

AGENDA

CITY OF MONONA PUBLIC WORKS COMMITTEE

CITY HALL – 5211 Schluter Road

Wednesday, December 2, 2020

6:30 P.M.

Remote Teleconference Meeting via Zoom

NOTICE OF ELECTRONIC MEETING

Due to the current state of emergency because of the COVID-19 pandemic, this meeting will be conducted via electronic videoconferencing/teleconferencing. As such, it is likely that some or all members of, and a possible quorum, may be in attendance via electronic means and not physically present. In accordance with Wisconsin law, the meeting will remain open to the public. The public may still attend in person at the location stated in this agenda. However, due to the need to maintain social distancing in accordance with Emergency Order #7 of Public Health Madison & Dane County dated July 1, 2020 and the limited physical space available, the public is encouraged and requested to also attend via electronic means. Directions to do so are listed at the bottom of this agenda. Upon reasonable notice, the needs of disabled individuals will be accommodated through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at 608-222-2525.

1. Call To Order.
2. Roll Call.
3. Approval of Minutes from November 4, 2020.
4. Appearances.
5. Unfinished Business.
6. New Business.
 - A. Discussion on street ratings and priority of maintenance for 2021.
7. Public Works & Utility Operations Report.
8. Next Scheduled Meeting: January 6, 2021.
9. Adjournment.

DIRECTIONS TO ATTEND MEETING ELECTRONICALLY

You may attend via videoconference at <https://us02web.zoom.us/j/85313475787> or by downloading the free Zoom program to your computer at <https://zoom.us/download>. At the date and time of the meeting log on through the Zoom program and enter Meeting ID: 853 1347 5787.

You may attend via telephone conference by calling the following phone number:

PHONE NUMBER: 1-312-626-6799 / MEETING ID: 853 1347 5787, FOLLOWED BY #

Please mute your phone when not speaking to ensure best possible audio quality.

WRITTEN COMMENTS

You can send written comments on agenda items to dstephany@ci.monona.wi.us.

NOTE: Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at (608) 222-2525 (not a TDD telephone number) Fax: (608) 222-9225 or through the City Police Department TDD telephone number 441-0399. The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Monona ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business. It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject over which they have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice.

PUBLIC WORKS COMMITTEE

Draft Minutes – November 4, 2020

The regular monthly meeting of the Public Works Committee for the City of Monona, via Zoom, was called to order at 6:30 pm by Committee Chair, Jennifer Kuhr.

Members Present: Alder Kuhr, Alder Thomas, Ms. Piliouras, Mr. Stolper, Ms. Gundlach, Mr. Speight, Mr. Besch, Mr. Turino,

Members Absent: Mr. Podell

Also Present: Dan Stephany, Public Works Director; Doug Plowman, City Planner; Brian Glaszcz, Project Coordinator-Ayers Associates

APPROVAL OF MINUTES

A motion was made by Mr. Speight and seconded by Mr. Besch to approve the Minutes of the September 2, 2020 Public Works Committee meeting was carried.

APPEARANCES

UNFINISHED BUSINESS

NEW BUSINESS

Discussion and consideration of new Certified Survey Map (CSM) for WPS Health Solutions.

City Planner, Doug Plowman attended via Zoom to explain the materials provided in the packet. It was explained that Ayers was contracted by WPS to re-apportion Lots 2 and 4 on the WPS campus. A portion of Lot 4 would be added to the newly created Lot 1. The remainder of Lot 4 would then become the new Lot 2. Brian Glaszcz, project coordinator from Ayers Associates, also appeared by Zoom to provide a brief summary of the CSM change being requested by WPS. Mr. Glaszcz also stated there will be a need for an access agreement or easement across the north corner of the new Lot 2, as the parcel includes a portion of the surface road allowing access to Broadway. The packet information shows the proposed changes.

Mr. Stolper asked if the office complex and parking garage on Lot 2 would then be sold. Mr. Plowman indicated the Lot would be placed for sale.

A motion made by Mr. Stolper and seconded by Mr. Besch to recommend approval of the WPS campus CSM amendment was carried.

Discussion on street maintenance options for 2021.

Director Stephany explained how the roads are chosen for maintenance each year, and the different types of treatment or maintenance that will be completed. It was explained the PASER Manual for asphalt roads, a guide for pavement surface evaluation and rating used by the State of Wisconsin, is used to help evaluate the roads in Monona. Director Stephany described the rating process and mentioned the roads that receive maintenance are based on need and not by road classification. A collector street does not receive preference over local streets when determining maintenance. Comments from PWC members:

- Mr. Turino - streets, relative to the amount of traffic, are being used more now by bicycles and pedestrians because of the pandemic, at least going past his house. Roads that are being used more now this way, bike and pedestrian traffic, because of the pandemic doesn't fit into the current maintenance plan. More

attention should be paid to streets with bike paths or routes because there are more people on the streets. Street maintenance should focus on the main path through Monona, all the way through.

- Mr. Stolper - the point is to not change the ratings, but rather when the City decides to spend maintenance money, it should be spent on heavier traveled areas. The PWC is just asking for information at this point, and no decision is being made on changing policy. The PWC wants information for Midmoor and the Lake Loop pavement conditions to just see what the conditions are.
- Mr. Besch - another way to look at it is to identify streets or areas of concern and giving these areas priority for maintenance as they approach a rating of 6 or 7.
- Mr. Speight - the City should prioritize roads with bike routes and pedestrians.
- Alder Kuhr asked if streets with priority, as determined by the PWC, will be maintained at a level higher than the less traveled roads. The manual does discuss that maintenance can be decided based on types of traffic. As an example Oak Court, where most of the traffic is going to be the residents that live there and maybe the maintenance for this street could be delayed until the street has a far lower rating.
- Mr. Turino asked for a list of streets that were mentioned, (Winnequah Road, Tonyawatha Trail, Coldspring Avenue, to Bridge Road with Winnequah Road) and their ratings. The list should also include the director's current list of streets that are targeted for maintenance. Mr. Turino further added that the most popular route through Monona, the Lake Loop, Coldspring, Winnequah, Tonyawatha to Winnequah on to Bridge Road, should be the top priority. This excludes a certain part of Winnequah and Midmoor. These should be the roads that are prioritized
- Alder Thomas - everyone cares about streets and having their streets maintained. It sounds like the committee is giving maintenance priority to wherever bicycles and pedestrians are. Residents are going to be concerned about that and rightfully so. If the policy is going to be changed, priorities need to be listed, and bicycles shouldn't be listed as the only priority. What are the data points for making a decision, a priority list of streets that will be maintained at a greater level than others, and how will the PWC determine which streets receive priority.
- Director Stephany - road ratings and maintenance lists are determined based on actual conditions of the streets. If what the PWC is discussing is followed, roads on the bottom on the list could be bumped from the list each year, based on the PWC priority, and could always be bumped each year due to the higher volume roads always receiving priority.

For the December PWC meeting the packet will include pavement ratings and conditions for Winnequah Trail, Winnequah Road, Tonyawatha Trail, Midmoor Road and Coldspring Avenue.

ADJOURNMENT

A motion made by Mr. Turino and seconded by Mr. Speight to adjourn was carried (7:21pm).

Daniel Stephany
Director of Public Works

Public Works Committee Priority List - High Bike & Ped Routes

Current Pavement Rating and Year	Surface			Units (F = Feet/ M = Miles)	On Route	At Route			Toward Route	Section Length
	Type	Year	Width		Name (Includes prefix, name, type, suffix and extension)	At Municipal Location	Name (Includes prefix, name, type, suffix and extension)	At Offset	Name (Includes prefix, name, type, suffix and extension)	
7 (2019)	57	1998	32	F	Coldspring Ave		CTH BB / Monona Dr	0	Gordon Ave	317
7 (2019)	65	1998	32	F	Coldspring Ave		Gordon Ave	0	Shore Acres Rd	158
7 (2019)	65	1998	32	F	Coldspring Ave		Shore Acres Rd	0	Winnequah Rd	475
7 (2019)	65	1998	32	F	Coldspring Ave		Winnequah Rd	0	Termini	198
7 (2019)	65	1979	32	F	Midmoor Rd		Owen Rd	0	Moygara Rd	475
7 (2019)	65	1979	32	F	Midmoor Rd		Moygara Rd	0	Panther Trl	317
7 (2019)	65	1997	32	F	Midmoor Rd		Panther Trl	0	Nichols Rd	1426
8 (2019)	70	2008	28	F	Midmoor Rd		Nichols Rd	0	Greenway Rd	1214
8 (2019)	70	2008	28	F	Midmoor Rd		Greenway Rd	0	W Dean Ave	1267
7 (2019)	70	2008	28	F	Midmoor Rd		W Dean Ave	0	Winnequah Rd	845
6 (2019)	70	2000	32	F	Tonyawatha Trl		Winnequah Trl	0	Baskerville Ave	1373
3 (2019)	70	1972	26	F	Tonyawatha Trl		Baskerville Ave	0	Wyldhaven Ave	686
3 (2019)	70	1972	32	F	Tonyawatha Trl		Baskerville Ave	686	Wyldhaven Ave	528
3 (2019)	70	1972	32	F	Tonyawatha Trl		Wyldhaven Ave	0	Mesa Rd	475
3 (2019)	70	1972	32	F	Tonyawatha Trl		Mesa Rd	0	Vogts Ln	317
6 (2019)	65	2003	28	F	Tonyawatha Trl		Vogts Ln	0	Arrowhead Dr	422
6 (2019)	65	2003	28	F	Tonyawatha Trl		Arrowhead Dr	0	Winnequah Rd	1003
10 (2019)	70	2017	32	F	Tonyawatha Trl		Termini	0	Progressive Ln	211
10 (2019)	70	2017	32	F	Tonyawatha Trl		Progressive Ln	0	W Dean Ave	581
10 (2019)	70	2017	32	F	Tonyawatha Trl		W Dean Ave	0	Schultz Pl	739
9 (2019)	70	2017	32	F	Tonyawatha Trl		Schultz Pl	0	Winnequah Rd	845
4 (2019)	70	1989	25	F	Winnequah Dr		Termini	0	Winnequah Rd	158
6 (2019)	70	1998	32	F	Winnequah Rd		CTH BB / Monona Dr / E Winneq	0	Winnequah Dr	422
6 (2019)	70	1998	32	F	Winnequah Rd		Winnequah Dr	0	Parkway Dr	422
6 (2019)	70	1998	32	F	Winnequah Rd		Parkway Dr	0	Coldspring Ave	317
6 (2019)	70	1998	32	F	Winnequah Rd		Coldspring Ave	0	Outlook St	581
7 (2019)	70	1992	32	F	Winnequah Rd		Coldspring Ave	581	Outlook St	100
5 (2019)	65	2016	32	F	Winnequah Rd		Coldspring Ave	681	Outlook St	206
6 (2019)	70	1992	32	F	Winnequah Rd		Coldspring Ave	887	Outlook St	275
6 (2019)	70	2008	28	F	Winnequah Rd		Outlook St	0	Midmoor Rd	53
6 (2019)	70	2008	28	F	Winnequah Rd		Midmoor Rd	0	Waterman Way	528
7 (2019)	70	2000	32	F	Winnequah Rd		Waterman Way	0	Tonyawatha Trl	898
7 (2019)	70	2000	32	F	Winnequah Rd		Tonyawatha Trl	0	Clear Spring Ct	53
7 (2019)	70	2000	32	F	Winnequah Rd		Clear Spring Ct	0	Schultz Pl	211
7 (2019)	70	2000	32	F	Winnequah Rd		Schultz Pl	0	W Dean Ave	370
8 (2019)	65	2016	32	F	Winnequah Rd		W Dean Ave	0	Progressive Ln	127
7 (2019)	65	1985	32	F	Winnequah Rd		W Dean Ave	127	Progressive Ln	83
7 (2019)	70	2013	32	F	Winnequah Rd		W Dean Ave	210	Progressive Ln	230
5 (2019)	65	1985	32	F	Winnequah Rd		W Dean Ave	440	Progressive Ln	352

Current Pavement Rating and Year	Surface			Units (F = Feet/ M = Miles)	On Route Name (Includes prefix, name, type, suffix and extension)	At Route			Section Length	
	Type	Year	Width			At Municipal Location	Name (Includes prefix, name, type, suffix and extension)	At Offset		Name (Includes prefix, name, type, suffix and extension)
5 (2019)	65	1985	32	F	Winnequah Rd		Progressive Ln	0	Tonyawatha Trl	385
6 (2019)	65	2013	32	F	Winnequah Rd		Progressive Ln	385	Tonyawatha Trl	37
7 (2019)	65	2013	32	F	Winnequah Rd		Tonyawatha Trl	0	Nichols Rd	389
4 (2019)	65	1985	32	F	Winnequah Rd		Tonyawatha Trl	389	Nichols Rd	391
7 (2019)	65	2016	32	F	Winnequah Rd		Tonyawatha Trl	780	Nichols Rd	118
4 (2019)	70	1993	32	F	Winnequah Rd		Nichols Rd	0	Vogts Ln	211
6 (2019)	70	1993	32	F	Winnequah Rd		Vogts Ln	0	Wylldhaven Ave	581
6 (2019)	70	1993	32	F	Winnequah Rd		Wylldhaven Ave	0	Mathys Rd	581
6 (2019)	70	1993	32	F	Winnequah Rd		Mathys Rd	0	Baskerville Ave	317
6 (2019)	70	1993	32	F	Winnequah Rd		Baskerville Ave	0	Winnequah Trl	106
7 (2019)	65	1985	32	F	Winnequah Rd		Winnequah Trl	0	Healy Ln	290
7 (2019)	65	2016	32	F	Winnequah Rd		Winnequah Trl	290	Healy Ln	132
7 (2019)	65	2016	32	F	Winnequah Rd		Healy Ln	0	Birch Haven Cir (1) / Schluter Rd	528
7 (2019)	70	1993	32	F	Winnequah Rd		Birch Haven Cir (1) / Schluter Rd	0	Dellwood Cir	370
8 (2019)	70	1993	32	F	Winnequah Rd		Dellwood Cir	0	Cove Cir / Woodridge Rd	264
8 (2019)	70	2006	34	F	Winnequah Rd		Cove Cir / Woodridge Rd	0	Squaw Cir	475
8 (2019)	70	2006	34	F	Winnequah Rd		Squaw Cir	0	Maywood Rd	317
6 (2019)	70	2006	34	F	Winnequah Rd		Maywood Rd	0	Moygara Rd	370
6 (2019)	70	2006	34	F	Winnequah Rd		Moygara Rd	0	Owen Rd	475
6 (2019)	70	2006	34	F	Winnequah Rd		Owen Rd	0	Frost Woods Rd	422
6 (2019)	70	2006	34	F	Winnequah Rd		Frost Woods Rd	0	Greenwood St	475
6 (2019)	70	2006	34	F	Winnequah Rd		Greenwood St	0	Graham Ave	528
6 (2019)	70	2006	34	F	Winnequah Rd		Graham Ave	0	Bridge Rd	898
6 (2019)	70	1983	32	F	Winnequah Rd		Bridge Rd	0	Bartels St	634
6 (2019)	70	1983	32	F	Winnequah Rd		Bartels St	0	Pirate Island Rd	317
6 (2019)	70	1997	32	F	Winnequah Rd		Bartels St	317	Pirate Island Rd	53
6 (2019)	70	1997	32	F	Winnequah Rd		Pirate Island Rd	0	Termini	158
6 (2019)	70	1997	32	F	Winnequah Trl		Termini	0	Tonyawatha Trl	264
6 (2019)	70	1997	32	F	Winnequah Trl		Tonyawatha Trl	0	Joyce Rd	898
6 (2019)	70	1997	32	F	Winnequah Trl		Joyce Rd	0	Tecumseh Ave	317
6 (2019)	70	1997	32	F	Winnequah Trl		Tecumseh Ave	0	Winnequah Rd	264

Chip Seal Candidate Draft List

Current Pavement Rating and Year	Surface			Units (F = Feet/ M = Miles)	On Route	At Route	Toward Route		Section Length	
	Type	Year	Width		Name (Includes prefix, name, type, suffix and extension)	Name (Includes prefix, name, type, suffix and extension)	At Offset	Name (Includes prefix, name, type, suffix and extension)		Toward Offset (Optional Field)
6 (2019)	65	1994	32	F	Bartels St	Winnequah Rd	0	Midwood Ave	0	528
7 (2019)	70	2004	28	F	Baskerville Ave	Winnequah Rd	0	Thunderbird Ln	0	792
7 (2019)	70	2004	28	F	Baskerville Ave	Thunderbird Ln	0	Monona Ridge	0	158
7 (2019)	70	1962	32	F	Baskerville Ave	Monona Ridge	0	Tonyawatha Trl	0	211
7 (2019)	70	2013	32	F	W Dean Ave	CTH BB / E Dean Ave / Monona	0	Gordon Ave	0	264
7 (2019)	65	2014	32	F	W Dean Ave	Gordon Ave	0	Wallace Ave	0	264
7 (2019)	65	2014	32	F	W Dean Ave	Wallace Ave	0	Schofield St	0	264
7 (2019)	65	2014	32	F	W Dean Ave	Schofield St	0	Shore Acres Rd	0	475
7 (2019)	65	2014	36	F	W Dean Ave	Shore Acres Rd	0	Oak Ct	0	317
7 (2019)	65	2014	36	F	W Dean Ave	Oak Ct	0	Midmoor Rd	0	211
7 (2019)	65	2014	36	F	W Dean Ave	Midmoor Rd	0	Clear Spring Ct	0	422
7 (2019)	65	2014	36	F	W Dean Ave	Clear Spring Ct	0	McKenna Rd	0	264
7 (2019)	65	2014	36	F	W Dean Ave	McKenna Rd	0	Roigan Ter	0	317
8 (2019)	65	2014	36	F	W Dean Ave	Roigan Ter	0	Rothman Pl	0	317
8 (2019)	70	1987	36	F	W Dean Ave	Rothman Pl	0	Winnequah Rd	0	53
6 (2019)	70	2003	40	F	Gisholt Dr	Broadway W Service Rd	0	Engel St	0	686
6 (2019)	70	2003	40	F	Gisholt Dr	Engel St	0	Termini	0	158
6 (2019)	70	1993	32	F	Mathys Rd	Mesa Rd	792	Winnequah Rd	0	686
7 (2019)	70	1994	32	F	Mesa Rd	Tonyawatha Trl	0	Wylldhaven Ave	0	475
6 (2019)	70	1994	32	F	Mesa Rd	Wylldhaven Ave	0	Mathys Rd	0	792
5 (2019)	65	1983	32	F	Midwood Ave	Bartels St	0	Bridge Rd	0	528
6 (2019)	65	1982	32	F	Midwood Ave	Bridge Rd	0	Ridgewood Ave (2)	0	281
6 (2019)	70	1982	32	F	Midwood Ave	Bridge Rd	281	Ridgewood Ave (2)	0	36
6 (2019)	65	1982	32	F	Midwood Ave	Ridgewood Ave (2)	0	Ridgewood Ave (1)	0	106
6 (2019)	65	1982	32	F	Midwood Ave	Ridgewood Ave (1)	0	Graham Ave	0	304
6 (2019)	70	1982	32	F	Midwood Ave	Ridgewood Ave (1)	304	Graham Ave	0	13
7 (2019)	70	2007	28	F	Midwood Ave	Graham Ave	0	Greenwood St	0	528
7 (2019)	70	2007	28	F	Midwood Ave	Greenwood St	0	Frost Woods Rd	0	528
6 (2019)	70	1982	24	F	Ridgewood Ave (1)	Midwood Ave	0	Ridgewood Ave (2)	0	211
6 (2019)	70	1982	24	F	Ridgewood Ave (2)	Midwood Ave	0	Ridgewood Ave (1)	0	264
6 (2019)	70	1982	24	F	Ridgewood Ave (2)	Ridgewood Ave (1)	0	Graham Ave	0	158

Current Pavement Rating and Year	Surface			Units (F = Feet/ M = Miles)	On Route	At Route	Toward Route		Section Length	
	Type	Year	Width		Name (Includes prefix, name, type, suffix and extension)	Name (Includes prefix, name, type, suffix and extension)	At Offset	Name (Includes prefix, name, type, suffix and extension)		Toward Offset (Optional Field)
7 (2019)	70	2007	28	F	Ridgewood Ave (2)	Graham Ave	0	Greenwood St	0	106
7 (2019)	70	2007	28	F	Ridgewood Ave (2)	Graham Ave	106	Greenwood St	0	369
7 (2019)	70	2007	28	F	Ridgewood Ave (2)	Greenwood St	0	Frost Woods Rd	0	422
6 (2019)	70	1992	40	F	River Pl	Broadway / CTH BW	0	Termini	0	950
7 (2019)	70	1993	32	F	River Pl	Broadway / CTH BW	950	Termini	0	845
7 (2019)	70	1968	32	F	Valorie Ln	Gordon Ave	475	Wallace Ave	0	317
7 (2019)	70	1968	32	F	Valorie Ln	Wallace Ave	0	Schofield St	0	317
7 (2019)	70	1968	32	F	Valorie Ln	Schofield St	0	Termini	0	264
6 (2019)	70	1983	32	F	Winequah Rd	Bridge Rd	0	Bartels St	0	634
6 (2019)	70	1983	32	F	Winequah Rd	Bartels St	0	Pirate Island Rd	0	317
6 (2019)	70	1997	32	F	Winequah Rd	Bartels St	317	Pirate Island Rd	0	53
6 (2019)	70	1997	32	F	Winequah Rd	Pirate Island Rd	0	Termini	0	158
6 (2019)	70	1997	32	F	Winequah Trl	Termini	0	Tonyawatha Trl	0	264
6 (2019)	70	1997	32	F	Winequah Trl	Tonyawatha Trl	0	Joyce Rd	0	898
6 (2019)	70	1997	32	F	Winequah Trl	Joyce Rd	0	Tecumseh Ave	0	317
6 (2019)	70	1997	32	F	Winequah Trl	Tecumseh Ave	0	Winequah Rd	0	264
5 (2019)	65	1977	32	F	Wylhaven Ave	Winequah Rd	0	Arrowhead Dr	0	264
6 (2019)	65	1977	32	F	Wylhaven Ave	Arrowhead Dr	0	Mesa Rd	0	264
6 (2019)	65	1977	32	F	Wylhaven Ave	Mesa Rd	0	Tonyawatha Trl	0	317

Mill & Overlay Candidate Draft List

Current Pavement Rating and Year	Surface			Units (F = Feet/ M = Miles)	On Route	At Route		Toward Route	Section Length
	Type	Year	Width		Name (Includes prefix, name, type, suffix and extension)	Name (Includes prefix, name, type, suffix and extension)	At Offset	Name (Includes prefix, name, type, suffix and extension)	
5 (2019)	70	1968	32	F	Cove Cir	Termini	0	Winnequah Rd / Woodridge Rd	211
6 (2019)	70	1993	32	F	Dellwood Cir	Termini	0	Winnequah Rd	264
4 (2019)	70	1980	32	F	Ferchland Pl	Atwood Ave	0	Termini	264
5 (2019)	70	1982	32	F	Greenwood St	Winnequah Rd	0	Midwood Ave	317
6 (2019)	70	2008	26	F	Greenwood St	Ridgewood Ave (2)	0	Termini	48
4 (2019)	70	1985	31	F	Midland Ln	Sylvan Ln	0	Termini	581
5 (2019)	70	1997	32	F	Pirate Island Rd	Winnequah Rd	0	Termini	792
4 (2019)	65	2017	32	F	Sylvan Ln	Ford St	0	Midland Ln	475
5 (2019)	70	1979	32	F	Sylvan Ln	Midland Ln	0	Woody Ln	177
6 (2019)	70	1993	32	F	Woodridge Rd	Termini	0	Cove Cir / Winnequah Rd	317
5 (2019)	65	1977	32	F	Woody Ln	Labelle Ln	475	Sylvan Ln	739
4 (2019)	65	1977	32	F	Woody Ln	Sylvan Ln	0	Gateway Green	317
4 (2019)	65	1977	32	F	Woody Ln	Gateway Green	0	Queens Way / West Gate Rd	158

MONTHLY DEPARTMENT HEAD REPORT TO COUNCIL

DEPARTMENT:	Public Works & Utilities	MONTH OF:	November, 2020
Accomplishments:			
<ul style="list-style-type: none"> • The crew completed leaf collection for the month. One truck was broke down with hydraulic issues the majority of the month. We have been operating with two trucks. • The crew completed a round of pot hole patching for the month. • The crew completed needed tree trimming for the month. • The crew swept the streets in November, in conjunction with leaf collection. • The crew had one hydrant main leak repair and one service leak on Pocahontes Drive. • The crew installed the holiday snowflakes on Monona Drive. • The crew completed street sign repairs for the month. • The crew completed curb stop repairs, and raised several curb stops in November. 			
Major Projects / Issues:			
<ul style="list-style-type: none"> • Capital City Bike Trail Project, the project is nearly complete. All that remains is punchlist items related to the curb and gutter. • The McKenna Road reconstruction project is considered complete. Final pay request will be submitted soon, and staff will prepare and submit the LRIP Grant reimbursement form. • Pavement marking was started in early fall, but not completed due to low temperatures. Markings will be completed in the spring. • Crack sealing and infra-red heat patching has been completed for the year. • Staff and MSA are preparing final bid documents for the Winnequah Road Bridge Replacement Project, Pirate Island Bridge. Bid advertisement will begin in early December with bid opening planned for mid-January 2021. • The Industrial Drive sanitary sewer interceptor replacement project led by the City of Madison has been completed. 			
In Progress / Routine Duties:			
<ul style="list-style-type: none"> • The utility crew completed meter changes and meter readings for the month. • The utility crew completed the daily rounds at the wells and lift stations, collected required water samples, and complete diggers hotline locates for the month. • The crew cleaned floor drains at the shop, completed inventory of shop items, and completed shop maintenance for the month. • Project coordination continues with our city engineers. • The monthly DNR water pumpage report was completed and sent in per the requirements of the State. • The crew completed diggers hotline utility locates, and inspected private work in the street right of way. 			
Upcoming Objectives / Events:			
<ul style="list-style-type: none"> • Final design preparation for Gateway Green Storm Project. In place of public information meetings for the Gateway Green project, staff and engineer have been meeting with property owners on site. • Final design preparation for Stonebridge Storm Project. • Establishing street maintenance list for 2021. 			
Personnel:			
<ul style="list-style-type: none"> • After nearly 33 years of employment with the City, Steve Grinde announced he is retiring January 29, 2021. Congratulations to Steve. He will be missed by all in our department. 			