

MONONA CITY COUNCIL MINUTES
January 19, 2016

The regular meeting of the Monona City Council was called to order by Mayor Miller at 7:31 p.m.

Present: Mayor Robert Miller, Alderpersons Chad Speight, Mary O'Connor, Brian Holmquist, and Jim Busse

Excused: Alderperson Kathy Thomas

Absent: Alderperson Doug Wood

Also Present: City Administrator April Little, Fire Chief Scott Sullivan, Assistant Fire Chief Dan Eklof, Public Works Director Dan Stephany, City Planner Sonja Reichertz, and City Clerk Joan Andrusz

ROLL CALL AND PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

A motion by Alder O'Connor, seconded by Alder Speight to approve the Minutes from the January 4, 2016 City Council meeting, was carried.

APPEARANCES AND PUBLIC HEARING

There were no Appearances or Public Hearing.

CONSENT AGENDA

A motion by Alder Speight, seconded by Alder O'Connor to approve the following, was carried:

Applications for 2015/2016 Operator Licenses:

- a. Timothy H. Gorman, East Side Club
- b. Tricia L. Lukens, East Side Club
- c. Derek M. Turner, East Side Club
- d. Matthew E. Wheeler, Speedway – Royal Avenue
- e. Edward K. A. Cynric, Tobacco Outlet Plus
- f. Josiah A. LeCleur, Tobacco Outlet Plus

The following items were moved forward in the Agenda to accommodate those present.

NEW BUSINESS

A motion by Alder Busse, seconded by Alder Speight to suspend the rules and take action on Resolution 16-1-2070 Approving a Contract Renewal with EMS Medical Billing Associates, LLC, was carried.

Fire Chief Sullivan reported this is a renewal of the existing contract. Language was amended by City Attorney Cole changing the location for any potential lawsuits to Dane County instead of Milwaukee County. The service provided the last five years has been excellent and revenues have increased.

A motion by Alder Busse, seconded by Alder O'Connor to approve Resolution 16-1-2070 Approving a Contract Renewal with EMS Medical Billing Associates, LLC, was carried.

A motion by Alder Busse, seconded by Alder Speight to suspend the rules and take action on Resolution 16-1-2071 Purchase Approval of a 2016 Pierce Enforcer PUC Triple Combination Pumper Rescue, was carried.

Fire Chief Sullivan reported this is for approval of a planned Capital Budget purchase. All fire vehicles are from a single source which eases use. The early-purchase discount reduces borrowing interest and is under budget by \$53,000. The current Engine 2 will be sold. Assistant Fire Chief Ekloff reported this engine has been built to the City's specifications with the chassis lowered to fit into the garage. Other specifications were reviewed. This vehicle will remain in service until 2023. Equipment from a squad vehicle that will not be replaced will fit into this engine.

A motion by Alder Speight, seconded by Alder Busse to approve Resolution 16-1-2071 Purchase Approval of a 2016 Pierce Enforcer PUC Triple Combination Pumper Rescue. On a roll call vote, all members voted in favor of the motion.

UNFINISHED BUSINESS

Public Works Director Stephany reported the Public Works Committee approved the state contract purchase of an Ewald dump truck that is under budget and will be shared with the Parks Department.

A motion by Alder Speight, seconded by Alder O'Connor to approve Resolution 16-1-2064 Purchase Approval of One Current Model Year One-Ton Chassis Cab. On a roll call vote, all members voted in favor of the motion.

Public Works Director Stephany reported the Public Works Committee approved the Lakeside International plow truck. The fiscal note and summary proposal have been updated. The second lowest bidder's engine didn't meet specifications and their bid did not include delivery or engine certification costs so it ended up as the highest bid. Alder Busse expressed appreciation for the additional research.

A motion by Alder Speight, seconded by Alder Holmquist to approve Resolution 16-1-2065 Purchase Approval of One Current Model Year Plow Truck Equipment Package. On a roll call vote, all members voted in favor of the motion.

City Planner Reichertz reported the following Resolution is a record-keeping action to ratify which properties are actually designated landmarks.

A motion by Alder O'Connor, seconded by Alder Holmquist to approve Resolution 16-1-2069 Ratifying the List of City of Monona Landmark Properties, was carried.

City Planner Reichertz reported the following Ordinance amendment raised concern that the Council's authority regarding landmark property demolition was changed. It was not and three items were added. A demolition permit now triggers review, Landmarks Commission review was added, and language was added at the beginning of the Ordinance regarding the landmarks process.

A motion by Alder O'Connor, seconded by Alder Speight to approve Ordinance 1-16-673 Amending Section 13-1-64 of the Code of Ordinances Concerning Historic Conservation, was carried.

A motion by Alder Speight, seconded by Alder Holmquist to Convene in Closed Session under Wisconsin Statute section 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (City Planner Salary Adjustment). On a roll call vote, all members voted in favor of the motion.

Upon reconvening in Open Session:

Alder Busse reported the findings of fact regarding the City Planner Salary Adjustment were that this is a promotion with added responsibilities and a change in job title.

A motion by Alder Holmquist, seconded by Alder Speight to approve Resolution 16-1-2068 Revising the Title and Salary for the City Planner Position, was carried.

A motion by Alder Holmquist, seconded by Alder Speight to approve Resolution 16-1-2074 Amending the 2016 Operating Budget for the City Planner/Economic Development Director Salary Adjustment, was carried.

NEW BUSINESS

City Planner Reichertz provided information on Resolution 16-1-2072 Approving a One-Year Extension to the Agreement with Vandewalle & Associates, Inc. for Services Related to the Mixed-Use Waterfront Redevelopment Project. This is a renewal of the contract for professional planning services. Duties vary month to month but here is a "not to exceed" amount in place. This will be reviewed at the next CDA meeting. Mayor Miller reported City Planner Reichertz manages this service but he is concerned that vendors seem to always meet the contract amounts. This will be paid for through short-term borrowing or by Finance Director Houtakker's preference to borrow against the General Fund and charge the TIF interest. That way all of the funds wouldn't have to be used. There is a substantial reserve.

A motion by Alder Speight, seconded by Alder O'Connor to suspend the rules and take action on the 2015/2016 "Class C" Wine and Class "B" Fermented Malt Beverage License Premises Extension Of Shrestha Family LLC Owned by Madan Shrestha, d/b/a Swad Indian Restaurant, 6007A Monona Drive, was carried.

City Clerk Andrusz reported this is an extension into the back half of the business unit next door to provide a more private space for meetings and parties. Parking and emergency egress plans have been approved by the Plan Commission.

A motion by Alder Speight, seconded by Alder O'Connor to approve the 2015/2016 "Class C" Wine and Class "B" Fermented Malt Beverage License Premises Extension Of Shrestha Family LLC Owned by Madan Shrestha, d/b/a Swad Indian Restaurant, 6007A Monona Drive, was carried.

A motion by Alder Speight, seconded by Alder O'Connor to suspend the rules and take action on the 2015/2016 "Class A" Liquor and Class "A" Fermented Malt Beverage License Applications For WDS, Inc., 704 Raymond Road, Waunakee, Wisconsin, 53597, d/b/a Licali's Lakeside Liquor, 6325 Monona Drive, was carried.

City Clerk Andrusz reported this is new ownership for Licali's Market. Meat will no longer be sold; it will be a liquor store only. Security, lighting, and store layout will be improved by the new owner. Alder Holmquist stated sidewalk and plant maintenance as well as signage were issues with the former owner. A Façade Improvement grant should be considered. Alder Speight stated this could be addressed at license renewal time.

A motion by Alder Speight, seconded by Alder O'Connor to approve the 2015/2016 "Class A" Liquor and Class "A" Fermented Malt Beverage License Applications For WDS, Inc., 704 Raymond Road, Waunakee, Wisconsin, 53597, d/b/a Licali's Lakeside Liquor, 6325 Monona Drive, was carried.

A motion by Alder Speight, seconded by Alder Holmquist to suspend the rules and take action on the 2015/2016 "Class B" Liquor and Class "B" Fermented Malt Beverage License New Board Membership And Change Of Agent For The East Side Club, Inc., d/b/a East Side Club, 3735 Monona Drive, was carried.

City Clerk Andrusz reported that because this involves changes in the entire Board as well as the Agent, she brought this forward for License Review Committee and City Council review. There are no changes in operation but additional security cameras will be installed both inside and outside the building.

A motion by Alder Speight, seconded by Alder O'Connor to approve the 2015/2016 "Class B" Liquor and Class "B" Fermented Malt Beverage License New Board Membership And Change Of Agent For The East Side Club, Inc., d/b/a East Side Club, 3735 Monona Drive, was carried.

A motion by Alder Busse, seconded by Alder Speight to suspend the rules and take action on Ordinance 1-16-674 Amending Chapter 7-13 of the Code of Ordinances Concerning Transient Merchants, was carried.

City Clerk Andrusz reported this will address the additional requirements the food carts entail and also update the entire Ordinance to current practices. Application forms have been updated to match the Ordinance language. Alder Speight reported there will not be food carts on Monday nights this summer but they will be at special events.

A motion by Alder Busse, seconded by Alder Speight to approve Ordinance 1-16-674 Amending Chapter 7-13 of the Code of Ordinances Concerning Transient Merchants, was carried.

City Administrator Little provided information on Resolution 16-1-2073 Approving a Proposal for City Assessment Services. Two proposals were received in response to the RFP. She has worked with both Accurate Appraisal, LLC and Associated Appraisal Consultants, Inc. with no issues. Accurate's lower cost 4-year contract saves \$36,420 and includes at no charge letters to all property owners and website data loading. However, she contacted the Department of Revenue about an assessment practices complaint they received and reviewed. She would like both vendors to come to the Council and provide information.

Mayor Miller stated it would be prudent to gather information from both sides of the complaint. The City Clerk has stated she is satisfied with Accurate's work and there have been no follow-up actions or lawsuits after the Boards of Review. Accurate does maintenance assessments in other communities, which are based upon building permits, as opposed to full value assessment that is done in the City, which are also based upon sales. The issues raised to the Department of Revenue do not affect the City. Germantown, the source of the complaint, still uses Accurate. The low bidder should be taken so a full review and information gathering should be done regarding Accurate. Members agree.

Alder Speight stated a full reevaluation typically delays the final Board of Review. Work would start in February. Alder Busse expressed concern and tabled this issue at Finance & Personnel. Alder Holmquist questioned bringing in the other vendor as there are no questions about either proposal and there are no issues, only a desire for more information. City Administrator Little reported there is very little variation between the two company's services. Members agree to only ask Accurate Appraisal to come in person and default to Associated Appraisal Consultants if not satisfied. Mayor Miller stated the City Attorney could add an escape clause if issues come up.

REPORTS

Members announced committee meeting dates.

Alder O'Connor reported City staff will present at the Empower event this Friday morning at the Monona Terrace Convention Center.

City Clerk Andrusz reported that Election Inspector training has been scheduled. She has begun using the WisVote system and is working with GAB on various program issues.

Mayor Miller invited all to show support and try Jeng's Asian Kitchen, the fourth new restaurant to open in the City since last summer. They had wonderful reviews in the Wisconsin State Journal. The ice skating rink is smooth and ready for use. Growth in the Monona Eastside Business Alliance is impressive. He compliments Media Coordinator Will Nimmow for fixing the problem that caused the radio station to cease streaming on Facebook tonight – on the way to the hospital for his baby's birth! Best wishes are sent to the new family.

APPOINTMENTS

There were no Appointments.

ADJOURNMENT

A motion by Alder Speight, seconded by Alder Holmquist to adjourn, was carried. (8:33 p.m.)

Joan Andrusz
City Clerk