

**LICENSE REVIEW COMMITTEE
WEDNESDAY – SEPTEMBER 14, 2021
MONONA CITY HALL LARGE CONFERENCE ROOM
4:00 P.M.**

1. Call To Order
2. Roll Call
3. Approval of Minutes of August 10, 2021
4. Appearances
5. Unfinished Business
6. New Business
 - A. Consideration Of 2021/2023 Operator License Application For Alexander M. Verhagen, 505 University Avenue, Apartment 101, Madison, Wisconsin 53703
 - B. Adjournment.

NOTE: Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at (608) 222-2525 (not a TDD telephone number), FAX: (608) 222-9225, or through the City Police Department TDD telephone number 441-0399.

The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Monona ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business.

It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject, over which they have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice. JA

LICENSE REVIEW COMMITTEE MINUTES
August 10, 2021

The regular meeting of the License Review Committee for the City of Monona was called to order by Chairman Wood at 4:05 p.m.

Present: Chairman Doug Wood, Wayne Kimmell, Jill Mueller, and Dan Kramarz

Excused: Joe Forward

Also Present: Robin and Jerry Kempfer from Madison Events, Rob Schwerin from the Knights of Columbus, and City Clerk Joan Andrusz

ROLL CALL

Members welcomed Mr. Kramarz to his first meeting and after the meeting provided information.

APPROVAL OF MINUTES

A motion by Mr. Kimmell, seconded by Ms. Mueller to approve the minutes of the June 9, 2021 License Review Committee meeting, was carried.

APPEARANCES and UNFINISHED BUSINESS

There were no Appearances or Unfinished Business.

NEW BUSINESS

Mr. Schwerin reported the Knights of Columbus will have personnel at the event to help out. They have done the same in Sun Prairie and then are supported by the event organizer to be able to donate money to the community. Chair Wood stated if they sponsor this event next year, there won't have to be Committee or City Council review. Mr. Kempfer reported he is not eligible for the temporary liquor license even though his business is a non-profit organization so he works with the Knights of Columbus.

Mr. Kempfer reported this is the 5th year he's organized an event in Monona. Runners are coming from 4 countries and 39 states for a full or half marathon. Soda, water, snacks, craft beer and live music will be provided from 9:00 a.m. to 2:00 p.m. There is no charge for the beer; it is part of the registration price. He reviewed the map he provided for members to share. There will be double, 4-foot tall snow fence around the perimeter. Ms. Kempfer reported they will license more servers. Mr. Kempfer reported JBM Security will be on site; he is meeting with the Police Chief tomorrow so there may be Monona Police Officers instead. There will be "No Parking" signs placed at the Library, though it's hard to enforce.

City Clerk Andrusz obtained the number of attendees, approximately 1,500, and the area of Winnequah Park to be used, so the application could be completed. They will use about half of the park, including the shelter, and the tennis court parking lot. Mr. Kempfer reported sample glasses will be provided with 2 to 3 ounce samples of beer and/or cider at a time. People don't stay around too long and drink a lot after a marathon. Only runners will get drinks, with their bibs and wrist bands, not visitors. City Clerk Andrusz verified to Chair Wood that there have been no issues with this event in the past except for resident complaints about having "No Parking" signs on their streets. Mr. Kempfer stated they won't have those signs this year, but will have cones along the route. Runners spread out after the race starts, and thin out at the end, so street closure isn't needed.

A motion by Mr. Kimmell, seconded by Ms. Mueller to approve the Temporary Class "B" Fermented Malt Beverage Retailer's License For Knights of Columbus Council 4879, President Paul Sheperd, 1611 North Bristol Street, Sun Prairie, Wisconsin, 53711, For The Period Of September 4, 2021, was carried.

City Clerk Andrusz reported on the Informational Item: Letter to Breakwater, verifying a letter was sent, as requested by the Committee, reminding the business about the requirement for a licensed Operator to be in the Beer Garden at all times.

Chair Wood reported Mr. Forward has resigned his Committee position because he received a promotion that will create meeting attendance conflicts. He will stay on until a replacement is found. Chair Wood asked members for Committee member suggestions. Mr. Forward was great to have on the Committee and will be missed!

ADJOURNMENT

A motion by Ms. Mueller, seconded by Mr. Kramarz to adjourn, was carried. (4:21 p.m.)

Joan Andrusz
City Clerk

DRAFT



5211 SCHLUTER ROAD ■ MONONA, WI 53716-2598
CITY HALL (608) 222-2525
FAX (608) 222-9225
<http://www.mymonona.com>

September 7, 2021

Alexander M. Verhagen
505 University Avenue, Apartment 101
Madison, Wisconsin 53703

Dear Mr. Verhagen:

This letter is to inform you that after review by the Monona Police Department your application for an Operator's license for 2021/2023 is recommended for review because of an Operating While Intoxicated conviction within the last 5 years.

The License Review Committee will consider your application at its next regular meeting, scheduled for Tuesday, September 14, 2021 at 4:00 p.m. in the City Hall Conference Room, 5211 Schluter Road, Monona, Wisconsin. You are requested to attend and provide information concerning the matters disclosed on your application. Social distancing will be observed and a facial covering is required.

You may wish to have your employer attend the meeting with you. Employer input gives the License Review Committee important information to assist in their review process.

Due to the short timeframe before the License Review Committee meeting, I contacted you by telephone today. You indicated you will be able to attend the meeting. If that changes, please let me know right away.

Sincerely,

Joan Andrusz
City Clerk

Cc: License Review Committee
Police Officer Nate Reynolds
Breakwater

CITY OF MONONA - OPERATOR LICENSE APPLICATION

Pursuant to Wisconsin Statutes Section 125.17, subject to limitations imposed by as 125.17 and 125.68(2)

FEES ARE NON-REFUNDABLE

Operator - One Year - \$40.00 Operator - Provisional - \$15.00
 Operator - 2nd Copy - \$5.00
 Operator - Two Years - \$65.00 Operator - Temporary - \$10.00
 New License Renewal License This license expires on June 30, 20 23

Full Legal Name of Applicant required below:		Sex (Circle One):	<input checked="" type="radio"/> Male	<input type="radio"/> Female	
First:	ALEXANDER	M.I.:	M	Last:	VERHAGEN
Street Address: 505 UNIVERSITY AVE, Apt 101					
City:	MADISON	State:	WI	Zip Code:	53703
Date of Birth:		Telephone Number:			
Drivers License Number and State:					

How long have you continuously resided in Wisconsin? Whole life

Place of employment as an Operator: Breakwater Monona Telephone: 608-416-5388

When did you complete the Alcohol Awareness Program? WI-00595585 Date Completed: 9/1/2021
(New Applicants: Class completion certificate or WI license copy, dated within 2 years, required with application)

Have you ever been convicted of a misdemeanor or felony in the past 5 years? (Circle One) Yes / No
If yes, please explain: DUI in Nov of 2017

Are there any pending criminal charges against you? (Circle One) Yes / No
If yes, please explain:

Are there any pending drug/alcohol related offenses against you? (Circle One) Yes / No
If yes, please explain:

Have you been convicted of drug/alcohol related offenses in the last 5 years? (Circle One) Yes / No
If yes, please explain: DUI in Nov of 2017

ANY FALSE OR MISSING INFORMATION ON THIS APPLICATION WILL RESULT IN DENIAL OF YOUR OPERATOR LICENSE. I, the undersigned, affirm that I made complete and true answers to each question, and understand my past record will become a part of this application. I understand that I am subject to a driver license check, a local police records check, and a criminal history background check by the City of Monona Police Department.

With my signature I affirm the statement above and that I have read the instructions provided on the reverse and understand the disclosure requirements:

Signature of Applicant: Alex Verhagen

Police Department Review: Recommend Approval Recommend Denial Request Review

Reason for denial/review recommendation: Convicted DWI 04-05-18

Signature of Police Chief/Officer: [Signature] #6409 Date: 09-06-21

Signature of City Clerk: _____ Date: _____

LRC Approval (if required) Date: _____ City Council Approval (if Required) Date: _____

License No. Issued: Provisional # 911 Date Issued: 5 Operator # _____ Date Issued: _____