

MONONA CITY COUNCIL MINUTES  
January 4, 2016

The regular meeting of the Monona City Council was called to order by Mayor Miller at 7:30 p.m.

Present: Mayor Robert Miller, Alderpersons Chad Speight, Mary O'Connor, Brian Holmquist, Kathy Thomas, Jim Busse, and Doug Wood

Also Present: City Administrator April Little, Finance Director Marc Houtakker, Public Works Director Dan Stephany, City Planner Sonja Reichertz, and City Clerk Joan Andrusz

ROLL CALL AND PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

City Clerk Andrusz distributed minutes revised to report that Alder O'Connor recused herself from the vote appointing her as a Chief Inspector and Alder Thomas recused herself from the vote appointing her as an Election Inspector.

A motion by Alder O'Connor, seconded by Alder Speight to approve the Minutes from the December 7, 2015 City Council meeting as revised, was carried.

APPEARANCES AND PUBLIC HEARING

There were no Appearances or Public Hearing.

CONSENT AGENDA

A motion by Alder Wood, seconded by Alder Speight to approve the following, was carried:

1. Applications for 2015/2016 Operator Licenses:
  - a. Shawn R. Ezrow, Bourbon Street Grille
  - b. Robert M. Klinzing, Licali's Market & Spirits
  - c. Marcom L. Hall, Speedway – Monona Drive
  - d. Quintella L. Morgan, Speedway – Royal Avenue
  - e. Jacob R. Wemette, Speedway – Royal Avenue
  - f. Angela K. Maurer, Tower Inn
  - g. Kimberly A. Toseff-Melms, Tully's II
  - h. Kevin L. Ploessl, Waypoint Public House
  - i. Mark C. Rehberg, Waypoint Public House
  - j. Kyle M. Roessler, Waypoint Public House
  
2. Applications for 2015/2017 Operator Licenses:
  - a. Jessica J. Bartels, PDQ
  - b. Brittany M. Keys, Tully's II

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

A motion by Alder Thomas, seconded by Alder Holmquist to suspend the rules and take action on Resolution 16-1-2063 Authorizing the City of Monona to Apply for a Large-Scale Lake Management Planning Grant from the Wisconsin Department of Natural Resources, was carried.

Public Works Director Stephany reported that after learning the deadline was December 10, he got the grant application in on December 9. It will cover costs of DNR-required engineering work Strand Associates is providing on the PCBs found in the Lagoon. The City's share is \$12,313. After this report another will follow outlining required actions.

A motion by Alder Thomas, seconded by Alder Holmquist to approve Resolution 16-1-2063 Authorizing the City of Monona to Apply for a Large-Scale Lake Management Planning Grant from the Wisconsin Department of Natural Resources, was carried.

Public Works Director Stephany provided information on Resolution 16-1-2064 Purchase Approval of One Current Model Year One-Ton Chassis Cab. This purchase will be reviewed by the Public Works Committee on January 6 followed by Council review on January 19. The state does the work searching for equipment; the City has positive past history using the state contract and Ewald Automotive Group.

Mayor Miller notes the following item was tabled at tonight's Finance & Personnel Committee meeting for Public Works Committee input. Public Works Director Stephany provided information on Resolution 16-1-2065 Purchase Approval of One Current Model Year Plow Truck Equipment Package. This purchase will be reviewed by the Public Works Committee on January 6 followed by Council review on January 19. It will replace a 1995 dump truck and plow. The higher cost proposal is the chosen bid because five of six current trucks are that model and the operators and mechanic is familiar with them. The middle bid is only \$220 lower and is also an acceptable choice. The low bid didn't meet specifications or explain the deviations and adding needed equipment would bring it over budget. Alder Thomas questioned why an unacceptable bid wasn't discarded. Public Works Director Stephany responded it was part of the search history. Alder Busse explained the Finance & Personnel Committee tabled this because he questioned whether low bids would be provided in the future if they are qualified but are not chosen for the work.

A motion by Alder Wood, seconded by Alder Busse to suspend the rules and take action on Resolution 16-1-2066 Authorizing the Redemption of General Obligation Refunding Bonds, Dated February 15, 2008, was carried.

Finance Director Houtakker reported this is the 2008 TIF 2 bonds that are due to be paid off in December, 2016. They are now callable and can be paid off early with no penalty. This action saves \$18,000 in interest costs. TIF 2 is a donor district.

A motion by Alder Wood, seconded by Alder Busse to approve Resolution 16-1-2066 Authorizing the Redemption of General Obligation Refunding Bonds, Dated February 15, 2008. On a roll call vote, all members voted in favor of the motion.

A motion by Alder Speight, seconded by Alder Thomas to suspend the rules and take action on Resolution 16-1-2067 Providing for the Sale of \$5,025,000 General Obligation Promissory Notes, Series 2016, was carried.

Finance Director Houtakker reported this combines two items into one loan, per Financial Advisor Jeff Belongia's recommendation. The Capital Budget borrowing, usually done in March, is being done early

this year to gain a cost savings on the purchase of a fire truck. Included in the borrowing is a balloon payment due in 2017 that is now callable. This will save \$30,000 in interest costs and a larger borrowing will be eligible for a lower interest rate. Mr. Belongia has assured that the re-financed amount will not be re-financed again, but will be paid off in full. This Resolution authorizes Mr. Belongia to begin negotiations and he will be present at the next meeting to report on rates.

A motion by Alder Speight, seconded by Alder O'Connor to approve Resolution 16-1-2067 Providing for the Sale of \$5,025,000 General Obligation Promissory Notes, Series 2016. On a roll call vote, all members voted in favor of the motion.

City Planner Reichertz provided information on Resolution 16-1-2069 Ratifying the List of City of Monona Landmark Properties. After the total turnover of Landmarks Commission members a review of records found a lack of records for 24 official landmarks. All were adopted in 1979 and 2004 and have boulders and plaques and are cited in publications. This Resolution will make them official City landmarks. The 75<sup>th</sup> Anniversary marker at Ernie's Trading Post was a Dane County Historical Society action. Owners are all aware of their property's designation. Alterations of these sites will have to follow a process and will have to be reviewed by the Landmarks and Plan Commissions.

City Planner Reichertz provided information on Ordinance 1-16-673 Amending Section 13-1-64 of the Code of Ordinances Concerning Historic Conservation. Under the current Ordinance, an application for a zoning or occupancy permit involving a landmark requires Plan Commission review with final approval by the City Council. This amendment maintains that process but adds the following three changes:

1. A demolition permit requires Plan Commission review.
2. A permit application requires the Landmarks Commission to review and provide an advisory report to the Plan Commission.
3. Language that was removed in 1975 for unknown reasons has been restored.

Mayor Miller and Alder Thomas expressed concern that Nichols School or another historical building could be torn down. City Planner Reichertz responded that a process would need to be followed in order to do a tear-down, and the Council would decide if destruction would be allowed. The City Attorney has reviewed this amendment. Alders Holmquist and O'Connor stated this amendment helps advise the Plan Commission on a course of action. City Administrator Little stated a federally designated structure can't be torn down. The appeals process will be reviewed during the re-codification process.

A motion by Alder Busse, seconded by Alder Thomas to Convene in Closed Session under Wisconsin Statute section 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (City Planner Salary Adjustment). On a roll call vote, all members voted in favor of the motion.

Upon reconvening in Open Session:

Alder Thomas stated Resolution 16-1-2068 Amending the 2016 Operating Budget to Adjust the Salary for the City Planner increases the scope of work for this position as well as adjusting the salary and job title.

## REPORTS

City Planner Reichertz reported that after two years the Comprehensive Plan draft is complete. It has been emailed to staff and Council members and is available online. There will be a public hearing at the Plan Commission meeting January 25 and another in March.

Alder Thomas reported she will be in Florida from this Thursday until February 9, but will be available via email and telephone.

Alder Wood confirmed with Mayor Miller that the next meeting will be on Tuesday, January 19, due to the Martin Luther King, Jr. holiday. There is a potential conflict with court, but that is not expected to run late.

City Clerk Andrusz reported nomination papers are due in her office by 5:00 p.m. tomorrow.

City Administrator Little reported she has met with all staff, has begun work on the UniverCity program and the re-codification project, and has met with developers. Police union negotiations include a grievance over the health insurance opt-out payment cut. The City's property insurance has transferred to MPIC. Department Head reports have been re-formatted; she asks for feedback on that. She will record a PSA for the radio station tomorrow and plans to use the radio for future informational announcements.

Mayor Miller compliments the Public Works crew on the excellent job they've done on snow removal. Skating is allowed on the Lagoon but the warming shelter won't be open until there is four inches of ice.

## APPOINTMENTS

Alder Thomas recused herself from the following vote.

A motion by Alder Holmquist, seconded by Alder O'Connor to approve the Appointment of Kathy Thomas to the Distinguished Service Award Committee (effective immediately until May 2016), was carried.

## ADJOURNMENT

A motion by Alder Speight, seconded by Alder Wood to adjourn, was carried. (8:40 p.m.)

Joan Andrusz  
City Clerk