



2010 WISCONSIN LIBRARY OF THE YEAR

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Minutes
Monona Public Library Board
Board Room
Monday, January 25, 2016, 7 pm

I. Roll Call

Library Board Trustees Present: Ben Redding, President; Todd Stebbins, Vice President; Jennifer Fonner, School Board Representative; Brett Blomme, Sue Carr and Val Edwards, Community Representatives

Library Staff Present: Erick Plumb, Library Director; Sally Buffat, Business Coordinator

Trustee Absent: Doug Wood, Alderperson

II. Call to Order

Presiding Officer Redding called the meeting to order at 7:03 p.m.

III. Appearances

Greg Barniskis, Computer Systems Integrator, South Central Library System

Monona Public Library staff Penny DePaola, Library Assistant I; Matt Heindel, Technical Services Coordinator; Karen Wendt, Youth Services Coordinator; Sally Buffat, Business Coordinator; Amy Babula (via email message) Community Information and Marketing Coordinator

Library staff appeared before the Board in support of Monona Public Library's participation in South Central Library System's grant for federal e-rate funding and using the iBoss filter. Staff expressed support of the grant since content that would be blocked by iBoss is against State of Wisconsin law and against Monona Public Library policy, and since participation in the grant would provide funds to be applied to SCLS technology costs.

IV. Approval of Minutes from December 15, 2015

Trustee Blomme motioned, seconded by Trustee Edwards, to approve the December 15, 2015, minutes.

Motion passed unanimously.

V. Consent Agenda

A. Approval of Bill Payments, December 10, 2015 – January 14, 2016

B. Approval of Financial Report, December 2015

Trustee Edwards motioned, seconded by Trustee Fonner, to approve the consent agenda.

Motion passed unanimously.

VI. Board Action Items

A. Unfinished Business

- i. Approve Monona Public Library's Participation in South Central Library System's Grant for Federal E-Rate Funding**

Trustee Fonner motioned, seconded by Trustee Blomme, to approve Monona Public Library's Participation in South Central Library System's grant for federal e-rate funding.

Discussion: Greg Barniskis, South Central Library System Computer Systems Integrator, gave an overview of the grant and the iBoss filter. The Board asked for a cost-savings breakdown. Barniskis fielded a variety of questions and concerns from the Board about patron privacy. Currently Madison Public Library and its 10 branches are on-board, as well as Stoughton, Oregon, McFarland, Black Earth, WI Rapids, and Portage County. Barniskis asked if Monona Library is willing to sign-on and take the next step – modify our Internet Use Policy to be Child Internet Protection Act (CIPA) compliant and hold a public meeting to gauge community interest / feedback.

President Redding suggested amending the action item wording to:

Approve Library Director bringing forward proposed policy and procedural changes to the Internet Use Policy.

Trustee Stebbins motioned, seconded by Trustee Carr, to approve the Library Director bringing forward proposed policy and procedural changes to the Internet Use Policy.

Motion passed 4-2 with Trustees Blomme, Fonner, Redding, Stebbins in support and Trustees Carr and Edwards opposed.

B. New Business

- i. Approve Monona Library Meeting Room Policy**

Trustee Carr motioned, seconded by Trustee Edwards, to approve the revised Monona Library Meeting Room Policy.

Motion passed unanimously.

VII. Library Director Report

- A. Administrative Report December through Mid-January**
- B. Discussion of Parking Lot Project**

Director Plumb reported that 2015 was a good year and that circulation was up.

Recent staff changes include Library Assistants Elizabeth Craft and Jamie Spanaway who accepted new positions elsewhere, and Children's Librarian Karlyn Spevacek who will be leaving us in March. Pages / shelvers Monika Linsenmeyer and Kate Rakini have been promoted to fill the Library Assistant vacancies. Library staff received Dementia Friendly training on January 21 by the Monona Area Dementia Friendly Community Coalition.

Plumb has been appointed to SCLS administrative council and will attend one meeting / month.

Major weeding is in progress so that collections can be consolidated and books in the main library moved closer to the circulation desk to free up space near the windows.

Plumb asked the Board to consider removing the center walkway from the parking lot re-design; he is nervous about losing 10 parking stalls. The primary goal of the parking lot redesign is to improve the steep grade by the building and to improve drainage; in Plumb's view, the central walkway is nice, yet not necessary. President Redding is reluctant to not have the walkway; he would like to see the parking lot as pedestrian-friendly as possible. The Board asked if Zach Simpson of Strand Associates, Inc. could include stairs from the cross-walk coming from the community center. The consensus was to keep the walkway.

VIII. Closed Session

- A. Under Wisconsin Statutes Section 19.85(1)(c) Considering Employment, Promotion, Compensation or Performance Evaluation of Any Public Employee Over Which the Government Body has Jurisdiction or Exercises Responsibility (Performance Evaluation).

No closed session necessary.

Plumb's annual review will be next month. Redding will send staff a survey with the same questions as last year.

IX. Reconvene in Open Session Under Wisconsin Statute Section 19.85

Not necessary.

X. Announcements

- A. Next Monona Library Board Meeting, Tuesday, February 16 at 7 pm
- B. Friends of Monona Library Board Meeting, Thursday, January 28 at 7 pm

XI. Adjournment

Trustee Blomme motioned, seconded by Trustee Stebbins, to adjourn the meeting. Presiding Officer Redding adjourned the meeting at 9 o'clock.

Minutes recorded by Sally Buffat
Approved February 16, 2016