

AGENDA

**MASS TRANSIT COMMISSION
WEDNESDAY, DECEMBER 8, 2021
MONONA CITY HALL
5211 SCHLUTER ROAD
6:00 P.M.**

Remote Teleconference Meeting via ZOOM

NOTICE OF ELECTRONIC MEETING

Due to the current state of emergency because of the COVID-19 pandemic, this meeting will be conducted via electronic videoconferencing/teleconferencing. As such, it is likely that some or all members of, and a possible quorum, may be in attendance via electronic means and not physically present. In accordance with Wisconsin law, the meeting will remain open to the public. The public may still attend in person at the location stated in this agenda. However, due to the need to maintain social distancing in accordance with Emergency Order #7 of Public Health Madison & Dane County dated July 1, 2020 and the limited physical space available, the public is encouraged and requested to also attend via electronic means. Directions to do so are listed at the bottom of this agenda. Upon reasonable notice, the needs of disabled individuals will be accommodated through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at 608-222-2525.

1. Call To Order
2. Roll Call
3. Appearances
 - A. Justin Stuehrenberg. Madison Metro
4. Approval of Minutes of September 20, 2021
5. Unfinished Business
 - A. Ridership Report
 - B. First Student Update (Loops 1 and 3)
 - C. Discuss Potential Committee Contributions or Suggestions to the City's Ongoing and Expanding DEI Initiatives
6. New Business
 - A. Madison Metro Routes
7. Adjournment

DIRECTIONS TO ATTEND MEETING ELECTRONICALLY

You may attend via videoconference at <https://us02web.zoom.us/j/86141275442> or by downloading the free Zoom program to your computer at <https://zoom.us/download>. At the date and time of the meeting log on through the Zoom program and enter Meeting ID: 861 4127 5442.

You may attend via telephone conference by calling the following phone number:

PHONE NUMBER: 1-312-626-6799 / MEETING ID: 861 4127 5442, FOLLOWED BY #

Please mute your phone when not speaking to ensure best possible audio quality.

PUBLIC APPEARANCE BY ZOOM

Persons interested in publicly appearing before the Finance & Personnel Committee via computer or phone on the Zoom application are asked to submit an [Appearance Before a City Committee form](https://www.mymonona.com/FormCenter/Committee-Application-11/Appearance-Before-a-Committee-Citizen-Co-82) so that we can accommodate all online and phone requests to speak. Please submit your form as soon as possible. Requests will be accepted before and during the meeting until the Appearances section is closed. Requests submitted after the Appearances section is closed will not be able to speak. Link to form:

<https://www.mymonona.com/FormCenter/Committee-Application-11/Appearance-Before-a-Committee-Citizen-Co-82>

WRITTEN COMMENTS

You can send written comments on agenda items to mhoutakker@ci.monona.wi.us.

NOTE: Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Marc Houtakker at (608) 222-2525 (not a TDD telephone number), FAX: (608) 222-9225, or through the City Police Department TDD telephone number 441-0399.

The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Monona ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business.

It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject, over which they have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice.

MH

MASS TRANSIT COMMISSION MINUTES
SEPTEMBER 20, 2021

The regular meeting of the Mass Transit Commission for the City of Monona was called to order by Chairman Grupe at 12:00 p.m.

Present: Chairman Grupe, Chairman Goforth, Jim Keck, Addi Faerber and Doug Pahl

Absent: Andrew Petro

Also Present: Finance Director Marc Houtakker

APPROVAL OF MINUTES

None

APPEARANCES

None

UNFINISHED BUSINESS

Finance Director Houtakker updated the Commission on the discussing with First Student on new buses and electric buses. First Student will order a new gas bus once the contract is signed. This means we will have one new bus and one used bus in service. Frist Student is willing to looking into ordering an electric bus next time.

A motion by Mr. Keck seconded by Mr. Pahl, to approve Frist Student Transit Contract for 2022-26, was carried

Finance Director Houtakker went over the proposed 2022 transit operating budget. The main driver to the operating budget is the new contract.

A motion by Mr. Pahl seconded by Ms. Faerber, to approve the 2022 transit operating budget, was carried

NEW BUSINES

None

ADJOURNMENT

A motion by Mr. Pahl, seconded by Mr. Keck to adjourn, was carried. (12:10p.m.)

Marc Houtakker
Finance Director

Ridership Report
Monona Express

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	Variance	2021 Days	Rides Per day
Jan	878	789	871	988	844	983	1,136	1,053	1,260	135	(1,125)	20	7
Feb	781	799	841	921	949	968	1,105	1,183	1,246	145	(1,101)	20	7
Mar	760	791	883	921	1,055	1,090	1,163	1,100	654	154	(500)	23	7
Apr	668	767	918	830	882	909	1,157	1,121	40	248	208	22	11
May	707	731	757	689	719	955	966	1,019	17	238	221	20	12
Jun	560	635	644	694	770	905	780	909	44	278	234	22	13
Jul	548	628	604	662	597	794	940	921	69	382	313	21	18
Aug	591	643	556	626	746	983	1,016	955	48	429	381	22	20
Sep	535	606	795	771	843	856	993	1,104	110	477	367	21	23
Oct	590	686	866	752	885	971	1,116	1,232	141	480	339	21	23
Nov	589	687	814	712	892	1,036	1,002	1,174	105	486	381	21	23
Dec	508	707	847	717	865	902	795	958	114				
	7,715	8,469	9,396	9,283	10,047	11,352	12,169	12,729	3,848	3,452	(282)	233	15

Monona Lift

	2012 Riders	2013 Riders	2014 Riders	2015 Riders	2016 Riders	2017 Riders	2018 Riders	2019 Riders	2020 Riders	2021 Riders	Variance	2021 Days	Rides Per day
Jan	623	535	439	457	419	468	438	367	565	299	(266)	20	15
Feb	559	497	437	476	501	466	382	414	481	337	(144)	20	17
Mar	605	561	436	575	489	559	473	475	408	402	(6)	23	17
Apr	482	552	533	482	408	428	455	548	253	404	151	22	18
May	601	576	526	430	478	498	471	529	281	393	112	20	20
Jun	545	498	542	463	530	470	486	450	306	437	131	22	20
Jul	615	577	513	479	408	404	457	551	299	437	138	21	21
Aug	651	580	489	484	529	458	534	480	333	445	112	22	20
Sep	683	513	518	535	523	477	484	489	299	479	180	21	23
Oct	529	599	521	557	565	479	562	610	329	538	209	21	26
Nov	540	438	406	467	503	455	503	472	284	503	219	21	24
Dec	539	489	489	478	497	464	448	504	365				
	6,972	6,415	5,849	5,883	5,850	5,626	5,693	5,889	4,203	4,674	836	233	20
	23.19												
Total	14,687	14,884	15,245	15,166	15,897	16,978	17,862	18,618	8,051	8,126	554	233	35

OCT Date	Ridership AM Loop				Total
	1	2	3	4	
1	1	-	-	4	5
4	1	-	4	4	9
5	1	1	7	7	16
6	-	1	5	5	11
7	-	2	5	10	17
8	-	1	3	7	11
11	2	2	8	7	19
12	1	3	8	7	19
13	-	2	3	8	13
14	-	2	4	6	12
15	2	1	2	3	8
18	1	2	6	3	12
19	1	3	9	8	21
20	2	-	6	6	14
21	1	1	6	6	14
22	-	-	-	5	5
25	1	2	8	5	16
26	2	2	6	9	19
27	1	-	3	10	14
28	1	1	6	6	14
29	1	1	4	4	10
0	-	-	-	-	-
0	-	-	-	-	-
Total	19	27	103	130	279
Total days	21	21	21	21	21
Avg per Day	1	1	5	6	13

NOV Date	Ridership AM Loop				Total
	1	2	3	4	
1	2	1	8	6	17
2	2	3	8	10	23
3	1	1	5	9	16
4	1	1	3	6	11
5	-	1	3	5	9
8	-	3	5	8	16
9	-	3	7	9	19
10	2	2	5	10	19
11	2	1	6	7	16
12	-	3	2	5	10
15	1	2	7	7	17
16	1	2	4	8	15
17	2	2	4	7	15
18	1	2	5	3	11
19	-	1	3	8	12
22	-	1	7	6	14
23	-	1	3	5	9
24	-	2	2	2	6
26	-	-	-	-	-
29	-	3	6	4	13
30	-	3	9	7	19
	-	-	-	-	-
	-	-	-	-	-
Total	15	38	102	132	287
Total days	21	21	21	21	21
Avg per Day	1	2	5	6	14

OCT Date	Ridership PM Loop				Total
	1	2	3	4	
1	-	4	-	1	5
4	-	5	-	1	6
5	-	8	-	1	9
6	-	7	-	1	8
7	-	8	-	2	10
8	-	4	-	1	5
11	-	9	-	1	10
12	-	14	-	2	16
13	-	9	-	2	11
14	-	7	-	2	9
15	-	4	-	1	5
18	-	6	-	1	7
19	-	17	-	2	19
20	-	8	-	1	9
21	-	9	-	3	12
22	-	4	-	-	4
25	-	8	-	3	11
26	-	13	-	2	15
27	-	9	-	1	10
28	-	13	-	1	14
29	-	5	-	1	6
	-	-	-	-	-
	-	-	-	-	-
Total	-	171	-	30	201
Total days	21	21	21	21	21
Avg per Day	-	8	-	1	10

NOV Date	Ridership PM Loop				Total
	1	2	3	4	
1	-	10	-	1	11
2	-	11	-	2	13
3	-	9	-	2	11
4	-	9	-	1	10
5	-	4	-	1	5
8	-	10	-	1	11
9	-	15	-	2	17
10	-	12	-	2	14
11	-	8	-	2	10
12	-	4	-	1	5
15	-	11	-	1	12
16	-	8	-	1	9
17	-	7	-	2	9
18	-	6	-	2	8
19	-	7	-	1	8
22	-	9	-	2	11
23	-	5	-	4	9
24	-	3	-	-	3
26	-	-	-	-	-
29	-	7	-	1	8
30	-	14	-	1	15
	-	-	-	-	-
	-	-	-	-	-
Total	-	169	-	30	199
Total days	21	21	21	21	21
Avg per Day	-	8	-	1	9