

AGENDA

FINANCE AND PERSONNEL COMMITTEE
MONONA PUBLIC LIBRARY, MUNICIPAL ROOM
1000 NICHOLS ROAD
MONDAY, OCTOBER 3, 2016
6:30 P.M.

1. Call to Order.
2. Roll Call.
3. Approval of Minutes from September 19, 2016.
4. Appearances.
5. Unfinished Business. (None)
6. New Business.
 - A. Consideration of Resolution 16-10-2120 Approving an Agreement between University of Wisconsin-Madison and City of Monona for the UniverCity Program.
 - B. Consideration of Resolution 16-10-2021 Approving a Proposal from First Student for City Transit Services.
 - C. Consideration of Resolution 16-10-2022 Approving the 2017-2021 Capital Improvements Program and 2017 Capital Borrowing.
7. Acceptance of General Fund Accounts Payable Checks Dated September 16–29, 2016.
(Documentation of invoices paid is available in the City Clerk’s office.)
8. Adjournment.

NOTE: Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at (608) 222-2525 (not a TDD telephone number), FAX: (608) 222-9225, or through the City Police Department TDD telephone number 441-0399. The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Monona ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business. It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject, over which they have decision-making responsibility. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

FINANCE AND PERSONNEL COMMITTEE MINUTES
September 19, 2016

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor Miller at 7:01 p.m.

Present: Mayor Robert Miller and Alderperson Jim Busse

Excused: Alderperson Doug Wood

Also Present: City Administrator April Little, Finance Director Marc Houtakker, Public Works Director Dan Stephany, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alder Busse, seconded by Mayor Miller to approve the Minutes of the September 6, 2016 Finance & Personnel Committee meeting, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Public Works Director Stephany reported the following agreement was reviewed by the City Attorney. A sanitary sewer main was installed in 1958 but records did not show that the City owned any mains in that area so it was not maintained. In the 1980's when the City of Madison connected to it ownership should have been transferred over to Madison Metropolitan Sewerage District (MMSD). The main now is shrinking and infiltrating and needs repair.

MMSD found this main through televising. The ownership and cost share split were determined based upon developed property and flow. Madison will take the lead on the pipe bursting project; the existing pipe is burst and another is immediately put into the space. Once work is complete ownership will transfer to MMSD. Monona will pay 70% of the cost, \$227,500, with Madison paying the remaining 30%. This will be part of tomorrow night's Capital Budget report. Finance Director Houtakker agrees this could be approved contingent upon Capital Budget approval.

A motion by Alder Busse, seconded by Mayor Miller to approve Resolution 16-9-2118 Approving an Intergovernmental Agreement Relating to a Shared Sanitary Sewer Serving the Industrial Drive Area in Madison and Monona, amended to be contingent upon 2017 Capital Budget approval of \$227,500 for repairs, was carried.

A motion by Alder Busse, seconded by Mayor Miller to approve Resolution 16-9-2118 Approving an Intergovernmental Agreement Relating to a Shared Sanitary Sewer Serving the Industrial Drive Area in Madison and Monona as amended. On a roll call vote, all members voted in favor of the motion.

City Administrator Little reported that as part of the re-codification process the requirement to pay room tax funds to a tourism entity starting in January 2017 was included. The Ordinance has been amended by the City Attorney to match the statutes and language was cleaned up.

A motion by Alder Busse, seconded by Mayor Miller to approve Ordinance 9-16-683 Amending Chapter 3, Section 5 of the Code of Ordinances Regarding Hotel-Motel Room Tax, was carried.

City Administrator Little reported the following Ordinance creates a five-member Tourism Commission as required by statute. One member may be an Alder and one must be from the hotel/motel industry. The Ordinance outlines the mission and function and a tourism entity needs to be under contract. Mayor Miller reported he has approached Country Inn & Suites for a member, Alder Kitslaar has volunteered to serve, a member of the Monona East Side Business Alliance and Aldo Leopold Nature Center will serve, and there will be one citizen member. The City was grandfathered to use room tax revenues in the General Fund. Beginning in January 2017 these funds must be used for tourism efforts to promote overnight stays, which he feels is appropriate. The amount paid increases each year.

A motion by Alder Busse, seconded by Mayor Miller to approve Ordinance 9-16-684 Creating Chapter 2, Section 4-27 of the Code of Ordinances Establishing a Tourism Commission, was carried.

Finance Director Houtakker reviewed recent Accounts Payables and answered member's questions.

A motion by Alder Busse, seconded by Mayor Miller to approve Acceptance of General Fund Accounts Payable Checks Dated September 2 through September 15, 2016, was carried.

ADJOURNMENT

A motion by Alder Busse, seconded by Mayor Miller to adjourn, was carried. (7:20 p.m.)

Joan Andrusz
City Clerk

**Resolution No. 16-10-2120
Monona Common Council**

**APPROVING AN AGREEMENT BETWEEN UNIVERSITY OF WISCONSIN-
MADISON AND CITY OF MONONA FOR THE UNIVERCITY PROGRAM**

WHEREAS, through the UniverCity Year Collaboration, the City of Monona and the University of Wisconsin-Madison will collaborate on a variety of programs; and,

WHEREAS, the collaboration between the parties may give rise to specific projects in which the University may be able to assist the City with an issue, concern, or problem; and,

WHEREAS, the attached Agreement serves to outline the general parameters of the collaboration; and

WHEREAS, the City and the University will enter into a separate Scope of Work for each project-course match.

NOW THEREFORE, BE IT RESOLVED, by the Common Council of the City of Monona, Dane County, Wisconsin, that the attached agreement between the City of Monona and the Board of Regents of the University of Wisconsin System on behalf of the University of Wisconsin-Madison for the UniverCity Year Collaboration is hereby approved.

Adopted this _____ day of _____, 2016.

BY ORDER OF THE CITY COUNCIL
CITY OF MONONA, WISCONSIN

Robert E. Miller
Mayor

Joan Andrusz
City Clerk

Council Action:

Date Introduced: 10-3-16

Date Approved: _____

Date Disapproved: _____

City of Monona
POLICY AND FISCAL NOTE

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
		Resolution No. <u>16-10-2120</u>
		Ordinance Amendment No. _____

Title: University Project

Policy Analysis Statement:

Brief Description Of Proposal:

The agreement with UW-Madison is for \$50,000. The City budgeted \$50,000 in 2016 for this project.

Current Policy Or Practice:

No change

Impact Of Adopting Proposal:

The proposal was included in the 2016 budget

Fiscal Estimate:

Fiscal Effect (check/circle all that apply)

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- decreases fund balance

Budget Effect:

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

Vote Required:

- Majority
- Two-Thirds

Narrative/assumptions About Long Range Fiscal Effect:

Expenditure/Revenue Changes:

Budget Amendment No. _____				No Budget Amendment Required <input checked="" type="checkbox"/>				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
				Totals				

Prepared By:

Department: Finance Prepared By: Reviewed By: Marc Houtakker	Date: Date: 9/29/16
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**Agreement
Between
University of Wisconsin-Madison
and
The City of Monona**

This -Research Agreement (“Agreement”) is entered into on _____ between the Board of Regents of the University of Wisconsin System on behalf of the University of Wisconsin-Madison (“University”), a public educational institution of the State of Wisconsin, and City of Monona, a municipal corporation (the “City”).

Through the UniverCity Year Collaboration, the City and the University desire to continue their relationship in which the University and the City collaborate on a variety of programs; and

WHEREAS, the collaboration between the parties may give rise to specific projects in which the University may be able to assist the City with an issue, concern, or problem; and

WHEREAS, the purpose of this Agreement is to outline the general parameters of the collaboration; and

WHEREAS, the City and the University will enter into a separate Scope of Work for each project-course match;

NOW THEREFORE, the City and the University agree as follows:

1. Agreement. The City and the University shall enter into this agreement, through which the UW UniverCity Alliance and its staff will coordinate several UW Courses to work on city-defined projects during the Academic Year (fall 2016 – spring 2017). The City has identified 4 project areas to which coursework will be matched. The project period will be 1 September 2016 through 31 August 2017.
2. General Responsibilities of the City. The City shall:
 - A. Work with the University to develop potential projects;
 - B. Provide information in support of each project including, but not limited to, reports, designs, plans, and data sets;
 - C. Assist the University with identifying stakeholders, public engagement activities, and community contacts in support of each project, as applicable; and
 - D. Host student field trips to help establish the context for projects, as applicable.

3. General Responsibilities of the University. The University shall:
- A. Assign qualified students to work on each specific project;
 - B. Assign qualified faculty member(s) to supervise the performance of the student(s) on the specific projects;
 - C. Assist with the development of a scope of work for each project;

4. Compensation And Payment. The total cost for all work described as the partnership shall be \$50,000. Payment shall be in two installments with the first due prior to the commencement of the work (fall 2016). These payments are the only financial responsibility of the City. The City shall not be responsible for any other expenses related to the performance of the services pursuant to this Agreement.

Checks shall be made payable to the Board of Regents of The University of Wisconsin System (ID #39-6006492) and sent to:

UW-Madison GAR Account
Research and Sponsored Programs
Drawer 538
Milwaukee, WI 53278-0538

For identification purposes, each payment shall include the invoice number and award number as referenced on the invoice

5. Project Coordination And Supervision. Sonja Reichertz is designated as the Project Coordinator for the City and will monitor the progress and execution of this Agreement. The University shall assign a single Project Coordinator to provide supervision and have overall responsibility for the progress and execution of this Agreement for the University. Jason Vargo is designated as the Project Coordinator (i.e., Principal Investigator) for the University.
6. Control. Neither the City nor its officers, agents, or employees shall have any control over the conduct of the University or any of the University's employees, students, or volunteers, except as herein set forth, and the University or the University's agents, servants, employees, students, or volunteers are not in any manner agents, servants, or employees of the City, it being understood that the University, its agents, servants, employees, students, and volunteers are as to the City wholly independent contractors, and that the University's obligations to the City are solely such as are prescribed by this Agreement. Similarly neither the University nor its officers, agents, employees,

students or volunteers shall have any control over the conduct of the City or any of the City's officers, agents, employees, or volunteers, except as herein set forth

7. Termination. If either party wishes to terminate this Agreement due to non-performance or failure to meet expectations, the terminating party will consult with the other party to seek resolution. Notwithstanding the above, this Agreement may be terminated with or without cause by the either party upon 30 days written notice to the other party. In the event of termination, all finished or unfinished Reports, Data, Methods, Analysis, Recommendations, and other documents prepared by the University, whether paper or electronic, shall immediately be delivered to the City. - The University shall be entitled to receive just and equitable compensation for any work satisfactorily completed in accordance with the terms of this Agreement and generally accepted professional and academic standards on such documents and other materials up to the effective date of the Notice of Termination, not to exceed the amounts payable pursuant to this Agreement, and less any damages caused the City by the University, if any.
- 8. Intellectual Property. Ownership of inventions conceived and reduced to practice in the performance of -this Agreement will follow inventorship which will be determined according to U.S. patent laws. University will disclose such inventions to –the City which – will hold in confidence so as to not affect the patentability of such inventions.
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- 9. Publication. Both parties and its employees have the right, at their discretion, to release information or to publish any data, writings, or material resulting from -this Agreement or to use such in any way for its educational, governmental, and research purposes. The publishing party shall furnish the –the other party with a copy of any proposed publication in advance of the proposed publication date and grant the party thirty (30) days for review and comment. Such delay shall not, however, be imposed on the filing of any student thesis or dissertation.
10. Deliverables. At the conclusion of this project the University shall deliver a final report as to the accomplishments and conclusions of each project performed under this Agreement. The City shall retain ownership of such report(s) and shall have the right to copy, create derivative works and allow others to use the reports. The University shall retain ownership of any intellectual incorporated into the report(s) that was previously developed and utilized for the project(s) or developed by the University during the term of this Agreement.

11. Publicity. The parties will mutually agree on any press releases or other publicity relating to -this Agreement.
12. Reports. The University shall furnish to the -City periodic letter reports during the term of this Agreement summarizing the research being conducted. A final report setting forth the accomplishments, significant -project findings, and recommendations shall be prepared by the University and submitted to the -City within ninety (90) days after the expiration of this Agreement.
13. Proprietary Data. The parties will exercise reasonable effort to maintain in confidence proprietary or trade-secret information disclosed or submitted to the other party that is designated in writing as confidential information at the time of disclosure (“Confidential Information”). Confidential Information does not include information which:
 - is available in the public domain or becomes available to the public through no act of the receiving party; or
 - is independently known prior to receipt thereof or is discovered independently by an employee of the receiving party who had no access to the information supplied by the disclosing party under this Agreement; or
 - is made available to the receiving party as a matter of lawful right by a third party; or
 - is required to be disclosed by applicable law.

The University retains the right to refuse to accept Confidential Information that is not considered to be essential to the completion of -the projects under this Agreement. The obligations under this paragraph shall survive and continue for one (1) year after this Agreement ends.

14. Liability. Each party agrees to hold the other party and its officers, employees, or agents, harmless from any loss, claim, damage, or liability of any kind involving an officer, employee, or agent of the indemnifying party arising out of or in connection with this Agreement, except to the extent that such loss, claim, damage, or liability is founded upon or grows out of the acts or omissions of any of the officers, employees, or agents of the party to be indemnified to the extent allowed by Wisconsin law.
15. Warranties. THE UNIVERSITY MAKES NO WARRANTIES, EXPRESSED OR IMPLIED, AS TO ANY MATTER WHATSOEVER, INCLUDING, WITHOUT LIMITATION, THE CONDITION OF THE RESEARCH PROJECT OR ANY INVENTION(S) OR PRODUCT(S), WHETHER TANGIBLE OR INTANGIBLE, CONCEIVED, DISCOVERED, OR DEVELOPED UNDER THIS AGREEMENT;

OR THE OWNERSHIP, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE OF THE RESEARCH PROJECT OR ANY SUCH INVENTION OR PRODUCT. To the University's knowledge, the University is not aware that we are infringing any third party's rights or incorporating any third party's materials in the project materials without their permission.

16. Equipment. Equipment, supplies, and materials purchased or produced under this Agreement shall be owned by the University, except that which is paid for by the City.
17. Assignment. Neither party may assign this Agreement to another without the prior written consent of the other party; however, the -City may assign this Agreement to a successor in ownership of all or substantially all its business assets, provided that such successor expressly assumes in writing the obligation to perform in accordance with the terms and conditions of this Agreement. Any other purported assignment shall be void.
18. Independent Inquiry. Nothing in this Agreement shall be construed to limit the freedom of researchers who are participants in this Agreement, whether paid under this Agreement or not, from engaging in similar research inquiries made independently under other grants, contracts or agreements with parties other than the - City.
19. Independent Contractor. In the performances of all services under this Agreement:
 - each party and its personnel shall be deemed to be and shall be an independent contractor and, as such, shall not be entitled to any benefits applicable to employees of the other party; and
 - neither party is authorized or empowered to act as agent for the other for any purpose and shall not on behalf of the other enter into any contract, warranty, or representation as to any matter. Neither party shall be bound by the acts or conduct of the other.
20. Insurance. The University warrants and represents that it has adequate liability coverage applicable to officers, employees, and agents while acting within the scope of their employment by the University. The University has no liability insurance policy that can extend protection to any other person.
21. Notices. Notices and communications are deemed made if sent to the party to receive such notice or communication at the address given below, or such other addresses as may be designated by notice in writing.

If to the City:

April Little
City Administrator
City of Monona
5211 Schluter Road
Monona, WI 53716

If to the University:

For technical matters -

Jason Vargo
University of Wisconsin-Madison
1070 Medical Sciences Center
1300 University Ave.
Madison, WI 53706

For administrative matters -

Research and Sponsored Programs
21 N Park Street, Suite 6401
Madison, WI 53715
preaward@rsp.wisc.edu
(608) 262-3822

22. Governing Law. This Agreement shall be governed by the laws of the State of Wisconsin.
23. Counterparts and Facsimile. This Agreement may be executed in any number of counterparts, each of which is deemed to be an original, but which together shall constitute but one instrument. This Agreement shall be considered accepted once it has been executed by both parties. A signature delivered by facsimile or electronic means will be considered binding for each party.
24. Entire Agreement. This Agreement embodies the entire understanding between the University and the Sponsor for this Research Project, and any prior or contemporaneous representations, either oral or written, are superseded. No amendments or changes to this Agreement, including without limitation, changes in the statement of work, total estimated cost, and period of performance, shall be effective unless made in writing and signed by authorized representatives of the parties.

IN WITNESS WHEREOF, the parties have executed this Agreement by proper persons duly authorized.

City of Monona

**Board of Regents of the
University of Wisconsin System**

By: _____

By: Michael Morris

Name: _____

Name: Michael Morris

Title: _____

Title: Contracts Coordinator

Date: _____

Date: 9/20/16

Schedule of Work (subject to change).



#UniverCityOfMonona | Draft Schedule of Courses

Project Areas	spring/ summer 2016	fall 2016	spring 2017	summer 2017
<p>Parks</p> <p>provide details to the master plans of Ahuska and Winnequah Parks for future improvement</p>		<p>Landscape Architecture capstone course - working on Park Master Plan for Ahuska and Winnequah Parks</p> <p>Civil and Environmental Engineering 578 capstone course - working on Parking and storm water for Ahuska Park</p> <p>Soil Sciences/ Horticulture 332 - nutrient management plan for Ahuska Park</p>	<p>Landscape Architecture 451: Open Space Planning and Design - working on Park user perceptions and walking trail plans</p> <p>Civil and Environmental Engineering 578 capstone course - working on Parking and storm water for Ahuska Park</p> <p>Geography or Nelson capstone course - Inventorying cultural assets of Monona Public Lands</p>	<p>Envr Studies 972 - Conservation Mgmt Plan</p>
<p>Housing</p> <p>Inform housing and redevelopment goals of the City by providing analysis of different types of housing occupancy characteristics</p>	<p>URPL 590 workshop 5-week prep course</p>	<p>Urban & Regional Planning 590 workshop team - working on renter/owner housing mix report</p> <p>Real Estate 611 capstone course - generate alternative development proposals for priority sites</p> <p>Real Estate Res. & Comm. Healthcare course - consult on healthcare properties, include consults from SoHE Design Studies (interiors)</p>	<p>Urban & Regional Planning Housing Policy and Analysis Course - working future needs assessment report</p> <p>Real Estate 651 Green and Sustainable Development - generate alternative development proposals for priority sites</p>	
<p>Community Media</p> <p>assess our current connectivity and WiFi technology infrastructure, give comparables</p>		<p>Agriculture & Applied Econ 323 Cooperatives - Case study of cooperatively managed Fiber Optic Infrastructures</p> <p>SLIS 751 Relational DB Design & Mgmt - design and construct database (TBD) for the city</p> <p>Information Studies Digital Information - conduct accessibility assessment and search optimization a for City Website</p>	<p>Life Science Communications Radio Course - produce news shorts on UniverCity Year work to air on Monona's WVMO</p> <p>Computer Science - develop app and install routers for new connected public services</p> <p>Public Affairs 881 Cost Benefit Analysis - assess the prospect of city-wide publicly owned wireless services</p>	
<p>Sustainable Transportation</p> <p>better understand multi-modal connections and networks through Monona</p>	<p>URPL 590 Bicycle & Pedestrian Planning</p> <p>Morgridge Student Award Community Outreach</p>	<p>Urban & Regional Planning 590 workshop team - working on draft bike/ped Plan</p>	<p>Environmental Studies 772 Transportation, Policy & Mgmt Practicum - assessing transit options for Monona</p> <p>Life Sciences Communication Capstone Social marketing - design campaign to increase biking/walking to school</p> <p>Population Health 740 Health Impact Assessment - measure the health benefits of potential transportation changes</p>	

Overall Project Budget (specific line items subject to change).

Category	Detail (1) <i>Project Area</i>	(Detail 2) <i>Course Title</i>	\$
Courses	Transportation	URPL Workshop	\$1,000
Courses	Transportation	LSC Capstone	\$1,000
Courses	Transportation	TMP Practicum	\$1,000
Courses	Housing	URPL Workshop	\$1,000
Courses	Housing	URPL Housing Policy	\$1,000
Courses	Housing	RE capstone	\$1,000
Courses	Housing	RE Green Dev.	\$1,000
Courses	Housing	Health Care settings	\$1,000
Courses	Parks	CEE Capstone Fall	\$1,500
Courses	Parks	CEE Capstone Spr	\$1,500
Courses	Parks	LA Open Space	\$1,000
Courses	Parks	Turf Grass Nutrient Mgmt	\$1,000
Courses	Parks	Nelson Capstone	\$1,000
Courses	Parks	ENVS Conserve Mgmt	\$1,000
Courses	Media	iSchool DB	\$1,000
Courses	Media	iSchool Online Optimization	\$1,000
Courses	Media	LSC Radio	\$1,000
Courses	Media	AEE Cooperatives	\$1,000
Courses	Media	LaFollette Workshop	\$1,000
Courses (subtotal)			\$20,000
PR/COMM	video		\$2,000
PR/COMM	Sep, 2016	Kick Off Event at ALNC	\$2,000
PR/COMM	May, 2017	Wrap up on Campus	\$3,000
PR/COMM (subtotal)			\$7,000
Deliverables	Printing		\$500
Deliverables	Posters		\$500
Deliverables (subtotal)			\$1,000
Personnel	Student hourly	editing/communications/design	\$5,000
Personnel	Program Manager		\$10,478
Personnel (subtotal)			\$15,478
Subtotal			\$43,478
Overhead	15% of Total Direct Costs		\$6,522
Total			\$50,000

See sample course specific budget next two pages. Program manager and student hourly personnel cost includes fringe benefits as a percentage of salary cost (3.3% student hourly; 39.7% academic staff).

Draft budget of expected expenses per course.

Course materials

flip carts, clipboards, etc.	\$100
printing reports, handouts, posters	\$150

Events

Food for semester end presentation	\$350
Mid- Semester Charrette (cost share with other course)	\$200

Travel

estimated 2 round trip per student (16) carpooling	\$480
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TOTAL	\$1,280
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**Resolution No. 16-10-2121
Monona Common Council**

**APPROVING A PROPOSAL FROM FIRST STUDENT FOR
CITY TRANSIT SERVICES**

WHEREAS, the contract with First Student for City transit services expires on December 31, 2016; and,

WHEREAS, the Mass Transit Commission solicited, received, and reviewed three (3) proposals for transit services and recommends that a new, five-year contract be awarded to First Student.

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Monona, Dane County, Wisconsin that First Student be awarded a five-year contract to provide transit services in the City of Monona.

Adopted this _____ day of _____, 2016.

BY ORDER OF THE CITY COUNCIL
CITY OF MONONA, WISCONSIN

Robert E. Miller
Mayor

Joan Andrusz
City Clerk

Approval Recommended By: Transit Commission – 8/23/16

Council Action:

Date Introduced: 10-3-16

Date Approved: _____

Date Disapproved: _____

City of Monona
POLICY AND FISCAL NOTE

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____ Resolution No. <u>16-10-2121</u> Ordinance Amendment No. _____
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Title: Transit Service

Policy Analysis Statement:

Brief Description Of Proposal:

The Transit Commission received three proposals and recommends accepting the proposal from First Student. First Student (current provider) was lowest at \$1,200,509 over five years. The next closest bid was \$1,370,835. The Transit Commission included bike rack, website and smart phone app for an additional \$41,441. See the attached bid spreadsheet.

Current Policy Or Practice:

No change

Impact Of Adopting Proposal:

The proposal will be included in the 2017 budget.

Fiscal Estimate:

Fiscal Effect (check/circle all that apply)

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance

Budget Effect:

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

Vote Required:

- Majority
- Two-Thirds

Narrative/assumptions About Long Range Fiscal Effect:

Expenditure/Revenue Changes:

Budget Amendment No. _____				No Budget Amendment Required <input checked="" type="checkbox"/>				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
				Totals				

Prepared By:

Department: Finance Prepared By: Reviewed By: Marc Houtakker	Date: Date: 9/29/16
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City of Monona
Mass Transit Proposal

Badger	Cost					Total	Rates				
	2017	2018	2019	2020	2021		2017	2018	2019	2020	2021
New Bus	283,956.40	283,959.30	283,959.30	283,959.30	283,959.30	1,419,794	58.00	58.00	58.00	58.00	58.00
Used Bus	274,164.80	274,167.60	274,167.60	274,167.60	274,167.60	1,370,835	56.00	56.00	56.00	56.00	56.00
Bike Rack	4,895.80	4,895.85	4,895.85	4,895.85	4,895.85	24,479	1.00	1.00	1.00	1.00	1.00
Smart Phone	4,895.80	4,895.85	4,895.85	4,895.85	4,895.85	24,479	1.00	1.00	1.00	1.00	1.00
Website	No charge if smart phone is picked										
Kobussen											
	2017	2018	2019	2020	2021	Total	2017	2018	2019	2020	2021
New Bus	277,102.28	277,105.11	277,105.11	277,105.11	277,105.11	1,385,523	56.60	56.60	56.60	56.60	56.60
Used Bus	Did not include a bid						N/A	N/A	N/A	N/A	N/A
Bike Rack	Included in New bus price						N/A	N/A	N/A	N/A	N/A
Smart Phone	3,084.35	3,084.39	3,084.39	3,084.39	3,084.39	15,422	0.63	0.63	0.63	0.63	0.63
Website	Cost to be determined later										
First Student											
	2017	2018	2019	2020	2021	Total	2017	2018	2019	2020	2021
New Bus	Did not include a bid										
Used Bus	228,389.07	234,119.55	239,945.61	245,967.50	252,087.32	1,200,509	46.65	47.82	49.01	50.24	51.49
Bike Rake	4,553.09	4,651.06	4,797.93	4,895.85	5,042.73	23,941	0.93	0.95	0.98	1.00	1.03
Smart Phone	1,750.00	1,750.00	1,750.00	1,750.00	1,750.00	8,750					
Website	1,750.00	1,750.00	1,750.00	1,750.00	1,750.00	8,750					
Hours per Day	18.83										
Per week	94.15										
Per year	4,895.80										

Resolution No. 16-10-2122
Monona Common Council

**APPROVING THE 2017-2021 CAPITAL IMPROVEMENTS PROGRAM AND
2017 CAPITAL BORROWING**

WHEREAS, the City Council has considered a Capital Improvements Program Budget for 2017-2021 as prepared by the Mayor and City Administrator in cooperation with Department Managers and in consideration of recommendations by the various Boards, Committees, and Commissions; and,

WHEREAS, the City Council held a Public Hearing on said budget on October 17, 2016.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Monona, Dane County, Wisconsin, that the 2017-2021 Capital Improvements Program Budget and the 2017 Capital Borrowing are hereby adopted.

Adopted this _____ day of _____, 2016.

BY ORDER OF THE CITY COUNCIL
CITY OF MONONA, WISCONSIN

Robert E. Miller
Mayor

ATTEST:

Joan Andrusz
City Clerk

Council Action:

Date Introduced: 10-3-16

Date Approved: _____

Date Disapproved: _____