

AGENDA

FINANCE AND PERSONNEL COMMITTEE
MONONA PUBLIC LIBRARY MUNICIPAL ROOM
1000 NICHOLS ROAD
MONDAY, OCTOBER 19, 2020
6:45 P.M.

Remote Teleconference Meeting via ZOOM

This meeting may be viewed LIVE at <https://www.youtube.com/MononaTV>

NOTICE OF ELECTRONIC MEETING

Due to the current state of emergency because of the COVID-19 pandemic, this meeting will be conducted via electronic videoconferencing/teleconferencing. As such, it is likely that some or all members of, and a possible quorum, may be in attendance via electronic means and not physically present. In accordance with Wisconsin law, the meeting will remain open to the public. The public may still attend in person at the location stated in this agenda. However, due to the need to maintain social distancing in accordance with Emergency Order #7 of Public Health Madison & Dane County dated July 1, 2020 and the limited physical space available, the public is encouraged and requested to also attend via electronic means. Directions to do so are listed at the bottom of this agenda. Upon reasonable notice, the needs of disabled individuals will be accommodated through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at 608-222-2525.

1. Call to Order.
2. Roll Call.
3. Approval of Minutes from October 5, 2020.
4. Appearances.
5. Unfinished Business. (None)
6. New Business.
 - A. Consideration of Resolution 20-10-2445 Requesting Exemption from County Library Tax.
 - B. Acceptance of General Fund Accounts Payable Checks Dated October 2–15, 2020. (Documentation of invoices paid is available in the City Clerk's office.)
7. Adjournment.

DIRECTIONS TO ATTEND MEETING ELECTRONICALLY

You may attend via videoconference at <https://us02web.zoom.us/j/85048991369> or by downloading the free Zoom program to your computer at <https://zoom.us/download>. At the date and time of the meeting log on through the Zoom program and enter Meeting ID: 850 4899 1369.

You may attend via telephone conference by calling the following phone number:

PHONE NUMBER: 1-312-626-6799 / MEETING ID: 850 4899 1369, FOLLOWED BY #

Please mute your phone when not speaking to ensure best possible audio quality.

PUBLIC APPEARANCE BY ZOOM

Persons interested in publicly appearing before the Finance & Personnel Committee via computer or phone on the Zoom application are asked to submit an [Appearance Before a City Committee form](https://www.mymonona.com/FormCenter/Committee-Application-11/Appearance-Before-a-Committee-Citizen-Co-82) so that we can accommodate all online and phone requests to speak. Please submit your form as soon as possible. Requests will be accepted before and during the meeting until the Appearances section is closed. Requests submitted after the Appearances section is closed will not be able to speak. Link to form: <https://www.mymonona.com/FormCenter/Committee-Application-11/Appearance-Before-a-Committee-Citizen-Co-82>

WRITTEN COMMENTS

You can send written comments on agenda items by utilizing the City Council Contact Form found at: <http://mymonona.com/FormCenter/City-Council-Contact-Form-3/City-Council-Contact-Form-64>

NOTE: Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at (608) 222-2525 (not a TDD telephone number) Fax: (608) 222-9225 or through the City Police Department TDD telephone number 441-0399. The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Monona ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business. It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject over which they have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice.

FINANCE AND PERSONNEL COMMITTEE MINUTES

October 5, 2020

The regular meeting of the Finance and Personnel Committee for the City of Monona, via Zoom, was called to order by Mayor O'Connor at 6:47 p.m.

Present: Mayor Mary K. O'Connor and Alderpersons Kathy Thomas and Doug Wood (arrived late)

Also Present: City Administrator Bryan Gadow, Finance Director Marc Houtakker, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alder Thomas, seconded by Mayor to approve the Minutes of the September 21, 2020 Finance & Personnel Committee meeting, was carried.

APPEARANCES AND UNFINISHED BUSINESS

There were no Appearances or Unfinished Business.

NEW BUSINESS

City Administrator Gadow described the following project which will include an energy-efficient wrap around the house and siding replacement. This was approved by the CDA. Alder Wood arrived.

A motion by Alder Thomas, seconded by Alder Wood to approve Funds for Renew Monona Home Loan for Chris Stewart and Shannon Hodel, 5407 McKenna Road. On a roll call vote, all members voted in favor of the motion.

City Administrator Gadow explained the following project is revised from the previous application for solar panels. This was approved by the CDA.

A motion by Alder Thomas, seconded by Alder Wood to approve Funds for Renew Monona Home Loan for Rick Bernstein, 4913 McKenna Road. On a roll call vote, all members voted in favor of the motion.

City Administrator Gadow explained the following project includes windows and gutters. This was approved by the CDA.

A motion by Alder Wood, seconded by Alder Thomas to approve Funds for Renew Monona Home Loan for Natallia Hanson, 6015 Gateway Green. On a roll call vote, all members voted in favor of the motion.

A motion by Alder Thomas, seconded by Alder Wood to move Resolution 20-10-2444 Approving the 2021-2025 Capital Improvements Program and 2021 Capital Borrowing to the City Council without recommendation of the Committee, was carried.

Finance Director Houtakker reviewed recent Accounts Payables and answered member's questions.

A motion by Alder Thomas, seconded by Alder Wood to Accept General Fund Accounts Payable Checks Dated September 18, 2020 through October 1, 2020, was carried.

A motion by Alder Wood, seconded by Alder Thomas to adjourn, was carried. (6:56 p.m.)

Joan Andrusz
City Clerk

**Resolution No. 20-10-2445
Monona Common Council**

A RESOLUTION REQUESTING EXEMPTION FROM COUNTY LIBRARY TAX

WHEREAS, the Dane County Board has established a county library and levies a county library tax as authorized under Section 43.57 (3) of the Wisconsin Statutes; and,

WHEREAS, the Dane County Library Board has determined that the library serving the City of Monona meets the minimum standards of operation established by the County Board (RES 185, 2011-2012; RES 98, 2013-2104; RES 233, 2016-2017) in compliance with Section 43.11 (3) (d) of the Wisconsin Statutes; and,

WHEREAS, Section 43.64 (2) (b) of the Wisconsin Statutes provides that a village or city which levies a tax for public library service and appropriates and expends for a library fund as defined by s.43.52 (1) during the year for which the county tax levy is made a sum at least equal to the county tax rate in the prior year multiplied by the equalized valuation of property in the city or village for the current year; and,

WHEREAS, the City of Monona will appropriate in 2020 and expend in 2021 an amount in excess of that calculated above in support of its library.

NOW, THEREFORE, BE IT RESOLVED that the City of Monona hereby requests of the Dane County Board of Supervisors that the City of Monona be exempted from the payment of any tax for the support of the County Library Service as provided in Section 43.64 (2).

BE IT FURTHER RESOLVED that confirmed copies of this resolution be forwarded by the city clerk to the following party:

Tracy Herold, Director
Dane County Library Service
1874 S. Stoughton Rd.
Madison, WI 53716

Adopted this _____ day of _____, 2020.

BY ORDER OF THE CITY COUNCIL
CITY OF MONONA, WISCONSIN

Mary K. O'Connor
Mayor

ATTEST:

Joan Andrusz
City Clerk

Requested By: Library Director Ryan Claringbole

Council Action:

Date Introduced: 10-19-19

Date Approved: _____

**From: Division for Libraries and Technology,
Public Library Development**

The following is provided to assist public libraries in municipalities considering exemption from the county library tax for 2021.

How does a public library or county calculate qualification for exemption from the county library tax for 2021?

Under Wisconsin Statute s. 43.64 (2), municipalities with public libraries may be exempt from the county library tax if they appropriate locally an amount above the defined minimum. In order to determine if a municipality may request an exemption from the county library tax for 2021 (the tax the county board will set in the fall of 2020 and expend in 2021), complete the following calculations.

1. Determine the 2019 equalized value of the property taxed for 2020 county library service; i.e., subtract the equalized value of any communities exempting from the county library tax for 2020 (municipalities exempted from the appropriation levy set in the fall of 2019) from the 2019 total county equalized value. | See www.revenue.wi.gov/slfreportsasses sor/2019coapprt.pdf for the 2019 total equalized value of municipalities less TID.
2. Determine the total county library services appropriation for 2020. This is the appropriation made in the fall of 2019 for all 2020 county library service.
3. Divide the appropriation amount determined in step 2 by the equalized value determined in step 1. This is the county library tax levy rate for 2020 (the appropriation made in the fall of 2019).
4. Multiply the county tax levy rate from step 3 by the 2020 equalized value of the municipality being considered for exemption. The result is the minimum amount the municipality must appropriate for 2021 to exempt itself from the county library tax levy for 2021. | See www.revenue.wi.gov/slfreportsas sessor/2020coapprt.pdf for the 2020 total equalized value of municipalities less TID.
5. Compare the minimum amount calculated in step 4 with the 2021 municipal appropriation for the library (the appropriation made by the municipality in the fall of 2020). The municipal appropriation cannot include any state, federal, or county payments provided specifically for library services.

If the municipal appropriation is greater than the minimum amount required for exemption, the municipality may request to be exempted from the county tax. The exemption may be refused if, by September 1 of any year, the county board determines the public library has not complied with any minimum standards of operation approved under s. 43.11 (3) (d).

Municipalities that participate in joint libraries may be able to exempt by an alternate means as a result of 2013 Act 20, which amended s. 43.64 (2) (c) to read:

Notwithstanding sub. (2m), any city, village, town, or school district in a county levying a tax for public library service under sub. (1) is exempt from the tax levy if all of the following apply:

1. *The city, village, town, or school district is included in a joint library under s. 43.53.*
2. *The city, village, town, or school district levies a tax for public library service, less the amount levied for public library capital expenditures, and appropriates and spends for a library fund during the year for which the county tax levy is made an amount that is not less than the average of the previous 3 years.*

	EXEMPT LIBS	2019 VAL	2020 VAL	2020 AR App	2021 Min App
Villages	Belleville	189,458,200	210,793,700	\$256,904	\$74,225
	Black Earth	128,719,300	127,568,500	\$135,075	\$50,429
	Cambridge	163,586,000	179,502,500	\$80,000	\$64,089
	Cross Plains	388,869,800	392,397,400	\$296,867	\$152,349
	Deerfield	216,787,300	227,498,600	\$159,144	\$84,932
	DeForest	1,140,802,000	1,202,526,900	\$531,625	\$446,938
	Marshall	230,117,300	252,278,400	\$184,000	\$90,154
	Mazomanie	160,331,500	158,722,500	\$92,892	\$62,814
	McFarland	1,012,262,700	1,075,707,900	\$575,750	\$396,579
	Mount Horeb	728,367,800	763,522,800	\$491,618	\$285,356
	Oregon	1,212,814,500	1,287,691,200	\$661,392	\$475,150
	Waunakee	1,929,469,200	1,947,710,600	\$1,089,285	\$755,918
Cities	Fitchburg	3,065,972,600	3,209,720,600	\$1,900,097	\$1,201,171
	Madison	29,802,896,700	31,603,117,100	\$19,163,603	\$11,676,027
	Middleton	3,180,754,300	3,360,380,600	\$1,362,943	\$1,246,140
	Monona	1,258,410,700	1,320,051,400	\$613,954	\$493,014
	Stoughton	1,176,283,200	1,199,002,400	\$623,000	\$460,838
	Sun Prairie	3,404,540,900	3,610,664,700	\$1,631,874	\$1,333,814
	Verona	2,969,335,200	3,158,533,200	\$1,195,039	\$1,163,311
	<i>Edgerton</i>	<i>10,733,100</i>	<i>12,805,800</i>		
Exempt Total	52,370,512,300	55,300,196,800			
County Total	66,499,944,400	70,070,629,900			
2019 Tax Base	\$14,129,432,100	\$14,770,433,100			
DCL appropriation			\$5,535,557		
2021 County library tax levy rate			\$0.0003917749		