48,419.21	0.00
193600TN	BEEHIVE PHASE II - OREGON 161,797.54	0.00	119,755.00	120,000.11	0.00	120,000.11	41,797.43		42,042.54	100	41,797.43	42,042.54
193604RD	WESTSIDE COMMUNITY - SUN PRAR 320,463.41	0.00	320,463.41	298,228.16	0.00	298,228.16	22,235.25		0.00	100	22,235.25	0.00
193629TN	THYSSE CAMPUS - OREGON 604,176.18	0.00	604,176.18	587,912.94	0.00	587,912.94	16,263.24		0.00	100	16,263.24	0.00
193642TN	1848 OFFICE BLDG - MADISON 81,205.03	0.00	63,583.03	52,465.93	0.00	52,465.93	28,739.10		17,622.00	100	28,739.10	17,622.00
193673RD	ARTISAN VILLAGE - MADISON 1,440,637.45	0.00	1,205,018.12	977,845.95	0.00	977,845.95	462,791.50		235,619.33	100	462,791.50	235,619.33
193685TN	MIDTOWN RESERVE APTS - MADISON 324,894.01	0.00	308,743.01	204,405.73	0.00	204,405.73	120,488.28		16,151.00	100	120,488.28	16,151.00
193687TN	MT HOREB MULTI TENANT - MT HOR 29,247.00	0.00	0.00	23,940.35	0.00	23,940.35	5,306.65		29,247.00	100	5,306.65	29,247.00
193724TN	KEGONSA STORAGE BUILDING 135,000.00	0.00	4,500.00	32,982.34	0.00	32,982.34	102,017.66		130,500.00	100	102,017.66	130,500.00
193758KS	UNITED CONVEYOR - PLEASANT PR 10,119.12	0.00	10,119.12	5,130.11	0.00	5,130.11	4,989.01		0.00	100	4,989.01	0.00
193783TS	JANESVILLE HOUSING #2 532,252.00	0.00	482,950.00	323,319.93	0.00	323,319.93	208,932.07		49,302.00	100	208,932.07	49,302.00
193784TS	JANESVILLE HOUSING AMENITY 49,008.71	0.00	31,500.00	17,079.00	0.00	17,079.00	31,929.71		17,508.71	100	31,929.71	17,508.71
193785TN	PRAIRIE HAUS APTS - NEW GLARUS 516,674.00	0.00	257,000.00	221,823.09	0.00	221,823.09	294,850.91		259,674.00	100	294,850.91	259,674.00
193787TS	DICKMAN BUILDING - GERMANTOWN 416,244.00	0.00	385,482.44	357,954.19	0.00	357,954.19	58,289.81		30,761.56	100	58,289.81	30,761.56
193798TN	COLLEGE MOVERS - MCFARLAND 0.00	0.00	0.00	4,731.62	0.00	4,731.62	-4,731.62		0.00	100	-4,731.62	0.00
193806TN	UW CAMPUS HOTEL - MADISON 1,518,838.00	0.00	648,218.88	1,009,738.77	0.00	1,009,738.77	509,099.23		870,619.12	100	509,099.23	870,619.12
193816TS	ALSUM FARMS SHOP - GRAND MARSH 118,315.67	0.00	114,317.67	80,708.03	0.00	80,708.03	37,607.64		3,998.00	100	37,607.64	3,998.00
193822KS	SURCO RESTAURANT - DEERFIELD 42,640.00	0.00	35,200.00	25,111.68	0.00	25,111.68	17,528.32		7,440.00	100	17,528.32	7,440.00
193830KS	HOUSE OF HARLEY - GREENFIELD 58,894.00	0.00	25,000.00	49,948.96	0.00	49,948.96	8,945.04		33,894.00	100	8,945.04	33,894.00
200001TN	TRUCKSTAR - DEERFIELD 135,424.17	0.00	126,000.00	84,012.92	0.00	84,012.92	51,411.25		9,424.17	100	51,411.25	9,424.17
200010KS	SHAKE SHACK TENANT - MADISON 108,556.00	0.00	108,556.00	70,884.57	0.00	70,884.57	37,671.43		0.00	100	37,671.43	0.00

**Work in Progress Report**  
**AIR TEMPERATURE SERVICES, INC**  
**6/30/2020**

<u>Job</u>	<u>Contract Amount</u>	<u>Estimated Cost</u>	<u>Billed To Date</u>	<u>Cost To Date</u>	<u>Est. Cost Remaining</u>	<u>Revised Estimate</u>	<u>Final Profit</u>	<u>Over Billed</u>	<u>Under Billed</u>	<u>Pct Cmp</u>	<u>Earned Income</u>	<u>Contract Balance</u>
200012TN	TRAVEL MART CAR WASH- LAKE DEL 15,714.00	0.00	5,500.00	4,370.83	0.00	4,370.83	11,343.17		10,214.00	100	11,343.17	10,214.00
200017TS	ALLIED POOL - WEST ALLIS 78,973.00	0.00	0.00	36,300.29	0.00	36,300.29	42,672.71		78,973.00	100	42,672.71	78,973.00
200036TS	VILLAGE OF WINDSOR DPW & PD 474,272.64	0.00	210,714.00	306,897.75	0.00	306,897.75	167,374.89		263,558.64	100	167,374.89	263,558.64
200037KS	FEN OAK KITCHEN - MADISON 8,000.00	0.00	8,000.00	4,162.63	0.00	4,162.63	3,837.37		0.00	100	3,837.37	0.00
200038KS	MCDONALD'S - GERMANTOWN 71,184.00	0.00	64,000.00	44,754.15	0.00	44,754.15	26,429.85		7,184.00	100	26,429.85	7,184.00
200040TS	BAKER'S QUALITY - WAUKESHA 140,269.00	0.00	31,000.00	65,068.86	0.00	65,068.86	75,200.14		109,269.00	100	75,200.14	109,269.00
200046TN	BURRACHOS - MADISON 100,028.00	0.00	0.00	43,796.43	0.00	43,796.43	56,231.57		100,028.00	100	56,231.57	100,028.00
200047TS	WEST TOWNE MALL SEARS 22,350.00	0.00	22,350.00	0.00	0.00	0.00	22,350.00	22,350.00		0	0.00	0.00
200050TS	LA CAUSA EDUCATION - MILWAUKEE 84,722.00	0.00	0.00	11,990.08	0.00	11,990.08	72,731.92		84,722.00	100	72,731.92	84,722.00
200051TN	MADISON COMMERCIAL DUCT RUN 544.92	0.00	0.00	0.00	0.00	0.00	544.92		0.00	0	0.00	544.92
200052TN	GLAMOUR NAILS #2 13,131.87	0.00	13,131.87	0.00	0.00	0.00	13,131.87	13,131.87		0	0.00	0.00
200053TS	MONARCH ADDICTION - MADISON 19,993.00	0.00	10,000.00	9,953.00	0.00	9,953.00	10,040.00		9,993.00	100	10,040.00	9,993.00
200054KS	MONONA BANK - MIDDLETON 108,112.08	0.00	108,112.08	39,636.34	0.00	39,636.34	68,475.74		0.00	100	68,475.74	0.00
200055TN	SOLIDCORE - MILWAUKEE 53,701.00	0.00	0.00	509.89	0.00	509.89	53,191.11		53,701.00	100	53,191.11	53,701.00
200057KS	LANDMARK CR UNION - GLENDALE 103,692.00	0.00	5,400.00	50,950.97	0.00	50,950.97	52,741.03		98,292.00	100	52,741.03	98,292.00
200058TS	CROSSROADS CHURCH - MADISON 14,300.00	11,158.56	14,300.00	3,708.20	7,561.49	11,269.69	3,030.31	9,594.70		33	997.10	0.00
200059TS	SAND VALLEY MISC. - NEKOOSA 3,166.35	0.00	3,166.35	827.73	0.00	827.73	2,338.62		0.00	100	2,338.62	0.00
200060TN	OWL CREEK - MADISON 2,626.69	0.00	0.00	0.00	0.00	0.00	2,626.69		0.00	0	0.00	2,626.69
200061KS	PET SUPPLIES PLUS - NEENAH 33,500.00	0.00	10,500.00	5,193.71	0.00	5,193.71	28,306.29		23,000.00	100	28,306.29	23,000.00
200062TN	K&M TIRE DISTR.- PORTAGE 58,440.00	0.00	5,000.00	15,056.13	0.00	15,056.13	43,383.87		53,440.00	100	43,383.87	53,440.00
200063RD	ACCURAY - MADISON 4,177.80	0.00	4,177.80	1,800.72	0.00	1,800.72	2,377.08		0.00	100	2,377.08	0.00
200064RD	VAN HOLTEN'S EXHAUST FAN-WRTL 3,323.02	0.00	3,323.02	3,667.07	0.00	3,667.07	-344.05		0.00	100	-344.05	0.00
200065RD	AMERICAN PACKAGING EQUIPMENT 9,852.90	0.00	9,852.90	5,133.72	0.00	5,133.72	4,719.18		0.00	100	4,719.18	0.00
200066TS	ST. MATTHEWS CHURCH - MKE 123,865.00	0.00	0.00	0.00	0.00	0.00	123,865.00		0.00	0	0.00	123,865.00

Work in Progress Report  
AIR TEMPERATURE SERVICES, INC  
6/30/2020

Job	Contract Amount	Estimated Cost	Billed To Date	Cost To Date	Est. Cost Remaining	Revised Estimate	Final Profit	Over Billed	Under Billed	Pct Cmp	Earned Income	Contract Balance
200067LS	O&A MANUFACTURING - BROOKLYN 6,419.54	0.00	6,419.54	265.70	0.00	265.70	6,153.84		0.00	100	6,153.84	0.00
200068KS	PIZZA RANCH - APPLETON 119,956.00	0.00	46,350.00	57,018.36	0.00	57,018.36	62,937.64	73,606.00		100	62,937.64	73,606.00
200070RD	BMO HILLDALE TI 123,724.00	0.00	75,500.00	74,431.40	0.00	74,431.40	49,292.60	48,224.00		100	49,292.60	48,224.00
200071TN	EXCLUSIVELY ROSES - STOUGHTON 93,097.06	0.00	26,000.00	22,283.33	0.00	22,283.33	70,813.73	67,097.06		100	70,813.73	67,097.06
200072TN	DYNAVAP - DEFOREST 29,058.00	0.00	26,000.00	15,352.07	0.00	15,352.07	13,705.93	3,058.00		100	13,705.93	3,058.00
200075TN	AMTELCO - MCFARLAND 0.00	0.00	0.00	2,362.95	0.00	2,362.95	-2,362.95	0.00		100	-2,362.95	0.00
200076TN	DYNAVAP RTU - DEFOREST 2,344.00	0.00	2,344.00	0.00	0.00	0.00	2,344.00	2,344.00		0	0.00	0.00
200077TS	REAL HOPE CHURCH - LAKE MILLS 26,985.00	0.00	0.00	4,799.99	0.00	4,799.99	22,185.01	26,985.00		100	22,185.01	26,985.00
200079KS	MCDONALD'S - LUXEMBURG 765.00	0.00	765.00	0.00	0.00	0.00	765.00	765.00		0	0.00	0.00
200080LS	COMPLIANT PHARMACY - STOUGHTON 4,271.89	0.00	4,271.89	888.73	0.00	888.73	3,383.16	0.00		100	3,383.16	0.00
200081LS	GUNDERSON FUNERAL - STOUGHTON 28,664.81	0.00	28,664.81	17,128.43	0.00	17,128.43	11,536.38	0.00		100	11,536.38	0.00
200083TN	DAVE PAAP HOUSE - MADISON 2,364.92	0.00	0.00	3,159.62	0.00	3,159.62	-794.70	2,364.92		100	-794.70	2,364.92
200084TN	JENIFER ST MARKET - MADISON 19,655.08	0.00	0.00	5,901.67	0.00	5,901.67	13,753.41	19,655.08		100	13,753.41	19,655.08
200085LS	SHARKUS DENTISTRY - OREGON 953.03	0.00	953.03	251.96	0.00	251.96	701.07	0.00		100	701.07	0.00
200086KS	JUNCTION RD DEV. - JEFFERSON 45,649.00	0.00	25,000.00	22,586.51	0.00	22,586.51	23,062.49	20,649.00		100	23,062.49	20,649.00
200091KS	STARBUCKS - CAPITOL SQUARE 6,878.00	0.00	0.00	2,586.58	0.00	2,586.58	4,291.42	6,878.00		100	4,291.42	6,878.00
200092LS	IBS SYSTEMS UV - MADISON 5,874.51	0.00	5,874.51	2,138.43	0.00	2,138.43	3,736.08	0.00		100	3,736.08	0.00
200093TS	COUNTY INN & SUITES - MADISON 11,699.00	0.00	5,500.00	1,414.55	0.00	1,414.55	10,284.45	6,199.00		100	10,284.45	6,199.00
200094RD	WI FOAM GRINDING MACHINE 1,855.78	0.00	1,855.78	261.38	0.00	261.38	1,594.40	0.00		100	1,594.40	0.00
200095TN	JANESVILLE SALT & BRINE BLDG 26,900.00	0.00	0.00	11,419.00	0.00	11,419.00	15,481.00	26,900.00		100	15,481.00	26,900.00
200096TN	PRAIRIE DU CHIEN CORRECTIONAL 14,282.00	0.00	0.00	7,675.00	0.00	7,675.00	6,607.00	14,282.00		100	6,607.00	14,282.00
200097LS	VERONA AREA COMMUNITY THEATRE 5,448.72	0.00	5,448.72	2,197.98	0.00	2,197.98	3,250.74	0.00		100	3,250.74	0.00
200098RD	FLAMBEAU RTU - BARABOO 5,054.00	0.00	0.00	2,243.01	0.00	2,243.01	2,810.99	5,054.00		100	2,810.99	5,054.00
200099TN	DUNKIN DONUTS - WEST BEND 53,590.00	0.00	14,000.00	22,289.38	0.00	22,289.38	31,300.62	39,590.00		100	31,300.62	39,590.00

Work in Progress Report  
AIR TEMPERATURE SERVICES, INC  
6/30/2020

Job	Contract Amount	Estimated Cost	Billed To Date	Cost To Date	Est. Cost Remaining	Revised Estimate	Final Profit	Over Billed	Under Billed	Pct Cmp	Earned Income	Contract Balance
200100KS	MCDONALD'S - GREEN BAY 11,514.00	0.00	0.00	209.89	0.00	209.89	11,304.11		11,514.00	100	11,304.11	11,514.00
200101KS	GOODWILL NAKOMA PLAZA 6,711.00	0.00	5,030.00	1,622.19	0.00	1,622.19	5,088.81		1,681.00	100	5,088.81	1,681.00
200102TN	NU-PAK PR4 - BOSCOBEL 43,647.74	0.00	43,647.74	26,189.60	0.00	26,189.60	17,458.14		0.00	100	17,458.14	0.00
200103LS	STARK COTTAGE GROVE RD. 15,538.42	0.00	15,538.42	11,746.97	0.00	11,746.97	3,791.45		0.00	100	3,791.45	0.00
200104LS	STARK ARAPAHO DR. - MADISON 20,560.37	0.00	0.00	9,051.90	0.00	9,051.90	11,508.47		20,560.37	100	11,508.47	20,560.37
200105LS	CRULL-CREDO - MCFARLAND 1,305.38	0.00	1,305.38	955.80	0.00	955.80	349.58		0.00	100	349.58	0.00
200106TN	GUY CALLIHAN - EAGLE RIVER 4,559.74	0.00	4,559.74	3,147.15	0.00	3,147.15	1,412.59		0.00	100	1,412.59	0.00
200107TN	KELLY BROWN HSE - SUN PRAIRE 3,166.00	0.00	3,166.00	2,142.03	0.00	2,142.03	1,023.97		0.00	100	1,023.97	0.00
200108RD	DR. DUCOMMUN - MADISON 4,816.35	0.00	4,816.35	2,736.90	0.00	2,736.90	2,079.45		0.00	100	2,079.45	0.00
200109TN	RICHLAND CENTER AIRPORT 38,350.00	0.00	11,785.00	13,168.68	0.00	13,168.68	25,181.32		26,565.00	100	25,181.32	26,565.00
200110LS	SECOND HARVEST UV - MADISON 11,214.23	0.00	0.00	949.50	0.00	949.50	10,264.73		11,214.23	100	10,264.73	11,214.23
200112TS	KEVA SPORTS CENTER - MIDDLETON 17,843.68	0.00	0.00	0.00	0.00	0.00	17,843.68		0.00	0	0.00	17,843.68
200113TN	MICKEY FAUCETS 1,524.22	0.00	1,524.22	1,325.41	0.00	1,325.41	198.81		0.00	100	198.81	0.00
200114RD	HITCHCOCK ST. RTU - BARABOO 13,542.00	0.00	13,542.00	7,306.62	0.00	7,306.62	6,235.38		0.00	100	6,235.38	0.00
200115TN	JERSEY MIKE'S - APPLETON 34,543.00	0.00	5,000.00	10,230.50	0.00	10,230.50	24,312.50		29,543.00	100	24,312.50	29,543.00
200116RD	WEIR MINERALS RTU - MADISON 47,017.64	0.00	47,017.64	23,546.43	0.00	23,546.43	23,471.21		0.00	100	23,471.21	0.00
200117TS	CHANG JIANG - WAUPUN 8,443.63	0.00	8,443.63	6,112.95	0.00	6,112.95	2,330.68		0.00	100	2,330.68	0.00
200118LS	PRIMROSE SCHOOL OF MIDDLETON 20,369.12	0.00	12,000.00	7,165.56	0.00	7,165.56	13,203.56		8,369.12	100	13,203.56	8,369.12
200119TS	MATC TRUAX DIESEL LAB 15,100.00	0.00	1,500.00	9,174.72	0.00	9,174.72	5,925.28		13,600.00	100	5,925.28	13,600.00
200120TS	ROCK COUNTY VEHICLE STORAGE 174,561.00	0.00	0.00	76,425.00	0.00	76,425.00	98,136.00		174,561.00	100	98,136.00	174,561.00
200121TS	BUCHNER PARK POOL - WAUKESHA 445,000.00	0.00	0.00	243,700.00	0.00	243,700.00	201,300.00		445,000.00	100	201,300.00	445,000.00
200122TN	WI FOAM STACK REPLACE - MSN 2,712.66	0.00	2,712.66	298.31	0.00	298.31	2,414.35		0.00	100	2,414.35	0.00
200123RD	DANCING GOAT DIST - CAMBRIDGE 411,548.17	0.00	0.00	0.00	0.00	0.00	411,548.17		0.00	0	0.00	411,548.17
200124KS	DOLLAR TREE - GAMMON RD 46,221.00	0.00	0.00	7,417.24	0.00	7,417.24	38,803.76		46,221.00	100	38,803.76	46,221.00

Work in Progress Report  
 AIR TEMPERATURE SERVICES, INC  
 6/30/2020

<u>Job</u>	<u>Contract Amount</u>	<u>Estimated Cost</u>	<u>Billed To Date</u>	<u>Cost To Date</u>	<u>Est. Cost Remaining</u>	<u>Revised Estimate</u>	<u>Final Profit</u>	<u>Over Billed</u>	<u>Under Billed</u>	<u>Pct Cmp</u>	<u>Earned Income</u>	<u>Contract Balance</u>
200125LS	MONROE ST. FAMILY DENTAL - MSN 1,481.66	0.00	0.00	0.00	0.00	0.00	1,481.66		0.00	0	0.00	1,481.66
200126TN	PLACON - FITCHBURG 436.00	0.00	436.00	0.00	0.00	0.00	436.00	436.00		0	0.00	0.00
200127TN	5040 TRADEWINDS PKWY - MSN 0.00	0.00	0.00	1,424.88	0.00	1,424.88	-1,424.88		0.00	100	-1,424.88	0.00
200128RD	QUANTUM DEVELOPMENT-BARNEVELD 8,132.89	0.00	0.00	2,095.81	0.00	2,095.81	6,037.08		8,132.89	100	6,037.08	8,132.89
200129RD	LIBERTY PARK - VERONA 12,256.00	0.00	0.00	5,543.43	0.00	5,543.43	6,712.57		12,256.00	100	6,712.57	12,256.00
200130LS	BANKER'S BANK - BIPOLAR IONZ 13,454.04	0.00	0.00	8,081.30	0.00	8,081.30	5,372.74		13,454.04	100	5,372.74	13,454.04
200131TN	NEWCOMB WELL SHIRE - MADISON 7,213.14	0.00	0.00	2,479.91	0.00	2,479.91	4,733.23		7,213.14	100	4,733.23	7,213.14
200132RD	WOODLAND COMMONS - MCFARLAND 7,533.66	0.00	0.00	4,930.10	0.00	4,930.10	2,603.56		7,533.66	100	2,603.56	7,533.66
200133TN	PRO-CLIPS UV - MADISON 6,564.83	0.00	6,564.83	1,438.79	0.00	1,438.79	5,126.04		0.00	100	5,126.04	0.00
200134TS	CINTAS - BLACK EARTH 16,315.00	0.00	0.00	0.00	0.00	0.00	16,315.00		0.00	0	0.00	16,315.00
200135TN	MERRIMAC CHARTER SCHOOL 147,319.00	0.00	0.00	77,512.10	0.00	77,512.10	69,806.90		147,319.00	100	69,806.90	147,319.00
200136TS	FAMILY ENRICHMENT - GRAFTON 80,645.00	0.00	0.00	0.00	0.00	0.00	80,645.00		0.00	0	0.00	80,645.00
200137TS	DICKMAN ILLING DIRECT - GERMTN 49,824.67	0.00	0.00	0.00	0.00	0.00	49,824.67		0.00	0	0.00	49,824.67
200138TS	COUSINS SUBS - PORT WASHINGTON 40,353.00	0.00	0.00	0.00	0.00	0.00	40,353.00		0.00	0	0.00	40,353.00
200139TS	NISSAN - JANESVILLE 63,593.00	0.00	0.00	0.00	0.00	0.00	63,593.00		0.00	0	0.00	63,593.00
200140TN	360 WELLNESS - MADISON 13,928.00	0.00	0.00	639.91	0.00	639.91	13,288.09		13,928.00	100	13,288.09	13,928.00
200141TS	OLD FASHIONED FOODS - MAYVILLE 58,957.00	0.00	0.00	33,654.50	0.00	33,654.50	25,302.50		58,957.00	100	25,302.50	58,957.00
200142RD	MAPLE BLUFF COUNTRY CLUB 3,296.82	0.00	3,296.82	1,138.99	0.00	1,138.99	2,157.83		0.00	100	2,157.83	0.00
200143TS	MIKE JUNEAU GMC - BROOKFIELD 40,059.00	0.00	0.00	0.00	0.00	0.00	40,059.00		0.00	0	0.00	40,059.00
200144TS	HAPPY PAWS - WAUWATOSA 24,675.00	0.00	0.00	0.00	0.00	0.00	24,675.00		0.00	0	0.00	24,675.00
200145TN	INDOCHINO - MADISON 33,000.00	0.00	0.00	0.00	0.00	0.00	33,000.00		0.00	0	0.00	33,000.00
200146TS	CENTRAL WI CHRISTIAN SCHOOL 14,836.60	0.00	0.00	0.00	0.00	0.00	14,836.60		0.00	0	0.00	14,836.60
200147KS	MCDONALD'S - 49TH & HAMPTON 0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0	0.00	0.00
200148KS	CHARTER SPECTRUM - FOND DU LAC 42,995.00	0.00	0.00	0.00	0.00	0.00	42,995.00		0.00	0	0.00	42,995.00

Work in Progress Report  
 AIR TEMPERATURE SERVICES, INC  
 6/30/2020

<u>Job</u>	<u>Contract Amount</u>	<u>Estimated Cost</u>	<u>Billed To Date</u>	<u>Cost To Date</u>	<u>Est. Cost Remaining</u>	<u>Revised Estimate</u>	<u>Final Profit</u>	<u>Over Billed</u>	<u>Under Billed</u>	<u>Pct Cmp</u>	<u>Earned Income</u>	<u>Contract Balance</u>	
200149KS	MCDONALD'S HVAC INSPECTIONS	8,750.00	0.00	0.00	0.00	0.00	8,750.00		0.00	0	0.00	8,750.00	
		<u>12,605,196.41</u>	<u>11,158.56</u>	<u>7,480,447.25</u>	<u>7,465,355.44</u>	<u>7,561.49</u>	<u>7,472,916.93</u>	<u>5,132,279.48</u>	<u>48,621.57</u>	<u>4,151,792.77</u>	<u>100</u>	<u>4,118,263.01</u>	<u>5,124,749.16</u>
Labor		6,512.00		1,257,000.03									
Overtime Labor		0.00		20,032.57									
Burden		2,474.56		138,877.09									
Fringes		0.00		799,393.51									
Material		528.00		3,630,774.36									
Subcontract		0.00		17,808.25									
Equipment		269.00		0.00									
Other		1,375.00		111,977.98									
Committed		0.00		1,489,491.65									

Consolidated Balance Sheet  
 AIR TEMPERATURE SERVICES, INC  
 As of Dec, 2017

Assets

CASH PAYROLL	82,961.79
PREPAID DEPOSITS	10,327.97
MCFARLAND STATE BANK	894,120.57
ACCOUNTS RECEIVABLE	4,643,896.09
ACCOUNTS RECEIVABLE RETAINAGE	181,354.58
ACCOUNTS RECEIVABLE OTHER	10,387.42
DUE FROM(TO) MMI	2,073,492.00
OTHER RECIEVABLE (SVA)	43,300.00
INCOME TAX REFUND RECEIVABLE	-7,631.28
SURRENDER VALUE-LIFE INS.	36,067.02
INVENTORY MATERIAL	62,245.41
SERVICE INVENTORY MATERIAL	9,600.70
INVENT. - VAV'S & CONDENSORS	9,587.32
FREON INVENTORY	21,260.96
OFFICER ADVANCE	950,282.63
FIELD EQUIPMENT	394,438.67
FIELD EQUIPMENT ACCUM. DEP'N	-369,269.92
OFFICE EQUIPMENT	248,933.34
OFFICE EQUIPMENT ACCUM. DEP'N	-235,702.80
SHOP EQUIPMENT	618,117.83
SHOP EQUIPMENT ACCUM. DEP'N	-612,445.08
VEHICLES	1,926,053.89
VEHICLES ACCUM. DEP'N	-1,548,805.04
LEASEHOLD IMPROVMENTS	336,867.32
LEASEHOLD INPROV. ACCUM. DEP'N	-144,428.67
OVER/UNDER BILLING	-119,994.00
Total Assets	<u>9,515,018.72</u>

Consolidated Balance Sheet  
 AIR TEMPERATURE SERVICES, INC  
 As of Dec, 2017

Liabilities & Equity

ACCOUNTS PAYABLE	1,432,558.53
HEALTH INS. PAYABLE	4,059.14
MCFARLAND LOAN #492256	804,542.98
WISC. WITHHOLDING TAX	11,801.60
FUTA/SUTA TAX ACCRUED	1,519.33
SALES TAX ACCRUED	208,548.73
SEP ACCRUED	143,918.22
ACCRUED WC & GL INSURANCE	633,511.40
OTHER ACCRUALS	30,684.00
Note Payable - Jaguar	-1,139.77
Note Payable - GM Financial	-471.71
MSB #472120 (SVA)	879,138.00
MSB #475576 (SVA)	389,811.00
MSB #475648 (SVA)	804,543.00
2014 FLATBED - TRK#111	26,314.86
ALLY - VAN 115 - 809237	2,428.50
FORD - BL SALES TRK. 2013	2,833.25
#102 - 2014 GMAC 53816	10,323.99
'14 VAN- #133 E1124977	8,567.87
#105 - 2014 GMAC 124305	10,666.80
ALLY - 2013 VAN #98 11409	3,362.15
CHEVY VAN# 121 1301253	20,374.71
FORD FOCUS # 137	5,864.04
FORD- SILV. TRK 2013	2,950.91
TRK.#140 - COLORADO	14,247.42
ALLY-TRK#143 364422	14,874.59
CHEVY 2015 TRK 119018	15,132.19
ALLY-'12 ROB #130	4,728.68
FORD '13 MATT F20741	3,405.44
'13 VAN ALLY #106540	3,797.24
ALLY VAN #147 27247	41,575.06
ALLY-17 SILVERADO 88895	29,063.62
ALLY - VAN #138 117501	11,193.43
ALLY- RAM PROMASTER 109330	17,153.57
CHEVY VAN #145 25243	20,591.59
ALLY - VAN#142 123711	23,987.48
CHEVY 2015 VAN 120806	13,971.90
CHEVY #150,17-1317336	32,630.43
17 CHEVY COLORADO #149	26,009.22
CHEVY TRK ' 15 #95 383938	16,704.33
CH. TRK '15 # 144 311687	19,293.59
'16 COLORADO #1237225	19,269.86
VAN#136 - CHEVY #116913	11,191.20
BOX TRUCK #99 - 2018 FRTLINER	71,665.44
CHEVY#151, 17-336398	34,609.95
FORD '13 TRK#78 DKF10111	2,984.89
<u>Equity</u>	
COMMON STOCK	16,979.30
CURRENT YEAR RETAINED EARNINGS	3,451.52
PRIOR YEARS RETAINED EARNINGS	2,907,560.80
BALANCING ACCT	<u>702,234.45</u>
Total Equity	3,630,226.07
Total Liabilities & Equity	<u><u>9,515,018.72</u></u>

Balance Sheet  
 AIR TEMPERATURE SERVICES, INC  
 As of Dec, 2018

Assets

CASH PAYROLL	81,818.15
MCFARLAND STATE BANK	216,703.83
ACCOUNTS RECEIVABLE	3,959,448.41
ACCOUNTS RECEIVABLE RETAINAGE	429,891.41
ACCOUNTS RECEIVABLE OTHER	17,360.82
TIM'S REAL ESTATE INVOICES	3,957.64
DUE FROM(TO) MMI - LOAN #-576	331,959.91
OTHER RECIEVABLE (SVA)	43,300.00
DUE FROM(TO) MMI - LOAN #-120	699,683.36
SURRENDER VALUE-LIFE INS.	132,070.21
INVENTORY MATERIAL	74,540.67
SERVICE INVENTORY MATERIAL	14,867.70
INVENT. - VAV'S & CONDENSORS	17,268.16
FREON INVENTORY	19,014.07
OFFICER ADVANCE	693,325.35
FIELD EQUIPMENT	394,438.67
FIELD EQUIPMENT ACCUM. DEP'N	-371,042.69
OFFICE EQUIPMENT	256,326.05
OFFICE EQUIPMENT ACCUM. DEP'N	-243,084.76
SHOP EQUIPMENT	629,300.83
SHOP EQUIPMENT ACCUM. DEP'N	-613,763.54
VEHICLES	2,274,228.65
VEHICLES ACCUM. DEP'N	-1,681,740.48
LEASEHOLD IMPROVMENTS	336,867.32
LEASEHOLD INPROV. ACCUM. DEP'N	-157,778.73
OVER/UNDER BILLING	687,690.00
Total Assets	<u>8,246,651.01</u>

Balance Sheet  
 AIR TEMPERATURE SERVICES, INC  
 As of Dec, 2018

Liabilities & Equity

ACCOUNTS PAYABLE		1,389,659.53
MCFARLAND BANK LOAN #492256		983,245.75
MCFARLAND BANK LOAN #472120		699,683.36
SEP ACCRUED		108,625.76
Note Payable - Ally Bank		422,014.94
Note Payable - Jaguar		43,194.65
Note Payable - Ford		116,413.49
Note Payable - Daimler Truck		66,341.22
Note Payable - GM Financial		38,244.82
MCFARLAND BANK LOAN #475576		345,994.01

<u>Equity</u>		
COMMON STOCK		16,979.30
CURRENT YEAR RETAINED EARNINGS		600,344.47
PRIOR YEARS RETAINED EARNINGS		<u>3,415,909.71</u>
Total Equity		4,033,233.48
Total Liabilities & Equity		<u><u>8,246,651.01</u></u>

Balance Sheet  
 AIR TEMPERATURE SERVICES, INC  
 As of Dec, 2019

Assets

CASH PAYROLL	73,285.59
MCFARLAND STATE BANK	363,598.52
ACCOUNTS RECEIVABLE	5,245,020.14
ACCOUNTS RECEIVABLE RETAINAGE	442,834.83
ACCOUNTS RECEIVABLE OTHER	10,581.39
OTHER RECIEVABLE (SVA)	43,300.00
DUE FROM(TO) MMI - LOAN #-120	699,683.36
DUE FROM(TO) MMI - LOAN #-576	331,959.91
INVENTORY MATERIAL	81,593.45
SERVICE INVENTORY MATERIAL	14,867.70
INVENT. - VAV'S & CONDENSORS	17,268.16
FREON INVENTORY	19,014.07
FIELD EQUIPMENT	427,718.65
FIELD EQUIPMENT ACCUM. DEP'N	-384,626.62
OFFICE EQUIPMENT	273,817.56
OFFICE EQUIPMENT ACCUM. DEP'N	-252,268.98
SHOP EQUIPMENT	629,300.83
SHOP EQUIPMENT ACCUM. DEP'N	-621,284.57
VEHICLES	2,458,708.20
VEHICLES ACCUM. DEP'N	-1,871,625.95
LEASEHOLD IMPROVMENTS	336,867.32
LEASEHOLD INPROV. ACCUM. DEP'N	-170,735.74
SURRENDER VALUE-LIFE INS.	132,070.21
OFFICER ADVANCE	948,276.37
Total Assets	9,249,224.40

Balance Sheet  
 AIR TEMPERATURE SERVICES, INC  
 As of Dec, 2019

Liabilities & Equity

ACCOUNTS PAYABLE		2,602,004.02
SEP ACCRUED		136,977.10
Note Payable - Wells Fargo		241,054.57
Note Payable - Ally Bank		338,995.02
Note Payable - Jaguar		29,060.05
Note Payable - Daimler Truck		91,767.04
MCFARLAND BANK LOAN #475576		300,490.85
MCFARLAND BANK LOAN #492256		865,239.45
MCFARLAND BANK LOAN #472120		547,650.63
Note Payable - Star Capital		18,757.49

<u>Equity</u>		
COMMON STOCK		16,979.30
CURRENT YEAR RETAINED EARNINGS		85,695.17
PRIOR YEARS RETAINED EARNINGS		<u>3,974,553.71</u>
	Total Equity	4,077,228.18
	Total Liabilities & Equity	<u><u>9,249,224.40</u></u>

# Air Temperature Services, GAAP

## Depreciation Expense Report

As of December 31, 2019

Major Equipment

Book = Internal  
FYE Month = December

Sys No	In Svc Ext Date	Acquired Value	P T	Depr Meth	Est Life	Salv/168 Allow Sec 179	Depreciable Basis	Prior Thru	Prior Accum Depreciation	Depreciation This Run	Current YTD Depreciation	Current Accum Depreciation	Key Code
G/L Asset Account = 1530													
000002	Bandit 5420 Scissor Lift 000 01/17/95	6,225.00	P	SLMM	05 00	0.00	6,225.00		6,225.00	6,225.00	0.00	6,225.00	
000003	Trailer 000 10/15/93	742.00	P	SLMM	07 00	0.00	742.00		742.00	742.00	0.00	742.00	
000011	Hi Lift 000 09/18/87	8,295.00	P	SLMM	07 00	0.00	8,295.00		8,295.00	8,295.00	0.00	8,295.00	
000012	Scaffolding 000 09/28/97	378.00	P	SLMM	07 00	0.00	378.00		378.00	378.00	0.00	378.00	
000013	Flatbed Trailer 000 11/19/87	805.00	P	SLMM	07 00	0.00	805.00		805.00	805.00	0.00	805.00	
000019	Trailer 000 11/28/89	763.90	P	SLMM	07 00	0.00	763.90		763.90	763.90	0.00	763.90	
000024	8' x 12' High-Lift 000 08/04/92	5,000.00	P	SLMM	07 00	0.00	5,000.00		5,000.00	5,000.00	0.00	5,000.00	
000030	Forklift (Ideal Crane) 000 03/19/96	3,165.00	P	SLMM	05 00	0.00	3,165.00		3,165.00	3,165.00	0.00	3,165.00	
000033	Tractor 000 06/11/96	2,900.00	P	SLMM	05 00	0.00	2,900.00		2,900.00	2,900.00	0.00	2,900.00	
000034	Daewoo Fork Lift Truck 000 10/16/96	19,963.00	P	SLMM	05 00	0.00	19,963.00		19,963.00	19,963.00	0.00	19,963.00	
000035	1996 Trailerman 25' Tri-Axle 000 07/02/97	6,539.00	P	SLMM	07 00	0.00	6,539.00		6,539.00	6,539.00	0.00	6,539.00	
000036	Used Grove Manlift 000 07/09/97	31,123.00	P	SLMM	07 00	0.00	31,123.00		31,123.00	31,123.00	0.00	31,123.00	
000037	Job Trailer 000 12/22/87	2,625.00	P	SLMM	05 00	0.00	2,625.00		2,625.00	2,625.00	0.00	2,625.00	
000038	Job Trailer 000 07/18/89	2,787.00	P	SLMM	07 00	0.00	2,787.00		2,787.00	2,787.00	0.00	2,787.00	
000039	Anderson Specialties Trailer 000 11/17/92	1,002.00	P	SLMM	05 00	0.00	1,002.00		1,002.00	1,002.00	0.00	1,002.00	
000040	Job Trailer 000 08/04/92	1,942.83	P	SLMM	05 00	0.00	1,942.83		1,942.83	1,942.83	0.00	1,942.83	
000041	Small Tractor 000 08/11/94	600.00	P	SLMM	05 00	0.00	600.00		600.00	600.00	0.00	600.00	
000044	Recovery Machine - PROMAX RG5000 000 09/28/98	695.00	P	SLMM	05 00	0.00	695.00		695.00	695.00	0.00	695.00	
000045	Used Grove Manlift Model SM2633BE 000 10/29/98	5,275.00	P	SLMM	05 00	0.00	5,275.00		5,275.00	5,275.00	0.00	5,275.00	
000046	Job Trailer 000 11/10/98	3,545.00	P	SLMM	05 00	0.00	3,545.00		3,545.00	3,545.00	0.00	3,545.00	
000052	BRIAN'S TOSHIBA LAPTOP COMPUTER 000 01/27/99	1,624.59	P	SLMM	05 00	0.00	1,624.59		1,624.59	1,624.59	0.00	1,624.59	
000053	GROVE MANLIFT MODEL SM2232E 000 04/06/99	4,642.00	P	SLMM	07 00	0.00	4,642.00		4,642.00	4,642.00	0.00	4,642.00	
000054	SPRAYER 000 06/14/99	43.78	P	SLMM	07 00	0.00	43.78		43.78	43.78	0.00	43.78	
000055	5X10 TREATED DECK TRAILER 000 06/01/99	1,107.75	P	SLMM	07 00	0.00	1,107.75		1,107.75	1,107.75	0.00	1,107.75	
000059	18' LIFT 000 05/30/00	3,220.92	P	SLMM	07 00	0.00	3,220.92		3,220.92	3,220.92	0.00	3,220.92	
000061	SKYJACK 000 10/17/00	9,284.00	P	SLMM	05 00	0.00	9,284.00		9,284.00	9,284.00	0.00	9,284.00	

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G/L Asset Account = 1530												
000063	SCISSOR LIFT 000 08/01/00	5,591.50	P SLMM	05 00	0.00	5,591.50		5,591.50	5,591.50	0.00	5,591.50	
000064	SKYJACK 000 10/13/00	9,284.00	P SLMM	05 00	0.00	9,284.00		9,284.00	9,284.00	0.00	9,284.00	
000065	LIFT - DAWES CRANE 000 07/06/00	5,169.50	P SLMM	05 00	0.00	5,169.50		5,169.50	5,169.50	0.00	5,169.50	
000069	18' MANUAL LIFT 000 06/14/01	1,503.38	P SLMM	07 00	0.00	1,503.38		1,503.38	1,503.38	0.00	1,503.38	
000077	PIPE MACHINES, THREADER 000 02/07/01	4,867.18	P SLMM	07 00	0.00	4,867.18		4,867.18	4,867.18	0.00	4,867.18	
000078	BOBCAT - PURCHASED FROM PAUL NOOYEN. 000 06/04/01	14,800.00	P SLMM	05 00	0.00	14,800.00		14,800.00	14,800.00	0.00	14,800.00	
000079	Trailer 000 09/18/02	2,199.61	P SLMM	05 00	0.00	2,199.61		2,199.61	2,199.61	0.00	2,199.61	
000080	2 Trailers 000 12/11/02	4,574.56	P SLMM	05 00	0.00	4,574.56		4,574.56	4,574.56	0.00	4,574.56	
000098	Manlift-Used 000 12/17/02	6,541.00	P SLMM	07 00	0.00	6,541.00		6,541.00	6,541.00	0.00	6,541.00	
000100	MANLIFT -USED 000 01/17/03	3,270.50	P SLMM	07 00	0.00	3,270.50		3,270.50	3,270.50	0.00	3,270.50	
000101	AERIAL LIFT -USED 000 05/19/03	9,073.00	P SLMM	07 00	0.00	9,073.00		9,073.00	9,073.00	0.00	9,073.00	
000102	JOB TRAILER 000 06/09/03	5,808.83	P SLMM	07 00	0.00	5,808.83		5,808.83	5,808.83	0.00	5,808.83	
000103	AERIAL LIFT 6937 -USED 000 08/19/03	9,073.00	P SLMM	07 00	0.00	9,073.00		9,073.00	9,073.00	0.00	9,073.00	
000104	GPS SYSTEM 000 09/17/03	10,021.97	P SLMM	07 00	0.00	10,021.97		10,021.97	10,021.97	0.00	10,021.97	
000105	JOB TRAILER 000 09/09/03	5,808.83	P SLMM	07 00	0.00	5,808.83		5,808.83	5,808.83	0.00	5,808.83	
000128	3 GPS UNITS 000 01/01/04	2,649.45	P SLMM	07 00	0.00	2,649.45		2,649.45	2,649.45	0.00	2,649.45	
000129	2 GPS UNITS 000 08/01/04	1,650.00	P SLMM	07 00	0.00	1,650.00		1,650.00	1,650.00	0.00	1,650.00	
000131	NEW TRAILER 000 08/01/04	2,057.25	P SLMM	07 00	0.00	2,057.25		2,057.25	2,057.25	0.00	2,057.25	
000132	2 GPS UNITS 000 11/01/04	1,946.37	P SLMM	07 00	0.00	1,946.37		1,946.37	1,946.37	0.00	1,946.37	
000134	Air kit, flow meter 000 04/01/05	4,467.93	P SLMM	05 00	0.00	4,467.93		4,467.93	4,467.93	0.00	4,467.93	
000135	Manlift # 41255 000 05/01/05	4,114.50	P SLMM	05 00	0.00	4,114.50		4,114.50	4,114.50	0.00	4,114.50	
000136	Aerial lift # 964078 000 08/01/05	4,220.00	P SLMM	05 00	0.00	4,220.00		4,220.00	4,220.00	0.00	4,220.00	
000137	New Lift serial number # AG01018. 000 11/01/05	7,912.50	P SLMM	05 00	0.00	7,912.50		7,912.50	7,912.50	0.00	7,912.50	
000145	New Job Trailer 000 12/01/05	6,335.28	P SLMM	07 00	0.00	6,335.28		6,335.28	6,335.28	0.00	6,335.28	
000148	AERIAL LIFT -98 GENIE SN#GS-9096. 000 02/05/06	14,242.50	P SLMM	05 00	0.00	14,242.50		14,242.50	14,242.50	0.00	14,242.50	
000149	SEMI TRAILER 000 05/05/06	2,737.50	P SLMM	05 00	0.00	2,737.50		2,737.50	2,737.50	0.00	2,737.50	

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G/L Asset Account = 1530												
000150	LIFT											
	000 06/05/06	5,064.00	P SLMM	05 00	0.00	5,064.00		5,064.00	5,064.00	0.00	5,064.00	
000151	98 SNORKEL LIFT LS 19 #982130											
	000 07/11/06	4,752.00	P SLMM	05 00	0.00	4,752.00		4,752.00	4,752.00	0.00	4,752.00	
000161	1998 LIFT #982132											
	000 04/01/07	3,692.50	P SLMM	05 00	0.00	3,692.50		3,692.50	3,692.50	0.00	3,692.50	
000162	98 LIFT #8197											
	000 04/01/07	4,747.50	P SLMM	05 00	0.00	4,747.50		4,747.50	4,747.50	0.00	4,747.50	
000163	98 SCISSOR LIFT #985404											
	000 05/01/07	3,692.50	P SLMM	05 00	0.00	3,692.50		3,692.50	3,692.50	0.00	3,692.50	
000164	98 SCISSOR LIFT #982124											
	000 05/01/07	3,692.50	P SLMM	05 00	0.00	3,692.50		3,692.50	3,692.50	0.00	3,692.50	
000178	ROLL A LIFT											
	000 12/07/07	1,250.00	P SLMM	05 00	0.00	1,250.00		1,250.00	1,250.00	0.00	1,250.00	
000195	Threading Machine											
	000 08/01/08	4,055.50	P SLMM	05 00	0.00	4,055.50		4,055.50	4,055.50	0.00	4,055.50	
000199	CORE DRILL											
	000 01/15/09	1,908.50	P SLMM	05 00	0.00	1,908.50		1,908.50	1,908.50	0.00	1,908.50	
000207	8.5x24 tandem trailer											
	000 02/01/11	5,850.00	P SLMM	05 00	0.00	5,850.00		5,850.00	5,850.00	0.00	5,850.00	
000215	Lift 2005 Skyjack											
	000 10/01/12	5,064.00	P SLMM	05 00	0.00	5,064.00		5,064.00	5,064.00	0.00	5,064.00	
000230	Flow Hood											
	000 05/16/13	4,494.30	P SLMM	05 00	0.00	4,494.30		4,494.30	4,494.30	0.00	4,494.30	
000231	2005 26' Electric Scissors Lift Unit DL1785											
	000 06/21/13	6,251.46	P SLMM	05 00	0.00	6,251.46		6,251.46	6,251.46	0.00	6,251.46	
000232	2005 19' Electric Scissors Lift Unit DL1823											
	000 06/21/13	5,087.54	P SLMM	05 00	0.00	5,087.54		5,087.54	5,087.54	0.00	5,087.54	
000242	Scissors Lift #251788											
	000 12/11/13	4,114.50	P SLMM	05 00	0.00	4,114.50		4,114.50	4,114.50	0.00	4,114.50	
000243	Scissors Lift #251789											
	000 12/11/13	4,114.50	P SLMM	05 00	0.00	4,114.50		4,114.50	4,114.50	0.00	4,114.50	
000244	Press kit w/ band saw											
	000 01/15/14	5,271.85	P SLMM	05 00	0.00	5,271.85		5,271.85	5,271.85	0.00	5,271.85	
000256	Scissor Lift - SJI13219 - 2201											
	000 07/15/15	4,741.17	P SLMM	05 00	0.00	4,741.17		3,318.81	4,267.04	948.23	4,267.04	
000257	Scissor Lift - SJI13219 - 6531											
	000 07/15/15	4,741.17	P SLMM	05 00	0.00	4,741.17		3,318.81	4,267.04	948.23	4,267.04	
000258	Scissor Lift Skyjack 4632 - 5817											
	000 09/15/15	7,490.51	P SLMM	05 00	0.00	7,490.51		4,993.67	6,491.77	1,498.10	6,491.77	
000259	Genie Lift - GR 20 - 1248											
	000 12/15/15	6,593.76	P SLMM	05 00	0.00	6,593.76		4,066.15	5,384.90	1,318.75	5,384.90	
000272	NES Purchase Hi-Jack											
	000 06/01/16	2,321.00	P SLMM	05 00	0.00	2,321.00		1,199.18	1,663.38	464.20	1,663.38	
000273	2004 SJ7135 Scissor Lift Unit DL1710											
	000 10/01/16	11,605.00	P SLMM	05 00	0.00	11,605.00		5,222.25	7,543.25	2,321.00	7,543.25	
000274	RC Enclosed Trailer Car Hauler Package											
	000 10/31/17	9,630.04	P SLMM	07 00	0.00	9,630.04		1,605.01	2,980.73	1,375.72	2,980.73	
000293	New Scissor Lift											
	000 03/13/19	27,002.73	P SLMM	05 00	0.00	27,002.73		0.00	4,500.46	4,500.46	4,500.46	
000294	Aerial Lift											
	000 11/07/19	6,277.25	P SLMM	05 00	0.00	6,277.25		0.00	209.24	209.24	209.24	

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G/L Asset Account = 1580													
000005	000 06/30/84	11,667.68	P	SLMM	05 00	0.00	11,667.68		11,667.68	11,667.68	0.00	11,667.68	
	Shop Equipment												
000006	000 06/30/84	3,185.10	P	SLMM	05 00	0.00	3,185.10		3,185.10	3,185.10	0.00	3,185.10	
	Tool Additions												
000007	000 06/30/85	4,535.42	P	SLMM	05 00	0.00	4,535.42		4,535.42	4,535.42	0.00	4,535.42	
	Equipment Addition												
000008	000 06/30/86	24,490.93	P	SLMM	05 00	0.00	24,490.93		24,490.93	24,490.93	0.00	24,490.93	
	IMC Meter												
000009	000 06/30/86	600.00	P	SLMM	05 00	0.00	600.00		600.00	600.00	0.00	600.00	
	2-10' Benches												
000010	000 06/30/86	1,200.00	P	SLMM	05 00	0.00	1,200.00		1,200.00	1,200.00	0.00	1,200.00	
	Hand Tools												
000014	000 06/30/86	3,500.00	P	SLMM	05 00	0.00	3,500.00		3,500.00	3,500.00	0.00	3,500.00	
	Sheet Metal Cutter												
000015	000 12/03/87	1,703.00	P	SLMM	07 00	0.00	1,703.00		1,703.00	1,703.00	0.00	1,703.00	
	Broffs Supply												
000016	000 03/10/88	810.00	P	SLMM	07 00	0.00	810.00		810.00	810.00	0.00	810.00	
	Forklift												
000017	000 12/08/88	855.00	P	SLMM	07 00	0.00	855.00		855.00	855.00	0.00	855.00	
	Equipment												
000018	000 06/21/89	399.59	P	SLMM	07 00	0.00	399.59		399.59	399.59	0.00	399.59	
	Compact Jack												
000021	000 08/30/89	104.11	P	SLMM	07 00	0.00	104.11		104.11	104.11	0.00	104.11	
	Shop Equipment												
000022	000 11/16/90	2,850.00	P	SLMM	07 00	0.00	2,850.00		2,850.00	2,850.00	0.00	2,850.00	
	4' Roller												
000023	000 01/23/91	3,768.45	P	SLMM	05 00	0.00	3,768.45		3,768.45	3,768.45	0.00	3,768.45	
	10' Power Stear												
000025	000 08/31/91	19,476.25	P	SLMM	05 00	0.00	19,476.25		19,476.25	19,476.25	0.00	19,476.25	
	Vulcan #2000 Plasma Cutting SY												
000026	000 05/13/93	25,000.00	P	SLMM	07 00	0.00	25,000.00		25,000.00	25,000.00	0.00	25,000.00	
	RWP Beading Machine Model 3617												
000027	000 08/25/94	5,686.00	P	SLMM	07 00	0.00	5,686.00		5,686.00	5,686.00	0.00	5,686.00	
	10' Brake												
000028	000 10/28/94	4,320.00	P	SLMM	05 00	0.00	4,320.00		4,320.00	4,320.00	0.00	4,320.00	
	Pipe Machine												
000029	000 03/06/95	953.00	P	SLMM	05 00	0.00	953.00		953.00	953.00	0.00	953.00	
	Lockformer Software for Shop												
000031	000 05/16/95	7,500.00	P	SLMM	05 00	0.00	7,500.00		7,500.00	7,500.00	0.00	7,500.00	
	Satellite Shelters												
000032	000 03/19/96	4,073.00	P	SLMM	07 00	0.00	4,073.00		4,073.00	4,073.00	0.00	4,073.00	
	Talarico Cutting Tool												
000047	000 06/06/96	3,915.00	P	SLMM	05 00	0.00	3,915.00		3,915.00	3,915.00	0.00	3,915.00	
	Sure-Lok Inching Machine												
000048	000 08/26/98	10,284.14	P	SLMM	05 00	0.00	10,284.14		10,284.14	10,284.14	0.00	10,284.14	
	Shop Equipment												
000056	000 05/31/98	11,600.00	P	SLMM	05 00	0.00	11,600.00		11,600.00	11,600.00	0.00	11,600.00	
	SPIRAL HELIX GORELOCKER												
000057	000 04/30/99	26,575.00	P	SLMM	07 00	0.00	26,575.00		26,575.00	26,575.00	0.00	26,575.00	
	EQUIPMENT(GRAING GRAINGER)												
000058	000 06/02/99	2,004.50	P	SLMM	07 00	0.00	2,004.50		2,004.50	2,004.50	0.00	2,004.50	
	CUTOFF SAW												

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G/L Asset Account = 1580												
000180	000 04/01/07	5,672.00	P SLMM	05 00	0.00	5,672.00		5,672.00	5,672.00	0.00	5,672.00	
	FLOOR BRAKE BB-7212											
000181	000 04/01/07	3,673.00	P SLMM	05 00	0.00	3,673.00		3,673.00	3,673.00	0.00	3,673.00	
	Welder - Millermatic - 60HZ 1 PH											
000182	000 05/01/08	1,999.23	P SLMM	05 00	0.00	1,999.23		1,999.23	1,999.23	0.00	1,999.23	
	Lockformer - Triplex "S" Drive Cleat Cutter 230V/3PH											
000200	000 05/01/08	13,250.80	P SLMM	05 00	0.00	13,250.80		13,250.80	13,250.80	0.00	13,250.80	
	TILT DECK TRAILER											
000201	000 01/01/09	6,398.50	P SLMM	05 00	0.00	6,398.50		6,398.50	6,398.50	0.00	6,398.50	
	WELDER											
000205	000 07/09/09	2,305.18	P SLMM	05 00	0.00	2,305.18		2,305.18	2,305.18	0.00	2,305.18	
	Plates Spiral Machine											
000217	000 02/01/10	2,703.82	P SLMM	07 00	0.00	2,703.82		2,703.82	2,703.82	0.00	2,703.82	
	New Bobcat											
000223	000 12/01/12	40,353.75	P SLMM	07 00	0.00	40,353.75		35,069.32	40,353.75	5,284.43	40,353.75	
	PC & Software for Plasma											
000289	000 04/03/13	4,705.39	P SLMM	05 00	0.00	4,705.39		4,705.39	4,705.39	0.00	4,705.39	
	Shop Lift											
	000 07/23/18	11,183.00	P SLMM	05 00	0.00	11,183.00		931.92	3,168.52	2,236.60	3,168.52	
	G/L Asset Account = 1580	629,300.83			0.00	629,300.83		613,765.32	621,286.35	7,521.03	621,286.35	
	Less disposals and transfers	0.00			0.00	0.00		0.00			0.00	
	Count = 0											
	Net Subtotal	629,300.83			0.00	629,300.83		613,765.32	621,286.35	7,521.03	621,286.35	
	Count = 63											

G/L Asset Account = 1620												
000042	000 07/01/96	20,920.00	P SLMM	05 00	0.00	20,920.00		20,920.00	20,920.00	0.00	20,920.00	
	1996 CHEVY VAN #57 -MARK											
000043	000 04/17/97	21,375.00	P SLMM	05 00	0.00	21,375.00		21,375.00	21,375.00	0.00	21,375.00	
	1997 CHEVY VAN -GREG # 58											
000049	000 04/01/98	23,351.54	P SLMM	07 00	0.00	23,351.54		23,351.54	23,351.54	0.00	23,351.54	
	1997 Chevy Van #62											
000050	000 07/13/98	17,815.00	P SLMM	07 00	0.00	17,815.00		17,815.00	17,815.00	0.00	17,815.00	
	1998 Chevy Truck #63											
000051	000 07/10/98	22,515.94	P SLMM	07 00	0.00	22,515.94		22,515.94	22,515.94	0.00	22,515.94	
	1998 Chevy Cargo Van #64											
000066	000 03/11/00	14,872.00	P SLMM	05 00	0.00	14,872.00		14,872.00	14,872.00	0.00	14,872.00	
	2000 CHEVY FULL SIZE #70 - 1GCCS1456YK199646											
000067	000 08/24/00	20,747.70	P SLMM	05 00	0.00	20,747.70		20,747.70	20,747.70	0.00	20,747.70	
	2000 CHEVY ASTRO VAN #73											
000068	000 06/15/00	18,766.96	P SLMM	05 00	0.00	18,766.96		18,766.96	18,766.96	0.00	18,766.96	
	2000 CHEVY CARGO VAN # 71											
000120	000 06/15/03	2,000.00	P SLMM	05 00	0.00	2,000.00		2,000.00	2,000.00	0.00	2,000.00	
	1989 CHEVY SILV 1/2 TON #92											
000121	000 03/01/03	23,446.71	P SLMM	05 00	0.00	23,446.71		23,446.71	23,446.71	0.00	23,446.71	
	2003 CHEVY VAN #90											
000122	000 11/01/03	1,165.02	P SLMM	05 00	0.00	1,165.02		1,165.02	1,165.02	0.00	1,165.02	
	BINS FOR SERVICE TRUCK											
000143												
	2004 Impala											

10% BID BOND

Any singular reference to Bidder, Surety, Owner or other party shall be considered plural where applicable.

BIDDER (Name and Address):

1901 Inc.  
2801 Syene Road  
Madison, WI 53713

SURETY (Name, and Address of Principal Place of Business):

Great American Insurance Company  
301 East 4th Street  
Cincinnati, OH 45202

OWNER (Name and Address):

City of Monona  
5211 Schluter Road  
Monona, WI 53716

BID

Bid Due Date: June 30, 2020  
Description (Project Name— Include Location): Library Rooftop Unit Replacement  
Contract 2-2020  
City of Monona, WI

BOND

Bond Number: N/A  
Date: June 30, 2020  
Penal sum Ten Percent of Bid Amount \$ 10% of Bid Amount

(Words)

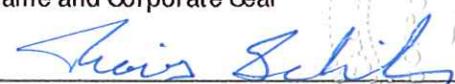
(Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.

BIDDER

SURETY

 1901 Inc. (Seal)  
Bidder's Name and Corporate Seal  
By:   
Signature  
Brady Farrell  
Print Name  
President  
Title

Great American Insurance Company (Seal)  
Surety's Name and Corporate Seal  
By:   
Signature (Attach Power of Attorney)  
Travis Schreiber  
Print Name  
Attorney-in-Fact  
Title

Attest:   
Signature  
Title

Attest:   
Signature  
Title Witness

Note: Addresses are to be used for giving any required notice.  
Provide execution by any additional parties, such as joint venturers, if necessary.

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond shall be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation shall be null and void if:
  - 3.1 Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
  - 3.2 All Bids are rejected by Owner, or
  - 3.3 Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from the Bid due date without Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety and in no case later than one year after the Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

---

EJCDC®C-430, Bid Bond (Penal Sum Form). Published 2013.

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**GREAT AMERICAN INSURANCE COMPANY®**

Administrative Office: 301 E 4TH STREET • CINCINNATI, OHIO 45202 • 513-369-5000 • FAX 513-723-2740

The number of persons authorized by this power of attorney is not more than **TWELVE**

No. 0 21428

**POWER OF ATTORNEY**

**KNOW ALL MEN BY THESE PRESENTS:** That the GREAT AMERICAN INSURANCE COMPANY, a corporation organized and existing under and by virtue of the laws of the State of Ohio, does hereby nominate, constitute and appoint the person or persons named below, each individually if more than one is named, its true and lawful attorney-in-fact, for it and in its name, place and stead to execute on behalf of the said Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; provided that the liability of the said Company on any such bond, undertaking or contract of suretyship executed under this authority shall not exceed the limit stated below.

Name	Address	Limit of Power
TRAVIS SCHREIBER	KENTON ARPS	ALL
TIFFANIE COURTNEY	LACEY ENDES	\$100,000,000
KIM SCHWENN	DANI NOBLE	
TRISHA STARK	DAVID J. RUDNIK	
TRACY KRAUSE	PAMELA RONSKI	
MICHELLE McLANE	CHELSEA ANNE BREMER	

This Power of Attorney revokes all previous powers issued on behalf of the attorney(s)-in-fact named above.

IN WITNESS WHEREOF the GREAT AMERICAN INSURANCE COMPANY has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this **28TH** day of **MAY**, 2020

Attest

GREAT AMERICAN INSURANCE COMPANY



*My L C. B.*

*Mark V. Vicario*

Assistant Secretary

Divisional Senior Vice President

STATE OF OHIO, COUNTY OF HAMILTON - ss:

MARK VICARIO (877-377-2405)

On this **28TH** day of **MAY**, 2020, before me personally appeared MARK VICARIO, to me known, being duly sworn, deposes and says that he resides in Cincinnati, Ohio, that he is a Divisional Senior Vice President of the Bond Division of Great American Insurance Company, the Company described in and which executed the above instrument; that he knows the seal of the said Company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by authority of his office under the By-Laws of said Company, and that he signed his name thereto by like authority.



SUSAN A KOHORST  
Notary Public  
State of Ohio  
My Comm. Expires  
May 18, 2025

*Susan A Kohorst*

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of Great American Insurance Company by unanimous written consent dated June 9, 2008.

**RESOLVED:** That the Divisional President, the several Divisional Senior Vice Presidents, Divisional Vice Presidents and Divisional Assistant Vice Presidents, or any one of them, be and hereby is authorized, from time to time, to appoint one or more Attorneys-in-Fact to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.

**RESOLVED FURTHER:** That the Company seal and the signature of any of the aforesaid officers and any Secretary or Assistant Secretary of the Company may be affixed by facsimile to any power of attorney or certificate of either given for the execution of any bond, undertaking, contract of suretyship, or other written obligation in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

**CERTIFICATION**

I, STEPHEN C. BERAHA, Assistant Secretary of Great American Insurance Company, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of June 9, 2008 have not been revoked and are now in full force and effect.

Signed and sealed this **17th** day of **June**, 2020



*My L C. B.*

Assistant Secretary

BID

LIBRARY ROOFTOP UNIT REPLACEMENT  
CONTRACT 2-2020  
CITY OF MONONA, WISCONSIN

LUMP SUM BID:

Two Hundred Six Thousand Five Hundred Thirty Dollars \$ 206,530.00  
(Words) (Numbers)

See Section 01 29 00–Contract Considerations for discussion of cash allowances to include in the Bid.

BID

LIBRARY ROOFTOP UNIT REPLACEMENT  
 CONTRACT 2-2020  
 CITY OF MONONA, WISCONSIN

CASH ALLOWANCES

The following Cash Allowances shall be included in the Lump Sum Base Bid. The Cash Allowances for non-Lump Sum items shall be equal to the product of the quantity included in the Lump Sum Base Bid and the Unit Price. The Cash Allowances will be adjusted in the event that estimated quantities to be included in the Lump Sum Base Bid are different from final measured quantities. A single Unit Price shall be bid for each item. Failure to include one or more of the following Unit Price items may result in rejection of the entire Bid as nonconforming. For items with a quantity of 1, the Cash Allowance shall be adjusted based on actual final costs.

Item Number	Description	Estimated Quantity Included in the Lump Sum Base Bid	Unit	Bid Unit Price	Total Bid Price Included in the Lump Sum Base Bid
1.	Temporary Utilities Section 01 50 00–Temporary Facilities	1	EA	\$5,000	\$5,000
2.	Temperature Controls Enhancement Section 23 09 23–Direct-Digital Control System for HVAC	1	EA	\$25,000	\$25,000

ARTICLE 6–TIME OF COMPLETION

6.01 Bidder agrees that the Work will be substantially complete on or before October 30, 2020, and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before December 4, 2020.

6.02 Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work within the Contract Times.

ARTICLE 7–ATTACHMENTS TO THIS BID

7.01 The following documents are attached to and made a condition of this Bid:

A. Required Bid security in the form of Bid Bond  
(Bond or Certified Check)

B. Evidence of authority to do business in the state of the Project; or a written covenant to obtain such license, if applicable, within the time for acceptance of Bids;

C. Where applicable, Bidder shall provide CONTRACTOR’s License Number for the state of the project, where noted at end of Bid or Bidder shall provide evidence of Bidder’s ability to obtain a State Contractor’s License and a covenant by Bidder to obtain said license within the time for acceptance of Bids;

ARTICLE 8–DEFINED TERMS

8.01 The terms used in this Bid with initial or all capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

ARTICLE 9–COMMUNICATIONS

9.01 Communications concerning this Bid shall be addressed to the address of Bidder indicated below:

Name: 1901 Inc.

Street: 2801 Syene Road

City, State, Zip Code: Madison, WI 53713

Phone No.: 608-268-5944 Fax No.: 608-273-9654

E-mail address: bfarrell@1901inc.com

ARTICLE 10–BID SUBMITTAL

Submitted on June 30, 2020

State Contractor License Number 9542 (if applicable).

If Bidder is:

An Individual

By: \_\_\_\_\_  
(Individual's signature)

Name (typed or printed): \_\_\_\_\_

Doing business as: \_\_\_\_\_  
Business address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

E-mail address: \_\_\_\_\_

A Partnership

Partnership Name: \_\_\_\_\_ (SEAL)  
By: \_\_\_\_\_  
(Signature of general partner -- attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_  
Business address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

E-mail address: \_\_\_\_\_

A Corporation

Corporation Name: 1901 Inc. (SEAL)  
State of Incorporation: Wisconsin  
Type (General Business, Professional, Service, Limited Liability): \_\_\_\_\_  
By: [Signature]  
(Signature -- attach evidence of authority to sign)

Name (typed or printed): Brady Farrell

Title: President (CORPORATE SEAL)

Attest [Signature]  
(Signature of Corporate Secretary)



Business address: 2801 Syene Road, Madison, WI 53713

Phone No.: 608-268-5944 Fax No.: 608-273-9654

E-mail address: bfarrell@1901inc.com

Date of Qualification to do business in (State where the Project is located) is through 8/2020

Sworn and subscribed to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2020. Notary Public or Other Officer  
Authorized to Administer Oaths.  
My Commission expires: March 20, 2024



A *Limited Liability Company* (Note: If member-managed, an authorized member must sign; if manager-managed, the authorized manager must sign. Attach evidence of authority to sign on behalf of LLC).

\_\_\_\_\_  
(Fill in complete name of LLC)

State of Formation: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_, [Member] [Manager]  
(Print Name)

Business Address: \_\_\_\_\_

Telephone.: \_\_\_\_\_

Email: \_\_\_\_\_

Fax: \_\_\_\_\_

A Joint Venture

Name of Joint Venture: \_\_\_\_\_

First Joint Venturer Name: \_\_\_\_\_(SEAL)

By: \_\_\_\_\_  
*(Signature of first joint venture partner -- attach evidence of authority to sign)*

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

Business address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Second Joint Venturer Name: \_\_\_\_\_(SEAL)

By: \_\_\_\_\_  
*(Signature of second joint venture partner -- attach evidence of authority to sign)*

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

Business address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Phone No., Fax No., and postal and E-mail address for receipt of official communications:

\_\_\_\_\_  
\_\_\_\_\_

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

Sworn and subscribed to before me this  
\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_

Notary Public or Other Officer  
Authorized to Administer Oaths.  
My Commission expires: \_\_\_\_\_

END OF SECTION

## QUALIFICATIONS STATEMENT

THE INFORMATION SUPPLIED IN THIS DOCUMENT IS CONFIDENTIAL TO THE EXTENT PERMITTED BY LAWS AND REGULATIONS

**1. SUBMITTED BY:**

Official Name of Firm: 1901 Inc.

Address: 2801 Syene Road

Madison, WI 53713

**2. SUBMITTED TO:** City of Monona, Wisconsin

**3. SUBMITTED FOR:** Library Rooftop Unit Replacement

Owner: City of Monona, Wisconsin

Project Name: Library Rooftop Unit Replacement

Contract 2-2020

TYPE OF WORK: HVAC

**4. CONTRACTOR'S CONTACT INFORMATION**

Contact Person: Brady Farrell

Title: President

Phone: 608-268-5944

Email: bfarrell@1901inc.com

5. AFFILIATED COMPANIES:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6. TYPE OF ORGANIZATION:

SOLE PROPRIETORSHIP

Name of Owner: \_\_\_\_\_

Doing Business As: \_\_\_\_\_

Date of Organization: \_\_\_\_\_

PARTNERSHIP

Date of Organization: \_\_\_\_\_

Type of Partnership: \_\_\_\_\_

Name of General Partner(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

CORPORATION

State of Organization: Wisconsin

Date of Organization: March 18, 1974

Executive Officers:

- President: Brady Farrell

- Vice President(s): Justin Wiemer

Tory Miller

\_\_\_\_\_

- Treasurer: James Christensen

- Secretary: Melissa Wood

LIMITED LIABILITY COMPANY

State of Organization:

---

Date of Organization:

---

Members:

---

---

---

---

JOINT VENTURE

Sate of Organization:

---

Date of Organization:

---

Form of Organization:

---

Joint Venture Managing Partner

- Name:

---

- Address:

---

---

---

Joint Venture Managing Partner

- Name:

---

- Address:

---

---

Joint Venture Managing Partner

- Name:

---

- Address:

---

---

7. LICENSING

Jurisdiction: State of Wisconsin

Type of License: Building Contract Registration #

License Number: 9542

Jurisdiction: \_\_\_\_\_

Type of License: \_\_\_\_\_

License Number: \_\_\_\_\_

8. CERTIFICATIONS

CERTIFIED BY:

Disadvantage Business Enterprise: \_\_\_\_\_

Minority Business Enterprise: \_\_\_\_\_

Woman Owned Enterprise: \_\_\_\_\_

Small Business Enterprise: \_\_\_\_\_

Other ( \_\_\_\_\_ ): \_\_\_\_\_

9. BONDING INFORMATION

Bonding Company: Great American Insurance Group

Address: 230 W Monroe St.

Chicago, IL 60606

Bonding Agent: M3 Insurance

Address: 828 John Nolen Dr.

Madison, WI 53713

Contact Name: Travis Schreiber

Phone: 608-288-2800

Aggregate Bonding Capacity: \$40 Million

Available Bonding Capacity as of date of this submittal: \_\_\_\_\_

**10. FINANCIAL INFORMATION**

Financial Institution: Town Bank  
Address: 10 W. Mifflin Street  
Madison, WI 53703  
Account Manager: Mike Doers  
Phone: 608-282-4844

INCLUDE AS AN ATTACHMENT AN AUDITED BALANCE SHEET FOR EACH OF THE LAST 3 YEARS

**11. CONSTRUCTION EXPERIENCE:**

Current Experience:

List on Schedule A all uncompleted projects currently under contract (If Joint Venture list each participant's projects separately).

Previous Experience:

List on Schedule B all projects completed within the last 5 Years (If Joint Venture list each participant's projects separately).

Has firm listed in Section 1 ever failed to complete a construction contract awarded to it?

YES  NO

If YES, attach as an Attachment details including Project Owner's contact information.

Has any Corporate Officer, Partner, Joint Venture participant or Proprietor ever failed to complete a construction contract awarded to them in their name or when acting as a principal of another entity?

YES  NO

If YES, attach as an Attachment details including Project Owner's contact information.

Are there any judgments, claims, disputes or litigation pending or outstanding involving the firm listed in Section 1 or any of its officers (or any of its partners if a partnership or any of the individual entities if a joint venture)?

YES  NO

If YES, attach as an Attachment details including Project Owner's contact information.

12. SAFETY PROGRAM:

Name of Contractor's Safety Officer: Jacob Lanier

Include the following as attachments:

Provide as an Attachment Contractor's (and Contractor's proposed Subcontractors and Suppliers furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid) OSHA No. 500- Log & Summary of Occupational Injuries & Illnesses for the past 5 years.

Provide as an Attachment Contractor's (and Contractor's proposed Subcontractors and Suppliers furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid) list of all OSHA Citations & Notifications of Penalty (monetary or other) received within the last 5 years (indicate disposition as applicable) - IF NONE SO STATE. **NONE**

Provide as an Attachment Contractor's (and Contractor's proposed Subcontractors and Suppliers furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid) list of all safety citations or violations under any state all received within the last 5 years (indicate disposition as applicable) - IF NONE SO STATE. **NONE**

Provide the following for the firm listed in Section V (and for each proposed Subcontractor furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid) the following (attach additional sheets as necessary):

Workers' compensation Experience Modification Rate (EMR) for the last 5 years:

YEAR	<u>2020</u>	EMR	<u>0.72</u>
YEAR	<u>2019</u>	EMR	<u>0.77</u>
YEAR	<u>2018</u>	EMR	<u>0.74</u>
YEAR	<u>2017</u>	EMR	<u>0.71</u>
YEAR	<u>2016</u>	EMR	<u>0.74</u>

Total Recordable Frequency Rate (TRFR) for the last 5 years:

YEAR	<u>2020</u>	TRFR	<u>-</u>
YEAR	<u>2019</u>	TRFR	<u>2.4</u>
YEAR	<u>2018</u>	TRFR	<u>1.3</u>
YEAR	<u>2017</u>	TRFR	<u>1.4</u>
YEAR	<u>2016</u>	TRFR	<u>1.1</u>

Total number of man-hours worked for the last 5 Years:

YEAR	<u>2020</u>	TOTAL NUMBER OF MAN-HOURS	<u>-</u>
YEAR	<u>2019</u>	TOTAL NUMBER OF MAN-HOURS	<u>350,912</u>
YEAR	<u>2018</u>	TOTAL NUMBER OF MAN-HOURS	<u>287,184</u>
YEAR	<u>2017</u>	TOTAL NUMBER OF MAN-HOURS	<u>313,150</u>
YEAR	<u>2016</u>	TOTAL NUMBER OF MAN-HOURS	<u>327,702</u>

Provide Contractor's (and Contractor's proposed Subcontractors and Suppliers furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid) Days Away From Work, Days of Restricted Work Activity or Job Transfer (DART) incidence rate for the particular industry or type of Work to be performed by Contractor and each of Contractor's proposed Subcontractors and Suppliers) for the last 5 years:

YEAR	<u>2020</u>	DART	<u>-</u>
YEAR	<u>2019</u>	DART	<u>2.4</u>
YEAR	<u>2018</u>	DART	<u>1.3</u>
YEAR	<u>2017</u>	DART	<u>1.4</u>
YEAR	<u>2016</u>	DART	<u>1.1</u>

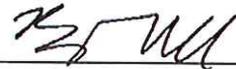
**13. EQUIPMENT:**

**MAJOR EQUIPMENT:**

List on Schedule C all pieces of major equipment available for use on Owner's Project.

I HEREBY CERTIFY THAT THE INFORMATION SUBMITTED HERewith, INCLUDING ANY ATTACHMENTS, IS TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

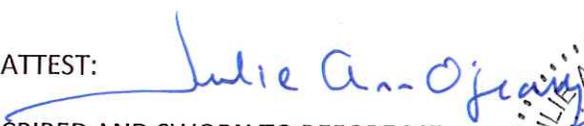
NAME OF ORGANIZATION: 1901 Inc.

BY: 

TITLE: Brady Farrell, President

DATED: 6/25/2020

NOTARY ATTEST:

  
SUBSCRIBED AND SWORN TO BEFORE ME

THIS 25th DAY OF June, 2020



NOTARY PUBLIC - STATE OF Wisconsin

MY COMMISSION EXPIRES: March 20, 2024

REQUIRED ATTACHMENTS

1. Schedule A (Current Experience).
2. Schedule B (Previous Experience).
3. Schedule C (Major Equipment).
4. Audited balance sheet for each of the last 3 years for firm named in Section 1.
5. Evidence of authority for individuals listed in Section 7 to bind organization to an agreement.
6. Resumes of officers and key individuals (including Safety Officer) of firm named in Section 1.
7. Required safety program submittals listed in Section 13.
8. Additional items as pertinent.

## WORK UNDER CONTRACT

<u>ESTIMATED COMPLETION 2020</u>	<u>PERCENT COMPLETE</u>	<u>CONTRACT VALUE</u>
Eurofins	8%	\$6,253,000
Northstar BE3 - HVAC	5%	\$3,958,000
PPD Deming Way	99%	\$3,780,112
UW Stevens Point Debot Dining	99%	\$3,434,860
Beloit College	98%	\$2,768,373
Madison Youth Arts Center	3%	\$2,674,000
Verona Schools – K Wing	15%	\$1,943,016
ABC NSC #2	92%	\$1,852,017
Upland Hills	99%	\$1,829,215
Gunderson St. Joseph	90%	\$1,704,798
Hilton Garden Inn	5%	\$1,642,174
Meriter CAP	96%	\$1,357,172
Linden Drive Garage	20%	\$1,266,679
VA Food Product - HVAC	94%	\$1,242,439
Sand Ridge	99%	\$1,158,292
Verona Schools – Badger Ridge	72%	\$1,023,792
Oregon Elementary School	91%	\$994,295
Phoenix Headquarters	15%	\$955,000
Baker Tilly	13%	\$932,000
Kikkoman Shikomi	8%	\$888,250
Olbrich Gardens	98%	\$812,000
Cummins Steam Boiler	98%	\$771,600
Northstar BE3 – Plumbing	5%	\$648,744
BMH FAM CARE	65%	\$643,061
Columbus Hospital Phase 2	65%	\$619,594
VA Food Product – Plumbing	99%	\$614,692
Bascom Hall Room 165	36%	\$177,989

## **5 Largest Projects Completed**

Witte Hall Dormitory	\$10,460,510	Completed 2019	CD Smith
Anchor Bank	\$6,763,734	Completed 2018	JH Findorff
Memorial Union	\$6,306,000	Completed 2017	Miron
Stratatech	\$3,956,907	Completed 2019	Vogel
WIMR Center Tower	\$9,460,000	Completed 2015	Boldt

## 1901 Tool List

<u>EQUIPMENT TYPE</u>	<u>MONTHLY RATE</u>	<u>DAILY RATE</u>	<u>Hourly Rate</u>
Delivery Truck			\$50.00
Service Van & Tools	\$1500.00	\$150.00	
Pick-Up (1/2 Ton)	\$669.00	\$74.33	
Gas Welder	\$771.00	\$85.67	
Electric Welder	\$225.00	\$25.00	
Concrete Saw	\$659.00	\$73.22	
Pipe Threader (535)	\$513.33	\$57.04	
Pipe Threader (300)	\$388.00	\$43.11	
Refrigerant Reclaim Machine	\$489.00	\$54.33	
Pipe or Duct Leak Testing Machine	\$231.00	\$25.67	
Core Drill (Does Not Include Bits)	\$192.00	\$21.33	
Large Duct Hoist	\$199.00	\$22.11	
Computer / Printer	\$150.00	\$16.67	
Office Trailer	\$300.00	\$33.33	
Trailer (Storage)	\$225.00	\$25.00	
Smart Fab Machine	\$1050.00	\$117.00	
Acrobat Fab	\$1500.00	\$166.00	
Hornet	\$900.00	\$100.00	
Laser Alignment	\$405.00	\$45.00	
McElroy Pipe	\$600.00	\$67.00	



**1901, INC. AND ITS SUBSIDIARY**  
**CONSOLIDATED BALANCE SHEETS**  
**DECEMBER 31, 2019 AND 2018**  
(SEE INDEPENDENT ACCOUNTANTS' REVIEW REPORT)

<b>ASSETS</b>	2019	2018
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	\$ 3,066,481	\$ 1,728,618
Accounts Receivable, Net	9,166,651	9,719,842
Inventories	576,908	530,275
Costs and Estimated Earnings in Excess of Billings on Uncompleted Contracts	-	419,488
Contract Assets	2,431,743	-
Prepaid Expenses	284,266	71,841
Total Current Assets	15,526,049	12,470,064
 <b>PROPERTY AND EQUIPMENT</b>		
Vehicles	80,563	69,660
Tools and Equipment	760,293	617,160
Leasehold Improvements	716,121	676,537
Furniture and Fixtures	311,131	285,998
Construction in Progress	12,767	-
Total, at Cost	1,880,875	1,649,355
Less: Accumulated Depreciation	963,862	854,101
Net Property and Equipment	917,013	795,254
 <b>OTHER ASSETS</b>		
Goodwill, \$3,114,039, Net of Accumulated Amortization of \$1,868,423 and \$1,557,019 at December 31, 2019 and 2018, Respectively	1,245,616	1,557,020
Total Assets	\$ 17,688,678	\$ 14,822,338

See accompanying Notes to Consolidated Financial Statements.

(3)

**1901, INC. AND ITS SUBSIDIARY**  
**CONSOLIDATED BALANCE SHEETS (CONTINUED)**  
**DECEMBER 31, 2019 AND 2018**  
(SEE INDEPENDENT ACCOUNTANTS' REVIEW REPORT)

	2019	2018
<b>LIABILITIES AND STOCKHOLDER'S EQUITY</b>		
<b>CURRENT LIABILITIES</b>		
Accounts Payable:		
Trade	\$ 4,784,299	\$ 2,872,767
Retainage Payable	821,879	607,089
Billings in Excess of Costs and Estimated Earnings on Uncompleted Contracts	-	3,165,352
Contract Liabilities	1,723,057	-
Accrued Distributions	160,000	284,000
Accrued Expenses:		
Payroll and Related Payroll Taxes	1,536,437	1,180,903
Union Benefits	474,968	384,011
Retirement Plan	286,167	268,452
Other	172,372	91,610
Total Current Liabilities	9,959,179	8,854,184
 Total Liabilities	 9,959,179	 8,854,184
 <b>STOCKHOLDER'S EQUITY</b>		
Common Stock - No Par Value; 2,500 Shares Authorized; 697 Shares Issued and Outstanding	-	-
Additional Paid-In Capital	319,287	319,287
Retained Earnings	7,410,212	5,648,867
Total Stockholder's Equity	7,729,499	5,968,154
 Total Liabilities and Stockholder's Equity	 \$ 17,688,678	 \$ 14,822,338

See accompanying Notes to Consolidated Financial Statements.

(4)

**1901, INC. AND ITS SUBSIDIARY**  
**CONSOLIDATED BALANCE SHEETS**  
**DECEMBER 31, 2018 AND 2017**  
(SEE INDEPENDENT ACCOUNTANTS' REVIEW REPORT)

<b>ASSETS</b>	2018	2017
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	\$ 1,728,618	\$ 627,263
Accounts Receivable, Net	9,719,842	8,885,375
Inventories	530,275	616,950
Costs and Estimated Earnings in Excess of Billings on Uncompleted Contracts	419,488	504,189
Prepaid Expenses	71,841	67,244
Total Current Assets	12,470,064	10,701,021
 <b>PROPERTY AND EQUIPMENT</b>		
Vehicles	69,660	69,660
Tools and Equipment	617,160	599,513
Leasehold Improvements	676,537	427,636
Furniture and Fixtures	285,998	269,807
Total, at Cost	1,649,355	1,366,616
Less: Accumulated Depreciation	854,101	709,771
Net Property and Equipment	795,254	656,845
 <b>OTHER ASSETS</b>		
Goodwill, \$3,114,039, Net of Accumulated Amortization of \$1,557,019 and \$1,245,615 at December 31, 2018 and 2017, Respectively	1,557,020	1,868,424
Total Assets	\$ 14,822,338	\$ 13,226,290

See accompanying Notes to Consolidated Financial Statements.  
(3)

**1901, INC. AND ITS SUBSIDIARY**  
**CONSOLIDATED BALANCE SHEETS (CONTINUED)**  
**DECEMBER 31, 2018 AND 2017**  
(SEE INDEPENDENT ACCOUNTANTS' REVIEW REPORT)

<b>LIABILITIES AND STOCKHOLDER'S EQUITY</b>	<u>2018</u>	<u>2017</u>
<b>CURRENT LIABILITIES</b>		
Current Portion of Long-Term Debt	\$ -	\$ 778,079
Accounts Payable:		
Trade	2,872,767	2,180,809
Retainage Payable	607,089	770,479
Billings in Excess of Costs and Estimated		
Earnings on Uncompleted Contracts	3,165,352	1,708,514
Accrued Distributions	284,000	530,638
Accrued Expenses:		
Payroll and Related Payroll Taxes	1,180,903	966,191
Union Benefits	384,011	314,217
Retirement Plan	268,452	284,921
Other	91,610	179,535
Total Current Liabilities	<u>8,854,184</u>	<u>7,713,383</u>
<b>LONG-TERM LIABILITIES</b>		
Long-Term Debt, Less Current Portion	<u>-</u>	<u>653,025</u>
Total Liabilities	8,854,184	8,366,408
<b>STOCKHOLDER'S EQUITY</b>		
Common Stock, No Par Value; 2,500 Shares		
Authorized; 697 Shares Issued and Outstanding	-	-
Additional Paid-In Capital	319,287	319,287
Retained Earnings	5,648,867	4,540,595
Total Stockholder's Equity	<u>5,968,154</u>	<u>4,859,882</u>
Total Liabilities and Stockholder's Equity	<u>\$ 14,822,338</u>	<u>\$ 13,226,290</u>

See accompanying Notes to Consolidated Financial Statements.  
(4)

June 12, 2018

At a meeting of the Board of Directors of 1901 Inc. held on June 12<sup>th</sup>, 2018, the following resolution was unanimously adopted:

RESOLVED, that any of the following may individually or separately sign contracts or agreements for sales, services, or contracts on the Corporation where single signature is accepted and that any two may sign where two signatures are required.

Chief Executive Officer	Paul A. Christensen
President	J. Brady Farrell
President	S. Michael Christensen
Treasurer	James A. Christensen
Secretary	Melissa M. Wood

It is certified that the above is a direct copy from the minutes of the said Corporation and that this resolution is in full force and effect as of this date.

1901 INC.

By:   
J. Brady Farrell, President

Attest:

By:   
Melissa M. Wood, Secretary

**1901inc**

2801 Syene Road  
Madison, WI 53713

**OFF** 608.273.3434

**FAX** 608.273.9654

**1901inc.com**

## PAUL CHRISTENSEN

**Owner / CEO / Project Executive**

### BIOGRAPHY

Paul's passion for construction started at the early age of 4! He remembers tagging along with his father to various shops and jobsites, always in awe of the machinery and equipment. That obsession for the industry never went away. While in high school, Paul began working at 1901 Inc. (then H&H Industries Inc.) sweeping the floors and doing odd jobs. After graduation, he completed the 5-year apprenticeship program and quickly grew into a top-performing Foreman. In 2010, he was promoted and excelled as a Project Manager. In 2011, Paul took advantage of the opportunity to purchase 1901 Inc. and is currently the sole owner.

With over 20 years of experience in mechanical contracting Paul is obsessed with finding newer, faster and more efficient ways to improve processes that contribute to positive outcomes related to both costs and schedules. The ultimate goal is to obtain minimum waste and maximum efficiency without cutting corners or compromising quality.

While Paul has learned countless lessons about life, business, and the keys for success, he considers the most rewarding and challenging aspect of his job to be establishing relationships. Paul surrounds himself with good people whom he respects and attempts to find ways every day to inspire his employees, clients and colleagues in the industry.

### EXPERIENCE

- UW-Surgical Pathology - \$1.5 million
- WIMR - \$11 Million
- UW-Housing - \$4 Million
- Edgewood College - \$1.5 Million
- Kleinpell River Falls Fine Arts - \$5.5 Million

### EDUCATION & CERTIFICATIONS

- Dale Carnegie Training Courses
- Mechanical Contractors Association of Wisconsin, President
- Madison Association of Plumbing Contractors, Vice President
- National Certified Pipe Welding Bureau, Secretary/Treasurer
- State of Wisconsin Apprenticeship Board of Directors, Chairman
- Steamfitters Joint Apprentice Committee, Chairman
- MACET Health Fund, Chairman



## **BRADY FARRELL**

**President / Project Executive**

### **PROJECT RESPONSIBILITIES**

- Value enhancement ideas
- Final review of all estimates and budgets
- Project issue resolution

### **BIOGRAPHY**

Brady Farrell is a 1988 graduate of the University of Wisconsin Mechanical Engineering School. Brady started at 1901 Inc. in 1991 as a Project Manager. In 2002, Brady became Vice President of 1901 Inc., and in 2013, he was appointed President.

### **EXPERIENCE**

- Aldo Leopold Foundation, Baraboo - highest LEED score at completion
- Resilience Research Center
- Degussa Chemical, 17 years of Process Piping
- Rhinelander Hospital – \$5.8 Million
- US Bank Remodel – \$2.6 Million
- Waisman Center - \$2 Million
- New Lisbon Prison – \$5 Million

### **EDUCATION & CERTIFICATIONS**

- B.S. Mechanical Engineering - UW Madison
- State of Wisconsin/City of Madison HVAC License
- Mechanical Contractors Association of America Project Management Institute graduate
- Past President State Sheet Metal Association
- Past President Madison Mechanical Contractors Association
- Dale Carnegie course graduate

### **REFERENCES**

- Brad Binkowski ,Owner, Urban Land Interests, 608-251-0706
- Phillip Maier, Fiore Companies, 608-255-5060
- Robb Stone, Owner, JDR Engineering, 608-819-0149



# OSHA's Form 300 (Rev. 01/2004)

## Log of Work-Related Injuries and Illnesses

**Attention:** This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.

Form approved OMB no. 1218-0176

You must record information about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR 1904.8 through 1904.12. Feel free to use two lines for a single case if you need to. You must complete an injury and illness incident report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.

Establishment name 1901 Mechanical and Plumbing

City Madison State Wisconsin

Identify the person			Describe the case			Classify the case				Enter the number of days the injured or ill worker was:							
(A) Case No.	(B) Employee's Name	(C) Job Title (e.g., Welder)	(D) Date of injury or onset of illness (mo./day)	(E) Where the event occurred (e.g. Loading dock north end)	(F) Describe injury or illness, parts of body affected, and object/substance that directly injured or made person ill (e.g. Second degree burns on right forearm from acetylene torch)	CHECK ONLY ONE box for each case based on the most serious outcome for that case:				Enter the number of days the injured or ill worker was:		Check the "injury" column or choose one type of illness:					
						Death	Days away from work	Remained at work		Away From Work (days)	On job transfer or restriction (days)	(M)					
								Job transfer or restriction	Other recordable cases			Injury	Skin Disorder	Respiratory Condition	Poisoning	Hearing Loss	All other illnesses
						(G)	(H)	(I)	(J)	(K)	(L)	(1)	(2)	(3)	(4)	(5)	(6)
1		Shop	7/17/2019	Shop in main office	Tear in Meniscus			1			4	1					
2		Driver	10/15/2019	Unloading truck on site	Meniscus posterior root tear		1			43		1					
<b>Page totals</b>						<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>43</b>	<b>4</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Be sure to transfer these totals to the Summary page (Form 300A) before you post it.

Public reporting burden for this collection of information is estimated to average 14 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

Injury (1)

Skin Disorder (2)

Respiratory Condition (3)

Poisoning (4)

Hearing Loss (5)

All other illnesses (6)

# OSHA's Form 300A (Rev. 01/2004)

## Summary of Work-Related Injuries and Illnesses

Year 2019

U.S. Department of Labor  
Occupational Safety and Health Administration  
Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
<u>0</u>	<u>1</u>	<u>1</u>	<u>0</u>
(G)	(H)	(I)	(J)

### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
<u>43</u>	<u>4</u>
(K)	(L)

### Injury and Illness Types

Total number of...			
(M)			
(1) Injury	<u>2</u>	(4) Poisoning	<u>0</u>
(2) Skin Disorder	<u>0</u>	(5) Hearing Loss	<u>0</u>
(3) Respiratory Condition	<u>0</u>	(6) All Other Illnesses	<u>0</u>

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

#### Establishment information

Your establishment name 1901 Mechanical and Plumbing

Street 2801 Syene Rd

City Madison State Wisconsin Zip 53713

Industry description (e.g., Manufacture of motor truck trailers)  
Construction of Mechanical and Plumbing

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)  
\_\_\_\_\_

OR North American Industrial Classification (NAICS), if known (e.g., 336212)  
2 3 8 2 2

#### Employment information

Annual average number of employees 260

Total hours worked by all employees last year 350,912

#### Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

[Signature]  
Company executive

608-308-1901  
Phone

PRESIDENT  
Title

2/5/2020  
Date

# OSHA's Form 300 (Rev. 01/2004) Log of Work-Related Injuries and Illnesses

**Attention:** This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.

Year 2018  
  
**U.S. Department of Labor**  
 Occupational Safety and Health Administration

You must record information about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR 1904.8 through 1904.12. Feel free to use two lines for a single case if you need to. You must complete an injury and illness incident report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.

Form approved OMB no. 1218-0176

Establishment name 1901 Inc.  
 City Madison State Wisconsin

Identify the person			Describe the case			Classify the case											
(A) Case No.	(B) Employee's Name	(C) Job Title (e.g., Welder)	(D) Date of injury or onset of illness (mo./day)	(E) Where the event occurred (e.g., Loading dock north end)	(F) Describe injury or illness, parts of body affected, and object/substance that directly injured or made person ill (e.g., Second degree burns on right forearm from acetylene torch)	CHECK ONLY ONE box for each case based on the most serious outcome for that case:				Enter the number of days the injured or ill worker was:		Check the "injury" column or choose one type of illness:					
						Death	Days away from work	Remained at work		Away From Work (days)	On job transfer or restriction (days)	(M)					
						(G)	(H)	Job transfer or restriction	Other recordable cases	(K)	(L)	Injury	Skin Disorder	Respiratory Condition	Poisoning	Hearing Loss	All other illnesses
						(I)	(J)	(1)	(2)	(3)	(4)	(5)	(6)				
1		Steamfitter Foreman	4/25/18	Monroe WWTP	Brick fell through hole and landed on head				X			X					
2		Sheetmetal Foreman	5/8/18	Columbia County Prison	Saw cutting concrete block wall, saw kicked out and jarred lower back				X			X					
3																	
4																	
5																	
6																	
7																	
8																	
9																	
10																	
11																	
12																	
13																	
<b>Page totals</b>						0	2	0	2	0	0	2	0	0	0	0	0

Be sure to transfer these totals to the Summary page (Form 300A) before you post it.

Public reporting burden for this collection of information is estimated to average 14 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

# OSHA's Form 300A (Rev. 01/2004) Summary of Work-Related Injuries and Illnesses

Year 2018



U.S. Department of Labor  
Occupational Safety and Health Administration  
Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	0	0	2
(G)	(H)	(I)	(J)

### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
0	0
(K)	(L)

### Injury and Illness Types

Total number of... (M)	
(1) Injury	2
(2) Skin Disorder	0
(3) Respiratory Condition	0
(4) Poisoning	0
(5) Hearing Loss	0
(6) All Other Illnesses	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

#### Establishment information

Your establishment name 1901 Inc

Street 2801 Svenc Rd

City Madison State WI Zip 53713

Industry description (e.g., Manufacture of motor truck trailers)  
Mechanical

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)  
1 7 1 1

OR North American Industrial Classification (NAICS), if known (e.g., 336212)  
\_\_\_\_\_

#### Employment information

Annual average number of employees 240

Total hours worked by all employees last year 287184

#### Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

JB Trul  
Company executive

608-273-3434  
Phone

PRESIDENT  
Title

2/1/2019  
Date

# Log of Work-Related Injuries and Illnesses

**Note: You can type input into this form and save it.** Because the forms in this recordkeeping package are "fillable/writable" PDF documents, you can type into the input form fields and then save your inputs using the free Adobe PDF Reader. In addition, the forms are programmed to auto-calculate as appropriate.

**Attention:** This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.

Form approved OMB no. 1218-0176

You must record information about every work-related death and about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR Part 1904.8 through 1904.12. Feel free to use two lines for a single case if you need to. You must complete an Injury and Illness Incident Report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.

Establishment name H & H Industries, Inc.  
 City Madison State WI

Identify the person			Describe the case			Classify the case				Enter the number of days the injured or ill worker was:		Select the "Injury" column or choose one type of illness:					
(A) Case no.	(B) Employee's name	(C) Job title (e.g., Welder)	(D) Date of injury or onset of illness (e.g., 2/10)	(E) Where the event occurred (e.g., Loading dock north end)	(F) Describe injury or illness, parts of body affected, and object/substance that directly injured or made person ill (e.g., Second degree burns on right forearm from acetylene torch)	SELECT ONLY ONE box for each case based on the most serious outcome for that case:				Away from work	On job transfer or restriction	(M)					
						Remained at Work						Injury	Skin disorder	Respiratory condition	Poisoning	Hearing loss	All other illnesses
						Death	Days away from work	Job transfer or restriction	Other recordable cases	(K)	(L)	(1)	(2)	(3)	(4)	(5)	(6)
						(G)	(H)	(I)	(J)								
Reset 1	[Redacted]	Sheetmetal Apprentice	4 / 11 month / day	Hartford School	Left shoulder injury pulling ductwork	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	39 days	35 days	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reset 2	[Redacted]	Steamfitter	7 / 28 month / day	Hartford School	Cut left index finger on portaband	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	_____ days	_____ days	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reset	_____	_____	/ / month / day	_____	_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____ days	_____ days	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reset	_____	_____	/ / month / day	_____	_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____ days	_____ days	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reset	_____	_____	/ / month / day	_____	_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____ days	_____ days	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reset	_____	_____	/ / month / day	_____	_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____ days	_____ days	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reset	_____	_____	/ / month / day	_____	_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____ days	_____ days	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reset	_____	_____	/ / month / day	_____	_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____ days	_____ days	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reset	_____	_____	/ / month / day	_____	_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____ days	_____ days	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Page totals ► 0 1 0 1 39 35 2 0 0 0 0 0

Public reporting burden for this collection of information is estimated to average 14 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

Save Input Add a Form Page

Page 1 of 1 (1) (2) (3) (4) (5) (6)



# OSHA's Form 300 (Rev. 01/2004) Log of Work-Related Injuries and Illnesses

**Attention:** This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.

You must record information about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR 1904.8 through 1904.12. Feel free to use two lines for a single case if you need to. You must complete an injury and illness incident report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.

Form approved OMB no. 1218-0176

Establishment name H & H Industries, Inc.  
 City Madison State Wisconsin

Identify the person		Describe the case				Classify the case				Check the "injury" column or choose one type of illness:							
(A) Case No.	(B) Employee's Name	(C) Job Title (e.g., Welder)	(D) Date of injury or onset of illness (mo./day)	(E) Where the event occurred (e.g. Loading dock north end)	(F) Describe injury or illness, parts of body affected, and object/substance that directly injured or made person ill (e.g. Second degree burns on right forearm from acetylene torch)	CHECK ONLY ONE box for each case based on the most serious outcome for that case:				Enter the number of days the injured or ill worker was:		(M)					
						Death	Days away from work	Remained at work		Away From Work (days)	On job transfer or restriction (days)	Injury	Skin Disorder	Respiratory Condition	Poisoning	Hearing Loss	All other illnesses
						(G)	(H)	Job transfer or restriction (I)	Other recordable cases (J)	(K)	(L)	(1)	(2)	(3)	(4)	(5)	(6)
1	Mark Risher	Service Tech	1/12/2016	Oregon High School Roof	Left Ankle Fractured Fibula	0	X	0	0	31	0	X					
2	Tim Kuklinski	Steamfitter	5/18/2016	Memorial Union Mechanical Room	Left Eye Foreign Object	0	0	0	X	0	0	X					
3	Tim Powell	Warehouse	5/19/2016	Back Lot at H&H Shop	Right Forearm Cut from loose material	0	0	0	X	0	0	X					
4	Jacob Kobs	Pre-Apprentice	7/14/2016	Memorial Union Front Lot	Left Ankle Fractured	0	X	0	0	2	23	X					
5																	
6																	
7																	
8																	
9																	
10																	
11																	
12																	
13																	
<b>Page totals</b>						<b>0</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>33</b>	<b>23</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Be sure to transfer these totals to the Summary page (Form 300A) before you post it.

Public reporting burden for this collection of information is estimated to average 14 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

Injury (1)  
 Skin Disorder (2)  
 Respiratory Condition (3)  
 Poisoning (4)  
 Hearing Loss (5)  
 All other illnesses (6)

# OSHA's Form 300A (Rev. 01/2004)

## Summary of Work-Related Injuries and Illnesses

Year 2016



U.S. Department of Labor  
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
<u>0</u>	<u>2</u>	<u>0</u>	<u>2</u>
(G)	(H)	(I)	(J)

### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
<u>33</u>	<u>23</u>
(K)	(L)

### Injury and Illness Types

Total number of... (M)			
(1) Injury	<u>4</u>	(4) Poisoning	<u>0</u>
(2) Skin Disorder	<u>0</u>	(5) Hearing Loss	<u>0</u>
(3) Respiratory Condition	<u>0</u>	(6) All Other Illnesses	<u>0</u>

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

### Establishment information

Your establishment name H&H INDUSTRIES, INC.

Street 2801 Syene Road

City Madison State WI Zip 53713

Industry description (e.g., Manufacture of motor truck trailers)  
HVAC Mechanical Contractor

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)  
1 7 1 1

OR North American Industrial Classification (NAICS), if known (e.g., 336212)  
\_\_\_\_\_

### Employment information

Annual average number of employees 158

Total hours worked by all employees last year 327,702.00

### Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

B. W.  
Company executive

\_\_\_\_\_  
President  
Title

608-268-5944  
Phone

2/1/2017  
Date

**Resolution No. 20-7-2425  
Monona Common Council**

**APPROVING A PROPOSAL FROM STRAND ASSOCIATES FOR  
ENGINEERING DESIGN FOR IMPROVEMENTS AT STONE BRIDGE PARK  
AND AT THE MONONA COMMUNITY CENTER LOADING DOCK**

**WHEREAS**, the 2020 Capital Budget includes funding for design engineering services for projects at Stone Bridge Park and at the Monona Community Center; and,

**WHEREAS**, Strand Associates is working on the storm water management plan for Stone Bridge Park and will design park improvements at the same time as construction; and,

**WHEREAS**, the scope of the Community Center project to redesign the loading dock area is best served to be designed and bid with another project; and,

**WHEREAS**, the Parks and Recreation Board, at their July 14, 2020 meeting, recommended approval of the proposal from Strand Associates for engineering services for both projects.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Monona, Dane County, Wisconsin, hereby approves the proposal from Strand Associates for design engineering services for improvements at Stone Bridge Park and at the Monona Community Center loading dock, in an amount not to exceed \$50,000.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

BY ORDER OF THE CITY COUNCIL  
CITY OF MONONA, WISCONSIN

\_\_\_\_\_  
Mary K. O'Connor  
Mayor

ATTEST:

\_\_\_\_\_  
Joan Andrusz  
City Clerk

Requested By: Jake Anderson

Approval Recommended By: Parks & Recreation Board – 7/14/20

Council Action:

Date Introduced: 7-20-20

Date Approved: \_\_\_\_\_

Date Disapproved: \_\_\_\_\_

**City of Monona**  
**POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
		Resolution No. <u>20-7-2425</u>
		Ordinance Amendment No. _____

**Title: Approving Engineering/Design Contract for Stone Bridge Park and Monona Community Center projects**

**Policy Analysis Statement:**

**Brief Description Of Proposal:**

The 2020 Capital Budget includes funding for design/engineering services for park improvements at Stone Bridge Park and for access drive/dumpster enclosure at the Monona Community Center. The proposal from Strand & Associates is for design/engineering services and services to put together construction documents with the intent on bidding both projects together in 2021. A draft conceptual plan of park improvements will be done for public input at the August Parks Board meeting, where a final plan shall be approved for final design and probable cost estimate as part of the 2021 Capital Budget process.

There is a separate engineering proposal/scope of services for the storm water management project at Stone Bridge Park. The Parks Board made a motion to recommend approval of the proposal at the July 14, 2020 meeting

**Impact Of Adopting Proposal:**

\$40,000 was allocated for Stone Bridge Park design and \$15,000 was allocated for the Monona Community Center project. The proposal by Strand for \$50,000 is within budget for this year.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

**Expenditure/Revenue Changes:**

Budget Amendment No. _____				No Budget Amendment Required <input checked="" type="checkbox"/>				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
400	57	57600	853	Loading Dock	15,000			<b>15,000</b>
400	57	57620	883	Stone Bridge Engineering	40,000			40,000
				<b>Totals</b>				

**Prepared By:**

Department: Parks & Recreation Prepared By: Jake Anderson, Parks & Recreation Director Reviewed By: Marc Houtakker	Date: 7/15/20 Date: 7/16/20
--	--------------------------------

**PARK & RECREATION BOARD (Agenda Item 5D)**

Meeting Date: July 14, 2020

**AGENDA ITEM:**

Stone Bridge Park & Community Center Engineering Design Award of Contract Discussion/Recommendation

**REQUESTED BY:**

Jake Anderson

**POLICY ANALYSIS STATEMENT:**

The 2020 Capital Budget included funding for engineering design work for Stone Bridge Park & Monona Community Center dumpster enclosure/building access projects. Strand & Associates have been working for several years on the storm water component of the project and have teamed with Landscape Architect Blake Theisen from Parkitecture to develop the final park plan for Stone Bridge Park. Attached is the scope of services for engineering and design work for the two projects

**STAFF RECOMMENDATION:**

Director Anderson recommends approval of this scope of service for design work for these two projects.

**FISCAL IMPACT:**

**\$40,000 was budgeted for the park design project and \$15,000 for the Community Center project. The proposal is for \$50,000 which is within the budget for this year.**

Reviewed By City Administrator  
\_\_\_\_\_ Yes    \_\_\_\_\_ No

Action Taken: \_\_\_\_\_  
Approval: \_\_\_\_\_  
Disapproval: \_\_\_\_\_  
Tabled: \_\_\_\_\_  
Committee Meeting Date: \_\_\_\_\_

Task Order No. 20-08  
City of Monona, Wisconsin (CITY)  
and Strand Associates, Inc.<sup>®</sup> (CONTRACTOR)  
Pursuant to INDEPENDENT CONTRACTOR AGREEMENT  
for Municipal Engineering Services dated April 13, 2012

**Project Information**

Project Name: Stone Bridge Park and Community Center Access

Project Description: Park improvements within Stone Bridge Park including concrete trail, deck, lighting, and furnishing. Delivery access improvements at the Community Center include removal and replacement of concrete sidewalk and driveway, and minor grading.

Services Description: Prepare final engineering drawings, specifications, and Bidding Documents.

**Scope of Services**

CONTRACTOR will provide the following services to CITY:

1. Attend up to two design meetings with project stakeholders.
2. Prepare topographic survey and base mapping for design of delivery access improvements at the Community Center.
3. Assist CITY with concept including layout and final selection of site features, furnishings, materials, and plantings at Stone Bridge Park. Attend Park Board meeting to present final concept.
4. Prepare the following engineering drawings for inclusion with City Stormwater project construction Bidding Documents prepared by CONTRACTOR under Task Order No. 20-06:
  - a. Stone Bridge Park
    - (1) Erosion control and construction control
    - (2) Landscaping and site restoration
    - (3) Site layout and grading for concrete path (approximately 300 linear feet) and adjacent improvements within the Stone Bridge Park parcel (<1.0 acre)
    - (4) Hardscaping and amenities locations and details
    - (5) Pedestrian scale lighting (approximately 300 linear feet) and related electrical layout and details
    - (6) Plan and profile for storm sewer (approximately 100 linear feet) and related outfall
    - (7) Structural layout and details for gravity block or natural cut stone retaining walls, steps, and accessible route to existing dock
    - (8) Structural layout and details for observation deck (approximately 15 feet by 20 feet) with steel frame, synthetic decking, and steel railing (by others)
    - (9) Miscellaneous construction details
  - b. Community Center Delivery Access
    - (1) Site layout and grading for concrete sidewalk and driveway access improvements
    - (2) Miscellaneous construction details for concrete improvements

# OWNER REVIEW

City of Monona  
Task Order No. 20-08  
Page 2  
July 1, 2020

# DRAFT

5. Attend a progress meeting with CITY to discuss preliminary Bidding Documents. Incorporate CITY's comments as appropriate.
6. Prepare prebid opinion of probable construction cost for Stone Bride Park and Community Center Delivery Access.
7. Assist CITY with preparation and submittal of Wisconsin Department of Natural Resources and Dane County permits for project-related construction.
8. Prepare technical specifications for inclusion with City Stormwater project construction Bidding Documents prepared under Task Order No. 20-06.

### Compensation

CITY shall compensate CONTRACTOR for Services under this Task Order on an hourly rate basis plus expenses an estimated fee of \$50,000.

### Schedule

Services will begin upon execution of this Task Order, which is anticipated on June 29, 2020. Services are scheduled for completion on December 31, 2020.

### TASK ORDER AUTHORIZATION AND ACCEPTANCE:

CONTRACTOR:

STRAND ASSOCIATES, INC.®

CITY:

CITY OF MONONA

# DRAFT

# DRAFT

\_\_\_\_\_  
Joseph M. Bunker  
Corporate Secretary

Date

\_\_\_\_\_  
Bryan Gadow  
City Administrator

Date

NOT FOR SIGNATURE





(Existing Conditions of loading ramp for and level change to get supplies/product into the building)



(Existing Conditions of multiple levels for staff and patrons to throw trash and recycling away)



**Resolution No. 20-7-2423  
Monona Common Council**

**A RESOLUTION AUTHORIZING A CONTRACT WITH THE RIESLING GROUP FOR  
INVESTIGATION SERVICES RELATED TO POLICE INCIDENT**

**WHEREAS**, on June 18, 2020, the City Council adopted Resolution 20-6-2419 regarding a commitment of action in response to a June 2, 2020 police call, and,

**WHEREAS**, as part of Resolution 20-6-2419, the City Council committed to five (5) action steps, including: “1. Have the incident properly investigated by an independent, outside organization, and carefully consider any recommendations from the review.”; and,

**WHEREAS**, City Staff conducted over nineteen different individuals and firms to request proposals for investigation services related to the above; and,

**WHEREAS**, City Staff received proposals from two (2) respondents: 1) The Riesling Group from Madison, WI; and 2) Community Security Solutions from West Bend, WI; and,

**WHEREAS**, after review of both proposals, the Mayor and Staff recommend the selection of the Riesling Group for a contract for investigation services at a not to exceed fee of \$34,000.00; and,

**WHEREAS**, the estimated fee of not to exceed \$34,000.00 shall be allocated from Undesignated General Fund Reserves.

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Monona, Dane County, Wisconsin, as follows:

1. The proposal submitted by The Riesling Group for investigation services, as attached hereto and incorporated herein by reference as Exhibit “A”, is approved.
2. The City Administrator and City Attorney are hereby authorized to execute a contract for the proposal as described in Exhibit “A”.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

BY ORDER OF THE CITY COUNCIL  
CITY OF MONONA, WISCONSIN

\_\_\_\_\_  
Mary K. O’Connor  
Mayor

ATTEST:

\_\_\_\_\_  
Joan Andrusz  
City Clerk

Approval Recommended By: City Administrator – 7/14/20

Council Action:

Date Introduced: 7-20-20

Date Approved: \_\_\_\_\_

Date Disapproved: \_\_\_\_\_

**Exhibit A**



1802 Monroe Street Suite 201  
Madison, WI 53711  
608 444-3547  
www.riselinggroup.com

## OVERVIEW

### 1. Project Background and Description

On June 2, 2020 in the City of Monona Wisconsin, the police received a call from a citizen about suspicious activity at a home the citizen believed to be vacant. The Monona police responded and briefly detained, by the use of handcuffs, an African American male. It was determined the individual did have permission to be on the premises. The City of Monona wants The Riseling Group, LLC (TRG) to conduct an independent investigation into the event, and the policies, training and procedures raised by this event.

The City of Monona Common Council passed a Commitment of Action (COA) on June 15, 2020 in response to the June 2, 2020 police call. The COA notes 5 action steps. This proposal is responsive to the first action step on the COA.

### 2. Project Scope

The investigation conducted will involve the incident itself and all the relevant documentation, policies, procedures, video and audio if available. The investigators will interview witnesses, including the detained citizen and the officers involved. The team will also interview the Chief, trainers, policy makers and others connected to the scope of work outlined in the commitment of action. The investigator(s) will attend at least two meetings at the direction of the City Council. The outcomes of the interviews and any other evidence gathered will be summarized in a written report.

### 3. High-Level Requirements

- A. High degree of cooperation by the City, police and other staff in their portion of the investigation.
- B. Sufficient advance notice when consultants are required to attend City Council or formal committee meetings.
- C. Request for documents expedited.
- D. Location within the City to conduct interviews, due to COVID, the interview space should be large enough for social distancing and mask must be worn.
- E. Location to review documents (although due to COVID this may be done virtually).
- F. A City staff member who will assist with scheduling, invites, and finding suitable venue for the various types of meetings/sessions that will be conducted.
- G. Monthly invoices will be provided, and monthly payment expected.

#### 4. Deliverables

- A. Written report
- B. Rewritten policies and/or recommendations for policy revisions. Some of the policies include but are not limited to: use of force, bias free policing, racial profiling prohibitions, patrol/crimes in progress procedures, verbal commands and procedures, radio procedures, body camera policy.

#### 5. Affected Parties

- A. City Council and Mayor
- B. City Police Department Employees
- C. City Staff
- D. Citizens of Monona

#### 6. Specific Exclusions from Scope

- A. Review of the Police Department in its entirety.
- B. Review of Department policies not connected to the incident or bias/procedural justice/training
- C. Training requirements and compliance with training requirements for items not directly connected to the incident.

#### 7. Implementation Plan High-Level Timeline/Schedule<sup>1</sup>

July 20	Proposal before the Council for possible adoption of the proposal for services.
July 22	If approved contract for services signed
Late July:	Document, video, audio requests and fulfillment
August:	Begin document review Schedule and conduct staff, officer, and witness interviews By the end of the month, a verbal report to Mayor
September:	Draft report
End of October:	Report delivered

#### 8. The Riseling Group, LLC Team

The Lead for this project will be Associate Vice Chancellor and Chief (ret) Sue Riseling. She will be joined by Debra J. Hettrick and Deirdre A. Morgan.

##### Associate Vice Chancellor and Chief of Police (retired) Sue Riseling

Sue Riseling is the current President of The Riseling Group, LLC. Chief Riseling retired after 34 years in active security and law enforcement, 25 of those years as Chief of Police. During her time as Chief, Sue has served as the deciding authority on policy and employment for police officer, sergeant, lieutenants, captains, and assistant chiefs. Her organization was triply accredited – the only department in the state of Wisconsin to achieve this recognition.

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<sup>1</sup> Our timeline is flexible based on City needs. This is just a guideline for your review.

After retiring from the UW-Madison police department she served as the Executive Director of the International Association of Campus Law Enforcement Administrators (IACLEA). IACLEA has over 4,000 members in 15 countries.

Over her career she served on the International Association of Chiefs of Police (IACP) Board and Executive committee. The IACP is the world's largest police leadership organization. Sue was the first woman and first university police chief to serve as Vice President at Large for 5 years in the association. She chaired or served on the IACP Civil Rights committee for over a decade. This committee drafted the first resolution banning racial profiling and calling for bias-free policing. She helped author the IACP guide to civil rights funded by the USDOJ and she was part of a team that authored a strategy document dealing with immigration. She has served as President of the Wisconsin Chiefs of Police Association and helped author the Association's work on data gathering and ending racial profiling during traffic stops. While serving as President of the Dane County Chiefs of Police Association, she helped reform the county wide law enforcement practice dealing with detoxification centers. She also chaired the committee that called for independent agency investigation of use of force incidents throughout Dane county before it became the state law. During her career, Sue served as the President of the Wisconsin Police Executive Group and the President of the National Association of Women Law Enforcement Executives.

In 2015 she co-chaired a Leaders of Color and Law Enforcement collaboration on the Use of Force sponsored by the United Way. She currently is serving on a work group for police reform within Dane county through the United Way.

In her career Chief Riseling has received many honors. Some of note, she was honored by the Police Executive Research Forum (PERF) with their Excellence in Leadership Award, the United Way with Woman of the Year in Philanthropy, and the Motorola/NAWLEE Police Executive of the Year, the Chancellor's award, recognition from the United States Secret Service and the Director of the FBI. The University of Wisconsin Police Department was awarded the IACP's Civil Rights award while she was Chief, and the department won the National Sheriff's Association award for community policing.

Sue has instructed in community policing, bias-free policing, ending racial profiling in traffic stops and building trust within the community police serve. Her first book "A View from the Interior: Policing the Protests at the Wisconsin State Capitol" won the Midwest bookseller's book of the year in 2013.

#### [Assistant Chief of Police \(retired\) Debra J. Hettrick](#)

After 20 years in law enforcement, Deb retired as an Assistant Chief with the University of Wisconsin Police Department. During her 20 years she rose through the ranks of Detective, Lieutenant, Captain and Assistant Chief. She was the first woman to be promoted to Lieutenant, Captain and Assistant Chief. As Lieutenant she was responsible for the evening shifts, 4 pm to 7 am. When promoted to Captain she ran the Division of Field Services which included patrol, special events, investigations and all field operations. Following her retirement in 2001, she returned to work for the Department and for the University of Wisconsin System focusing on threat prevention due to active shooters. She also focused on development of Continuity of Operation Plans, police policy development, human resource functions and emergency management. She has been with The Riseling Group, LLC since 2007.

#### [Deputy Secretary \(retired\) Deirdre A. Morgan](#)

Deputy Secretary Morgan retired in 2018 from the Wisconsin Department of Corrections after an 18-year career in which she served as a Warden, as a Regional Chief within the Division of Juvenile Services, as an Assistant Administrator of Division of Management Services and Deputy Secretary. During her career she also worked in the Department of Justice, Office of the Attorney General for Wisconsin as the Director of Communications and Public Policy. She was the Chair of the Parole Commission for four years. Dede also worked in the field of human resources as the Director of Human Resources for the Stoughton School District and in the Wisconsin Department of Corrections as the Correctional System Director of Human Resources. She started her career as a social worker with the Wisconsin Department of Health and Social Services, Division of Youth Services and Division of Probation and Parole.

Since retiring, she has served as the American Embassy subject matter expert to the Government of Tunisia. She developed and implemented system-wide prison reform using best practices and international standards. Policy and procedure development along with training and programming rounded out her position.

Depending on the needs of the City, other team members will be added to complement the core team.

## 9. Pricing Proposal

Members of the team will be billed at the rate of \$175 an hour. (TRG government rate). If diversity specialists or TRG legal subject matter experts are needed they are billed at \$200 per hour (TRG government rate).

For purposes of this estimate, we believe 32 staff hours will be sufficient to conclude the interviews needed for the incident itself.

Review of documents, policies, video, audio called for is estimated at 100 staff hours.

It is estimated that another 60 staff hours would be involved in the preparation of the report.

**These are estimated times – bills will be for actual time spent, not to exceed \$34,000. All time will be accounted for in writing in monthly invoices.**

We project there will be very minor expenses involved in this investigation. TRG will absorb these expenses. If that situation changes, the City will be notified before any expenses would be billed.

Approval and Authority to Proceed

We approve the project as described above and authorize the team to proceed.

Name	Title	Date
Susan Riseling	President	July 8, 2020

*Sue Riseling*  
Approved By

July 9, 2020  
Date

Approved By

Date

**City of Monona  
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
		Resolution No. <u>20-7-2422</u>
		Ordinance Amendment No. _____

**Title: Riesling Group**

**Policy Analysis Statement:**

**Brief Description Of Proposal:**

The city asked for proposals to review the June 2, 2020 police call. Staff received two proposal and recommends Riesling Group for an amount not to exceed \$34,000. This will come from Fund Balance.

**Current Policy Or Practice:**

Not included in the 2020 budget

**Impact Of Adopting Proposal:**

Use general fund balance

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

**Expenditure/Revenue Changes:**

Budget Amendment No. <u>20-20</u>				No Budget Amendment Required _____				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
100	51	51410	396	Admin – Outside Service	0	34,000		34,000
100	49	49300	000	Fund Balance	413,311		34,000	447,311
				<b>Totals</b>				

**Prepared By:**

Department: Fire

Prepared By:

Reviewed By: Marc Houtakker

Date:

Date: 7/16/2020



**Steven J. Riffel**

Managing Partner

414.315.2111

[sriffel@communitysecuritysolutions.com](mailto:sriffel@communitysecuritysolutions.com)

[communitysecuritysolutions.com](http://communitysecuritysolutions.com)

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July 10, 2020

**City Administrator Bryan Gadow / Chief of Police Walter Ostrenga  
City of Monona  
5211 Schluter Road  
Monona, WI 53716**

Dear Sirs:

Please find attached Community Security Solutions, LLC's (CSS) proposal to conduct an Independent Investigatory Review for the City of Monona. This Investigation would be as directed by Monona Common Council Resolution No. 20-6-2419 and specifically focus on the June 2, 2020 Monona Police Department's response to a non-emergency call regarding a "suspicious person" at a residence reported to be vacant. CSS would conduct the Investigation, identify any best practices or non-best practices / actions taken and then provide recommendations to the City of Monona.

CSS is an organization of two primary partners, Steven Riffel and Steven Rinzel, as well as retained associates. The partners have over 85 combined years of experience, education and expertise in the area of law enforcement, fire, training and agency administration. We provide communities, school districts and organizations with a variety of services to include Critical Incident Reviews, Investigative Research, Internal Investigations and Law Enforcement and Fire Organizational Assessments. CSS is a WI Licensed Private Investigation Agency.

I have enclosed the proposal as well as additional information to include company data (please also refer to our website: [communitysecuritysolutions.com](http://communitysecuritysolutions.com)), and partner resumes / cv's. I am also able to provide references and contact information if requested from municipalities CSS has assisted in the past. Please do not hesitate to contact me if you have questions regarding CSS services.

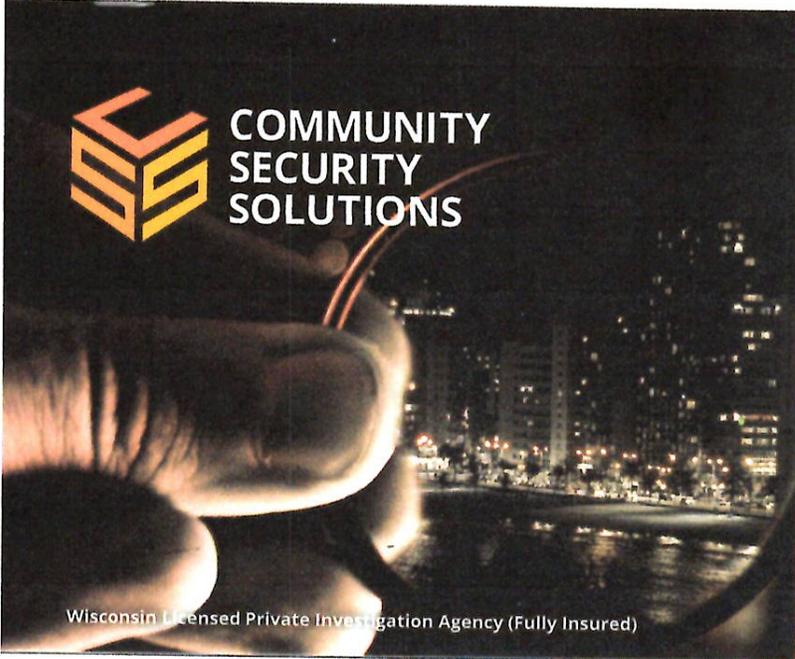
Sincerely,

A handwritten signature in black ink, appearing to read 'S. Riffel', is written over the typed name.

**Steven J. Riffel  
Managing Partner**



# COMMUNITY SECURITY SOLUTIONS



Community Security Solutions (CSS) is an organization combining the expertise of veteran law enforcement officers, administrators and trainers in combination with a fire department director and military veterans.

CSS provides innovative, discreet and highly confidential consulting and contracting services to Individuals, Businesses and Communities.

CSS strengths and core competencies rest with the individuals involved in the company. The combination of administrators, veterans and retained associates brings legitimacy and professionalism to our clients. We take great pride in adhering to the most strict ethical and confidential standards. We custom service to our clients' needs.

Wisconsin Licensed Private Investigation Agency (Fully Insured)

## SERVICES



**Corporate Fraud Examinations/Investigative Research/Organizational Internal Investigations/ Business Due Diligence Examinations**



**Critical Incident Reviews**



**Hostile Customer Training/Active Shooter Training/WI CCW Certification/ Individual Live Fire Weapons and Tactics**



**Law Enforcement & Fire Organizational Assessments & Training**



**Personnel/Physical Asset Protection Consulting**



**Private Organizational Infrastructure & Critical Asset Protection Analysis**



**School/Educational Institution Residency Investigation**



[www.communitysecuritysolutions.com](http://www.communitysecuritysolutions.com)

**CITY OF MONONA  
Independent Investigatory Review Proposal  
Incident: June 2, 2020**

**OVERVIEW**

**CSS will conduct an independent, unbiased investigatory review of the June 2, 2020 Monona Police Department's response to a non-emergency call regarding a "suspicious person" at a residence reported to be vacant as directed by Monona Common Council Resolution No. 20-6-2419.**

**INVESTIGATORY REVIEW**

**CSS will investigate the incident and completely document all findings. The investigation will include but may not be limited to the following:**

- Review all reports, audio, video and records as they relate to the incident**
- Interview the witness / reporting person to the incident**
- Interview the subject of the incident (coordinate with his attorney if available)**
- Interview the Communications Officer who received initial call / contact**
- Interview police officers / personnel involved in incident**
- Interview the Chief of Police (incident, timelines, etc)**
- Interview any / all other identified information holders regarding incident**

**CSS will compile the information obtained during the investigatory process and also review all Monona Police Department Policies and Procedures as well as Law Enforcement Industry Standards as they relate directly to the actions taken during the incident.**

**After a thorough Investigation and Review CSS will prepare and present to the City of Monona our observations and recommendations regarding the June 2, 2020 incident.**

## PROJECT COMPENSATION ESTIMATE

Community Security Solutions, LLC prepares project estimates based upon the information provided by potential clients / communities. Every effort is made to consider variables that would affect client cost. Estimates are provided based upon past similar investigations and requirements. Due to the nature of investigations if additional information is acquired or discovered during the course of the research that needs to be pursued it is recognized this could alter the estimate provided. If additional information is obtained during the project that CSS identifies as critical and necessary to pursue or clarify, Monona would be immediately contacted for direction prior to pursuing this additional research. CSS maintains a complete record of all billable costs. If the costs are less than the initial estimate that is also reflected in the final Invoice.

Community Security Solutions, LLC is a fully insured and licensed WI Private Investigation Agency. We provide client communities with a written contract regarding all services we will provide and at the project rate estimated. We also provide our E.I.N. (number) to all clients.

### BREAKDOWN

Investigative Research to include Review listed above:

*100 (one hundred) hours of Investigative Field Work 100 hrs @ CSS stndrd member rate of \$125.00 per hour	\$12,500.00
* 10 (ten) hours of Administrative Asst - office 10 hrs@ \$50.00 per hour	\$500.00
*Expenses Mileage, Lodging/Meals (if required)	\$2500.00
<b>TOTAL PROJECT ESTIMATE</b>	<b>\$15,500.00</b>

# Steven J. Riffel

## Community Security Solutions, LLC

<https://communitysecuritysolutions.com/>

676 Sweet Briar Ct #5, Kewaskum, WI 53040

sriffel@communitysecuritysolutions.com

414-315-2111

### PROFESSIONAL EXPERIENCE

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2017 - Present Community Security Solutions, LLC, Kewaskum, WI

**Managing Partner**

- Private and Public Security Consulting
- Law Enforcement and Fire Organizational Assessments and Training
- Critical Incident Reviews
- Fraud Examinations / Background Research / Organizational Internal Investigations / Business Due Diligence Examinations - Corporate Intelligence
- Hostile Customer Training / Active Shooter Training / WI CCW / Live Fire Weapons & Tactics
- Wisconsin Licensed Private Investigation Agency (Fully Insured)

1997 - 2017 Sheboygan Falls Fire & Police Departments, WI

**Director of Public Safety**, 2004-2017

- Command Administration of both Police and Fire Departments
- Emergency Management Director

**Chief of Police**, 2003-2004

- Command of Police Department

**Captain**, 1997-2003

- Operations & Special Events Commander

2000 - 2001 Lakeshore Technical College, Cleveland, WI

**Criminal Justice Adjunct Instructor**

- Criminal Justice Associate Degree Program

1987 - 1997 West Bend Police Department, WI

**Sergeant / Watch Commander**, 1996-1997

**Detective**, 1995-1996

**Narcotics Investigator assigned to Multi-Jurisdictional Drug Unit (WCSO)**, 1994-1995

**Police Officer / Drug Detector-Patrol Dog Handler**, 1988-1994

**Police and Fire Dispatcher**, 1987-1988

1987 - 1991 Vital Care Ambulance Services, West Bend, WI

**Emergency Medical Technician**, 1987-1991

1987 - 1988 Kewaskum Police Department, WI  
Police Officer, PT

1987 - 1988 Dairy Queen Restaurants, West Bend, WI  
Private Security Guard, PT

1983 - 1987 United States Air Force  
Non Commissioned Officer - Sergeant

- Security Police Supervisor/Patrol - Explosive Detector Dog Handler
- Dignitary Protection Experience: Strategic Air Command Headquarters, Offutt AFB, Omaha, Nebraska and United States Air Forces - Europe
- Critical Resource Protection: Spangdahlem Air Base - Germany

#### MANAGEMENT SCHOOLING / LICENSING

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- Licensed Wisconsin Real Estate Agent
- Licensed Wisconsin Private Detective
- WI Certified LE Officer
- Numerous Advanced Management, Labor Law, Technical Training to include ICS and NIMS (Details available on request.)

#### AWARDS / ACCOMPLISHMENTS

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**Published Article in The Police Chief Magazine (April 2014)**, "Leading Criminal Justice System Change: The Critical Role of Local Law Enforcement", by Sheriff Stan Hickey, Chief Steven Riffel, and Chief J Michael Ward.

**Sheboygan Falls Police Commendation**, 3 Awards, 1997-2002

**Sheboygan Falls Police Appreciation**, 3 Awards, 1997-2002

**Sheboygan Falls Optimist Club, Respect for Law**, Officer of the Year Award, 2000

**West Bend Education Association, Friends of the Apple**, Distinguished Alumni Award, 2000

**West Bend Police/Rotary Officer of the Year**, 1995

**Wisconsin Law Enforcement Canine Handler Association Award**, 1992

**City of West Bend Common Council Resolution #89 Commendation for Heroism**, 1989

#### LEADERSHIP POSITIONS

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**Wisconsin Homeland Security Council**, Sitting Member (Governor Appointment), 2013-2019

**Wisconsin Chiefs of Police Legislative Committee**, Co-Chair (Legislative interaction with State Elected Officials, Lobbyists, Department of Justice, Co-Chair and Committee regarding laws and actions as they relate to the safety of citizens of Wisconsin.), 2014-2016

**Wisconsin Police Leadership Foundation**, President, 2014-2016

**Wisconsin Chiefs of Police Association**, President, 2012-2014

**Wisconsin Chiefs of Police Association**, First/Second/Third Vice President, 2009-2012

## PROFESSIONAL AFFILIATIONS

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### Current Member

- FBI National Academy Associates
- Certified Fraud Examiners Association
- International Association of Chiefs of Police
- Wisconsin Chiefs of Police Association

### Past Member

- Wisconsin Department of Justice Crime Alert Network Committee / WI Attorney General Committee
- Wisconsin Office of Justice Assistance "Homeland Security Grant Advisory Committee, WI Chief of Police Representative
- Wisconsin Fire Chief Association
- Wisconsin Narcotics Officer Association
- Wisconsin Canine Handlers Association
- Wisconsin Chiefs of Police - Police Ethics Committee
- International Association of Chiefs of Police - Pretrial National Advisory Board
- International Association of Chiefs of Police - New Police Chief Mentor

## COMMUNITY ASSOCIATION

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**American Legion Member**, Kewaskum Post #384, WI, 1993-Current

**Criminal Justice Advisory Committee**, Lakeshore Technical College, Cleveland, WI, 2000-2003

**Business Advisory Committee - Northern Unit**, Cardinal Stritch University, Milwaukee, WI, 2000-2001

## EDUCATION

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### **Federal Bureau of Investigation National Academy, Quantico, VA**

211th Session, 2002

### **Cardinal Stritch University, Milwaukee, WI**

Bachelor of Science Degree in Management, Academic Distinction, 1994

### **Multitude of University, College, Technical College, and Military Training**

To include but not limited to Crime Prevention through Environmental Design, Defense & Arrest Tactics, Emergency Vehicle Operation, Air Base Defense, Patrol Dog, Drug Dog, Bomb Detection, and Event Security. (Complete listing available on request.), 1983-Current

# Steven C. Rinzel

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W169 N10194 Larkspur Lane Germantown, Wisconsin 53022

414-630-3676

[srinzel@communitysecuritysolutions.com](mailto:srinzel@communitysecuritysolutions.com)

[www.communitysecuritysolutions.com](http://www.communitysecuritysolutions.com)

## PROFESSIONAL OBJECTIVE

To provide innovative, discreet and highly confidential consulting and contracting services to Individuals, Businesses, and Communities

## PERSONAL PROFILE

Possesses an extremely high degree of competency in managing and supervising law enforcement functions. On a continual basis, established and maintained respect from subordinate personnel, the public, and the community. Utilized effective and mature judgment in providing assistance for developing department policies, procedures and programs. Was able to work with all members of the community to establish trust and good working relationships by utilizing good communication and problem-solving skills.

## SUMMARY OF QUALIFICATIONS

Offering over 40 years of quality, specialized, practical experience in the following categories:

- Operations/Personnel Management and Supervision
- Law Enforcement Administration
- Public/Community Relations
- Project/Program, Policy Development and implementation
- Personnel Hiring
- Staff Development /Motivation and Evaluation
- Budget Preparation and Control
- Cost Effective Methods and Procedures
- Internal Investigations
- Collective Bargaining
- Grant Administration
- Problem Investigation/Analysis & Resolution
- Communications, Verbal and Written

## EDUCATION/TRAINING

Southern Police Institute, Louisville, Kentucky

- Administrative Officers Course graduate 1989
- Honors: Director's Award for graduating with the highest academic average

Moraine Park Technical Institute, Fond du lac, Wisconsin

Associate Degree Police Science 1990

Pacific Western University, Los Angeles, California

Bachelor of Science in Criminal Justice

## PROFESSIONAL EXPERIENCE

2016 to Present	Community Security Solutions, LLC <u>Partner</u> Community Security Solutions is an organization combining the experience of veteran law enforcement officer, administrators and trainers who provide innovative, discreet and confidential consulting and contracting services to individuals, business and communities
1995 to 2014	Brown Deer Police Department, Brown Deer, Wisconsin <u>Chief of Police</u> Direct and supervise law enforcement operations and a staff of 43 Officers and administrative personnel in a community of 14,000 citizens.
1990 to 1995	Tomah Police Department, Tomah, Wisconsin Direct and supervise law enforcement operations and a staff of 26 Officers, dispatch, and administrative personnel a community of 8,000 citizens.
1972 to 1990	West Bend Police Department, West Bend, Wisconsin Initially joined the police department as a patrol officer. Through excellent performance, was promoted to positions of increased responsibility to include patrol sergeant, administrative assistance to the Chief of Police and lieutenant of police watch commander

## Professional Affiliations

International Chiefs of Police – Life Member

Wisconsin Chiefs of Police – Life member

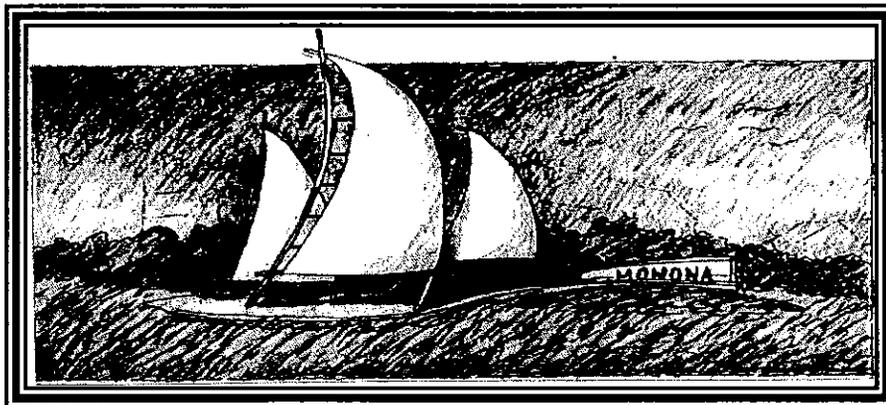
President Wisconsin Chiefs of Police 2002-2003

President Milwaukee County Law Enforcement Executives 1999

Eastern District of Wisconsin Terrorism Task Force 2002-2005

Advisor Wisconsin Homeland Security Board 2002-2004

**2020**  
**Financial**  
**Report**



**Mayor**

**Mary O'Connor**

**City Council**

**Douglas Wood**  
**Kristie Schilling**  
**Nancy Moore**

**Molly Grupe**  
**Kathy Thomas**  
**Jennifer Kuhr**

**Administrator**

**Bryan Gadow**

**Finance Director**

**Marc Houtakker**

**CITY OF MONONA**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>TAXES</u>						
100-41-41110-000	GENERAL PROPERTY TAXES	.00	3,085,477.38	3,085,477.00	.38	100.00
100-41-41210-100	PERSONAL PROPERTY TAXES	.00	21,816.36	21,816.00	.36	100.00
100-41-41220-000	GENERAL SALES TAX DISCOUNT	.00	40.52	120.00	( 79.48)	33.77
100-41-41310-000	TAXES FROM MUNIC OWNED UTILITY	.00	.00	315,000.00	( 315,000.00)	.00
100-41-41320-000	TAXES FROM OTHER EXEMPT ENTITI	.00	55,383.63	60,000.00	( 4,616.37)	92.31
100-41-41800-000	INTEREST & PENALTIES ON TAXES	.00	.00	100.00	( 100.00)	.00
	<b>TOTAL TAXES</b>	<b>.00</b>	<b>3,162,717.89</b>	<b>3,482,513.00</b>	<b>( 319,795.11)</b>	<b>90.82</b>

<u>INTERGOVERNMENTAL REVENUE</u>						
100-43-43410-000	SHARED REVENUES	.00	.00	131,811.00	( 131,811.00)	.00
100-43-43420-000	FIRE INSURANCE	.00	.00	50,000.00	( 50,000.00)	.00
100-43-43520-000	PUBLIC SAFETY AIDS	.00	11,670.80	50,000.00	( 38,329.20)	23.34
100-43-43530-000	TRANSPORTATION AIDS	.00	326,860.24	654,608.00	( 327,747.76)	49.93
100-43-43580-000	OTHER STATE GRANTS	.00	9,091.22	.00	9,091.22	.00
100-43-43600-100	EXEMPT COMPUTER AID	.00	.00	421,541.00	( 421,541.00)	.00
	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>.00</b>	<b>347,622.26</b>	<b>1,307,960.00</b>	<b>( 960,337.74)</b>	<b>26.58</b>

<u>LICENSES &amp; PERMITS</u>						
100-44-44110-000	LIQUOR & MALT BEVERAGE LICENSE	3,000.00	19,440.00	24,000.00	( 4,560.00)	81.00
100-44-44120-100	CIGARETTE LICENSES	100.00	1,300.00	1,300.00	.00	100.00
100-44-44120-200	OPERATORS LICENSES	3,527.00	6,827.00	12,000.00	( 5,173.00)	56.89
100-44-44120-600	OTHER BUSINESS & OCCUPATION LI	909.50	2,552.00	3,500.00	( 948.00)	72.91
100-44-44200-100	BICYCLE LICENSES	12.00	15.00	50.00	( 35.00)	30.00
100-44-44200-200	DOG & CAT LICENSES	.00	305.00	4,500.00	( 4,195.00)	6.78
100-44-44300-100	BUILDING PERMITS	11,173.00	64,323.48	51,000.00	13,323.48	126.12
100-44-44300-200	ELECTRICAL PERMITS	4,190.00	10,364.00	16,000.00	( 5,636.00)	64.78
100-44-44300-300	PLUMBING PERMITS	1,215.00	7,044.00	11,000.00	( 3,956.00)	64.04
100-44-44300-400	HVAC PERMITS	2,070.00	12,748.00	11,000.00	1,748.00	115.89
100-44-44400-000	ZONING PERMITS AND FEES	245.00	1,180.00	7,000.00	( 5,820.00)	16.86
100-44-44500-000	UNDERGROUND TANK FEES	.00	.00	750.00	( 750.00)	.00
100-44-44600-000	EXCAVATION PERMIT	56,013.80	87,598.00	50,000.00	37,598.00	175.20
100-44-44900-000	OTHER REGULATORY PERMITS & FEE	118.00	502.25	2,100.00	( 1,597.75)	23.92
	<b>TOTAL LICENSES &amp; PERMITS</b>	<b>82,573.30</b>	<b>214,198.73</b>	<b>194,200.00</b>	<b>19,998.73</b>	<b>110.30</b>

<u>FINES &amp; FORFEITURES</u>						
100-45-45110-000	COURT PENALTIES AND COSTS	6,098.21	86,121.37	193,000.00	( 106,878.63)	44.62
100-45-45130-000	PARKING VIOLATIONS	520.00	4,168.80	15,000.00	( 10,831.20)	27.79
	<b>TOTAL FINES &amp; FORFEITURES</b>	<b>6,618.21</b>	<b>90,290.17</b>	<b>208,000.00</b>	<b>( 117,709.83)</b>	<b>43.41</b>

① Projected \$150,000 Surplus

Projected loss of \$70,000

**CITY OF MONONA**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>PUBLIC CHARGES FOR SERVICE</u>					
100-46-46100-100 GENERAL GOVERNMENT FEES	475.00	3,198.50	6,500.00	( 3,301.50)	49.21
100-46-46210-000 LAW ENFORCEMENT FEES	59.47	515.22	1,000.00	( 484.78)	51.52
100-46-46220-000 FIRE PROTECTION FEES	36.00	72.00	400.00	( 328.00)	18.00
100-46-46430-000 WEIGHTS AND MEASURES	.00	.00	4,300.00	( 4,300.00)	.00
100-46-46720-100 PARK SHELTER RENTALS	( 1,828.24)	3,232.00	23,000.00	( 19,768.00)	14.05
100-46-46720-300 BOAT LAUNCH FEE COLLECTIONS	( 50.00)	( 50.00)	21,000.00	( 21,050.00)	(.24)
<b>TOTAL PUBLIC CHARGES FOR SERVICE</b>	<b>( 1,307.77)</b>	<b>6,967.72</b>	<b>56,200.00</b>	<b>( 49,232.28)</b>	<b>12.40</b>
<u>SPECIAL FUND ACTIVITY</u>					
100-47-47320-000 SCHOOL LIAISON OFFICER SERVICE	.00	.00	81,000.00	( 81,000.00)	.00
<b>TOTAL SPECIAL FUND ACTIVITY</b>	<b>.00</b>	<b>.00</b>	<b>81,000.00</b>	<b>( 81,000.00)</b>	<b>.00</b>
<u>MISCELLANEOUS REVENUE</u>					
100-48-48110-000 INTEREST & DIVIDENDS INCOME	5,459.01	127,466.46	300,000.00	( 172,533.54)	42.49
100-48-48300-100 SALES OF CITY PROPERTY	.00	842.58	8,000.00	( 7,157.42)	10.53
100-48-48400-000 INSURANCE RECOVERIES	880.00	30,699.87	43,000.00	( 12,300.13)	71.40
100-48-48500-000 DONATIONS AND CONTRIBUTIONS	.00	.00	40,000.00	( 40,000.00)	.00
100-48-48900-000 MISCELLANEOUS REVENUES	9.50	449.24	2,500.00	( 2,050.76)	17.97
100-48-48900-100 RENTS/LEASES	62,358.82	198,659.20	265,740.00	( 67,080.80)	74.76
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>68,707.33</b>	<b>358,117.35</b>	<b>659,240.00</b>	<b>( 301,122.65)</b>	<b>54.32</b>
<u>OTHER FINANCING SOURCES</u>					
100-49-49220-200 TRANSFER FROM LIBRARY	.00	15,500.00	15,500.00	.00	100.00
100-49-49220-205 TRANSFER FROM AMBULANCE	.00	.00	2,000.00	( 2,000.00)	.00
100-49-49220-209 TRANSFER FROM TOURISM	.00	.00	202,654.00	( 202,654.00)	.00
100-49-49220-300 TRANSFER FROM CATV	.00	.00	2,975.00	( 2,975.00)	.00
100-49-49260-100 TRANSFER FROM WATER UTILITY	.00	.00	86,999.00	( 86,999.00)	.00
100-49-49260-200 TRANSFER FROM SEWER UTILITY	.00	.00	43,220.00	( 43,220.00)	.00
100-49-49260-400 TRANSFER FROM STORMWATER	.00	.00	8,000.00	( 8,000.00)	.00
100-49-49300-000 FUND BALANCE APPLIED	.00	.00	413,311.00	( 413,311.00)	.00
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>.00</b>	<b>15,500.00</b>	<b>774,659.00</b>	<b>( 759,159.00)</b>	<b>2.00</b>
<b>TOTAL FUND REVENUE</b>	<b>156,591.07</b>	<b>4,195,414.12</b>	<b>6,763,772.00</b>	<b>( 2,568,357.88)</b>	<b>62.03</b>

① Waiting on school District for approval for next school year.

② ~~Est~~ Estimated loss of \$150,000

③ Projected loss of \$10,000

④ Projected loss of \$18,000

**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>LEGISLATIVE</u>						
100-51-51100-110	LEGISLATIVE SALARIES	3,050.00	18,300.00	28,800.00	10,500.00	63.54
100-51-51100-130	FICA	233.33	1,399.98	2,203.00	803.02	63.55
100-51-51100-134	PROFESSIONAL DEVELOPMENT	.00	45.00	500.00	455.00	9.00
	<b>TOTAL LEGISLATIVE</b>	<b>3,283.33</b>	<b>19,744.98</b>	<b>31,503.00</b>	<b>11,758.02</b>	<b>62.68</b>
<u>JUDICIAL</u>						
100-51-51200-110	JUDICIAL SALARIES	4,556.78	27,340.68	54,887.00	27,546.32	49.81
100-51-51200-130	FICA	335.78	2,014.68	4,199.00	2,184.32	47.98
100-51-51200-131	WISCONSIN RETIREMENT	255.78	1,534.68	3,705.00	2,170.32	41.42
100-51-51200-132	LIFE & DISABILITY INSURANCE	1.08	6.38	56.00	49.62	11.39
100-51-51200-133	HEALTH INSURANCE	1,643.51	9,861.06	19,776.00	9,914.94	49.86
100-51-51200-134	PROFESSIONAL DEVELOPMENT	.00	.00	1,200.00	1,200.00	.00
100-51-51200-210	LEGAL RETAINER	1,346.00	14,902.42	48,500.00	33,597.58	30.73
100-51-51200-240	OUTSIDE SERVICES	.00	.00	1,200.00	1,200.00	.00
100-51-51200-310	OFFICE SUPPLIES	232.34	325.45	400.00	74.55	81.36
	<b>TOTAL JUDICIAL</b>	<b>8,371.27</b>	<b>55,985.35</b>	<b>133,923.00</b>	<b>77,937.65</b>	<b>41.80</b>
<u>LEGAL</u>						
100-51-51300-210	LEGAL RETAINER	6,138.00	23,157.04	100,000.00	76,842.96	23.16
100-51-51300-214	LEGAL NON-RETAINER	.00	.00	8,000.00	8,000.00	.00
	<b>TOTAL LEGAL</b>	<b>6,138.00</b>	<b>23,157.04</b>	<b>108,000.00</b>	<b>84,842.96</b>	<b>21.44</b>

**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>EXECUTIVE OFFICE</u>						
100-51-51410-110	EXECUTIVE SALARIES	7,236.28	43,417.68	96,731.00	53,313.32	44.88
100-51-51410-119	WAGES, PART-TIME	1,060.55	5,962.18	16,400.00	10,437.82	36.35
100-51-51410-130	FICA	605.97	3,565.04	8,655.00	5,089.96	41.19
100-51-51410-131	WISCONSIN RETIREMENT	488.46	2,930.76	6,529.00	3,598.24	44.89
100-51-51410-132	LIFE & DISABILITY INSURANCE	1.44	8.64	156.00	147.36	5.54
100-51-51410-133	HEALTH INSURANCE	1,633.00	10,360.50	20,305.00	9,944.50	51.02
100-51-51410-134	PROFESSIONAL DEVELOPMENT	45.00	2,749.21	3,000.00	250.79	91.64
100-51-51410-311	NEWSLETTER EXPENDITURES	8,347.07	8,347.07	13,500.00	5,152.93	61.83
100-51-51410-322	LEAGUE OF WI MUNICIPALITIES	.00	4,131.06	3,838.00	( 293.06)	107.64
100-51-51410-323	DANE COUNTY CITIES AND VILLAGE	.00	2,995.00	2,995.00	.00	100.00
100-51-51410-324	COVID 19 EXPENDITURES	7,172.40	7,172.40	.00	( 7,172.40)	.00
100-51-51410-360	VEHICLE MAINT & REPAIR	.00	40.00	500.00	460.00	8.00
100-51-51410-370	FUELS & ADDITIVES	16.92	42.19	500.00	457.81	8.44
100-51-51410-390	EXECUTIVE OFFICE OTHER	500.00	2,003.65	4,350.00	2,346.35	46.06
100-51-51410-393	SUSTAINABILITY INITIATIVES	( 15.00)	834.00	6,000.00	5,166.00	13.90
100-51-51410-394	MARKETING FUND	.00	.00	3,000.00	3,000.00	.00
<b>TOTAL EXECUTIVE OFFICE</b>		<b>27,092.09</b>	<b>94,559.38</b>	<b>186,459.00</b>	<b>91,899.62</b>	<b>50.71</b>
<u>CLERK'S OFFICE</u>						
100-51-51420-110	CLERK'S OFFICE SALARIES	4,193.12	27,191.46	50,318.00	23,126.54	54.04
100-51-51420-130	FICA	311.80	2,025.01	3,849.00	1,823.99	52.61
100-51-51420-131	WISCONSIN RETIREMENT	283.04	1,835.45	3,396.00	1,560.55	54.05
100-51-51420-132	LIFE & DISABILITY INSURANCE	3.44	20.34	70.00	49.66	29.06
100-51-51420-133	HEALTH INSURANCE	1,180.93	8,098.08	16,335.00	8,236.92	49.58
100-51-51420-134	PROFESSIONAL DEVELOPMENT	.00	736.00	1,500.00	764.00	49.07
100-51-51420-310	OFFICE SUPPLIES	1,131.20	2,036.58	5,000.00	2,963.42	40.73
100-51-51420-312	POSTAGE	85.60	33.76	13,000.00	12,966.24	.26
100-51-51420-320	PUBLICATIONS	.00	43.00	325.00	282.00	13.23
100-51-51420-321	PUBLIC NOTICES	247.63	2,605.80	4,500.00	1,894.20	57.91
<b>TOTAL CLERK'S OFFICE</b>		<b>7,436.76</b>	<b>44,625.48</b>	<b>98,293.00</b>	<b>53,667.52</b>	<b>45.40</b>

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**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>FINANCE'S OFFICE</u>						
100-51-51421-110	FINANCE SALARIES	5,339.98	32,039.88	65,097.00	33,057.12	49.22
100-51-51421-130	FICA	398.86	2,393.16	4,980.00	2,586.84	48.06
100-51-51421-131	WI RETIREMENT	360.44	2,162.64	4,394.00	2,231.36	49.22
100-51-51421-132	LIFE & DISABILITY INSURANCE	3.62	21.67	112.00	90.33	19.35
100-51-51421-133	HEALTH INSURANCE	1,024.69	6,260.64	13,108.00	6,847.36	47.76
100-51-51421-134	PROFESSIONAL DEVELOPMENT	.00	416.92	1,000.00	583.08	41.69
100-51-51421-212	ANNUAL AUDIT & ACCOUNTING SERV	.00	7,350.00	16,000.00	8,650.00	45.94
100-51-51421-240	SERVICE CONTRACTS	969.19	4,313.24	4,500.00	186.76	95.85
100-51-51421-390	OTHER SUPPLIES & EXPENSE	.00	199.80	1,500.00	1,300.20	13.32
<b>TOTAL FINANCE'S OFFICE</b>		<b>8,096.78</b>	<b>55,157.95</b>	<b>110,691.00</b>	<b>55,533.05</b>	<b>49.83</b>
<i>OK</i>						
<u>PERSONNEL</u>						
100-51-51430-130	FICA	.00	1,530.01	1,530.00	(.01)	100.00
100-51-51430-131	WISCONSIN RETIREMENT	.00	1,552.22	1,350.00	(202.22)	114.98
100-51-51430-133	HEALTH INS-RETIRED PERSONNEL	.00	.00	20,000.00	20,000.00	.00
100-51-51430-135	WELLNESS PROGRAM	.00	.00	2,990.00	2,990.00	.00
100-51-51430-136	EMPLOYEE AWARD PROGRAM	.00	20,000.00	20,000.00	.00	100.00
100-51-51430-190	PAYROLL OTHER EXPENDITURES	73.53	7,725.94	4,000.00	(3,725.94)	193.15
100-51-51430-340	RECRUITMENT EXPENDITURES	78.32	1,546.32	2,500.00	953.68	61.85
100-51-51430-514	UNEMPLOYMENT COMPENSATION	1,166.28	1,728.28	.00	(1,728.28)	.00
<b>TOTAL PERSONNEL</b>		<b>1,318.13</b>	<b>34,082.77</b>	<b>52,370.00</b>	<b>18,287.23</b>	<b>65.08</b>
<i>OK</i>						
<u>ELECTIONS</u>						
100-51-51440-111	ELECTION SALARIES	.00	6,332.00	18,000.00	11,668.00	35.18
100-51-51440-240	SERVICE CONTRACTS	.00	825.00	1,000.00	175.00	82.50
100-51-51440-321	PUBLIC NOTICES	.00	746.04	700.00	(46.04)	106.58
100-51-51440-340	ELECTION SUPPLIES	1,300.50	5,669.68	4,000.00	(1,669.68)	141.74
<b>TOTAL ELECTIONS</b>		<b>1,300.50</b>	<b>13,572.72</b>	<b>23,700.00</b>	<b>10,127.28</b>	<b>57.27</b>
<i>OK</i>						
<u>DATA PROCESSING</u>						
100-51-51450-211	SOFTWARE PROGRAMMING SERVICES	4,165.00	20,504.34	80,000.00	59,495.66	25.63
100-51-51450-240	SERVICE CONTRACTS	116.85	17,560.37	41,400.00	23,839.63	42.42
100-51-51450-241	SERVICE CONTRACT FOR T-1 LINE	326.41	1,958.46	4,000.00	2,041.54	48.96
100-51-51450-311	WEB MAINT	.00	.00	5,500.00	5,500.00	.00
100-51-51450-350	EQUIPMENT MAINT & REPAIR	484.85	797.84	10,000.00	9,202.16	7.98
<b>TOTAL DATA PROCESSING</b>		<b>5,093.11</b>	<b>40,821.01</b>	<b>140,900.00</b>	<b>100,078.99</b>	<b>28.97</b>
<i>OK</i>						

**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>ASSESSMENT OF PROPERTY</u>						
100-51-51530-214	PROFESSIONAL SERVICES	.00	27,040.00	33,800.00	6,760.00	80.00
	TOTAL ASSESSMENT OF PROPERTY	.00	27,040.00	33,800.00	6,760.00	80.00
<u>GENERAL BUILDINGS AND PLANT</u>						
100-51-51600-110	BUILDING & PLANT SALARIES	3,692.64	20,038.40	36,583.00	16,544.60	54.78
100-51-51600-112	SHIFT DIFFERENTIAL	.00	.00	30.00	30.00	.00
100-51-51600-120	OVERTIME	8.24	907.64	2,000.00	1,092.36	45.38
100-51-51600-130	FICA	270.31	1,532.84	2,954.00	1,421.16	51.89
100-51-51600-131	WISCONSIN RETIREMENT	249.81	1,413.82	2,606.00	1,192.18	54.25
100-51-51600-132	LIFE & DISABILITY INSURANCE	.63	3.78	132.00	128.22	2.86
100-51-51600-133	HEALTH INSURANCE	1,643.51	9,861.06	15,821.00	5,959.94	62.33
100-51-51600-137	UNIFORM ALLOWANCE	.00	.00	275.00	275.00	.00
100-51-51600-220	GAS & ELECTRIC UTILITIES	2,387.50	17,274.61	48,500.00	31,225.39	35.62
100-51-51600-221	TELEPHONE	926.97	6,314.09	12,225.00	5,910.91	51.65
100-51-51600-222	WATER & SEWER UTILITIES	.00	1,782.39	3,400.00	1,617.61	52.42
100-51-51600-225	STORM WATER UTILITY	.00	76.62	500.00	423.38	15.32
100-51-51600-230	OUTSIDE SERVICES	1,030.00	4,666.09	14,500.00	9,833.91	32.18
100-51-51600-231	OUTSIDE SERVICES - CLEANING	878.00	5,268.00	10,800.00	5,532.00	48.78
100-51-51600-233	RAIN GARDEN & LANDSCAPING MAIN	.00	960.00	3,100.00	2,140.00	30.97
100-51-51600-240	REPAIR & MAINT SERVICES	476.82	11,019.45	15,000.00	3,980.55	73.46
100-51-51600-340	OPERATING SUPPLIES	.00	1,807.13	3,500.00	1,692.87	51.63
100-51-51600-350	REPAIR & MAINTENANCE SUPPLIES	.00	2,548.41	7,000.00	4,451.59	36.41
100-51-51600-370	FUELS & ADDITIVES	.00	296.34	1,400.00	1,103.66	21.17
	TOTAL GENERAL BUILDINGS AND PLANT	11,564.43	85,770.67	180,326.00	94,555.33	47.56
<u>ILLEGAL TAXES, REFUNDS &amp; UNCOLL</u>						
100-51-51910-390	TAX WRITE OFFS	.00	.00	10,000.00	10,000.00	.00
	TOTAL ILLEGAL TAXES, REFUNDS & UNCOLL	.00	.00	10,000.00	10,000.00	.00
<u>INSURANCE AND BONDS</u>						
100-51-51930-510	WORKERS COMPENSATION	.00	93,104.00	109,000.00	15,896.00	85.42
100-51-51930-511	PROPERTY & LIABILITY INSURANCE	.00	64,915.00	68,134.00	3,219.00	95.28
100-51-51930-512	AUTOMOBILE INSURANCE	.00	29,187.00	26,593.00	( 2,594.00)	109.75
100-51-51930-513	SELF ADMINSTERED CLAIMS	.00	.00	4,000.00	4,000.00	.00
100-51-51930-514	INSURANCE CLAIMS	.00	21,498.13	1,000.00	( 20,498.13)	2,149.81
100-51-51930-520	EMPLOYEE BONDS	.00	.00	500.00	500.00	.00
	TOTAL INSURANCE AND BONDS	.00	208,704.13	209,227.00	522.87	99.75

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**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	BUDGET	% OF BUDGET	
<b>LAW ENFORCEMENT</b>						
100-52-52100-110	POLICE SALARIES	136,639.25	809,179.96	1,618,104.00	808,924.04	50.01
100-52-52100-112	SHIFT DIFF, COMMAND, & FTO	1,396.76	6,906.37	14,000.00	7,093.63	49.33
100-52-52100-117	LONGEVITY PAY	.00	.00	1,000.00	1,000.00	.00
100-52-52100-118	LEAVE WAGES	1,640.41	4,109.24	35,000.00	30,890.76	11.74
100-52-52100-119	SCHOOL CROSSING GUARD	323.00	3,247.40	5,656.00	2,408.60	57.42
100-52-52100-120	POLICE OVERTIME	3,371.30	19,836.54	101,700.00	81,863.46	19.50
100-52-52100-121	POLICE OVERTIME - GRANT	881.36	7,176.76	35,000.00	27,823.24	20.51
100-52-52100-130	FICA	13,220.90	66,442.62	138,500.00	72,057.38	47.97
100-52-52100-131	WISCONSIN RETIREMENT	16,985.32	100,078.72	212,548.00	112,469.28	47.09
100-52-52100-132	LIFE & DISABILITY INSURANCE	79.73	604.30	3,600.00	2,995.70	16.79
100-52-52100-133	HEALTH INSURANCE	53,874.00	173,941.31	275,002.00	101,060.69	63.25
100-52-52100-134	PROFESSIONAL DEVELOPMENT	25.31	5,945.84	10,000.00	4,054.16	59.46
100-52-52100-135	FITNESS INCENTIVE PROGRAM	.00	.00	2,000.00	2,000.00	.00
100-52-52100-137	UNIFORM ALLOWANCE	335.94	11,828.64	20,900.00	9,071.36	56.60
100-52-52100-221	TELEPHONE	91.07	1,376.60	3,500.00	2,123.40	39.33
100-52-52100-240	SERVICE CONTRACTS-OFFICE EQUIP	.00	1,555.25	800.00	( 755.25)	194.41
100-52-52100-310	OFFICE SUPPLIES	86.73	1,014.44	2,000.00	985.56	50.72
100-52-52100-312	POSTAGE	.00	4.60	.00	( 4.60)	.00
100-52-52100-340	POLICE SUPPLIES	239.85	5,612.51	9,000.00	3,387.49	62.36
100-52-52100-345	POLICE OPERATING EXPENSES	6.30	1,017.47	4,500.00	3,482.53	22.61
100-52-52100-350	EQUIPMENT MAINT & REPAIR	190.64	267.02	1,500.00	1,232.98	17.80
100-52-52100-351	DATA PROCESSING EQUIP REPAIR	.00	156.75	1,500.00	1,343.25	10.45
100-52-52100-360	VEHICLE MAINT & REPAIR	350.33	3,099.39	11,000.00	7,900.61	28.18
100-52-52100-361	COMMUNITY EVENTS	.00	.00	500.00	500.00	.00
100-52-52100-370	FUELS & ADDITIVES	1,500.18	9,443.48	39,068.00	29,624.52	24.17
100-52-52100-810	EQUIPMENT	.00	.00	7,000.00	7,000.00	.00
<b>TOTAL LAW ENFORCEMENT</b>		<b>231,238.38</b>	<b>1,232,845.21</b>	<b>2,553,378.00</b>	<b>1,320,532.79</b>	<b>48.28</b>

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**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	%	OF BUDGET	
<u>FIRE PROTECTION</u>						
100-52-52200-110	FIRE SALARIES	22,297.01	156,184.73	350,768.00	194,583.27	44.53
100-52-52200-118	LEAVE WAGES	136.92	810.90	6,500.00	5,689.10	12.48
100-52-52200-119	WAGES PART-TIME	154.20	1,829.12	6,500.00	4,670.88	28.14
100-52-52200-120	OVERTIME	1,055.15	6,694.61	12,500.00	5,805.39	53.56
100-52-52200-130	FICA	2,010.76	15,689.91	28,785.00	13,095.09	54.51
100-52-52200-131	WISCONSIN RETIREMENT	2,786.98	18,697.13	43,411.00	24,713.87	43.07
100-52-52200-132	LIFE & DISABILITY INSURANCE	11.65	57.76	100.00	42.24	57.76
100-52-52200-133	HEALTH INSURANCE	4,515.56	26,542.84	60,771.00	34,228.16	43.68
100-52-52200-134	PROFESSIONAL DEVELOPMENT	.00	1,249.98	3,000.00	1,750.02	41.67
100-52-52200-137	UNIFORM ALLOWANCE	.00	214.00	3,000.00	2,786.00	7.13
100-52-52200-150	PHYSICAL EXAMINATIONS	.00	1,182.00	1,600.00	418.00	73.88
100-52-52200-191	WI LENGTH OF SERVICE AWARD	.00	11,000.00	11,000.00	.00	100.00
100-52-52200-221	TELEPHONE	.00	423.95	1,300.00	876.05	32.61
100-52-52200-222	WATER & SEWER UTILITIES	.00	805.24	1,400.00	594.76	57.52
100-52-52200-310	OFFICE SUPPLIES	.00	347.59	500.00	152.41	69.52
100-52-52200-312	POSTAGE	.00	.00	100.00	100.00	.00
100-52-52200-340	FIREFIGHTER SUPPLIES	17.94	754.35	2,500.00	1,745.65	30.17
100-52-52200-350	EQUIPMENT MAINT & REPAIR	570.42	7,115.72	15,000.00	7,884.28	47.44
100-52-52200-351	BUILDING MAINT & REPAIR	44.97	44.97	500.00	455.03	8.99
100-52-52200-370	FUELS & ADDITIVES	299.54	1,553.42	5,300.00	3,746.58	29.31
100-52-52200-371	OUTSIDE SERVICES	200.00	2,356.25	.00	( 2,356.25)	.00
100-52-52200-372	FIREFIGHTER PAID ON CALL	3,665.00	17,718.40	45,000.00	27,281.60	39.37
100-52-52200-373	FIRE PREVENTION & EDUCATION	.00	765.25	3,000.00	2,234.75	25.51
100-52-52200-800	FIRE PAID ON PREMIS	.00	24,602.26	30,000.00	5,397.74	82.01
100-52-52200-810	FIREFIGHTER EQUIPMENT	.00	471.60	6,000.00	5,528.40	7.86
	<b>TOTAL FIRE PROTECTION</b>	<b>37,766.10</b>	<b>297,111.98</b>	<b>638,535.00</b>	<b>341,423.02</b>	<b>46.53</b>
<u>AMBULANCE</u>						
100-52-52300-370	FUELS & ADDITIVES	235.25	235.25	.00	( 235.25)	.00
	<b>TOTAL AMBULANCE</b>	<b>235.25</b>	<b>235.25</b>	<b>.00</b>	<b>( 235.25)</b>	<b>.00</b>
<u>INSPECTIONS</u>						
100-52-52400-110	SALARIES	1,148.12	8,121.59	20,994.00	12,872.41	38.69
100-52-52400-130	FICA	87.84	621.32	1,606.00	984.68	38.69
100-52-52400-214	WEIGHTS & MEASURES	4,400.00	4,400.00	4,400.00	.00	100.00
100-52-52400-221	TELEPHONE	.00	2.00	.00	( 2.00)	.00
100-52-52400-230	INSPECTION SERVICES	.00	26,198.64	60,000.00	33,801.36	43.66
100-52-52400-320	PUBLICATIONS	.00	.00	150.00	150.00	.00
100-52-52400-340	INSPECTION SUPPLIES	.00	.00	300.00	300.00	.00
100-52-52400-370	FUELS & ADDITIVES	.00	78.76	400.00	321.24	19.69
	<b>TOTAL INSPECTIONS</b>	<b>5,635.96</b>	<b>39,422.31</b>	<b>87,850.00</b>	<b>48,427.69</b>	<b>44.87</b>

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**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>EMERGENCY COMMUNICATIONS</u>						
100-52-52600-110	DISPATCH SALARIES	19,561.94	117,371.64	234,743.00	117,371.36	50.00
100-52-52600-112	SHIFT DIFFERENTIAL	353.00	1,970.50	3,600.00	1,629.50	54.74
100-52-52600-118	LEAVE WAGES	290.17	1,141.73	7,000.00	5,858.27	16.31
100-52-52600-119	WAGES, PART-TIME	.00	307.84	20,403.00	20,095.16	1.51
100-52-52600-120	DISPATCH OVERTIME	717.07	5,630.01	13,000.00	7,369.99	43.31
100-52-52600-130	FICA	1,559.90	9,427.47	21,324.00	11,896.53	44.21
100-52-52600-131	WISCONSIN RETIREMENT	1,412.26	8,533.47	17,438.00	8,904.53	48.94
100-52-52600-132	LIFE & DISABILITY INSURANCE	5.84	26.09	300.00	273.91	8.70
100-52-52600-133	HEALTH INSURANCE	5,200.18	31,064.49	62,562.00	31,497.51	49.65
100-52-52600-134	PROFESSIONAL DEVELOPMENT	.00	.00	2,000.00	2,000.00	.00
100-52-52600-137	UNIFORM ALLOWANCES	.00	117.73	400.00	282.27	29.43
100-52-52600-214	CRIMINAL RECORD CHECKS	448.00	945.00	2,300.00	1,355.00	41.09
100-52-52600-240	SERVICE CONTRACTS	233.36	67,965.78	89,238.00	21,272.22	76.16
100-52-52600-340	DISPATCH SUPPLIES	.00	182.06	1,500.00	1,317.94	12.14
<b>TOTAL EMERGENCY COMMUNICATIONS</b>		<b>29,781.72</b>	<b>244,683.81</b>	<b>475,808.00</b>	<b>231,124.19</b>	<b>51.42</b>
<u>HIGHWAY &amp; STREET ADMINISTRATIO</u>						
100-53-53100-111	SUPERINTENDENT SALARY	4,908.00	29,448.00	40,491.00	11,043.00	72.73
100-53-53100-130	FICA	365.21	2,191.26	3,098.00	906.74	70.73
100-53-53100-131	WISCONSIN RETIREMENT	331.30	1,987.80	2,733.00	745.20	72.73
100-53-53100-132	LIFE & DISABILITY INSURANCE	.83	4.73	75.00	70.27	6.31
100-53-53100-133	HEALTH INSURANCE	1,314.81	7,888.86	10,877.00	2,988.14	72.53
100-53-53100-134	PROFESSIONAL DEVELOPMENT	.00	995.00	1,700.00	705.00	58.53
<b>TOTAL HIGHWAY &amp; STREET ADMINISTRATIO</b>		<b>6,920.15</b>	<b>42,515.65</b>	<b>58,974.00</b>	<b>16,458.35</b>	<b>72.09</b>
<u>SHOP, MACHINERY &amp; BUILDINGS</u>						
100-53-53200-110	MECHANIC & BUILDING SALARIES	3,151.17	23,929.26	55,002.00	31,072.74	43.51
100-53-53200-111	SHOP SALARIES	3,151.26	20,327.57	40,072.00	19,744.43	50.73
100-53-53200-120	OVERTIME	.00	26.41	200.00	173.59	13.21
100-53-53200-130	FICA	462.73	3,273.49	7,288.00	4,014.51	44.92
100-53-53200-131	WISCONSIN RETIREMENT	425.43	2,989.17	6,431.00	3,441.83	46.48
100-53-53200-132	LIFE & DISABILITY INSURANCE	.09	1.15	145.00	143.85	.79
100-53-53200-133	HEALTH INSURANCE	79.71	751.99	31,805.00	31,053.01	2.36
100-53-53200-220	GAS & ELECTRIC UTILITIES	459.08	7,239.04	18,000.00	10,760.96	40.22
100-53-53200-221	TELEPHONE	141.06	2,094.16	3,800.00	1,705.84	55.11
100-53-53200-222	WATER & SEWER UTILITIES	.00	8,593.96	7,615.00	( 978.96)	112.86
100-53-53200-349	GARAGE MATERIAL SUPPLY	1,736.83	7,406.54	16,000.00	8,593.46	46.29
100-53-53200-350	REPAIR & MAINT SUPPLIES	1,048.68	6,214.71	16,000.00	9,785.29	38.84
<b>TOTAL SHOP, MACHINERY &amp; BUILDINGS</b>		<b>10,656.04</b>	<b>82,847.45</b>	<b>202,358.00</b>	<b>119,510.55</b>	<b>40.94</b>

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**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<b>ENGINEERING DEPARTMENT</b>						
100-53-53210-110	ENGINEERING SALARIES	2,636.20	15,817.20	31,634.00	15,816.80	50.00
100-53-53210-130	FICA	186.98	1,121.88	2,420.00	1,298.12	46.36
100-53-53210-131	WISCONSIN RETIREMENT	177.94	1,067.64	2,135.00	1,067.36	50.01
100-53-53210-132	LIFE & DISABILITY INSURANCE	2.00	7.85	70.00	62.15	11.21
100-53-53210-133	HEALTH INSURANCE	657.40	3,944.40	7,114.00	3,169.60	55.45
100-53-53210-134	PROFESSIONAL DEVELOPMENT	.00	666.24	1,800.00	1,133.76	37.01
100-53-53210-240	OUTSIDE SERVICES	.00	.00	7,000.00	7,000.00	.00
100-53-53210-310	OFFICE SUPPLIES	31.34	31.34	200.00	168.66	15.67
100-53-53210-370	FUELS & ADDITIVES	.00	27.84	300.00	272.16	9.28
100-53-53210-710	METROPOLITAN PLANNING ORGANIZA	.00	.00	3,100.00	3,100.00	.00
<b>TOTAL ENGINEERING DEPARTMENT</b>		<b>3,691.86</b>	<b>22,684.39</b>	<b>55,773.00</b>	<b>33,088.61</b>	<b>40.67</b>
<i>OK</i>						
<b>STREET MAINT AND CONSTRUTION</b>						
100-53-53300-110	STREET SALARIES	3,943.08	9,244.32	33,423.00	24,178.68	27.66
100-53-53300-111	SNOW & ICE SALARIES	.00	11,750.19	21,495.00	9,744.81	54.66
100-53-53300-114	ON CALL WAGES	500.00	500.00	.00	( 500.00)	.00
100-53-53300-115	ROW MAINTENANCE SALARIES	1,143.07	5,165.91	14,204.00	9,038.09	36.37
100-53-53300-116	ROW PERMIT SALARIES	952.83	5,095.09	11,834.00	6,738.91	43.05
100-53-53300-118	LEAVE WAGES	3,206.38	21,297.44	30,354.00	9,058.56	70.16
100-53-53300-119	WAGES, PART-TIME	3,748.62	3,748.62	25,415.00	21,666.38	14.75
100-53-53300-120	STREET OVERTIME	.00	233.76	500.00	266.24	46.75
100-53-53300-121	SNOW & ICE OVERTIME	541.22	6,658.09	12,000.00	5,341.91	55.48
100-53-53300-123	WAGES COVID 19	.00	29,552.12	.00	( 29,552.12)	.00
100-53-53300-130	FICA	1,050.72	7,101.96	11,416.00	4,314.04	62.21
100-53-53300-131	WISCONSIN RETIREMENT	694.34	6,189.78	10,073.00	3,883.22	61.45
100-53-53300-132	LIFE & DISABILITY INSURANCE	6.68	27.19	350.00	322.81	7.77
100-53-53300-133	HEALTH INSURANCE	3,518.20	20,164.40	36,520.00	16,355.60	55.21
100-53-53300-134	PROFESSIONAL DEVELOPMENT	.00	743.50	500.00	( 243.50)	148.70
100-53-53300-137	UNIFORM ALLOWANCE	144.99	1,067.59	3,300.00	2,232.41	32.35
100-53-53300-190	OTHER PERSONAL SERVICES	.00	668.32	1,300.00	631.68	51.41
100-53-53300-230	STREET OUTSIDE SERVICE	2,035.72	4,566.11	36,000.00	31,433.89	12.68
100-53-53300-231	MEDIAN AND TERRACE MAINT	5,262.50	6,109.15	7,000.00	890.85	87.27
100-53-53300-232	STREET SWEEPING DISPOSAL	.00	1,338.41	3,700.00	2,361.59	36.17
100-53-53300-340	SAFETY EQUIPMENT	499.68	824.28	2,500.00	1,675.72	32.97
100-53-53300-350	STREET EQUIP MAINT & REPAIR	442.14	2,730.90	8,950.00	6,219.10	30.51
100-53-53300-351	SNOW/ICE EQUIP MAINT & REPAIR	.00	3,088.21	6,500.00	3,411.79	47.51
100-53-53300-370	FUELS & ADDITIVES	1,476.83	8,797.25	27,500.00	18,702.75	31.99
100-53-53300-371	STREET SUPPLIES	475.85	2,546.73	11,300.00	8,753.27	22.54
100-53-53300-372	SNOW & ICE SUPPLIES	.00	25,864.17	38,662.00	12,797.83	66.90
100-53-53300-374	STREET SIGN REPAIR AND REPLACE	293.10	481.95	2,000.00	1,518.05	24.10
<b>TOTAL STREET MAINT AND CONSTRUTION</b>		<b>29,935.95</b>	<b>185,555.44</b>	<b>356,796.00</b>	<b>171,240.56</b>	<b>52.01</b>
<i>OK</i>						

**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>ROAD RELATED FACILITIES</u>						
100-53-53420-220	STREET LIGHTING UTILITIES	9,260.80	33,908.20	81,600.00	47,691.80	41.55
100-53-53420-233	TRAFFIC CONTROL MAINT	12,156.58	12,156.58	13,500.00	1,343.42	90.05
<b>TOTAL ROAD RELATED FACILITIES</b>		<b>21,417.38</b>	<b>46,064.78</b>	<b>95,100.00</b>	<b>49,035.22</b>	<b>48.44</b>
<u>PARKS</u>						
100-55-55200-110	PARK SALARIES	8,818.09	54,711.19	112,352.00	57,640.81	48.70
100-55-55200-119	WAGES, PART-TIME	6,114.80	10,419.27	60,000.00	49,580.73	17.37
100-55-55200-120	OVERTIME	.00	3,144.48	3,000.00	( 144.48)	104.82
100-55-55200-130	FICA	1,121.86	5,125.39	13,414.00	8,288.61	38.21
100-55-55200-131	WISCONSIN RETIREMENT	595.24	3,905.30	7,786.00	3,880.70	50.16
100-55-55200-132	LIFE & DISABILITY INSURANCE	1.09	6.14	200.00	193.86	3.07
100-55-55200-133	HEALTH INSURANCE	1,032.06	6,661.69	17,327.00	10,665.31	38.45
100-55-55200-134	PROFESSIONAL DEVELOPMENT	.00	1,322.24	2,000.00	677.76	66.11
100-55-55200-220	GAS & ELECTRIC UTILITIES	1,414.01	15,662.92	25,000.00	9,337.08	62.65
100-55-55200-221	TELEPHONE	400.61	3,463.81	7,200.00	3,736.19	48.11
100-55-55200-222	WATER & SEWER UTILITIES	561.56	5,490.51	14,000.00	8,509.49	39.22
100-55-55200-225	STORM WATER UTILITY	.00	1,751.51	7,000.00	5,248.49	25.02
100-55-55200-240	OUTSIDE SERVICES	.00	735.00	4,500.00	3,765.00	16.33
100-55-55200-340	PARK SUPPLIES	393.85	7,045.54	20,000.00	12,954.46	35.23
100-55-55200-350	EQUIPMENT MAINT & REPAIR	1,245.20	5,430.31	8,500.00	3,069.69	63.89
100-55-55200-351	FACILITIES MAINT & REPAIR	284.00	2,609.83	6,000.00	3,390.17	43.50
100-55-55200-370	FUELS & ADDITIVES	602.74	2,171.79	7,000.00	4,828.21	31.03
100-55-55200-393	PARK PORTABLE RESTROOMS	240.00	2,560.00	5,000.00	2,440.00	51.20
100-55-55200-396	BIRD CITY	.00	125.00	500.00	375.00	25.00
<b>TOTAL PARKS</b>		<b>22,825.11</b>	<b>132,341.92</b>	<b>320,779.00</b>	<b>188,437.08</b>	<b>41.26</b>
<u>FORESTRY</u>						
100-56-56110-110	FORESTRY SALARIES	4,238.48	16,558.06	15,008.00	( 1,550.06)	110.33
100-56-56110-120	OVERTIME	325.69	494.40	500.00	5.60	98.88
100-56-56110-130	FICA	336.50	1,256.09	1,186.00	( 70.09)	105.91
100-56-56110-131	WISCONSIN RETIREMENT	308.08	1,150.96	1,047.00	( 103.96)	109.93
100-56-56110-132	LIFE & DISABILITY INSURANCE	15.11	75.89	82.00	6.11	92.55
100-56-56110-133	HEALTH INSURANCE	6,717.52	42,743.89	5,603.00	( 37,140.89)	762.88
100-56-56110-240	OUTSIDE SERVICES	.00	1,027.50	7,500.00	6,472.50	13.70
100-56-56110-340	FORESTRY SUPPLIES	27.42	44.26	500.00	455.74	8.85
100-56-56110-350	EQUIPMENT MAINT & REPAIR	62.93	1,925.98	1,700.00	( 225.98)	113.29
100-56-56110-352	TREE REMOVALS	.00	1,439.15	15,000.00	13,560.85	9.59
100-56-56110-354	BRUSH CHIPPING SERVICE	.00	9,993.69	34,675.00	24,681.31	28.82
<b>TOTAL FORESTRY</b>		<b>12,031.73</b>	<b>76,709.87</b>	<b>82,801.00</b>	<b>6,091.13</b>	<b>92.64</b>

① \$30,000 Savings

OK

**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>PLANNING</u>						
100-56-56300-110	PLANNING SALARIES	4,856.88	29,141.28	58,283.00	29,141.72	50.00
100-56-56300-130	FICA	354.80	2,167.82	4,459.00	2,291.18	48.62
100-56-56300-131	WISCONSIN RETIREMENT	327.84	1,967.04	3,934.00	1,966.96	50.00
100-56-56300-132	LIFE & DISABILITY INSURANCE	1.12	7.67	190.00	182.33	4.04
100-56-56300-133	HEALTH INSURANCE	1,246.52	8,547.87	19,700.00	11,152.13	43.39
100-56-56300-134	PROFESSIONAL DEVELOPMENT	.00	.00	2,800.00	2,800.00	.00
100-56-56300-340	SUPPLIES	.00	39.99	700.00	660.01	5.71
100-56-56300-341	LANDMARK COMMISSION SUPPLIES	.00	.00	200.00	200.00	.00
100-56-56300-719	OUTSIDE SERVICES	239.00	5,239.00	.00	( 5,239.00)	.00
100-56-56300-720	COMMUNITY DEVELOPMENT/PROMOTIO	21.06	149.09	.00	( 149.09)	.00
TOTAL PLANNING		7,047.22	47,259.76	90,266.00	43,006.24	52.36
<u>TRANSFER TO OTHER FUNDS</u>						
100-59-59220-201	TRANSFER TO CDA	.00	15,000.00	15,000.00	.00	100.00
100-59-59220-400	TRANSFER TO CAPITAL PROJECTS	.00	259,162.00	259,162.00	.00	100.00
TOTAL TRANSFER TO OTHER FUNDS		.00	274,162.00	274,162.00	.00	100.00
<u>TRANSFER TO DEBT SERVICE</u>						
100-59-59300-300	TRANSFER TO DEBT SERVICE	.00	150,000.00	150,000.00	.00	100.00
TOTAL TRANSFER TO DEBT SERVICE		.00	150,000.00	150,000.00	.00	100.00
TOTAL FUND EXPENDITURES		498,877.25	3,577,661.30	6,761,772.00	3,184,110.70	52.91
NET REVENUES OVER EXPENDITURES		( 342,286.18)	617,752.82	2,000.00	615,752.82	30,887.64

**CITY OF MONONA**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**COMMUNITY DEV AUTHORITY FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>MISCELLANEOUS REVENUE</u>					
201-48-48110-000 INTEREST & DIVIDENDS INCOME	.00	21.15	.00	21.15	.00
TOTAL MISCELLANEOUS REVENUE	.00	21.15	.00	21.15	.00
<u>OTHER FINANCING SOURCES</u>					
201-49-49240-100 TRANSFER FROM GENERAL	.00	15,000.00	15,000.00	.00	100.00
201-49-49240-400 TRANSFER FROM TIFS	.00	.00	29,632.00	( 29,632.00)	.00
TOTAL OTHER FINANCING SOURCES	.00	15,000.00	44,632.00	( 29,632.00)	33.61
TOTAL FUND REVENUE	.00	15,021.15	44,632.00	( 29,610.85)	33.66

**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**COMMUNITY DEV AUTHORITY FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>ECONOMIC DEVELOPMENT</u>					
201-56-56700-214 LAND ACQUISITION	.00	10.94	.00	( 10.94)	.00
TOTAL ECONOMIC DEVELOPMENT	.00	10.94	.00	( 10.94)	.00
<u>CDA EXPENDITURES</u>					
201-56-59210-110 REIMBURSEMENT FOR ADMIN	692.32	4,153.92	13,557.00	9,403.08	30.64
201-56-59210-130 FICA	49.84	299.04	1,037.00	737.96	28.84
201-56-59210-131 WISCONSIN RETIREMENT	46.74	280.44	888.00	607.56	31.58
201-56-59210-132 LIFE & DISABILITY INSURANCE	.20	1.25	25.00	23.75	5.00
201-56-59210-133 HEALTH INSURANCE	146.74	936.69	3,125.00	2,188.31	29.97
201-56-59210-134 PROFESSIONAL DEVELOPMENT	.00	190.00	.00	( 190.00)	.00
201-56-59210-210 MARKETING	.00	.00	1,000.00	1,000.00	.00
TOTAL CDA EXPENDITURES	935.84	5,861.34	19,632.00	13,770.66	29.86
<u>CDA EXPENDITURES</u>					
201-56-59270-100 CDA SUPPORT STAFF	.00	3,171.26	25,000.00	21,828.74	12.69
TOTAL CDA EXPENDITURES	.00	3,171.26	25,000.00	21,828.74	12.69
TOTAL FUND EXPENDITURES	935.84	9,043.54	44,632.00	35,588.46	20.26
NET REVENUES OVER EXPENDITURES	( 935.84)	5,977.61	.00	5,977.61	.00

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**CITY OF MONONA**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**LIBRARY FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>PUBLIC CHARGES FOR SERVICE</u>					
202-46-41110-000	GENERAL PROPERTY TAXES	.00	614,453.00	614,453.00	.00 100.00
202-46-43720-000	COUNTY AID FOR LIBRARIES	.00	166,130.83	163,515.00	2,615.83 101.60
202-46-43730-000	COUNTY AID LIBRARY FACILITIES	.00	50,806.00	50,806.00	.00 100.00
202-46-46110-000	COPIER RECEIPTS	.00	884.99	3,000.00 (	2,115.01) 29.50
202-46-46710-000	FINES	.00	2,081.60	6,500.00 (	4,418.40) 32.02
202-46-46710-341	CHILDRENS	.00 (	70.88)	.00 (	70.88) .00
202-46-46730-000	ROOM RENTALS	.00	4,412.93	6,000.00 (	1,587.07) 73.55
202-46-48900-100	VENDING MACHINE	.00	1,110.90	3,700.00 (	2,589.10) 30.02
202-46-49300-000	FUND BALANCES APPLIED	.00	.00	15,724.00 (	15,724.00) .00
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	TOTAL PUBLIC CHARGES FOR SERVICE	.00	839,809.37	863,698.00 (	23,888.63) 97.23
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	TOTAL FUND REVENUE	.00	839,809.37	863,698.00 (	23,888.63) 97.23

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**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**LIBRARY FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	%	OF BUDGET	
<b>LIBRARY EXPENDITURES</b>						
202-55-55110-110	LIBRARY SALARIES	30,766.55	183,634.36	368,012.00	184,377.64	49.90
202-55-55110-118	WAGES COVID 19	.00	19,302.86	.00	( 19,302.86)	.00
202-55-55110-119	WAGES, PART-TIME	7,782.00	39,578.81	110,809.00	71,230.19	35.72
202-55-55110-130	FICA	2,841.92	17,923.66	36,630.00	18,706.34	48.93
202-55-55110-131	WISCONSIN RETIREMENT	2,048.55	12,484.93	24,840.00	12,355.07	50.26
202-55-55110-132	LIFE & DISABILITY INSURANCE	1.78	9.58	375.00	365.42	2.55
202-55-55110-133	HEALTH INSURANCE	4,989.07	32,184.42	63,917.00	31,732.68	50.35
202-55-55110-134	PROFESSIONAL DEVELOPMENT	.00	1,117.04	4,000.00	2,882.96	27.93
202-55-55110-220	GAS & ELECTRIC UTILITIES	1,143.64	9,440.06	35,500.00	26,059.94	26.59
202-55-55110-222	WATER & SEWER UTILITIES	929.11	1,906.76	3,554.00	1,647.24	53.65
202-55-55110-240	SERVICE CONTRACTS	3,783.15	18,750.42	47,731.00	28,980.58	39.28
202-55-55110-241	SCLS MEMBERSHIP	.00	42,905.90	43,000.00	94.10	99.78
202-55-55110-242	OUTSIDE SERVICES	.00	( 50.00)	.00	50.00	.00
202-55-55110-310	OFFICE SUPPLIES	50.00	1,778.91	3,000.00	1,221.09	59.30
202-55-55110-312	POSTAGE	.00	.00	175.00	175.00	.00
202-55-55110-340	JANITORIAL SUPPLIES	7.47	1,535.29	2,000.00	464.71	76.76
202-55-55110-341	PROGRAMMING	19.19	1,796.02	5,000.00	3,203.98	35.92
202-55-55110-344	CASH OVER/SHORT	.00	.11	.00	( .11)	.00
202-55-55110-350	EQUIPMENT MAINTENANCE & REPAIR	687.17	687.17	9,855.00	9,167.83	6.97
202-55-55110-351	BUILDING MAINTENANCE & REPAIR	.00	3,417.75	10,000.00	6,582.25	34.18
202-55-55110-809	PERIODICALS	208.05	1,766.85	4,500.00	2,733.15	39.26
202-55-55110-810	DVD/CD/BOOK ON CD	890.57	3,420.47	13,000.00	9,579.53	26.31
202-55-55110-811	ADULT BOOKS	1,635.49	6,918.80	17,000.00	10,081.20	40.70
202-55-55110-812	CHILDRENS BOOKS	284.32	1,966.11	10,250.00	8,283.89	19.18
202-55-55110-813	YOUNG ADULT BOOKS	170.53	924.77	3,250.00	2,325.23	28.45
202-55-55110-814	LARGE PRINT BOOKS	328.70	833.45	3,500.00	2,666.55	23.81
202-55-55110-817	ELECTRONIC INFO SOURCES	.00	4,644.29	4,600.00	( 44.29)	100.96
202-55-55110-818	BOOK LEASE PROGRAM	.00	.00	4,376.00	4,376.00	.00
202-55-55110-819	VENDING MACHINE EXPENSE	.00	977.35	3,600.00	2,622.65	27.15
202-55-55110-851	LIBRARY CAPITAL OUTLAY	.00	.00	15,724.00	15,724.00	.00
<b>TOTAL LIBRARY EXPENDITURES</b>		<b>58,567.26</b>	<b>409,856.14</b>	<b>848,198.00</b>	<b>438,341.86</b>	<b>48.32</b>
<b>TRANSFERS</b>						
202-55-59210-212	ACCOUNTING SERVICES	.00	4,500.00	4,500.00	.00	100.00
202-55-59210-510	INSURANCE	.00	11,000.00	11,000.00	.00	100.00
<b>TOTAL TRANSFERS</b>		<b>.00</b>	<b>15,500.00</b>	<b>15,500.00</b>	<b>.00</b>	<b>100.00</b>
<b>TOTAL FUND EXPENDITURES</b>		<b>58,567.26</b>	<b>425,356.14</b>	<b>863,698.00</b>	<b>438,341.86</b>	<b>49.25</b>
<b>NET REVENUES OVER EXPENDITURES</b>		<b>( 58,567.26)</b>	<b>414,453.23</b>	<b>.00</b>	<b>414,453.23</b>	<b>.00</b>

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**CITY OF MONONA**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**CABLE TV FUND**

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>PUBLIC CHARGES FOR SERVICE</u>						
203-46-44100-000	FRANCHISE FEES	23,626.80	27,705.20	116,008.00	( 88,302.80)	23.88
203-46-46700-000	OTHER REVENUES	.00	.00	60,623.00	( 60,623.00)	.00
<b>TOTAL PUBLIC CHARGES FOR SERVICE</b>		<b>23,626.80</b>	<b>27,705.20</b>	<b>176,631.00</b>	<b>( 148,925.80)</b>	<b>15.69</b>
<b>TOTAL FUND REVENUE</b>		<b>23,626.80</b>	<b>27,705.20</b>	<b>176,631.00</b>	<b>( 148,925.80)</b>	<b>15.69</b>

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**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**CABLE TV FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>TV EXPENDITURES</u>					
203-55-55370-110 TV WAGES	3,371.66	22,190.36	78,521.00	56,330.64	28.26
203-55-55370-119 TV WAGES, PART-TIME	884.72	6,909.99	12,000.00	5,090.01	57.58
203-55-55370-130 FICA	344.30	2,338.28	6,925.00	4,586.72	33.77
203-55-55370-131 WISCONSIN RETIREMENT	244.46	1,599.09	5,261.00	3,661.91	30.40
203-55-55370-132 LIFE & DISABILITY INSURANCE	1.36	7.96	75.00	67.04	10.61
203-55-55370-133 HEALTH INSURANCE	355.01	2,130.06	10,386.00	8,255.94	20.51
203-55-55370-134 PROFESSIONAL DEVELOPMENT	.00	.00	1,325.00	1,325.00	.00
203-55-55370-212 ADMINISTRATION/ACCTNG SERVICES	.00	.00	2,300.00	2,300.00	.00
203-55-55370-220 GAS & ELECTRIC UTILITIES	201.82	201.82	.00	( 201.82)	.00
203-55-55370-221 TELEPHONE	.00	316.00	1,220.00	904.00	25.90
203-55-55370-340 MARKETING	.00	284.71	400.00	115.29	71.18
203-55-55370-341 STUDIO MAINTENANCE	152.00	747.62	2,000.00	1,252.38	37.38
203-55-55370-370 FUELS & ADDITIVES	.00	29.73	700.00	670.27	4.25
203-55-55370-510 INSURANCE	.00	.00	675.00	675.00	.00
203-55-55370-800 MEDIA COMMUNITY ROOM	109.62	471.33	900.00	428.67	52.37
203-55-55370-810 EQUIPMENT	194.26	5,518.46	15,500.00	9,981.54	35.60
203-55-55370-816 STREAMING SERVICE	.00	150.01	.00	( 150.01)	.00
203-55-55370-820 MUSIC LICENSE	67.96	67.96	.00	( 67.96)*	.00
<b>TOTAL TV EXPENDITURES</b>	<b>5,927.17</b>	<b>42,963.38</b>	<b>138,188.00</b>	<b>95,224.62</b>	<b>31.09</b>
<u>RADIO EXPENDITURES</u>					
203-55-56370-110 RADIO WAGES	1,855.82	11,134.92	22,320.00	11,185.08	49.89
203-55-56370-130 FICA	141.53	849.18	1,707.00	857.82	49.75
203-55-56370-131 WISCONSIN RETIREMENT	125.28	751.68	1,495.00	743.32	50.28
203-55-56370-132 LIFE & DISABILITY INSURANCE	.75	4.35	25.00	20.65	17.40
203-55-56370-133 HEALTH INSURANCE	64.04	384.24	1,909.00	1,524.76	20.13
203-55-56370-134 PROFESSIONAL DEVELOPMENT	.00	.00	550.00	550.00	.00
203-55-56370-210 LEGAL	.00	.00	500.00	500.00	.00
203-55-56370-340 MARKETING	.00	( 40.00)	500.00	540.00	( 8.00)
203-55-56370-341 STUDIO MAINTENANCE	.00	1.99	2,100.00	2,098.01	.09
203-55-56370-816 STREAMING SERVICE	2,255.50	6,329.21	4,678.00	( 1,651.21)	135.30
203-55-56370-820 MUSIC LICENSE	.00	618.79	2,200.00	1,581.21	28.13
<b>TOTAL RADIO EXPENDITURES</b>	<b>4,442.92</b>	<b>20,034.36</b>	<b>37,984.00</b>	<b>17,949.64</b>	<b>52.74</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>10,370.09</b>	<b>62,997.74</b>	<b>176,172.00</b>	<b>113,174.26</b>	<b>35.76</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>13,256.71</b>	<b>( 35,292.54)</b>	<b>459.00</b>	<b>( 35,751.54)</b>	<b>( 7,689.01)</b>

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**CITY OF MONONA**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**COMMUNITY RECREATION SVCS FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>PUBLIC CHARGES FOR SERVICES</u>						
204-46-41110-000	GENERAL PROPERTY TAXES	.00	596,116.00	596,117.00 (	1.00)	100.00
204-46-43570-000	CULTURE & RECREATION GRANTS	.00	1,543.00	5,204.00 (	3,661.00)	29.65
204-46-46710-300	SENIOR CENTER PROGRAM FEES	19.43	959.25	10,000.00 (	9,040.75)	9.59
204-46-46710-400	NEWSLETTER REVENUE	.00	.00	1,800.00 (	1,800.00)	.00
204-46-46720-200	RECREATION PROGRAM FEES	( 55.00)	10,513.68	58,000.00 (	47,486.32)	18.13
204-46-46720-210	ADULT SPORTS PROGRAM FEES	380.00	2,696.00	15,000.00 (	12,304.00)	17.97
204-46-46720-230	YOUTH SPORT FEES	( 120.00)	4,915.00	41,000.00 (	36,085.00)	11.99
204-46-46720-230	TENNIS PROGRAM FEES	.00	805.00	.00	805.00	.00
204-46-46720-241	PARK SHELTER ADMIN FEE	.00	.00	1,700.00 (	1,700.00)	.00
204-46-46720-250	CANOE/KAYAK RENTAL	473.93	6,634.93	6,000.00	634.93	110.58
204-46-46720-251	PARK FIEND RENTAL	.00	750.00	15,000.00 (	14,250.00)	5.00
204-46-46720-252	SPEICAL EVENT REVENUES	.00	2,820.86	30,000.00 (	27,179.14)	9.40
204-46-46720-280	AFTER-SCHOOL PROGRAM FEES	.00	40,895.10	132,000.00 (	91,104.90)	30.98
204-46-46720-290	SUMMER CAMP FEE	631.75	18,901.25	130,000.00 (	111,098.75)	14.54
204-46-46720-295	GRAND CROSSING REVENUE	2,067.80	30,290.64	105,000.00 (	74,709.36)	28.85
204-46-46730-100	PATCH SALES	( 266.00)	3,662.91	73,000.00 (	69,337.09)	5.02
204-46-46730-110	DAILY ADMISSIONS	.00	.00	62,000.00 (	62,000.00)	.00
204-46-46730-120	CONCESSIONS	.00	.00	25,000.00 (	25,000.00)	.00
204-46-46730-130	POOL RENTALS	( 330.00)	( 17.20)	25,000.00 (	25,017.20)	(.07)
204-46-46730-140	SWIMMING LESSONS	.00	.00	43,000.00 (	43,000.00)	.00
204-46-46730-150	ADVERTISING/PROMOTIONS	.00	250.00	2,000.00 (	1,750.00)	12.50
204-46-46740-100	COMMUNITY CENTER RENTAL FEES	691.61	6,995.52	28,000.00 (	21,004.48)	24.98
204-46-46740-200	COMMUNITY CENTER BAR LEASE	.00	.00	500.00 (	500.00)	.00
<b>TOTAL PUBLIC CHARGES FOR SERVICES</b>		<b>3,493.52</b>	<b>728,731.94</b>	<b>1,405,321.00 (</b>	<b>676,589.06)</b>	<b>51.86</b>
<b>TOTAL FUND REVENUE</b>		<b>3,493.52</b>	<b>728,731.94</b>	<b>1,405,321.00 (</b>	<b>676,589.06)</b>	<b>51.86</b>

*See last page  
of report.*

**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**COMMUNITY RECREATION SVCS FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<b>COMMUNITY CENTER EXPENDITURES</b>						
204-55-55140-110	ADMINISTRATION SALARIES	6,591.93	44,314.80	82,540.00	38,225.20	53.69
204-55-55140-112	SHIFT DIFFERENTIAL	.00	166.22	800.00	633.78	20.78
204-55-55140-120	OVERTIME	.00	61.15	4,000.00	3,938.85	1.53
204-55-55140-130	FICA	473.97	3,218.30	6,682.00	3,463.70	48.16
204-55-55140-131	WISCONSIN RETIREMENT	444.97	2,977.91	5,896.00	2,918.09	50.51
204-55-55140-132	LIFE & DISABILITY INSURANCE	.69	4.09	125.00	120.91	3.27
204-55-55140-133	HEALTH INSURANCE	1,078.78	6,557.06	31,936.00	25,378.94	20.53
204-55-55140-134	PROFESSIONAL DEVELOPMENT	.00	193.75	1,000.00	806.25	19.38
204-55-55140-137	UNIFORM ALLOWANCE	.00	.00	600.00	600.00	.00
204-55-55140-220	GAS & ELECTRIC UTILITIES	1,451.05	9,941.88	29,000.00	19,058.12	34.28
204-55-55140-221	TELEPHONE	27.13	940.22	3,500.00	2,559.78	26.86
204-55-55140-222	WATER & SEWER UTILITIES	.00	1,427.88	3,000.00	1,572.12	47.60
204-55-55140-240	SERVICE CONTRACTS	70.00	3,975.20	8,600.00	4,624.80	46.22
204-55-55140-310	OFFICE SUPPLIES	127.50	345.58	1,400.00	1,054.42	24.68
204-55-55140-344	JANITORIAL SUPPLIES	35.28	2,860.38	4,200.00	1,339.62	68.10
204-55-55140-351	BUILDING MAINT & REPAIR	3,622.00	4,755.92	10,000.00	5,244.08	47.56
<b>TOTAL COMMUNITY CENTER EXPENDITURE</b>		<b>13,923.30</b>	<b>81,740.34</b>	<b>193,279.00</b>	<b>111,538.66</b>	<b>42.29</b>
<b>RECREATION PROGRAMS &amp; EVENTS</b>						
204-55-55300-110	ADMINISTRATIVE SALARIES	7,558.76	45,352.56	92,662.00	47,309.44	48.94
204-55-55300-118	WAGES, PART-TIME COVID 19	420.70	12,624.01	.00	( 12,624.01)	.00
204-55-55300-119	WAGES, PART-TIME	6,094.00	55,800.98	260,650.00	204,849.02	21.41
204-55-55300-130	FICA	1,040.45	8,434.24	27,028.00	18,593.76	31.21
204-55-55300-131	WISCONSIN RETIREMENT	510.22	3,383.24	6,255.00	2,871.76	54.09
204-55-55300-132	LIFE & DISABILITY INSURANCE	1.27	7.52	50.00	42.48	15.04
204-55-55300-133	HEALTH INSURANCE	2,692.48	16,351.76	33,780.00	17,428.24	48.41
204-55-55300-134	PROFESSIONAL DEVELOPMENT	11.91	925.30	2,500.00	1,574.70	37.01
204-55-55300-340	RECREATION PROGRAM	307.28	3,751.50	15,000.00	11,248.50	25.01
204-55-55300-341	YOUTH BASEBALL/SOFTBALL PROG	.00	1,924.46	15,000.00	13,075.54	12.83
204-55-55300-342	ADULT SPORTS PROGRAM	.00	20.00	2,000.00	1,980.00	1.00
204-55-55300-343	YOUTH SOCIAL/CULTURAL PROGRAM	.00	85.00	.00	( 85.00)	.00
204-55-55300-346	CREDIT CARD FEES	.00	3,402.78	17,000.00	13,597.22	20.02
204-55-55300-347	PARK FIELD MAINTENANCE	.00	.00	14,000.00	14,000.00	.00
204-55-55300-348	SPEICAL EVENT EXPENDITURES	546.00	4,076.10	30,000.00	25,923.90	13.59
204-55-55300-349	AFTER-SCHOOL PROGRAM	145.00	3,229.35	13,000.00	9,770.65	24.84
204-55-55300-350	SUMMER CAMP EXP	208.54	208.54	13,000.00	12,791.46	1.60
204-55-55300-351	GRAND CROSSING EXPENDITURES	6,273.60	23,250.28	75,000.00	51,749.72	31.00
204-55-55300-370	FUELS & ADDITIVES	76.48	194.53	.00	( 194.53)	.00
<b>TOTAL RECREATION PROGRAMS &amp; EVENTS</b>		<b>25,886.69</b>	<b>183,022.15</b>	<b>616,925.00</b>	<b>433,902.85</b>	<b>29.67</b>

**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**COMMUNITY RECREATION SVCS FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	BUDGET	% OF BUDGET	
<u>SENIOR SERVICES</u>						
204-55-55310-110	ADMINISTRATIVE SALARIES	9,433.44	56,600.64	113,201.00	56,600.36	50.00
204-55-55310-119	WAGES, PART-TIME	1,282.78	8,236.27	17,060.00	8,823.73	48.28
204-55-55310-130	FICA	823.08	4,979.78	9,965.00	4,985.22	49.97
204-55-55310-131	WISCONSIN RETIREMENT	740.23	4,477.80	8,793.00	4,315.20	50.92
204-55-55310-132	LIFE & DISABILITY INSURANCE	7.37	43.27	110.00	66.73	39.34
204-55-55310-133	HEALTH INSURANCE	908.76	5,452.56	11,315.00	5,862.44	48.19
204-55-55310-134	PROFESSIONAL DEVELOPMENT	.00	325.00	1,000.00	675.00	32.50
204-55-55310-214	CONTRACTED SENIOR SERVICES	8,274.32	24,822.96	50,346.00	25,523.04	49.30
204-55-55310-310	OFFICE SUPPLIES	55.38	577.47	2,240.00	1,662.53	25.78
204-55-55310-340	SENIOR PROGRAM EXPENSES	67.64	2,547.84	9,500.00	6,952.16	26.82
204-55-55310-342	PROGRAM DEVELOPMENT (HOME CHOR	881.98	2,922.94	6,592.00	3,669.06	44.34
204-55-55310-343	TRANSPORTATION	115.98	1,159.80	5,204.00	4,044.20	22.29
204-55-55310-345	RSVP	.00	580.17	7,422.00	6,841.83	7.82
204-55-55310-347	MAINTENANCE FEE	.00	.00	2,000.00	2,000.00	.00
<b>TOTAL SENIOR SERVICES</b>		<b>22,590.96</b>	<b>112,726.50</b>	<b>244,748.00</b>	<b>132,021.50</b>	<b>46.06</b>
<u>OUTDOOR SWIMMING POOL EXPENDIT</u>						
204-55-55420-110	ADMINISTRATIVE SALARIES	4,971.44	29,828.64	67,974.00	38,145.36	43.88
204-55-55420-111	PUBLIC WORKS SALARIES	.00	.00	3,800.00	3,800.00	.00
204-55-55420-118	WAGES, PART-TIME SWIM LESSONS	.00	.00	15,000.00	15,000.00	.00
204-55-55420-119	WAGES, PART-TIME	.00	98.00	131,566.00	131,468.00	.07
204-55-55420-120	OVERTIME	.00	.00	2,200.00	2,200.00	.00
204-55-55420-130	FICA	358.73	2,159.88	16,703.00	14,543.12	12.93
204-55-55420-131	WISCONSIN RETIREMENT	335.56	2,013.36	4,845.00	2,831.64	41.56
204-55-55420-132	LIFE & DISABILITY INSURANCE	1.30	7.60	92.00	84.40	8.26
204-55-55420-133	HEALTH INSURANCE	2,900.18	17,682.32	19,639.00	1,956.68	90.04
204-55-55420-134	PROFESSIONAL DEVELOPMENT	.00	1,178.35	4,500.00	3,321.65	26.19
204-55-55420-220	GAS & ELECTRIC UTILITIES	452.38	2,692.96	21,000.00	18,307.04	12.82
204-55-55420-221	TELEPHONE	.00	.00	250.00	250.00	.00
204-55-55420-222	WATER & SEWER UTILITIES	516.37	1,362.93	10,000.00	8,637.07	13.63
204-55-55420-310	OFFICE SUPPLIES	.00	99.00	1,500.00	1,401.00	6.60
204-55-55420-338	POOL OPERATING SUPPLIES	.00	10.00	11,300.00	11,290.00	.09
204-55-55420-339	CONCESSION EXPENSES	.00	.00	16,000.00	16,000.00	.00
204-55-55420-350	EQUIPMENT MAINT & REPAIR	.00	.00	24,000.00	24,000.00	.00
<b>TOTAL OUTDOOR SWIMMING POOL EXPEN</b>		<b>9,535.96</b>	<b>57,133.04</b>	<b>350,369.00</b>	<b>293,235.96</b>	<b>16.31</b>
<b>TOTAL FUND EXPENDITURES</b>		<b>71,936.91</b>	<b>434,622.03</b>	<b>1,405,321.00</b>	<b>970,698.97</b>	<b>30.93</b>
<b>NET REVENUES OVER EXPENDITURES</b>		<b>( 68,443.39)</b>	<b>294,109.91</b>	<b>.00</b>	<b>294,109.91</b>	<b>.00</b>

**CITY OF MONONA**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**AMBULANCE FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>					
205-41-41110-000 GENERAL PROPERTY TAXES	.00	208,876.00	208,876.00	.00	100.00
TOTAL TAXES	.00	208,876.00	208,876.00	.00	100.00
<u>INTERGOVERNMENTAL REVENUE</u>					
205-43-43520-000 PUBLIC SAFETY AIDS	.00	.00	3,800.00	( 3,800.00)	.00
TOTAL INTERGOVERNMENTAL REVENUE	.00	.00	3,800.00	( 3,800.00)	.00
<u>PUBLIC CHARGES FOR SERVICE</u>					
205-46-46230-000 AMBULANCE FEE	32,619.11	196,297.64	465,000.00	( 288,702.36)	① 42.21
TOTAL PUBLIC CHARGES FOR SERVICE	32,619.11	196,297.64	465,000.00	( 288,702.36)	42.21
TOTAL FUND REVENUE	32,619.11	405,173.64	677,676.00	( 272,502.36)	59.79

① estimated \$73,000  
Under budget

**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**AMBULANCE FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>AMBULANCE</u>						
205-52-52300-110	EMS SALARIES	23,166.17	161,399.63	361,175.00	199,775.37	44.69
205-52-52300-118	LEAVE WAGES	136.92	810.90	6,500.00	5,689.10	12.48
205-52-52300-119	WAGES, PART TIME	2,110.16	16,650.30	62,000.00	45,349.70	26.86
205-52-52300-120	OVERTIME	1,055.13	6,694.51	12,500.00	5,805.49	53.56
205-52-52300-130	FICA	2,001.09	14,120.43	33,826.00	19,705.57	41.74
205-52-52300-131	WISCONSIN RETIREMENT	2,845.61	19,125.23	46,911.00	27,785.77	40.77
205-52-52300-132	LIFE & DISABILITY INSURANCE	12.67	63.94	100.00	36.06	63.94
205-52-52300-133	HEALTH INSURANCE	4,712.30	28,028.60	63,614.00	35,585.40	44.06
205-52-52300-134	PROFESSIONAL DEVELOPMENT	.00	8,181.13	11,000.00	2,818.87	74.37
205-52-52300-137	UNIFORM ALLOWANCE	309.55	1,891.52	4,000.00	2,108.48	47.29
205-52-52300-140	EMS STIPENDS	.00	765.00	3,000.00	2,235.00	25.50
205-52-52300-150	PHYSICAL EXAMINATIONS	.00	1,668.00	1,600.00	( 68.00)	104.25
205-52-52300-221	TELEPHONE	67.06	639.90	1,500.00	860.10	42.66
205-52-52300-240	SERVICE CONTRACTS	2,631.55	15,719.54	33,000.00	17,280.46	47.63
205-52-52300-310	OFFICE SUPPLIES	.00	.00	250.00	250.00	.00
205-52-52300-340	EMS SUPPLIES	1,419.85	12,028.41	18,500.00	6,471.59	65.02
205-52-52300-341	DUES & SUBSCRIPTION	.00	2,576.00	3,000.00	424.00	85.87
205-52-52300-350	EQUIPMENT MAINT & REPAIR	.00	3,421.21	4,000.00	578.79	85.53
205-52-52300-370	FUELS & ADDITIVES	7.91	1,104.58	6,200.00	5,095.42	17.82
205-52-52300-810	EMS EQUIPMENT	.00	888.45	3,000.00	2,111.55	29.82
	<b>TOTAL AMBULANCE</b>	<b>40,475.97</b>	<b>295,777.28</b>	<b>675,676.00</b>	<b>379,898.72</b>	<b>43.78</b>
<u>TRANSFERS</u>						
205-52-59210-100	TRANSFER TO GENERAL FUND	.00	.00	2,000.00	2,000.00	.00
	<b>TOTAL TRANSFERS</b>	<b>.00</b>	<b>.00</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>.00</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>40,475.97</b>	<b>295,777.28</b>	<b>677,676.00</b>	<b>381,898.72</b>	<b>43.65</b>
	<b>NET REVENUES OVER EXPENDITURES</b>	<b>( 7,856.86)</b>	<b>109,396.36</b>	<b>.00</b>	<b>109,396.36</b>	<b>.00</b>

① \$30,000 estimated saving

**CITY OF MONONA**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**TOURISM FUND**

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>SOURCE 41</u>						
209-41-41210-000	PUBLIC ACCOMMODATION TAXES	.00	30,757.97	375,000.00	( 344,242.03)	8.20 <sup>(1)</sup>
TOTAL SOURCE 41		.00	30,757.97	375,000.00	( 344,242.03)	8.20
TOTAL FUND REVENUE		.00	30,757.97	375,000.00	( 344,242.03)	8.20

① waiting on 2<sup>nd</sup> Quarter.

Still ~~one~~ one unpaid 1<sup>st</sup> Quarter  
Payment.

**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**TOURISM FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>DEPARTMENT 51410</u>					
209-51-51410-394	.00	7,475.00	89,574.00	82,099.00	8.35
	.00	7,475.00	89,574.00	82,099.00	8.35
<u>DEPARTMENT 59210</u>					
209-59-59210-400	.00	.00	202,654.00	202,654.00	.00
	.00	.00	202,654.00	202,654.00	.00
	.00	7,475.00	292,228.00	284,753.00	2.56
	.00	23,282.97	82,772.00	( 59,489.03)	28.13

**CITY OF MONONA**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**SOLID WASTE DISPOSAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>					
210-41-41110-000 GENERAL PROPERTY TAXES	.00	309,660.00	309,660.00	.00	100.00
TOTAL TAXES	.00	309,660.00	309,660.00	.00	100.00
<u>FEDERAL &amp; STATE AID</u>					
210-43-43540-000 SANITATION AIDS	30,556.49	30,556.49	30,500.00	56.49	100.19
TOTAL FEDERAL & STATE AID	30,556.49	30,556.49	30,500.00	56.49	100.19
<u>PUBLIC CHARGE FOR SERVICES</u>					
210-46-46420-000 REFUSE/GARBAGE COLLECTION FEE	20.00	60.00	.00	60.00	.00
210-46-46420-200 RECYCLING CARTS	.00	130.00	1,000.00	( 870.00)	13.00
210-46-46420-210 REBATE PROGRAM	3,090.95	9,831.85	22,000.00	( 12,168.15)	44.69
TOTAL PUBLIC CHARGE FOR SERVICES	3,110.95	10,021.85	23,000.00	( 12,978.15)	43.57
TOTAL FUND REVENUE	33,667.44	350,238.34	363,160.00	( 12,921.66)	96.44

*ok*

**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**SOLID WASTE DISPOSAL FUND**

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>OUTSIDE SERVICES</u>						
210-53-53620-240	OUTSIDE SERVICES	11,279.70	56,390.20	227,410.00	171,019.80	24.80
210-53-53620-241	TIPPING FEES	9,315.19	37,162.38	.00	( 37,162.38)	.00
210-53-53620-290	RECYCLING SERVICE	5,707.80	28,534.80	68,470.00	39,935.20	41.67
<b>TOTAL OUTSIDE SERVICES</b>		<b>26,302.69</b>	<b>122,087.38</b>	<b>295,880.00</b>	<b>173,792.62</b>	<b>41.26</b>
<b>TOTAL FUND EXPENDITURES</b>		<b>26,302.69</b>	<b>122,087.38</b>	<b>295,880.00</b>	<b>173,792.62</b>	<b>41.26</b>
<b>NET REVENUES OVER EXPENDITURES</b>		<b>7,364.75</b>	<b>228,150.96</b>	<b>67,280.00</b>	<b>160,870.96</b>	<b>339.11</b>

*OK*

**CITY OF MONONA**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**CAPITAL PROJECTS FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>					
400-40-46900-000 OTHER REVENUE	.00	4,678.50	.00	4,678.50	.00
400-40-49100-000 PROCEEDS FROM LONG TERM DEBT	.00	2,759,162.00	.00	2,759,162.00	.00
<b>TOTAL TAXES</b>	<b>.00</b>	<b>2,763,840.50</b>	<b>.00</b>	<b>2,763,840.50</b>	<b>.00</b>
<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>2,763,840.50</b>	<b>.00</b>	<b>2,763,840.50</b>	<b>.00</b>

**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**CAPITAL PROJECTS FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>GENERAL ADMINISTRATION</u>					
400-57-57120-110	ADMIN SALARIES	918.86	5,513.16	.00 (	5,513.16) .00
400-57-57120-130	FICA	67.17	403.02	.00 (	403.02) .00
400-57-57120-131	WI RETIREMENT	62.04	372.24	.00 (	372.24) .00
400-57-57120-132	LIFE & DISABILITY INSURANCE	.46	2.76	.00 (	2.76) .00
400-57-57120-133	HEALTH INSURANCE	176.44	1,069.89	.00 (	1,069.89) .00
400-57-57120-821	INFORMATION TECHNOLOGY UPGRADE	.00	25,547.42	31,610.00	6,062.58 80.82
400-57-57120-827	ANTI-IDLING PILOT PROGRAM	.00	.00	5,000.00	5,000.00 .00
<b>TOTAL GENERAL ADMINISTRATION</b>		<b>1,224.97</b>	<b>32,908.49</b>	<b>36,610.00</b>	<b>3,701.51 89.89</b>
<u>GENERAL PUBLIC BUILDINGS</u>					
400-57-57140-826	BUILDING REPAIRS	.00	18,445.66	40,000.00	21,554.34 46.11
400-57-57140-838	PAGODA ENGINEERING	.00	.00	10,000.00	10,000.00 .00
400-57-57140-840	LED UPDATES	.00	.00	35,000.00	35,000.00 .00
400-57-57140-844	HVAC LIBRARY -ENGINEERING	.00	639.31	3,737.00	3,097.69 17.11
400-57-57140-847	RTU-5 LIBRARY	4,532.47	9,273.67	92,000.00	82,726.33 10.08
400-57-57140-848	CONTROL UPGADES VARIOUS BLDG	.00	.00	262,000.00	262,000.00 .00
400-57-57140-849	BUS SHELTER	.00	.00	7,300.00	7,300.00 .00
<b>TOTAL GENERAL PUBLIC BUILDINGS</b>		<b>4,532.47</b>	<b>28,358.64</b>	<b>450,037.00</b>	<b>421,678.36 6.30</b>
<u>LAW ENFORCEMENT</u>					
400-57-57210-810	RADAR	.00	466.00	3,000.00	2,534.00 15.53
400-57-57210-816	SQUAD CARS	.00	.00	55,000.00	55,000.00 .00 <i>ordered</i>
400-57-57210-829	OFFICE FURNISHINGS/FURNITURE	( 55.60)	1,946.77	4,500.00	2,553.23 43.26
400-57-57210-836	LAPTOPS & MODEMS	.00	.00	6,250.00	6,250.00 .00
400-57-57210-838	PORTABLE RADIOS	.00	25,375.92	21,662.00 (	3,713.92) 117.14 <i>done</i>
400-57-57210-843	TASER REPLACEMENT	.00	5,686.00	5,700.00	14.00 99.75 <i>done</i>
400-57-57210-849	SQUAD VIDEO	.00	.00	6,250.00	6,250.00 .00
400-57-57210-864	MOBLIE RADIO REPLACEMENT	.00	5,895.58	13,750.00	7,854.42 42.88
<b>TOTAL LAW ENFORCEMENT</b>		<b>( 55.60)</b>	<b>39,370.27</b>	<b>116,112.00</b>	<b>76,741.73 33.91</b>
<u>FIRE PROTECTION</u>					
400-57-57220-833	PERSONNEL PROTECTIVE EQUIPMENT	.00	12,401.00	14,000.00	1,599.00 88.58 <i>done</i>
400-57-57220-856	E2 CAMERA SYSTEM	.00	.00	6,000.00	6,000.00 .00
<b>TOTAL FIRE PROTECTION</b>		<b>.00</b>	<b>12,401.00</b>	<b>20,000.00</b>	<b>7,599.00 62.01</b>

**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**CAPITAL PROJECTS FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>AMBULANCE</u>					
400-57-57230-812					<i>Done</i>
DEFIBRILLATION REPLACEMENT	.00	34,003.07	35,000.00	996.93	97.15
400-57-57230-823					
EMS TRAINING EQUIPMENT	.00	649.07	2,600.00	1,950.93	24.96
<b>TOTAL AMBULANCE</b>	<b>.00</b>	<b>34,652.14</b>	<b>37,600.00</b>	<b>2,947.86</b>	<b>92.16</b>
<u>EMERGENCY COMMUNICATIONS</u>					
400-57-57260-845					
VIDEO SYSTEM UPDATES	1,537.69	1,947.69	16,000.00	14,052.31	12.17
400-57-57260-846					
RMS UPGRADE MPSIS	.00	20,262.50	20,000.00	( 262.50)	101.31 <i>Done</i>
400-57-57260-848					
RADIO SYSTEM UPDATES	18,482.00	18,482.00	105,000.00	86,518.00	17.60
<b>TOTAL EMERGENCY COMMUNICATIONS</b>	<b>20,019.69</b>	<b>40,692.19</b>	<b>141,000.00</b>	<b>100,307.81</b>	<b>28.86</b>
<u>PUBLIC WORKS</u>					
400-57-57320-876					
MINI LOADER	.00	50,339.46	51,200.00	860.54	98.32
400-57-57320-877					
SEWER CAMERA	.00	6,374.00	6,500.00	126.00	98.06
<b>TOTAL PUBLIC WORKS</b>	<b>.00</b>	<b>56,713.46</b>	<b>57,700.00</b>	<b>986.54</b>	<b>98.29</b>

**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**CAPITAL PROJECTS FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>HIGHWAY &amp; STREET CONSTRUCTION</u>						
400-57-57330-110	ENGINEER SALARIES	2,636.20	15,817.20	31,634.00	15,816.80	50.00
400-57-57330-130	FICA	186.98	1,121.88	2,420.00	1,298.12	46.36
400-57-57330-131	WI RETIREMENT	177.94	1,067.64	2,135.00	1,067.36	50.01
400-57-57330-132	LIFE & DISABILITY INSURANCE	2.00	7.85	64.00	56.15	12.27
400-57-57330-133	HEALTH INSURANCE	657.40	3,944.40	7,114.00	3,169.60	55.45
400-57-57330-809	SEWER I/II STUDY	6,410.50	13,715.25	34,500.00	20,784.75	39.75
400-57-57330-810	STORM REACH 64	6,324.27	14,214.09	115,992.00	101,777.91	12.25
400-57-57330-817	ATWOOD AVE	.00	.00	22,388.00	22,388.00	.00
400-57-57330-819	RAPID FLASH BEACON SYSTEM	.00	8,483.70	14,000.00	5,516.30	60.60
400-57-57330-832	BRIDGE RD CONSTRUCTION	294,792.26	387,505.84	.00	( 387,505.84)	.00
400-57-57330-835	PCB REMOVAL	61,733.21	65,483.58	.00	( 65,483.58)	.00
400-57-57330-836	BRIDGE REPLACEMENT ENGINEERING	.00	11,184.70	.00	( 11,184.70)	.00
400-57-57330-838	SOUTH WINNQ ROAD UPGRADES-ENG	963.55	2,524.03	20,000.00	17,475.97	12.62
400-57-57330-839	CAPITAL CITY BIKE TRAIL	.00	4,989.82	69,935.00	64,945.18	7.13
400-57-57330-861	MONONA DR -BROADWAY TO BELTLIN	.00	.00	434,000.00	434,000.00	.00
400-57-57330-862	BRIDGE REPLACEMENTS	.00	.00	733,000.00	733,000.00	.00
400-57-57330-863	MCKENNA ROAD RECONSTRUCTION	263,717.21	397,277.65	1,746,300.00	1,349,022.35	22.75
400-57-57330-864	ASH TREE REMOVAL PROGRAM	6,008.00	48,058.00	75,000.00	26,942.00	64.08
400-57-57330-865	REACH 64 GRANT APPLICATION	.00	.00	9,000.00	9,000.00	.00
400-57-57330-866	WATER METER INSTALL AND CC	.00	.00	279,100.00	279,100.00	.00
400-57-57330-867	GENERATOR CONTROLLERS	.00	18,054.48	18,000.00	( 54.48)	100.30
400-57-57330-868	SEWER I/II	.00	.00	50,000.00	50,000.00	.00
400-57-57330-884	WATER TOWER PAINTING	.00	.00	50,000.00	50,000.00	.00
400-57-57330-903	ROW REPAIR & MAINT PROGRAM	167.27	167.27	58,000.00	57,832.73	.29
400-57-57330-916	ANNUAL SEWER LINING & REPAIR	.00	8,621.09	25,000.00	16,378.91	34.48
400-57-57330-917	ANNUAL STORM REPAIR PROGRAM	2,058.20	2,989.58	23,500.00	20,510.42	12.72
400-57-57330-922	ROW TREE REPLACEMENT	.00	.00	40,000.00	40,000.00	.00
400-57-57330-924	MONONA/MADISON INTERCONNECT	.00	2,236.31	588,500.00	586,263.69	.38
400-57-57330-947	WATER METER UPGRADE	.00	.00	622,000.00	622,000.00	.00
400-57-57330-987	2017 STREET & UTILITY PROJECT	.00	161.99	.00	( 161.99)	.00
400-57-57330-988	GATEWAY GREEN STORMWATER	.00	20,515.51	150,516.00	130,000.49	13.83
	<b>TOTAL HIGHWAY &amp; STREET CONSTRUCTIO</b>	<b>645,834.99</b>	<b>1,028,141.86</b>	<b>5,222,098.00</b>	<b>4,193,956.14</b>	<b>19.69</b>
<u>COMMUNITY CENTER</u>						
400-57-57600-832	RESTROOM UPGRADE	.00	.00	10,000.00	10,000.00	.00
400-57-57600-852	BUILDING SECURITY IMPROVEMENTS	.00	.00	15,000.00	15,000.00	.00
400-57-57600-853	LOADING DOCK	.00	.00	15,000.00	15,000.00	.00
	<b>TOTAL COMMUNITY CENTER</b>	<b>.00</b>	<b>.00</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>.00</b>

**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**CAPITAL PROJECTS FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>LIBRARY</u>						
400-57-57610-828	SELF CHECKING MACHINE	.00	16,017.57	19,115.00	3,097.43	83.80
400-57-57610-851	TILE RPELACEMENT	.00	24,839.65	26,115.00	1,275.35	95.12
TOTAL LIBRARY		.00	40,857.22	45,230.00	4,372.78	90.33
<u>PARKS</u>						
400-57-57620-874	PARK BENCHES/TRASH CANS/ BIKE	.00	5,384.00	20,000.00	14,616.00	26.92
400-57-57620-880	PARK TREE REPLACEMENT	2,716.00	10,686.00	25,000.00	14,314.00	42.74
400-57-57620-883	STONE BRIDGE PARK MASTER PLAN	.00	.00	40,000.00	40,000.00	.00
400-57-57620-885	PARK AND REC TRUCK	33,157.00	33,157.00	.00	( 33,157.00)	.00
400-57-57620-897	RIVERFRON PARK CONST	.00	11,880.80	.00	( 11,880.80)	.00
400-57-57620-900	WOODLAND PARK PARKING LOT	.00	6,930.00	150,000.00	143,070.00	4.62
400-57-57620-901	FLOODING RESTORATION	.00	.00	25,000.00	25,000.00	.00
400-57-57620-902	AHUSHA PRK LIGHT PROJECT	.00	.00	30,000.00	30,000.00	.00
400-57-57620-903	PARK SIGNS	.00	7,290.00	9,000.00	1,710.00	81.00
400-57-57620-904	B-CYCLE STATION	.00	.00	15,000.00	15,000.00	.00
TOTAL PARKS		35,873.00	75,327.80	314,000.00	238,672.20	23.99
<u>POOL</u>						
400-57-57630-827	DECK FURNITURE	.00	.00	8,000.00	8,000.00	.00
400-57-57630-836	SHOWER/LOCKER ROOM FLOORS	.00	.00	40,000.00	40,000.00	.00
400-57-57630-842	PUMP REPAIRS/UPGRADE	.00	6,021.00	10,000.00	3,979.00	60.21
400-57-57630-857	MECHANICAL RM REPLACEMNT	.00	.00	6,000.00	6,000.00	.00
TOTAL POOL		.00	6,021.00	64,000.00	57,979.00	9.41
<u>SENIOR CENTER</u>						
400-57-57640-812	COPY MACHINE	.00	3,576.00	5,000.00	1,424.00	71.52
TOTAL SENIOR CENTER		.00	3,576.00	5,000.00	1,424.00	71.52
<u>CONSERVATION &amp; DEVELOPMENT</u>						
400-57-57700-846	REAL ESTATE PURCHASE	.00	227,130.30	.00	( 227,130.30)	.00
TOTAL CONSERVATION & DEVELOPMENT		.00	227,130.30	.00	( 227,130.30)	.00
TOTAL FUND EXPENDITURES		707,429.52	1,626,150.37	6,549,387.00	4,923,236.63	24.83

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**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**CAPITAL PROJECTS FUND**

	PERIOD PERIOD	YTD ACTUAL	BUDGET AMOUNT	%	OF BUDGET
NET REVENUES OVER EXPENDITURES	( 707,429.52)	1,137,690.13	( 6,549,387.00)	7,687,077.13	17.37

**CITY OF MONONA**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**WATER UTILITY FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>PUBLIC CHARGES FOR SERVICE</u>					
600-46-46000-000 UNMETERED SALES TO GEN CUSTOME	.00	.00	3,000.00	( 3,000.00)	.00
600-46-46100-000 METERED SALES-RESIDENTIAL	66,247.05	361,971.92 ①	735,000.00	( 373,028.08)	49.25
600-46-46110-000 METERED SALES-COMMERCIAL	49,658.03	126,306.42 ②	275,000.00	( 148,693.58)	45.93
600-46-46115-000 METERED SALES-COMMERCIAL MF	25,345.60	58,818.14 ②	125,000.00	( 66,181.86)	47.05
600-46-46200-000 PRIVATE FIRE PROTECTION	20,406.26	42,288.32	80,000.00	( 37,711.68)	52.86
600-46-46300-000 PUBLIC FIRE PROTECTION	79,268.23	313,922.07	550,000.00	( 236,077.93)	57.08
600-46-46400-000 SALES TO PUBLIC AUTHORITIES	676.16	7,475.32	21,000.00	( 13,524.68)	35.60
600-46-47000-000 FORFEITED DISCOUNTS	.00	1,115.23	6,000.00	( 4,884.77)	18.59
600-46-47100-000 MISCELLANEOUS SERVICE REVENUES	120.00	120.00	.00	120.00	.00
600-46-47400-000 OTHER WATER REVENUES	.00	.00	15,000.00	( 15,000.00)	.00
600-46-48110-000 INTEREST & DIVIDEND INCOME	.00	.00	34,000.00	( 34,000.00)	.00
<b>TOTAL PUBLIC CHARGES FOR SERVICE</b>	<b>241,721.33</b>	<b>912,017.42</b>	<b>1,844,000.00</b>	<b>( 931,982.58)</b>	<b>49.46</b>
<b>TOTAL FUND REVENUE</b>	<b>241,721.33</b>	<b>912,017.42</b>	<b>1,844,000.00</b>	<b>( 931,982.58)</b>	<b>49.46</b>

① up 3% from 2019  
 ② down 5% from 2019

**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**WATER UTILITY FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>OPERATIONS &amp; MAINTENANCE EXP</u>						
600-62-62000-110	PUMPING LABOR	4,656.67	18,336.13	41,467.00	23,130.87	44.22
600-62-62010-120	PUMPING LABOR OT	248.35	3,705.17	7,500.00	3,794.83	49.40
600-62-62200-220	POWER PURCHASE	7,029.33	38,339.21	100,000.00	61,660.79	38.34
600-62-62300-340	PUMPING SUPPLIES & EXPENSE	125.00	1,339.01	3,700.00	2,360.99	36.19
600-62-62500-350	MAINTENANCE OF PUMPING PLANT	448.71	7,855.20	6,400.00	( 1,455.20)	122.74
<b>TOTAL OPERATIONS &amp; MAINTENANCE EXP</b>		<b>12,508.06</b>	<b>69,574.72</b>	<b>159,067.00</b>	<b>89,492.28</b>	<b>43.74</b>
<u>WATER TREATMENT EXPENSES</u>						
600-63-63000-110	WATER TREATMENT SALARIES	305.50	917.50	2,466.00	1,548.50	37.21
600-63-63000-120	WATER TREATMENT SALARIES OT	.00	.00	100.00	100.00	.00
600-63-63100-220	WATER ANALYSIS OUTSIDE SERVICE	.00	171.98	6,500.00	6,328.02	2.65
600-63-63100-390	CHEMICALS	1,614.22	4,966.51	10,350.00	5,383.49	47.99
600-63-63500-350	MAINT OF WATER TREATMENT EQUIP	.00	276.11	1,500.00	1,223.89	18.41
<b>TOTAL WATER TREATMENT EXPENSES</b>		<b>1,919.72</b>	<b>6,332.10</b>	<b>20,916.00</b>	<b>14,583.90</b>	<b>30.27</b>
<u>MAINT OF RESERVOIRS &amp; TOWERS</u>						
600-65-65000-110	RESERVOIR & TOWER SALARIES	272.44	2,506.94	7,629.00	5,122.06	32.86
600-65-65000-120	RESERVOIR & TOWER SALARIES OT	.00	.00	200.00	200.00	.00
600-65-65000-340	RES & TOWER MATERIALS & REPAIR	92.60	110.58	6,500.00	6,389.42	1.70
<b>TOTAL MAINT OF RESERVOIRS &amp; TOWERS</b>		<b>365.04</b>	<b>2,617.52</b>	<b>14,329.00</b>	<b>11,711.48</b>	<b>18.27</b>
<u>MAINTENANCE OF MAINS</u>						
600-65-65100-110	MAINT OF MAINS SALARIES	4,547.82	10,017.27	15,374.00	5,356.73	65.16
600-65-65100-120	MAINT OF MAINS SALARIES OT	314.97	806.16	5,000.00	4,193.84	16.12
600-65-65100-220	MAINS - OUTSIDE SERVICES	.00	3,303.45	12,000.00	8,696.55	27.53
600-65-65100-340	MAINS - MATERIAL & REPAIR	.00	6,121.26	8,000.00	1,878.74	76.52
<b>TOTAL MAINTENANCE OF MAINS</b>		<b>4,862.79</b>	<b>20,248.14</b>	<b>40,374.00</b>	<b>20,125.86</b>	<b>50.15</b>

**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**WATER UTILITY FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>MAINTENANCE OF SERVICES</u>						
600-65-65200-110	MAINTENANCE OF SERVICE SALARIE	952.07	2,626.28	39,880.00	37,253.72	6.59
600-65-65200-111	LOCATE SALARIE	2,938.29	17,639.01	4,828.00	( 12,811.01)	365.35
600-65-65200-120	MAINT OF SERVICE SALARIES OT	.00	203.60	1,500.00	1,296.40	13.57
600-65-65200-121	LOCATE SALARIES OT	.00	45.91	500.00	454.09	9.18
600-65-65200-122	WATER WAGON SALARIES OT	.00	.00	700.00	700.00	.00
600-65-65200-220	MAINT OF SERVICE OUTSIDE SERVI	.00	1,833.15	5,000.00	3,166.85	36.66
600-65-65200-221	CROSS CONNECTION CONTROL SERVI	2,293.00	11,465.00	27,600.00	16,135.00	41.54
600-65-65200-340	SERVICES - MATERIAL & REPAIR	.00	244.65	6,000.00	5,755.35	4.08
	<b>TOTAL MAINTENANCE OF SERVICES</b>	<b>6,183.36</b>	<b>34,057.60</b>	<b>86,008.00</b>	<b>51,950.40</b>	<b>39.60</b>
<u>MAINTENANCE OF METERS</u>						
600-65-65300-110	MAINTENANCE OF METERS SALARIES	179.26	2,468.37	7,059.00	4,590.63	34.97
600-65-65300-120	MAINT OF METERS SALARIES OT	.00	.00	100.00	100.00	.00
600-65-65300-220	METER - OUTSIDE SERVICES	.00	270.00	3,000.00	2,730.00	9.00
600-65-65300-225	METER - SOFTWARE & FEE	323.55	3,973.51	10,200.00	6,226.49	38.96
600-65-65300-340	METER - MATERIALS & REPAIR	.00	.00	1,000.00	1,000.00	.00
	<b>TOTAL MAINTENANCE OF METERS</b>	<b>502.81</b>	<b>6,711.88</b>	<b>21,359.00</b>	<b>14,647.12</b>	<b>31.42</b>
<u>MAINTENANCE OF HYDRANTS</u>						
600-65-65400-110	MAINT OF HYDRANTS SALARIES	69.84	570.37	12,212.00	11,641.63	4.67
600-65-65400-120	MAINT OF HYDRANTS SALARIES OT	.00	.00	100.00	100.00	.00
600-65-65400-340	HYDRANTS - MATERIALS & REPAIR	135.00	135.00	1,900.00	1,765.00	7.11
	<b>TOTAL MAINTENANCE OF HYDRANTS</b>	<b>204.84</b>	<b>705.37</b>	<b>14,212.00</b>	<b>13,506.63</b>	<b>4.96</b>
<u>MAINTENANCE OF TELEMETRY SYS</u>						
600-65-65500-110	MAINT OF TELEMETRY SALARIES	.00	58.92	1,402.00	1,343.08	4.20
600-65-65500-120	MAINT OF TELEMETRY SALARIES OT	37.12	96.22	800.00	703.78	12.03
600-65-65500-220	TELEMETRY - OUTSIDE SERVICES	.00	35.99	2,000.00	1,964.01	1.80
600-65-65500-340	TELEMETRY - MATERIALS & REPAIR	.00	116.66	2,000.00	1,883.34	5.83
	<b>TOTAL MAINTENANCE OF TELEMETRY SYS</b>	<b>37.12</b>	<b>307.79</b>	<b>6,202.00</b>	<b>5,894.21</b>	<b>4.96</b>
<u>CUSTOMER ACCOUNTS EXPENSE</u>						
600-90-90200-110	ACCOUNTING & COLLECTING LABOR	1,146.10	6,876.60	13,753.00	6,876.40	50.00
600-90-90300-310	SUPPLIES & EXPENSE	.00	91.50	700.00	608.50	13.07
	<b>TOTAL CUSTOMER ACCOUNTS EXPENSE</b>	<b>1,146.10</b>	<b>6,968.10</b>	<b>14,453.00</b>	<b>7,484.90</b>	<b>48.21</b>

**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**WATER UTILITY FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<b>ADMINISTRATION &amp; GENERAL EXP</b>						
600-92-92000-110	ADMIN & GENERAL SALARIES	8,163.62	50,737.07	118,490.00	67,752.93	42.82
600-92-92000-118	ON CALL WAGES	.00	1,100.00	2,600.00	1,500.00	42.31
600-92-92000-120	OVERTIME	.00	492.91	.00	( 492.91)	.00
600-92-92000-211	DATA PROCESSING SERVICES	.00	.00	20,000.00	20,000.00	.00
600-92-92100-310	OFFICE SUPPLIES & EXPENSES	48.21	176.66	215.00	38.34	82.17
600-92-92100-312	POSTAGE	2,000.00	2,013.73	5,000.00	2,986.27	40.27
600-92-92300-212	AUDIT FEES	.00	.00	9,000.00	9,000.00	.00
600-92-92400-510	INSURANCE	.00	.00	27,100.00	27,100.00	.00
600-92-92600-118	LEAVE WAGES	664.00	15,010.25	31,370.00	16,359.75	47.85
600-92-92600-131	WISCONSIN RETIREMENT	1,703.78	9,111.01	20,117.00	11,005.99	45.29
600-92-92600-132	LIFE & DISABILITY INSURANCE	7.22	35.47	516.00	480.53	6.87
600-92-92600-133	HEALTH INSURANCE	2,564.30	16,274.31	87,093.00	70,818.69	18.69
600-92-92600-134	PROFESSIONAL DEVELOPMENT	.00	104.95	1,000.00	895.05	10.50
600-92-92600-135	SAFETY PROGRA MATERIAL & EQUIP	.00	230.24	1,000.00	769.76	23.02
600-92-92800-215	REGULATORY COMMISSION EXPENSES	.00	1,963.10	3,650.00	1,686.90	53.78
600-92-93000-390	MISC GENERAL EXPENSE	375.83	5,409.74	23,300.00	17,890.26	23.22
600-92-93000-391	MANAGEMENT OFFICE RENTALS	.00	.00	8,900.00	8,900.00	.00
600-92-93300-110	MECHANIC SALARIES	745.10	1,862.76	5,382.00	3,519.24	34.61
600-92-93300-350	TRANSPORTATION EXPENSES	.00	.00	3,800.00	3,800.00	.00
600-92-93300-370	FUELS & ADDITIVES	550.62	1,462.65	5,300.00	3,837.35	27.60
600-92-93300-530	GARAGE RENTAL	.00	.00	27,300.00	27,300.00	.00
600-92-93300-535	GIS MAPPING SERVICES	122.35	1,793.18	6,100.00	4,306.82	29.40
<b>TOTAL ADMINISTRATION &amp; GENERAL EXP</b>		<b>16,945.03</b>	<b>107,778.03</b>	<b>407,233.00</b>	<b>299,454.97</b>	<b>26.47</b>
<b>OTHER EXPENSES</b>						
600-99-40300-540	DEPRECIATION	.00	.00	320,000.00	320,000.00	.00
600-99-40800-541	TAXES	1,879.57	10,012.68	23,628.00	13,615.32	42.38
600-99-40800-542	UTILITY TAX EQUILVANT	.00	.00	305,000.00	305,000.00	.00
600-99-42600-540	DEPRECIATION ON CIAC ASSETS	.00	.00	19,671.00	19,671.00	.00
600-99-42700-620	INTEREST ON LONG TERM DEBT	.00	49,412.50	98,824.00	49,411.50	50.00
600-99-42800-690	AMORTIZATION OF DEBT DISCOUNT	48,273.92	48,273.92	32,000.00	( 16,273.92)	150.86
600-99-42800-691	REGULATORY LIABILITY	.00	.00	( 13,443.00)	( 13,443.00)	.00
600-99-42900-690	AMORTIZATION OF DEBT PREMIUM	.00	5,609.83	( 18,000.00)	( 23,609.83)	31.17
600-99-43000-620	INTEREST ON DEBT TO CITY	.00	20,378.25	36,000.00	15,621.75	56.61
<b>TOTAL OTHER EXPENSES</b>		<b>50,153.49</b>	<b>133,687.18</b>	<b>803,680.00</b>	<b>669,992.82</b>	<b>16.63</b>
<b>TOTAL FUND EXPENDITURES</b>		<b>94,828.36</b>	<b>388,988.43</b>	<b>1,587,833.00</b>	<b>1,198,844.57</b>	<b>24.50</b>
<b>NET REVENUES OVER EXPENDITURES</b>		<b>146,892.97</b>	<b>523,028.99</b>	<b>256,167.00</b>	<b>266,861.99</b>	<b>204.18</b>

**CITY OF MONONA**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**SEWER UTILITY FUND**

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>SEWER SALES REVENUE</u>						
601-46-46410-000	FORTEITED DISCOUNTS	.00	890.24	6,000.00	( 5,109.76)	14.84
601-46-46410-100	METERED SALES-RESIDENTIAL	90,254.18	504,631.29	1,038,000.00	( 533,368.71)	48.62
601-46-46410-200	METERED SALES-COMMERCIAL	92,485.53	252,013.78	536,400.00	( 284,386.22)	46.98
601-46-47340-000	SALES TO PUBLIC AUTHORITIES	378.97	8,736.97	26,640.00	( 17,903.03)	32.80
601-46-48110-000	INTEREST AND DIVIDEND INCOME	.00	.00	16,000.00	( 16,000.00)	.00
<b>TOTAL SEWER SALES REVENUE</b>		<b>183,118.68</b>	<b>766,272.28</b>	<b>1,623,040.00</b>	<b>( 856,767.72)</b>	<b>47.21</b>
<b>TOTAL FUND REVENUE</b>		<b>183,118.68</b>	<b>766,272.28</b>	<b>1,623,040.00</b>	<b>( 856,767.72)</b>	<b>47.21</b>

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**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**SEWER UTILITY FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>OPERATIONS &amp; MAINTENANCE EXP</u>						
601-62-62000-220	POWER PURCHASE - LIFT STATION	937.01	5,568.33	11,178.00	5,609.67	49.82
601-62-62000-290	DISPOSAL SERVICE MMSD	.00	234,628.19	930,600.00	695,971.81	25.21
601-62-62000-370	FUELS & ADDITIVES	154.30	583.10	3,300.00	2,716.90	17.67
	<b>TOTAL OPERATIONS &amp; MAINTENANCE EXP</b>	<b>1,091.31</b>	<b>240,779.62</b>	<b>945,078.00</b>	<b>704,298.38</b>	<b>25.48</b>
<u>MAINTENANCE OF LIFT STATIONS</u>						
601-64-64000-110	LIFT STATION SALARIES	608.67	2,725.09	7,761.00	5,035.91	35.11
601-64-64000-120	LIFT STATION SALARIES OT	.00	427.03	1,500.00	1,072.97	28.47
601-64-64000-220	LIFT STATION OUTSIDE SERVICES	.00	2,907.30	9,000.00	6,092.70	32.30
601-64-64000-340	LIFT STATION MATERIALS/REPAIR	.00	340.94	4,000.00	3,659.06	8.52
	<b>TOTAL MAINTENANCE OF LIFT STATIONS</b>	<b>608.67</b>	<b>6,400.36</b>	<b>22,261.00</b>	<b>15,860.64</b>	<b>28.75</b>
<u>MAINTENANCE OF MAINS</u>						
601-65-65100-110	MAINT OF MAINS SALARIES	114.00	2,511.23	6,900.00	4,388.77	36.39
601-65-65100-120	MAINT OF MAINS SALARIES OT	128.25	1,043.96	800.00	( 243.96)	130.50
601-65-65100-220	MAINS - OUTSIDE SERVICES	.00	11,063.98	35,000.00	23,936.02	31.61
	<b>TOTAL MAINTENANCE OF MAINS</b>	<b>242.25</b>	<b>14,619.17</b>	<b>42,700.00</b>	<b>28,080.83</b>	<b>34.24</b>
<u>MAINTENANCE OF SEWER MANHOLES</u>						
601-65-65110-110	MAINT OF MANHOLES SALARIES	.00	202.00	4,489.00	4,287.00	4.50
601-65-65110-120	MAINT OF MANHOLES SALARIES OT	.00	.00	100.00	100.00	.00
601-65-65110-220	MANHOLES- OUTSIDE SERVICE	.00	.00	300.00	300.00	.00
601-65-65110-340	MANHOLES- MATERIALS & REPAIR	.00	14.25	300.00	285.75	4.75
	<b>TOTAL MAINTENANCE OF SEWER MANHOL</b>	<b>.00</b>	<b>216.25</b>	<b>5,189.00</b>	<b>4,972.75</b>	<b>4.17</b>
<u>MAINTENANCE OF METERS</u>						
601-65-65300-110	MAINTENANCE OF METERS SALARIES	.00	.00	6,425.00	6,425.00	.00
601-65-65300-120	MAINT OF METERS SALARIES OT	.00	.00	100.00	100.00	.00
601-65-65300-220	METER - OUTSIDE SERVICES	.00	.00	200.00	200.00	.00
601-65-65300-340	METER - MATERIALS & REPAIR	.00	.00	500.00	500.00	.00
	<b>TOTAL MAINTENANCE OF METERS</b>	<b>.00</b>	<b>.00</b>	<b>7,225.00</b>	<b>7,225.00</b>	<b>.00</b>

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**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**SEWER UTILITY FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<b>CUSTOMER ACCOUNTS EXPENSE</b>					
601-90-90200-110 ACCOUNTING & COLLECTING LABOR	1,146.12	6,876.72	13,753.00	6,876.28	50.00
601-90-90300-310 SUPPLIES & EXPENSE	.00	91.50	500.00	408.50	18.30
<b>TOTAL CUSTOMER ACCOUNTS EXPENSE</b>	<b>1,146.12</b>	<b>6,968.22</b>	<b>14,253.00</b>	<b>7,284.78</b>	<b>48.89</b>
<b>ADMINISTRATION &amp; GENERAL EXP</b>					
601-92-92000-110 ADMIN & GENERAL SALARIES	6,596.08	39,576.48	90,276.00	50,699.52	43.84
601-92-92000-118 ON CALL WAGES	.00	1,100.00	2,600.00	1,500.00	42.31
601-92-92000-120 OVERTIME	.00	470.29	.00	( 470.29)	.00
601-92-92000-211 DATA PROCESSING SERVICES	14.45	14.45	19,000.00	18,985.55	.08
601-92-92100-310 OFFICE SUPPLIES & EXPENSE	.00	.00	110.00	110.00	.00
601-92-92100-312 POSTAGE	2,000.00	2,000.00	4,000.00	2,000.00	50.00
601-92-92300-212 AUDIT FEES	.00	.00	7,500.00	7,500.00	.00
601-92-92400-510 INSURANCE	.00	.00	9,750.00	9,750.00	.00
601-92-92600-118 LEAVE WAGES	.00	.00	4,478.00	4,478.00	.00
601-92-92600-131 WISCONSIN RETIREMENT	580.02	3,633.56	9,800.00	6,166.44	37.08
601-92-92600-132 LIFE & DISABILITY INSURANCE	4.98	25.71	150.00	124.29	17.14
601-92-92600-133 HEALTH INSURANCE	1,717.93	10,814.91	54,995.00	44,180.09	19.67
601-92-92600-134 PROFESSIONAL DEVELOPMENT	.00	55.94	200.00	144.06	27.97
601-92-92600-135 SAFETY PROGRA MATERIAL & EQUIP	.00	112.17	1,500.00	1,387.83	7.48
601-92-92600-225 STORM WATER UTILITY	.00	70.12	35.00	( 35.12)	200.34
601-92-93000-390 MISC GENERAL EXPENSE	175.19	1,522.71	2,500.00	977.29	60.91
601-92-93000-391 MANAGEMENT OFFICE RENTALS	.00	.00	5,600.00	5,600.00	.00
601-92-93300-530 GARAGE RENTAL	.00	.00	4,900.00	4,900.00	.00
601-92-93300-535 GIS MAPPING SERVICES	123.66	1,796.25	4,340.00	2,543.75	41.39
601-92-93300-720 PUBLIC WORKS OVERHEAD	.00	.00	3,970.00	3,970.00	.00
<b>TOTAL ADMINISTRATION &amp; GENERAL EXP</b>	<b>11,212.31</b>	<b>61,192.59</b>	<b>225,704.00</b>	<b>164,511.41</b>	<b>27.11</b>
<b>OTHER EXPENSES</b>					
601-99-40300-540 DEPRECIATION	.00	.00	160,000.00	160,000.00	.00
601-99-40800-541 TAXES	635.45	3,972.72	10,647.00	6,674.28	37.31
601-99-40800-542 EQUIPMENT REPLACEMENT	.00	.00	25,000.00	25,000.00	.00
601-99-42800-690 AMORTIZATION OF DEBT, DISCOUNT	54,383.64	54,383.64	.00	( 54,383.64)	.00
601-99-42900-690 AMORTIZATION OF DEBT PREMIUM	.00	.00	( 5,000.00)	( 5,000.00)	.00
601-99-43000-620 INTEREST ON DEBT TO CITY	.00	6,840.00	9,400.00	2,560.00	72.77
601-99-43000-621 INTEREST ON DEBT	.00	17,706.25	35,413.00	17,706.75	50.00
<b>TOTAL OTHER EXPENSES</b>	<b>55,019.09</b>	<b>82,902.61</b>	<b>235,460.00</b>	<b>152,557.39</b>	<b>35.21</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>69,319.75</b>	<b>413,078.82</b>	<b>1,497,870.00</b>	<b>1,084,791.18</b>	<b>27.58</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>113,798.93</b>	<b>353,193.46</b>	<b>125,170.00</b>	<b>228,023.46</b>	<b>282.17</b>

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**CITY OF MONONA**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**MONONA TRANSIT SYSTEM FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>PUBLIC CHARGES FOR SERVICE</u>						
602-46-41110-000	GENERAL PROPERTY TAXES	.00	77,173.00	77,173.00	.00	100.00
602-46-43530-000	STATE AID	.00	36,986.00	138,885.00 (	101,899.00)	26.63
602-46-46390-400	FARE BOX REVENUE	.00	1,588.00	6,100.00 (	4,512.00)	26.03
602-46-46390-401	FULL ADULT FARE	.00	6,782.00	19,000.00 (	12,218.00)	35.69
602-46-46390-402	STUDENT RIDER FARE	.00	97.00	500.00 (	403.00)	19.40
602-46-46390-403	SENIOR CITIZEN FARES	210.00	2,355.00	5,000.00 (	2,645.00)	47.10
602-46-49300-000	FUND BALANCE APPLIED	.00	.00	10,000.00 (	10,000.00)	.00
<b>TOTAL PUBLIC CHARGES FOR SERVICE</b>		<b>210.00</b>	<b>124,981.00</b>	<b>256,658.00 (</b>	<b>131,677.00)</b>	<b>48.70</b>
<b>TOTAL FUND REVENUE</b>		<b>210.00</b>	<b>124,981.00</b>	<b>256,658.00 (</b>	<b>131,677.00)</b>	<b>48.70</b>

**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**MONONA TRANSIT SYSTEM FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>TRANSIT EXPENSES</u>						
602-53-53520-110	TRANSIT SALARIES	259.52	1,557.12	3,019.00	1,461.88	51.58
602-53-53520-130	FICA	18.81	112.86	231.00	118.14	48.86
602-53-53520-131	WISCONSIN RETIREMENT	17.52	105.12	201.00	95.88	52.30
602-53-53520-132	LIFE & DISABILITY INSURANCE	.11	.66	5.00	4.34	13.20
602-53-53520-133	HEALTH INSURANCE	48.89	293.34	685.00	391.66	42.82
602-53-53520-290	GENERAL SERVICE OPERATING EXP	.00	78,931.86	249,467.00	170,535.14	31.64
602-53-53520-312	POSTAGE	.00	.00	50.00	50.00	.00
602-53-53520-391	ADVERTISING & PROMOTION	.00	.00	3,000.00	3,000.00	.00
<b>TOTAL TRANSIT EXPENSES</b>		<b>344.85</b>	<b>81,000.96</b>	<b>256,658.00</b>	<b>175,657.04</b>	<b>31.56</b>
<b>TOTAL FUND EXPENDITURES</b>		<b>344.85</b>	<b>81,000.96</b>	<b>256,658.00</b>	<b>175,657.04</b>	<b>31.56</b>
<b>NET REVENUES OVER EXPENDITURES</b>		<b>( 134.85)</b>	<b>43,980.04</b>	<b>.00</b>	<b>43,980.04</b>	<b>.00</b>

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**CITY OF MONONA**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**STORM WATER UTILITY FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>LICENSES &amp; PERMITS</u>					
603-44-43100-100 STORMWATER PERMITS	82.50	302.50	2,000.00	( 1,697.50)	15.13
TOTAL LICENSES & PERMITS	82.50	302.50	2,000.00	( 1,697.50)	15.13
<u>STORM WATER REVENUES</u>					
603-46-46300-000 PENALTY	.00	368.60	1,600.00	( 1,231.40)	23.04
603-46-46324-000 STORM WATER REVENUES	112,475.92	347,444.23	700,000.00	( 352,555.77)	49.63
TOTAL STORM WATER REVENUES	112,475.92	347,812.83	701,600.00	( 353,787.17)	49.57
<u>MISCELLANEOUS REVENUE</u>					
603-48-48110-000 INTEREST & DIVIDENDS INCOME	.00	.00	3,000.00	( 3,000.00)	.00
TOTAL MISCELLANEOUS REVENUE	.00	.00	3,000.00	( 3,000.00)	.00
TOTAL FUND REVENUE	112,558.42	348,115.33	706,600.00	( 358,484.67)	49.27

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**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**STORM WATER UTILITY FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	BUDGET AMOUNT	% OF BUDGET	
<u>STORM WATER</u>						
603-53-53440-110	SALARIES	10,065.47	64,649.75	137,257.00	72,607.25	47.10
603-53-53440-118	LEAVE WAGES	.00	.00	10,450.00	10,450.00	.00
603-53-53440-119	WAGES, PART-TIME	.00	.00	100.00	100.00	.00
603-53-53440-120	OT SALARIES	260.35	463.95	600.00	136.05	77.33
603-53-53440-130	FICA	765.30	4,812.62	11,353.00	6,540.38	42.39
603-53-53440-131	WISCONSIN RETIREMENT	696.97	4,394.94	10,011.00	5,616.06	43.90
603-53-53440-132	LIFE & DISABILITY INSURANCE	5.02	25.15	300.00	274.85	8.38
603-53-53440-133	HEALTH INSURANCE	1,925.11	11,856.98	42,819.00	30,962.02	27.69
603-53-53440-134	PROFESSIONAL DEVELOPMENT	.00	.00	500.00	500.00	.00
603-53-53440-212	ANNUAL AUDIT & ACCOUNTING SERV	.00	.00	7,500.00	7,500.00	.00
603-53-53440-220	GAS & ELECTRIC UTILITIES	603.99	3,497.53	8,700.00	5,202.47	40.20
603-53-53440-240	OUTSIDE SERVICES	.00	91.50	5,000.00	4,908.50	1.83
603-53-53440-312	POSTAGE	.00	.00	2,000.00	2,000.00	.00
603-53-53440-340	OPERATING SUPPLIES	.00	162.35	1,400.00	1,237.65	11.60
603-53-53440-351	EQUIPMENT MAINT & REPAIR	75.20	797.20	8,000.00	7,202.80	9.97
603-53-53440-352	VEHICLE MAINT & REPAIR	.00	519.30	5,700.00	5,180.70	9.11
603-53-53440-370	FUELS & ADDITIVES	90.26	225.06	1,400.00	1,174.94	16.08
603-53-53440-390	GIS MAPPING SERVICES	125.46	2,044.88	5,760.00	3,715.12	35.50
603-53-53440-391	ADAPTIVE MANAGEMENT FEE	.00	24,980.00	25,000.00	20.00	99.92
603-53-53440-392	NR 216 JOINT PERMIT	1,000.00	5,184.00	7,500.00	2,316.00	69.12
603-53-53440-396	STREET SWEEPING DISPOSAL	.00	1,338.41	3,700.00	2,361.59	36.17
603-53-53440-397	LAKE WEED COLLECTION PROGRAM	.00	.00	6,000.00	6,000.00	.00
603-53-53440-540	DEPRECIATION EXPENSE	.00	.00	215,000.00	215,000.00	.00
603-53-53440-710	BRUSH CHIPPING FEES	.00	9,993.69	34,675.00	24,681.31	28.82
603-53-53440-720	PUBLIC WORKS OVERHEAD	.00	.00	8,000.00	8,000.00	.00
<b>TOTAL STORM WATER</b>		<b>15,613.13</b>	<b>135,037.31</b>	<b>558,725.00</b>	<b>423,687.69</b>	<b>24.17</b>
<u>OTHER FINANCING USES</u>						
603-58-58100-611	INTEREST PAYMENT	.00	38,940.62	85,000.00	46,059.38	45.81
603-58-58100-612	AMORTIZATION OF DEBT DISCOUNT	.00	.00	10,000.00	10,000.00	.00
603-58-58100-614	AMORTIZATION OF DEBT PREMIUM	.00	( 47,970.48)	( 8,000.00)	39,970.48	( 599.63)
<b>TOTAL OTHER FINANCING USES</b>		<b>.00</b>	<b>( 9,029.86)</b>	<b>87,000.00</b>	<b>96,029.86</b>	<b>( 10.38)</b>
<b>TOTAL FUND EXPENDITURES</b>		<b>15,613.13</b>	<b>126,007.45</b>	<b>645,725.00</b>	<b>519,717.55</b>	<b>19.51</b>
<b>NET REVENUES OVER EXPENDITURES</b>		<b>96,945.29</b>	<b>222,107.88</b>	<b>60,875.00</b>	<b>161,232.88</b>	<b>364.86</b>

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**CITY OF MONONA**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**TRUST & AGENCY FUNDS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>MISCELLANEOUS REVENUE</u>					
800-48-48500-002					
PARK & RECREATION DONATION REV	.00	750.00	.00	750.00	.00
800-48-48500-006					
SENIOR CENTER DONATION REVENUE	381.45	2,372.10	.00	2,372.10	.00
800-48-48500-007					
LIBRARY DONATION REVENUES	.00	1,468.88	.00	1,468.88	.00
800-48-48500-008					
POOL DONATION REVENUES	.00	750.00	.00	750.00	.00
800-48-48500-009					
BOAT LAUNCH REVENUES	5,309.72	17,698.99	.00	17,698.99	.00
800-48-48500-017					
LIB CHILDREN DONATION REVENUES	.00	5,219.57	.00	5,219.57	.00
800-48-48500-018					
LIBRARY ADULT REVENUES	.00	3,824.00	.00	3,824.00	.00
800-48-48500-021					
TREE DONATIONS	.00	100.00	.00	100.00	.00
800-48-48500-027					
GOLF TOURNAMENT SPONSORSHIP	.00	( 272.94)	.00	( 272.94)	.00
800-48-48500-032					
K-9 UNIT	( 257.00)	( 257.00)	.00	( 257.00)	.00
800-48-48500-033					
SAWYER CROSSEN MEMORIAL	.00	170.63	.00	170.63	.00
800-48-48500-035					
BOOK FOR LIFE	.00	( 2,929.69)	.00	( 2,929.69)	.00
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>5,434.17</b>	<b>28,894.54</b>	<b>.00</b>	<b>28,894.54</b>	<b>.00</b>
<b>TOTAL FUND REVENUE</b>	<b>5,434.17</b>	<b>28,894.54</b>	<b>.00</b>	<b>28,894.54</b>	<b>.00</b>

**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2020**

**TRUST & AGENCY FUNDS**

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>LIBRARY EXPENDITURES</u>						
800-55-55110-007	LIBRARY DONATION EXPENDITURES	119.00	431.63	.00 (	431.63)	.00
800-55-55110-017	LIB CHILDREN DONATION EXPEND	819.01	2,442.00	.00 (	2,442.00)	.00
800-55-55110-018	LIBRARY ADULTS SERVICES	.00	313.23	.00 (	313.23)	.00
<b>TOTAL LIBRARY EXPENDITURES</b>		<b>938.01</b>	<b>3,186.86</b>	<b>.00 (</b>	<b>3,186.86)</b>	<b>.00</b>
<u>PARKS</u>						
800-55-55200-009	BOAT LAUNCH DONATION EXPENDIT	.00	685.33	.00 (	685.33)	.00
<b>TOTAL PARKS</b>		<b>.00</b>	<b>685.33</b>	<b>.00 (</b>	<b>685.33)</b>	<b>.00</b>
<u>RECREATION PROGRAMS &amp; EVENTS</u>						
800-55-55300-002	PARK & REC DONATION EXPEND	.00	1,961.00	.00 (	1,961.00)	.00
<b>TOTAL RECREATION PROGRAMS &amp; EVENTS</b>		<b>.00</b>	<b>1,961.00</b>	<b>.00 (</b>	<b>1,961.00)</b>	<b>.00</b>
<u>SENIOR SERVICES</u>						
800-55-55310-006	SENIOR CENTER DONATION EXPENDI	930.00	3,777.23	.00 (	3,777.23)	.00
<b>TOTAL SENIOR SERVICES</b>		<b>930.00</b>	<b>3,777.23</b>	<b>.00 (</b>	<b>3,777.23)</b>	<b>.00</b>
<u>OUTDOOR SWIMMING POOL EXPENDIT</u>						
800-55-55420-008	POOL DONATION EXPENDITURES	.00	2,435.00	.00 (	2,435.00)	.00
<b>TOTAL OUTDOOR SWIMMING POOL EXPEN</b>		<b>.00</b>	<b>2,435.00</b>	<b>.00 (</b>	<b>2,435.00)</b>	<b>.00</b>
<b>TOTAL FUND EXPENDITURES</b>		<b>1,868.01</b>	<b>12,045.42</b>	<b>.00 (</b>	<b>12,045.42)</b>	<b>.00</b>
<b>NET REVENUES OVER EXPENDITURES</b>		<b>3,566.16</b>	<b>16,849.12</b>	<b>.00</b>	<b>16,849.12</b>	<b>.00</b>

City of Monona  
 Community Recreation Service Fund  
 2020

**Community Center**

	<u>2020</u>
Property Taxes	164,779.00
Other revenues	<u>6,995.52</u>
Total Revenues	171,774.52
Expenditures	<u>81,740.34</u>
Gain/(Loss)	<u><u>90,034.18</u></u>

**Outdoor Pool**

	<u>2020</u>
Property Taxes	120,368.00
Other revenues	<u>3,895.71</u>
Total Revenues	124,263.71
Expenditures	<u>57,133.04</u>
Gain/(Loss)	<u><u>67,130.67</u></u>

**Recreation**

	<u>2020</u>
Property Taxes	83,225.00
Other revenues	<u>119,222.46</u>
Total Revenues	202,447.46
Expenditures	<u>183,022.15</u>
Gain/(Loss)	<u><u>19,425.31</u></u>

**Senior Center**

	<u>2020</u>
Property Taxes	227,744.00
Other revenues	<u>2,502.25</u>
Total Revenues	230,246.25
Expenditures	<u>112,726.50</u>
Gain/(Loss)	<u><u>117,519.75</u></u>

**Total**

	<u>2020</u>
Property Taxes	596,116.00
Unallocated	-
Indoor Pool	-
Other revenues	<u>132,615.94</u>
Total Revenues	728,731.94
Expenditures	<u>434,622.03</u>
Gain/(Loss)	<u><u>294,109.91</u></u>