

**LICENSE REVIEW COMMITTEE
TUESDAY – SEPTEMBER 10, 2019
MONONA CITY HALL
LARGE CONFERENCE ROOM
4:00 P.M.**

1. Call To Order
2. Roll Call
3. Approval of Minutes of August 13, 2019
4. Appearances
5. Unfinished Business
6. New Business
 - A. Consideration Of 2019/2021 Operator License Application For Charles M.J. Johnson, 2915 Kentville Drive, Sun Prairie, Wisconsin 53590.
 - B. Consideration Of 2019/2020 Operator License Application For Brandon A. Blair, 9133 Settlers Road, Madison, Wisconsin 53717.
 - C. Consideration Of 2019/2021 Operator License Application For Caleb T. Krause, 834 Jupiter Drive, Apartment 103, Madison, Wisconsin 53719.
 - D. Consideration Of Amendment Of The Patio Permit Ordinance.
 - E. Adjournment.

NOTE: Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at (608) 222-2525 (not a TDD telephone number), FAX: (608) 222-9225, or through the City Police Department TDD telephone number 441-0399.

The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Monona ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business.

It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject, over which they have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice. JA

LICENSE REVIEW COMMITTEE MINUTES
August 13, 2019

The regular meeting of the License Review Committee for the City of Monona was called to order by Chairman Wood at 4:00 p.m.

Present: Chairman Doug Wood, Joe Forward, Robert Procter, and Wayne Kimmell

Absent: John Klinzing

Also Present: Detective Sergeant Ryan Losby, O'Connell's Liquor owner Bill O'Connell and Manager Ann Olley, Edo Garden Japanese Restaurant owner Jun Luo, Justin Myers (arrived late), and City Clerk Joan Andrusz

ROLL CALL

APPROVAL OF MINUTES

A motion by Mr. Kimmell, seconded by Mr. Procter to approve the minutes of the June 11, 2019 License Review Committee meeting, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Members agree to hold consideration of the first Operator license until later in the meeting to give the applicant additional time to appear. City Clerk Andrusz reported she was requested by Buck & Honey's owner Tom Anderson to hold consideration of his employee's license until the next meeting as they are both unavailable for tonight's meeting.

A motion by Chairman Wood, seconded by Mr. Kimmell to table until the next meeting Consideration Of 2019/2021 Operator License Application For Charles M.J. Johnson, 2915 Kentville Drive, Sun Prairie, Wisconsin 53590, was carried.

Detective Sergeant Losby explained the compliance check process that is done every summer. An under-aged agent, chosen to not look too mature, is sent in with a marked bill. Sometimes more than one is sent, depending on the business. Warning letters are usually sent ahead of time.

Detective Sergeant Losby provided information on the Alcohol Compliance Check Of O'Connell's Liquor. Ms. Olley reported the Operator was a newer employee who got distracted; she was called right away after the citation was issued for selling to an under-aged patron. Mr. O'Connell stated she is a stellar employee; he has observed her checking numerous customer's ID. He is making her take the alcohol awareness class again; members agree this is a good idea. There is a sign at the counter and in the front window that customers under age 30 should have their identification ready. He shares a licensing

booklet with all employees. He and Ms. Olley now make sure everyone is checked.

Mr. Procter stated he was surprised by this violation; this is a professionally-run business. Ms. Olley stated some employees get stressed when it's busy. Mr. Kimmell reported the strategy of minors is to attempt to purchase when a business is busy, so it should be emphasized to employees to take their time, especially when it's busy.

Detective Sergeant Losby provided information on the Alcohol Compliance Check Of Edo Garden Japanese Restaurant. Mr. Luo reported this was a new employee, who is no longer a server and now works in the kitchen. He has a sign on the wall that tells employees to check everyone's ID or get fired. He emphasizes this to every single one of his staff, making them read it to him.

Mr. Kimmell stated a business having two of these violations in a row causes concern. The City takes it on good faith that a business will be vigilant. Mr. Luo is not keeping up his end of the agreement if this continues. Mr. Luo stated employees go through training, following a seasoned staff member for 3 days. They are told that no matter how old a person looks their ID should be checked; he makes sure they understand. He now has a second sign that staff has to read. He monitors the staff himself, he is there every day, and reminds staff on weekends when it's busy. Chairman Wood stated he doesn't want to see these violations continue. Mr. Luo responded he understands.

Mr. Myers arrived. Chairman Wood explained the Committee review process. Detective Sergeant Losby and Mr. Myers provided information and answered member's questions on Mr. Myer's Operator License application. After discussion:

A motion by Mr. Kimmell, seconded by Mr. Procter to approve the 2019/2020 Operator License Application For Justin L. Myers, 5613 Alder Road, Madison, Wisconsin 53716, was carried.

City Clerk Andrusz provided the required copies of Alcohol License Payment Request Letters and an Operator License Denial Letter. The Updated List of License Holders shows there is one "Class B" Liquor license available. Possible Licensee Changes include The Tasting Room's move, Buck & Honey's opening, and that there is an auction sign in front of Joe's Fire Station.

ADJOURNMENT

A motion by Mr. Forward, seconded by Chairman Wood to adjourn, was carried. (4:36 p.m.)

Joan Andrusz
City Clerk



5211 SCHLUTER ROAD ■ MONONA, WI 53716-2598
CITY HALL (608) 222-2525
FAX (608) 222-9225
<http://www.mymonona.com>

July 24, 2019

Charles M. J. Johnson
2915 Kentville Drive
Sun Prairie, Wisconsin 53590

*Tom Anderson
unavailable, Charles
out of town. would
like to appear @
Sept. 10 meeting.
8-9-19 JA*

Dear Mr. Johnson,

This letter is to inform you that review by the Monona Police Department of your application for an Operator's license for 2019/2020 has identified the following convictions or arrest record within the last five years: Two Operating While Intoxicated convictions, one of which you did not reveal on your application.

The License Review Committee will consider your application at its next regular meeting, scheduled for Tuesday, August 13, 2019 at 4:00 p.m. in the City Hall Conference Room, 5211 Schluter Road, Monona, Wisconsin. You are requested to attend and provide information concerning the matters disclosed on your application.

You may wish to have your employer attend the meeting with you. Employer input gives the License Review Committee important information to assist in their review process.

If you wish to appear before the License Review Committee, please contact me at (608) 222-2525 no later than August 1, 2019.

Sincerely,

Joan Andrusz
City Clerk

Cc: License Review Committee
Community Resource Officer James Reiter
Buck & Honey's



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August 13, 2019

*Will appear
per call 8-3-19
JA*

Brandon A. Blair
9133 Settlers Road
Madison, Wisconsin 53717

Dear Mr. Blair,

This letter is to inform you that review by the Monona Police Department of your application for an Operator's license for 2019/2020 has identified the following convictions or arrest record within the last five years: Operating While Intoxicated and Possession of THC.

The License Review Committee will consider your application at its next regular meeting, scheduled for Tuesday, September 10, 2019 at 4:00 p.m. in the City Hall Conference Room, 5211 Schluter Road, Monona, Wisconsin. You are requested to attend and provide information concerning the matters disclosed on your application.

You may wish to have your employer attend the meeting with you. Employer input gives the License Review Committee important information to assist in their review process.

If you wish to appear before the License Review Committee, please contact me at (608) 222-2525 no later than September 4, 2019.

Sincerely,

Joan Andrusz
City Clerk

Cc: License Review Committee
Community Resource Officer James Reiter
Mr Brews Taphouse - Monona

MOR-10535



CITY OF MONONA - OPERATOR LICENSE APPLICATION

Pursuant to Wisconsin Statutes Section 125.17, subject to limitations imposed by as 125.17 and 125.68(2)

FEES ARE NON-REFUNDABLE

Operator's - Regular - \$40.00
 Operator's - Two Year - \$65.00

Operator's - Provisional - \$15.00
 Operator's - Temporary - \$10.00

New License Renewal License

This license expires on June 30, 20 20

Full Legal Name of Applicant: <u>Brandon Alex Blair</u>	Sex: <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female
Street Address: <u>9133 Settlers road</u>	
City: <u>Madison</u>	State: <u>WI</u> Zip Code: 53717 <u>53717</u>
Date of Birth: _____	Telephone Number: _____
Drivers License Number and State: _____	

How long have you continuously resided in Wisconsin? 15 years

Place of employment as an Operator: Mr. Brews Telephone: 608-286-1131

Have you registered for the Alcohol Awareness Program? Yes No Date of Class: 1-31-2018

Have you completed the Alcohol Awareness Program? Yes No Date Completed: 1-31-2018

Have you ever been convicted of a misdemeanor or felony in the past 5 years? Yes No

If yes, please explain: _____

Are there any pending criminal charges against you? Yes No

If yes, please explain: _____

Are there any pending drug/alcohol related offenses against you? Yes No

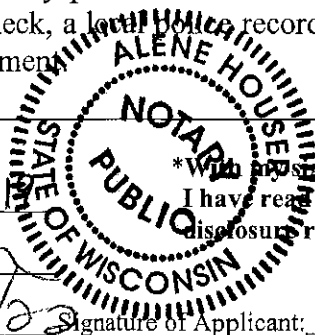
If yes, please explain: _____

Have you been convicted of drug/alcohol related offenses in the last 5 years? Yes No

If yes, please explain: _____

ANY FALSE OR MISSING INFORMATION ON THIS APPLICATION WILL RESULT IN DENIAL OF YOUR OPERATOR'S LICENSE.

I, the undersigned, affirm that I made complete and true answers to each question, and understand my past record will become a part of this application. I understand that I am subject to a driver's license check, a local Police records check, and a criminal history background check by the City of Monona Police Department.



Subscribed and sworn before me this 8 day of August, 2019

[Signature]
Notary Public

My Commission expires: 10/13/22

*With my signature I affirm the statement above and that I have read the instructions provided on the reverse and understand the disclosure requirements:

Signature of Applicant: [Signature]

Police Department Review: Recommend Approval _____ Recommend Denial X Review _____

Reason for denial, if not recommended: 5/27/17 OWI and Poss of THC, Middleton PD

Signature of Police Chief: [Signature] Date: 8/12/19

LRC Approval (if required) Date: _____ City Council Approval Date: _____

License No. Issued: Provisional # _____ Operator # _____ Date Issued: Provisional _____ Operator _____



5211 SCHLUTER ROAD ■ MONONA, WI 53716-2598
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<http://www.mymonona.com>

August 28, 2019

Caleb T. Krause
834 Jupiter Drive, Apartment 103
Madison, Wisconsin 53719

Dear Mr. Krause,

This letter is to inform you that review by the Monona Police Department of your application for an Operator's license for 2019/2021 has identified the following convictions or arrest record within the last five years: Operating While Intoxicated, third offense.

The License Review Committee will consider your application at its next regular meeting, scheduled for Tuesday, September 10, 2019 at 4:00 p.m. in the City Hall Conference Room, 5211 Schluter Road, Monona, Wisconsin. You are requested to attend and provide information concerning the matters disclosed on your application.

You may wish to have your employer attend the meeting with you. Employer input gives the License Review Committee important information to assist in their review process.

If you wish to appear before the License Review Committee, please contact me at (608) 222-2525 no later than September 4, 2019.

Sincerely,

Joan Andrusz
City Clerk

Cc: License Review Committee
Community Resource Officer James Reiter
Silver Eagle Bar & Grill



CITY OF MONONA - OPERATOR LICENSE APPLICATION

Pursuant to Wisconsin Statutes Section 125.17, subject to limitations imposed by as 125.17 and 125.68(2)

FEES ARE NON-REFUNDABLE

- Operator's - Regular - \$40.00
- Operator's - Two Year - \$65.00
- Operator's - Provisional - \$15.00
- Operator's - Temporary - \$10.00
- New License
- Renewal License

This license expires on June 30, 20 21

Full Legal Name of Applicant: Caleb T Krause		Sex: <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female
Street Address: 834 Jupiter Drive, Apartment 103		
City: Madison	State: WI	Zip Code: 53719
Date of Birth:	Telephone Number:	
Drivers License Number and State:		

How long have you continuously resided in Wisconsin? 20+ years

Place of employment as an Operator: Silver Eagle Bar & Grill Telephone: 608-222-2843

Have you registered for the Alcohol Awareness Program? Yes No Date of Class: 08/19/2019

Have you completed the Alcohol Awareness Program? Yes No Date Completed: 08/19/2019

Have you ever been convicted of a misdemeanor or felony in the past 5 years? Yes No

If yes, please explain: OWI 3rd, OWI 2nd

Are there any pending criminal charges against you? Yes No

If yes, please explain:

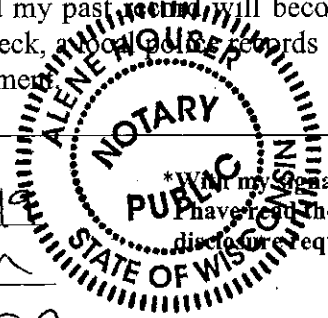
Are there any pending drug/alcohol related offenses against you? Yes No

If yes, please explain:

Have you been convicted of drug/alcohol related offenses in the last 5 years? Yes No

If yes, please explain: OWI 3rd, OWI 2nd

ANY FALSE OR MISSING INFORMATION ON THIS APPLICATION WILL RESULT IN DENIAL OF YOUR OPERATOR'S LICENSE. I, the undersigned, affirm that I made complete and true answers to each question, and understand my past record will become a part of this application. I understand that I am subject to a driver's license check, a police records check, and a criminal history background check by the City of Monona Police Department.



Subscribed and sworn before me this 21 day of August, 2019. *With my signature I affirm the statement above and that I have read the instructions provided on the reverse and understand the disclosure requirements:

Notary Public

My Commission expires: 6/13/22 Signature of Applicant: [Signature]

Police Department Review: Recommend Approval Recommend Denial Review

Reason for denial, if not recommended: 3rd offense OWI

Signature of Police Chief: [Signature] Date: 8/27/2019

LRC Approval (if required) Date: _____ City Council Approval Date: _____

License No. Issued: _____ Provisional # _____ Operator # _____ Date Issued: Provisional _____ Operator _____

City of Monona, WI
Friday, September 6, 2019

Chapter 272. Intoxicating Liquor and Fermented Malt Beverages

Article I. Licenses and Permits

§ 272-20. Beer garden or patio permits required for outdoor consumption.

[Amended 3-17-2014 by Ord. No. 2-14-657]

- A. Required for outdoor consumption. No licensee shall permit the consumption of alcohol beverages on any part of the licensed premises not enclosed within the building except under a permit granted by the Common Council pursuant to this section. Notwithstanding the previous sentence, outdoor smoking areas approved prior to July 8, 2013, which authorized the consumption of alcohol and are still in use as of March 2014, may continue to be used for those limited purposes as previously authorized. Such permits may be issued by the Council as provided herein after review by the Plan Commission and License Review Committee. The permits are a privilege in which no rights vest and, therefore, may be revoked by the Council at its pleasure at any time or shall otherwise expire on June 30 of each year. No person shall consume or have in his or her possession, or serve to another person, alcohol beverages on any unenclosed part of a licensed premises which is not described in a valid beer garden or patio permit. The City Clerk shall develop and periodically update as necessary application forms for beer garden and patio permits.
- B. Limitations on issuance of beer garden and patio permits. The following restrictions apply to both beer garden permits and patio permits:
- (1) Use of all beer gardens and patios shall completely cease no later than 9:00 p.m. for all purposes, except cleaning by employees of the licensee.
 - (2) Sound from any source that is emitted from the outdoor area and measured at any property line of the real property on which the licensed premises is located shall not exceed the limits set forth in § 480-10.
 - (3) All necessary zoning approvals shall be subject to review and approval by the Plan Commission.
 - (4) Applications for either a beer garden or patio permit shall accurately describe the area intended for use as a beer garden or patio and shall describe with specificity the nature of visual and video surveillance, fencing and other measures intended to provide control over the operation of the beer garden or patio.
 - (5) The permittee shall install and maintain digital video surveillance covering the entire area of the beer garden or patio as approved by the Chief of Police. The permittee shall keep digital recordings for a minimum of 30 days and promptly make them available to the Monona Police Department upon request.

C.

Limitations on issuance of beer garden permits. In addition to the restrictions set forth in Subsection **B**, permits issued for beer gardens shall be governed by the following additional restrictions and considerations:

- (1) A separate bar may be located in a beer garden for service of alcohol to the same degree allowed within the indoor premises.
- (2) A licensed operator shall be present in the beer garden at all times when alcohol beverages are sold or consumed in the beer garden.
- (3) In considering an application for a beer garden, the approval authority shall consider the proximity of residential structures. A proposed beer garden located within 100 feet of the lot line to any property upon which a residential structure is located shall only be approved in exceptional situations where no other location on the property of the licensed premises is reasonably practicable and under additional restrictions to minimize to the greatest degree reasonably possible the impact on the nearby residences.
- (4) Every beer garden shall be completely enclosed with a fence or wall not less than five feet in height, as approved by the Plan Commission. Beer gardens shall only be accessible through a latched gate, which shall remain closed except for ingress and egress of individual persons.

D. Limitations on issuance of patio permits. In addition to the restrictions set forth in Subsection **B**, permits issued for patios shall be governed by the following additional restrictions and considerations:

- (1) Patio permits shall only be issued for areas with seating for no greater than 40 persons.
- (2) Alcohol may be sold only to and consumed by patrons seated at tables. If the patio is not directly accessible from the indoor licensed premises, then alcohol shall be served to patrons only by licensed operators.
- (3) No separate bar may be located in a patio.
- (4) The Plan Commission or Common Council may require that the patio be enclosed partially or completely by a fence or wall, as appropriate in the specific circumstances of any application.

E. Adjoining and nearby property owners and residents to be notified of pendency of applications. All property owners and residents within 250 feet of the proposed beer garden or patio shall be notified of the pendency of an application for a beer garden permit or patio permit by City staff. This provision shall be interpreted liberally to provide notice to all persons residing within said area of the time, date and location of the initial meetings of both the License Review Committee and the Plan Commission at which any such application will be considered.

F. State statutes enforced within beer garden and patio. Every permittee under this section shall comply with and enforce all provisions of Ch. 125, Wis. Stats., applicable to its licensed premises, except insofar as such provisions are clearly inapplicable. Violation of the provisions of Ch. 125, Wis. Stats., shall be grounds for immediate revocation of the beer garden permit or patio permit by the Council.

**City of Monona
Patio Permits**

BUSINESS	VARIANCE FROM 40 PATRONS	VARIANCE FROM 9:00 P.M. CLOSING	DATE GRANTED
Breakwater	72	Service ends @ 9:00 p.m. Closes @ 10:00 p.m. except for exit/entry Note: Beer Garden granted for 70 persons	May 16, 2016
Buck & Honeys Upper	60	For both: 10:00 p.m. Sunday - Thursday	June 3, 2019
Buck & Honeys Lower	60	Midnight Friday, Saturday, and the day preceding Memorial Day, Independence Day, and Labor Day	June 3, 2019
LaRosita Mexican Buffet	None	None	March 19, 2018
Mr Brews Taphouse	None	10:30 p.m.; Open until 11:00 p.m. for cleaning	September 21, 2015
Silver Eagle	None	10:00 p.m.	May 5, 2014
Tasting Room	54	10:00 p.m. Sunday - Thursday Midnight Friday, Saturday, and the day preceding Memorial Day, Independence Day, and Labor Day	May 20, 2019
Village Lanes	None	None Note: Beer Garden approved for specific dates only	March 16, 2015
Waypoint Public House	65	Midnight Sunday - Wednesday 2:00 a.m. Thursday - Saturday	February 16, 2015

CITY OF MONONA APPLICATION

PATIO PERMIT

Fee: \$50 (non-refundable) This permit expires on June 30, 20_____ Permit # _____

New Permit _____ Renewal Permit _____

The undersigned hereby makes application for a Patio Permit, as defined in Chapter 272, Section 20 of the Monona Municipal Code, to engage in said business at the premises described below, in the City of Monona, Wisconsin, subject to the limitations imposed by law, and hereby agrees to comply with all laws, resolutions, Ordinances, and regulations and grants permission to the Monona Building Inspector and Monona Police and Fire Departments and all members thereof to inspect and search the premises described below. I(We) further understand that this permit is not transferable.

Business Name and Address: _____

Telephone: _____

Attach a map of the premises showing the location and dimensions of the Patio. (Note: not required if this is a renewal application unless there is a change to the area.)

How is visual surveillance of the area maintained? _____

Description of video surveillance: _____

Amplified sound in Patio? Yes _____ No _____

If yes, please describe: _____

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge.

Applicant/Agent Signature _____

Date _____

NEW/REVISED APPLICANTS

Plan Commission Approval: Granted: _____ Denied: _____ Date: _____

Fencing required? No _____ Yes _____ (Attach Plan Commission minutes)

License Review Committee Approval: Recommended: _____ Not Recommended: _____ Date: _____

City Council Approval: Granted: _____ Denied: _____ Date: _____

Building Inspector Signature: _____ Date: _____

Police Chief Signature: _____ Date: _____

Fire Chief Signature: _____ Date: _____

City Clerk Signature: _____ Date Issued: _____

CITY OF MONONA PATIO PERMIT GENERAL INFORMATION

To the applicant:

The attached application is for a permit for outdoor alcohol consumption **and/or** dining described in Section 272-4 of the City of Monona Code of Ordinances as follows:

Patio Permit. A permit which authorizes table-service sales of fermented malt beverages, wine and intoxicating liquors (to the same degree allowed under the permittee's alcohol beverage license) in an unroofed area with seating for 40 or fewer patrons appurtenant to a Class "B" or "Class C" licensed premises. The permit shall expire on June 30th and be subject to the fee set forth in the Fee Schedule.

In addition, limitations of such permits are described in Sec. 272-20 (b) and (d) of the City of Monona Code of Ordinances as follows:

(b) Limitations on Issuance of Beer Garden and Patio Permits. The following restrictions apply to both beer garden permits and patio permits:

1. Use of all beer gardens and patios shall completely cease no later than 9:00 p.m. for all purposes, except cleaning by employees of the licensee.
2. Sound from any source that is emitted from the outdoor area and measured at any property line of the real property on which the licensed premises is located shall not exceed the limits set forth in 480-10.
3. All necessary zoning approvals shall be subject to review and approval by the Plan Commission.
4. Applications for either a beer garden or patio permit shall accurately describe the area intended for use as a beer garden or patio and shall describe with specificity the nature of visual and video surveillance, fencing, and other measures intended to provide control over the operation of the beer garden or patio.
5. The permittee shall install and maintain digital video surveillance covering the entire area of the beer garden or patio as approved by the Chief of Police. The permittee shall keep digital recordings for a minimum of 30 days and promptly make them available to the Monona Police Department upon request.

(d) Limitations on Issuance of Patio Permits. In addition to the restrictions set forth in paragraph (b), permits issued for patios shall be governed by the following additional restrictions and considerations:

1. Patio permits shall only be issued for areas with seating no greater than 40 persons.
2. Alcohol may be sold only to and consumed by patrons seated at tables. If the patio is not directly accessible from the indoor licensed premises, then alcohol shall be served to patrons only by licensed operators.
3. No separate bar may be located in a patio.
4. The Plan Commission or Common Council may require that the patio be enclosed partially or completely by a fence or wall as appropriate in the specific circumstances of any application.

Prior to review by the License Review Committee you must first submit your patio plan to the Plan Commission for determination of zoning requirements. If you choose to have fencing around your patio area, you must get approval for the fence from the Plan Commission prior to submitting your application to the License Review Committee. Staff of the Plan Commission will contact property owners within a 250 foot radius of the licensed premises to allow public comment on your plan.

If your patio plan does not require a zoning permit or does not include fencing, you may then apply directly to the License Review Committee, the staff of which will contact property owners within a 250 foot radius of the licensed premises to allow public comment on your plan. If the License Review Committee requires you to have fencing, you must then get approval from the Plan Commission for the fence.

Along with this application, except for renewal of a previously approved patio, you must include an Alcohol Beverage License Application to apply to the License Review Committee for an extension of your premise to include the patio area, which requires publication and posting to allow public comment on your plan.

The final step in the approval process is City Council consideration of your patio permit and premise extension. You may choose to attend that Council meeting to be available to answer any questions members may have.

Joan Andrusz

From: Joan Andrusz
Sent: Friday, August 16, 2019 12:12 PM
To: Kevin Grinvalsky; Tim Trpkosh
Cc: Mary O'Connor; Doug Wood; Bryan Gadow; Douglas Plowman; Nancy Moore
Subject: Patio Permit Variance

Importance: High

Good afternoon Tim,

I've been asked to inform you that the City Council has granted the following Patio Permit variances to The Tasting Room and Buck & Honey's:

10:00 p.m. Sunday - Thursday
Midnight Friday, Saturday, and the day preceding
Memorial Day, Independence Day, and Labor Day

If you'd like to apply for a variance beyond what you already have, let me know and I will put you on the License Review Committee Agenda. The next meeting is September 10 at 4:00 p.m. in the City Hall conference room, address below. I will need to know your intentions by August 30 to get you on that Agenda. Please provide a written plan so I can distribute it to the Committee members.

The LRC will make a recommendation to the City Council to approve or deny your request. The City Council makes the final decision on whether your request is granted or denied. The City Council meets the first and third Monday of the month at 7:00 p.m. in the Library Municipal Room, 1000 Nichols Road.

Let me know if you have any questions.

Thank you,

Joan Andrusz, WCMC
City Clerk
City of Monona
5211 Schluter Road
Monona, Wisconsin 53716
Population: 7,801
608-222-2525
Fax: 608-222-9225
jandrusz@ci.monona.wi.us

