

AGENDA
City of Monona Landmarks Commission
Monona City Hall
5211 Schluter Road, Monona, WI
Remote Teleconference Meeting via ZOOM
Wednesday August 12, 2020
4:30 PM

NOTICE OF ELECTRONIC MEETING

Due to the current state of emergency because of the COVID-19 pandemic, this meeting will be conducted via electronic videoconferencing/teleconferencing. As such, it is likely that some or all members of, and a possible quorum, may be in attendance via electronic means and not physically present. In accordance with Wisconsin law, the meeting will remain open to the public. The public may still attend in person at the location stated in this agenda. However, due to the need to maintain social distancing in accordance with Emergency Order #12 (Safer At Home Order) and the limited physical space available, the public is encouraged and requested to also attend via electronic means. Directions to do so are listed at the bottom of this agenda. Upon reasonable notice, the needs of disabled individuals will be accommodated through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at 608-222-2525.

1. Call to Order
2. Roll Call
3. Approval of Minutes of July 8, 2020
4. Appearances
5. Unfinished Business
 - A. Discussion and Possible Action for National Register Educational Event and National Register Nomination RFP
 - A. Discussion and Possible Action for Springhaven Pagoda Roof Repair RFP and Stone Bridge Park Walkway
 - B. Discussion and Potential Action for Donation to Historic Blooming Grove Historical Society Back Porch Renovation Fund
6. New Business
 - A. Discussion of City of Monona Mounds and their Local or National Designation
 - B. Staff Updates
 - i. Monona Mound Marker
 - ii. Stone Bridge Park Improvements
7. Upcoming meetings – September 9, 2020 and October 14, 2020

8. Adjournment

DIRECTIONS TO ATTEND MEETING ELECTRONICALLY

You may attend via videoconference by downloading the free Zoom program to your computer at <https://zoom.us/download>. At the date and time of the meeting log on through the Zoom program and enter Meeting ID: 890 2808 0784.

You may attend via telephone conference by calling the following phone number:

PHONE NUMBER: 1-301-715-8592 / MEETING ID: 890 2808 0784, FOLLOWED BY #

Please Mute Your Phone When Not Speaking To Ensure Best Possible Audio Quality.

NOTE: Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at (608) 222-2525 (not a TDD telephone number), FAX: (608) 222-9225, or through the City Police Department TDD telephone number 441-0399. The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Monona ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business. It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject, over which they have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice. Agenda Posted 08/07/2020 on the City Hall, Library, and Community Center bulletin boards and on the City of Monona's website, mymonona.com.

MINUTES
City of Monona
Landmarks Commission
Wednesday July 8, 2020

Chair Schilling called the meeting of the Monona Landmarks Commission to order at 4:34 PM.

Present: Chair Kristie Schilling, Mr. Rick Bernstein, Ms. Branda Weix, Ms. Mary Murrell, Ms. Anne Wellman, and Ms. Rebecca Holmquist

Absent: Mr. Erik Lincoln

Also Present: Douglas Plowman, City Planner

Approval of Minutes

A motion by Ms. Murrell, seconded by Ms. Holmquist, for the approval of the minutes of June 10, 2020 carried with no corrections.

Appearances

There were no appearances.

Unfinished Business

A. Discussion and Potential Acceptance of 4123 Monona Drive Landmark Documentation

Planner Plowman updated the Commission on the documentation. The suggested edits to the application form from the previous meeting have been made, the content remains unchanged. Ms. Murrell raised the question of whether the property is in the Winnequah Road mound group. It was suggested that the State Archaeologist may be the best point of contact, and it was recommended that this be added to the document once this is known.

A motion was made by Mr. Bernstein, seconded by Ms. Wellman, to accept the Landmark Documentation for 4123 Monona Drive with the condition that information about the Winnequah Road mound group be added to the application as it becomes known.

The motion carried.

B. Discussion of National Register Event – July 22nd at 7:00 pm

Planner Plowman reviewed the status of the CLG grant, and that the will of the Commission was to organize a National Register Event for July in advance of a formal RFP. Letters were sent to those listed as potentially eligible properties, with a Zoom meeting scheduled for July 22nd and a presentation by Joe DeRose from the State Historical Society. Responses to date have been mixed, with somewhat muted interest. Plowman will follow up with the commercial properties, and asked for Commission assistance on contacting residential properties personally.

Ms. Murrell asked for clarity on the process, and asked how long the wait time would be. The plan is to have a list of those interested to finalize the RFP at the August meeting. Mr. Bernstein agreed that there isn't much chance to wait, as the project needs to be completed by the end of August 2021. Planner Plowman clarified that once interest levels have been understood, there can be discussion of evaluation criteria if cost of nominations are greater than available funds. Mr. Bernstein also clarified that this can also be done incrementally, with additional properties included in a later RFP if demand arises.

C. Discussion of Springhaven Pagoda Roof Repair

An update was provided by Planner Plowman, who has had a discussion with Mr. Eagan at Iconica on the project. Although Iconica wouldn't necessarily work on the project, he has contacts who he believes can assist with this. It was shared that this is a small and difficult task. Planner Plowman has been working on gathering both materials for an RFP, as well as understanding the projected cost with a potential Capital Budget request. The projected cost seemed reasonable as compared to previous bids, and next steps will be discussed at the August meeting.

New Business

A. Discussion and Potential Action for Donation to Historic Blooming Grove Historical Society Back Porch Renovation Fund

Chair Schilling received a fundraising letter from the Historical Society who are renovating their back porch, and asked if there was money in the Landmarks Budget for a possible donation. Planner Plowman shared that the Commission has a small budget, but a nominal \$100 donation would be possible.

A motion was made by Ms. Murrell to approve a \$100 donation to the Historical Blooming Grove Historical Society for their Back Porch Renovation Fund by the City of Monona Landmarks Commission.

The motion failed for lack of a second, and was tabled until more information could be gathered.

Ms. Holmquist asked if the City of Monona was making their own donation, rather than just coming from the Commission. Ms. Murrell asked if the City typically gives to this type of cause, Ms. Murrell responded that she believes they did for the front porch. Planner Plowman will investigate if another donation will, or has been made. Ms. Holmquist shared that she believes that any donation should come from the City's budget, and not the Commission.

B. Staff Updates

i. Monona Mound Marker

Planner Plowman updated the Commission that the marker will be ready shortly. He has been working with Public Works to place the stone, and the property owner for their permission. A small gathering outside of the meeting was the preferred dedication, as well as contacting the Herald Independent and web updates.

ii. Historic Monona Walking Tour

Planner Plowman shared that the Senior Center newsletter picked up the Historic Monona Walking Tour and has had a number of requests for paper maps to be mailed out.

Upcoming meetings

Upcoming meetings are scheduled for August 12, 2020 and September 9, 2020.

Adjournment

A motion by Ms. Holmquist, seconded by Mr. Bernstein, to adjourn carried. (5:21pm)

Submitted by,

Doug Plowman, City Planner

< City of Monona Letterhead >

**REQUEST FOR PROPOSALS
NOMINATIONS TO THE NATIONAL REGISTER OF HISTORIC PLACES
IN MONONA, WISCONSIN**

August 10, 2020

Introduction

The City of Monona is requesting proposals for assistance in nominating previously identified eligible properties to the National Register of Historic Places in Monona, Dane County, Wisconsin. Funding for the project is from a Wisconsin Historical Society Certified Local Government Sub-Grant. Interested consultants are invited to submit proposals by September 11, 2020. Interviews and final consultant selection will be made in late September and early October with formal contract approval to follow. The National Register nominations shall be completed by August 15, 2021.

Background

The City of Monona is a community with a population of 8,045. Monona grew quickly in the 1950s and 1960s and was almost fully built-out by the 1980s. Monona's housing stock includes over 4,000 units, of which approximately 54% are single-family detached homes.

The intent of this request for proposals is to act on the Intensive Survey that was published in the summer of 2019. The Survey identified a total of 16 potentially eligible properties, including residential, institutional and commercial buildings (plus one that had already been deemed eligible). A copy of the Survey is available at www.mymonona.com/historicalsurvey. The intent is to prepare and submit applications for as many as possible with the funding that was awarded to the city by the Wisconsin Historical Society. To assist with workload, the project may be shared among more than one consultant. The amount of the grant award is \$25,000.

Project Description

All procedures and products shall comply with the Architecture-History Survey Manual provided by the Wisconsin Historical Society Division of Historic Preservation and the attached Work Program.

Subject properties include:

Interested properties will be included before RFP issuance

Proposal Requirements

Please include the following information with your proposal:

1. Company name, address, phone number, and primary project contact.

2. Names, titles, and responsibilities of individuals from your company that will be responsible for the project. Include a description of the composition of the team, listing backgrounds and work experience as it relates to the project.
3. Background experience, and capabilities of your company and the project personnel.
4. List of references for projects similar in scope which your firm has prepared.
5. Appropriate fees to complete the proposed scope of work.
6. Proposed timeline to complete the project.

Please submit proposals by 4:00pm on September 11, 2020 with a dated cover letter to:

Monona City Hall
Attn: Douglas Plowman
5211 Schluter Rd.
Monona, WI 53716

Contact Person

Questions about the RFP or the project should be directed to Douglas Plowman, City Planner, at dplowman@ci.monona.wi.us or (608) 222-2525.

MONONA WORK PROGRAM
MEMORANDUM OF AGREEMENT
Project No. WI-20-10015
Attachment A: Work Program (As of 3/3/2020)

The State Historic Preservation Office (SHPO), Wisconsin Historical Society, and the City of Monona, hereinafter called the subgrantee, agree to the following work activities and project conditions for the completion of 15 individual National Register of Historic Places nominations and related activities. All components of the nomination must be submitted by August 15, 2021.

1. The consultant shall conform to and follow all requirements and guidelines detailed in the manual found on the Wisconsin Historical Society website. The "Supplementary Manual for Completing State Register and National Register of Historic Place Form in Wisconsin" is located at www.wisconsinhistory.org and search for "supplementary manual."
2. National Register Nominations. The National Register of Historic Places nominations will be prepared according to the guidelines promulgated by the National Register and in the format specified by the SHPO. The SHPO will have final approval of the scope and boundaries of the nominations prior to commencement of work. The completed nomination is due at the SHPO by August 15, 2021.

The following items must be submitted for each nomination by the project completion date. Each is more fully described in the supplementary manual.

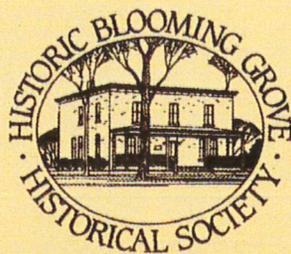
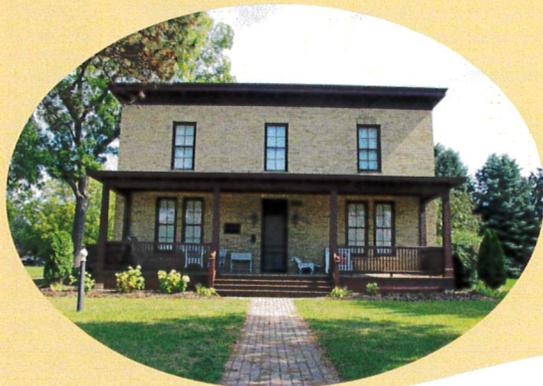
- a. One electronic copy and one paper copy of the National Register of Historic Places Inventory-Nomination Form (10-900). The form may be found on the Wisconsin Historical Society website at www.wisconsinhistory.org and search for "supplementary manual."
- b. One electronic copy and one paper copy of a 200-300 word summary of the importance of the property.
- c. The full text of the nomination and of the summary statement on compact disk.
- d. Two commercially printed sets of digitally produced images and associated disk. Digital (TIFF) images must be produced with a digital SLR camera and the disk and prints must comply with the guidelines set forth by the National Park Service in the National Register Photographic Imaging Policy: <http://www.nps.gov/history/nr/publications/bulletins/photopolicy/index.htm> Prints must be at least 4" x 6". Photos should be labeled on back with a pencil.

MONONA WORK PROGRAM
MEMORANDUM OF AGREEMENT
Project No. WI-20-10015
Attachment A: Work Program Page 2

- e. A PowerPoint presentation that fully documents the significance and appearance of the property for the Review Board meeting. The PowerPoint presentation must be compressed to create a file of manageable size. The presentation must be submitted on a CD together with the individual original uncompressed image files. Image files must be in JPG format at a minimum resolution of 300 DPI and a minimum width of 2000 pixels on the longest side. This should result in a file size of around 7MB. The individual image files must be labeled with the AHI number and descriptive detail.
- f. Original USGS quadrangle maps as needed to identify the nominated property. The maps must be labeled in pencil as specified by the National Register and the SHPO and must include construction lines for the calculation of UTM coordinates.
- g. District maps, site plans, and/or floor plans, as needed.
- h. It is the responsibility of the consultant to provide a complete list of all current property owners as listed in the land or tax records after the nomination is scheduled for a Review Board meeting. Historic district nominations require three full sets of mailing labels submitted on Avery 5160, Avery 5161, or similar label format.
- i. One completed nomination submission checklist.
- j. An update to the Wisconsin Historic Preservation Database (WHPD) as directed in the subgrants manual. New or updated records are required for all resources in the district whether contributing or non-contributing. For information regarding the proper creation of inventory records go to www.wisconsinhistory.org and search for "survey manual." Click on "When do I need to prepare a new record" in the survey manual (p. 3). The information for the nomination resources will be entered into WHPD by the consultant. The consultant will be given free access to WHPD for one month in order to enter the nomination findings for the Monona project only. The consultant must contact the SHPO in order to set up this special one month access.
- k. The consultant will be responsible for the presentation of the nominations to the State Historic Preservation Review Board. Any corrections or additional information required by the State Review Board or the National Park Service shall be provided by the consultant. Any costs associated with these corrections are part of this project budget.

MONONA WORK PROGRAM
MEMORANDUM OF AGREEMENT
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Attachment A: Work Program Page 3

3. Acknowledgment of Federal Assistance. An acknowledgment of federal funding must be made in any publication or slide or video production resulting from this project (See Section 7 of the "Subgrants Manual.") The standard acknowledgment that must be used is stated in the manual. Press releases, speeches, and other dissemination of information by a subgrantee regarding grant-assisted projects must also acknowledge the support of the National Park Service and the Wisconsin Historical Society. Future publications, materials, or projects that result from this grant-assisted project must acknowledge the federal support.



*Nathaniel Dean House -- 1856
4718 Monona Drive
Madison, Wisconsin*



WE NEED YOUR SUPPORT...

TO RENOVATE THE BACK PORCH OF THE DEAN HOUSE

Historic Blooming Grove Historical Society (HBGHS) is excited to announce plans for the renovation of the back porch at the Nathaniel and Harriet Dean House, listed on the Wisconsin and National Registers of Historic Places. The existing porch was added to the 1856 house in the 1920s and is showing its age with a cracked cement floor, water damage and poor lighting. It requires plastic sheeting and tarps to enclose it for the winter. In addition, there is presently no way to keep it secure.

The porch footprint will remain the same but the renovated porch will offer an attractive community space with much needed storage space. Included in the renovation are new storm/screen window walls, cement floor, ceiling and light fixtures, electrical outlets, and storage cabinets. This modernized three-season porch will allow us to host more community events in an attractive, brightly lit, and better ventilated space.

WE NEED YOUR HELP to move forward with this \$75,000 project. All donations are greatly appreciated.

THANK YOU! TOGETHER WE CAN MAKE THIS HAPPEN.

The HBGHS Board of Directors

If you have questions or would like to visit the Dean House, please contact Curator Ann Waidelich at 608-249-7920 or annwaid@charter.net.

LEAD DONORS

THE TOWN OF BLOOMING GROVE

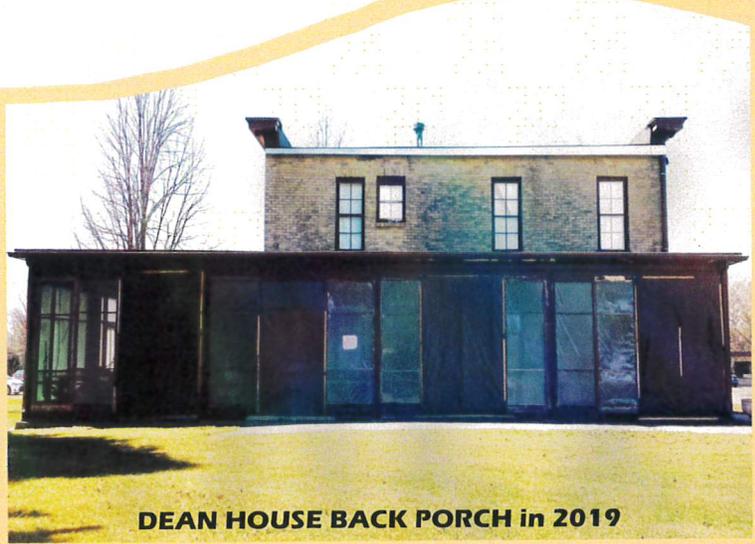
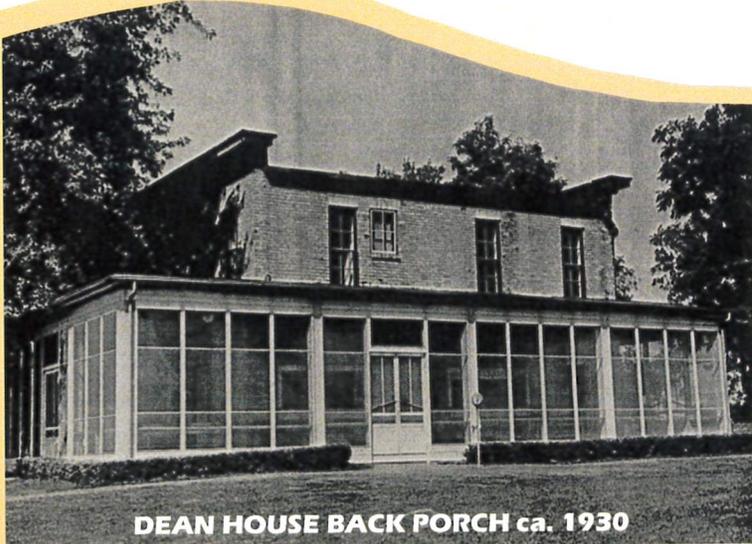
MONONA GROVE BUSINESSMEN'S ASSOCIATION

THE HELEN WENTLAND ESTATE

QUESTERS HISTORIC PRESERVATION GROUP



**PROVIDING EVENTS FOR ALL AGES
AND
CONNECTING FUTURE GENERATIONS
WITH OUR LOCAL HISTORY**





Monona in Dane County, Wisconsin — *The American Midwest (Great Lakes)*

The Monona Mound

Inscription.  The Monona Mound is believed to have been built by the ancestors of the Ho-Chunk between AD 700 and 1100. The long tapering mound is often interpreted as an abstract turtle or water spirit. In 1988, due to the efforts of many local groups, this mound was the first cataloged for protection under Wisconsin's burial sites protection law.

Erected 2019 by Monona Landmarks Commission.

Topics. This historical marker is listed in these topic lists: [Anthropology & Archaeology](#) • [Cemeteries & Burial Sites](#) • [Native Americans](#).

Location. 43° 4.937' N, 89° 19.48' W. Marker is in Monona, Wisconsin, in Dane County. Marker can be reached from Monona Drive 0.1 miles south of Cottage Grove Road, on the right when traveling south. Mound is located on private property. [Touch for map](#). Marker is at or near this postal address: 4009 Monona Dr, Madison WI 53716, United States of America. [Touch for directions](#).

Other nearby markers. At least 8 other markers are within walking distance of this marker. [Olbrich Park / Michael B. Olbrich](#) (approx. half a mile away); [Springhaven Pagoda](#) (approx. 0.6 miles away); [Third Lake Passage](#) (approx. ¾ mile away); [Starkweather's Harried History](#) (approx. 0.8 miles away); [Olbrich Park](#) (approx. 0.8 miles away); [Olbrich's Thai Pavilion and Gardens](#) (approx. 0.8 miles away); [Monona's Birthplace / Monona's History](#) (approx. 0.9 miles away); [Ernie's Trading Post](#) (approx. 0.9 miles away). [Touch for a list and map](#) of all markers in Monona.

Regarding The Monona Mound. The City of Monona renamed the mound "the Monona Mound" from what had formerly been known as the "Reindahl Mound". This marker replaced one that was removed a decade ago.

Also see . . . [The Herald-Independent article about the new marker](#). (Submitted on August 5, 2020.)

Additional keywords. Burial Mound, Effigy Mound

Credits. This page was last revised on August 5, 2020. It was originally submitted on July 24, 2020, by Richard A. Bernstein of Monona, Wisconsin. This page has been viewed 58 times since then. **Photo 1.** submitted on July 24, 2020, by Richard A. Bernstein of Monona, Wisconsin. • Mark Hilton was the editor who published this page.

Editor's want-list for this marker. Closeup of marker. • Can you help?



By Richard A. Bernstein, July 24, 2020

1. The Monona Mound Marker

https://www.hngnews.com/monona_cottage_grove/article_a421f37c-371c-581d-bf2c-d6b42b1743de.html

FEATURED

Monona

New historical marker brings attention to burial mound

By Kevin Passon kpasson@hngnews.com

Aug 4, 2020



Monona city officials gathered in late July to erect a new historical marker at the site of a Ho-Chunk burial mound on Lake Monona. The mound, built between AD 700 and 1100, is on private property at 4009 Monona Drive. From left, are City Administrator Bryan Gadow, Alder Doug Wood, City Planner Doug Plowman, Alder and Landmarks Commission Chair Kristie Schilling.

Kevin Passon

A new historical marker to commemorate a Ho-Chunk burial mound was installed in late July, replacing one that was removed a decade ago.

Located on private property at 4009 Monona Drive, near the former site of prominent Monona resident Knute Reindahl's house, the mound stretches toward the lake.

“It is so great to have this Wisconsin state historical marker in place, making it one of three honoring Native American effigy mounds here in Monona,” said Rick Bernstein, a member of the Landmarks Commission. “I am very grateful to all the city staff including the planning department, library and public works who pitched in to make the dedication ceremony and now this a reality.”

The marker was initially unveiled in August 2019 at a ceremony at the Monona Public Library.

“As the chair of the Landmarks Commission, I want to acknowledge the work and leadership of my colleague, Alder Jennifer Kuhr, who did much of this work prior to my appointment,” Alder Kristie Schilliing said. “I’d also like to acknowledge our city planner, Doug Plowman, who pulled it all together along with the support of the entire commission. The mound marker looks excellent. I love seeing it when I’m biking past on Monona Drive.”

The Monona Mound is believed to have been built between 700-1100 A.D.

According to the Historic Blooming Grove Historical Society, the burial mound is the only one surviving to this day out of a group that used to contain another club-shaped mound and two conicals. The mound, wedged between two developed lots, was originally mapped as a “club form” – a conical with a long, tapering tail. It is thought to be a linear mound with a conical one at its end.

It is also believed the mound may have been used as a spring equinox sunset calendar. The mound is pointed a bit north of west. The orientation of the centerline of the mound corresponds to where the last glimmer of the sun would set on a non-obstructed horizon between the first and second day after the spring equinox.

The property on which the mound sits was long owned by the Reindahl family. Reindahl (1857-1936), a violin maker who had been taught wood carving by Native Americans, was committed to protecting the mound.

When the property passed out of the Reindahl family’s hands in the 1980s, area residents and Native Americans started the Monona Heritage Foundation to raise money to buy the property. Although their Save the Mound campaign in 1988 failed to generate enough money to buy the property, it succeeded in having the Monona Mound cataloged as a burial site under Wisconsin’s 1985 Burial Sites Preservation Act. The Monona Mound was the first Native American mound protected under that law.

The original Reindahl home burned to the ground in 2007, and the marker that was there removed.

The Monona Mound is one of the few remaining Indian mounds in Monona. Two are listed on the National Register of Historic Places: the Outlet Mound at Midwood and Ridgewood avenues, and the Tompkins-Brindler Mound Group in Woodland Park. At least 234 mounds once existed on or near the shores of Lake Monona.

Inscription

“The Monona Mound is believed to have been built by the ancestors of the Ho-Chunk between AD 700 and 1100. The long tapering mound is often interpreted as an abstract turtle or water spirit. In 1988, due to the efforts of many local groups, this mound was the first cataloged for protection under Wisconsin burial sites preservation law.”

– Monona Landmarks Commission

Kevin Passon