

FINANCE AND PERSONNEL COMMITTEE MINUTES
February 1, 2016

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor Miller at 6:35 p.m.

Present: Mayor Robert Miller and Alderpersons Jim Busse

Excused: Alderperson Doug Wood

Also Present: City Administrator April Little, Finance Director Marc Houtakker, City Attorney William Cole, Financial Consultant Jeff Belongia, Fire Fighter/Paramedic Brenden Kornell, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alder Busse, seconded by Mayor Miller to approve the Minutes from the January 19, 2016 Finance & Personnel Committee meeting, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

A motion by Alder Busse, seconded by Mayor Miller to refer to the City Council Resolution 16-2-2075 Approving an Intergovernmental Agreement for an Adaptive Management Plan for the Yahara Watershed, was carried.

Finance Director Houtakker reported the following item is for Capital Budget borrowing and refinance of a prior year's loan. Standard and Poors gave the City the same AA+ rating. The interest was anticipated in the budget. Mr. Belongia reported he negotiated the interest rate, which is better than the previous borrowing. A payment report was distributed and a report comparing the City's rating rates to a AAA rating. Bonds are due in April.

A motion by Alder Busse, seconded by Mayor Miller to approve Resolution 16-2-2076 Authorizing the Issuance and Sale of \$5,025,000 General Obligation Promissory Notes, Series 2016. On a roll call vote, all members voted in favor of the motion.

Firefighter/Paramedic Kornell appeared before the Committee and provided information on the Local 311 Opt-Out Grievance.

A motion by Alder Busse, seconded by Mayor Miller to Convene in Closed Session under Wisconsin Statute section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Wisconsin Professional Police

Association Contract) and section 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (International Association of Firefighters Local 311 Grievance, Status Update on Police Grievances, and Claim of Quartermoon, LLC). On a roll call vote, all members voted in favor of the motion.

Upon reconvening in Open Session:

Alder Busse stated there is no contract so not enough information is available to act on the Wisconsin Professional Police Association Contract.

A motion by Alder Busse, seconded by Mayor Miller to table until the contract is available Resolution 16-2-2077 Approving the Terms of Contract with Wisconsin Professional Police Association/Law Enforcement Employee Relations Division. On a roll call vote, all members voted in favor of the motion.

A motion by Alder Busse, seconded by Mayor Miller to move on to the next step in the grievance process and for the process to continue on the Grievance by International Association of Firefighters Local 311 Concerning Health Insurance Opt Out, was carried.

Alder Busse stated the incorrect procedure was followed in the Claim of Quartermoon, LLC. This should have gone to the Board of Review.

A motion by Alder Busse, seconded by Mayor Miller to deny the Claim Received from Quartermoon, LLC Regarding Property Assessment / Tax Bill at 315 West Broadway, was carried.

Finance Director Houtakker reviewed recent Accounts Receivables and answered members' questions. He also provided information on a "washed" check. The same vendor had more than one check stolen in this manner. The payee and amount were professionally altered to yield additional funds than those originally paid. The thief's driver license number and fingerprint were collected by the bank which helps the investigation. Processes may be changed; he is working with the bank to avoid this in the future.

A motion by Alder Busse, seconded by Mayor Miller to approve Acceptance of General Fund Accounts Payable Checks Dated January 15 through January 28, 2016, was carried.

ADJOURNMENT

A motion by Alder Busse, seconded by Mayor Miller to adjourn, was carried. (7:16 p.m.)

Joan Andrusz
City Clerk