

FINANCE AND PERSONNEL COMMITTEE MINUTES
March 7, 2016

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor Miller at 6:30 p.m.

Present: Mayor Robert Miller and Alderpersons Doug Wood and Jim Busse

Also Present: City Administrator April Little, Finance Director Marc Houtakker, City Attorney William Cole, Public Works Director Dan Stephany, Operations Lieutenant Curt Wiegel, Recreation Director Jake Anderson, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alder Wood, seconded by Alder Busse to approve the Minutes from the February 15, 2016 Finance & Personnel Committee meeting, was carried.

APPEARANCES

John Van Arsdale, 4507 Winnequah Road, registered against the Schluter Park dredging assessment.

The following individuals appeared before the Council and spoke against the Schluter Park dredging assessment:

- Marjory Kravitz and Jeff Barsness, 4400 Outlook Street
- Nancy Moore, 4505 Winnequah Road
- Rob Kalejta, 4402 Outlook Street

UNFINISHED BUSINESS

A motion by Alder Wood, seconded by Alder Busse to remove from the table Consideration of Ordinance 2-16-675 Amending Section 6-1-4 of the Code of Ordinances Regarding Sidewalk Assessments, was carried.

Public Works Director Stephany reported the Public Works Committee recommends the City pay 100% of the cost of installation of new sidewalks. Alder Busse reported the intent was for this to apply to residential properties, not future development. City Attorney Cole recommended amending the proposed language to state privately owned property which isn't residential. State statutes assess sidewalk costs to the property owner unless the Council deems otherwise. His opinion is to use the statute on a case by case basis. Setting up a baseline, in this case a 70%-30% split, makes it hard to determine the benefit to the property owner. Rather than using zoning language, use actual use to define the split. Future Committees and Councils need clear direction and a statement of policy. A defacto baseline would be established and future intent could be outlined in a preface to the Ordinance.

A motion by Alder Wood, seconded by Alder Busse to refer to the Public Works Committee for further consideration Ordinance 2-16-675 Amending Section 6-1-4 of the Code of Ordinances Regarding Sidewalk Assessments, was carried.

A motion by Alder Busse, seconded by Alder Wood to remove from the table Approving Proposed Corrections to Staff Organizational Chart, was carried.

City Administrator Little reported job titles and Committees were updated along with position counts. Mayor Miller stated the Code Enforcement Officer position needs to be added.

A motion by Alder Busse, seconded by Alder Wood to approve Proposed Corrections to Staff Organizational Chart as amended, was carried.

NEW BUSINESS

Lieutenant Wiegel a \$12,500 seatbelt enforcement grant has been obtained along with ten area agencies. There is a 25% match which will be covered with on-duty personnel so there is no budget impact.

A motion by Alder Busse, seconded by Alder Wood to approve Resolution 16-3-2083 Approval of Participation in a Wisconsin Bureau of Transportation Safety Grant Titled "2016 Seatbelt Task Force Grant", was carried.

Public Works Director Stephany reported three bids were received and reviewed by Vierbicher Associates for the Schluter Beach project with the low bid chosen. The cost is split between the Public Works and Parks & Recreation Departments. Information on Drax Incorporated was reviewed, including that they use sub-contractors. Park improvements and testing was reviewed. A \$331,000 stormwater grant for structure installation was received. Recreation Director Anderson reported any surplus funds will be shared with \$100,000 held in contingency.

A motion by Alder Wood, seconded by Alder Busse to approve Resolution 16-3-2082 Award of Bid for Schluter Beach Improvement Project. On a roll call vote, all members voted in favor of the motion.

Public Works Director Stephany reported that last week the Public Works Committee updated the sidewalk assessment ratio in the Ordinance. The City would pay for its property. Individual assessments were reviewed. An engineering report needs to be done based upon the Council's decision. The shoreline damage is from roots and muskrats. Belle Isle dredging was assessed at \$69 per foot; this is at \$184 per foot. The bids are good for 60 days. Alder Wood stated the bid could be awarded so the project could go forward. City Attorney Cole stated a property owner couldn't stop the project but could challenge the assessment.

Mayor Miller stated the property owners' information was clear from public records; their conclusions are sound. The City's property is a major contributor to the silt. Members agree good arguments were made for adjustment. Recreation Director Anderson stated there is no shoreline protection and numerous people fish along the fence, which causes issues, and he hasn't noticed a change from year to year. Members agree this needs further review.

A motion by Alder Wood, seconded by Alder Busse to table Resolution 16-3-2085 Establishing a Special Assessment Schedule for Dredging of the Schluter Beach Channel to have the Public Works Committee review to determine if a different recommendation would be brought forward, was carried.

A motion by Alder Busse to Convene in Closed Session under Wisconsin Statute section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Wisconsin Professional Police Association contract update and Metropolitan Lane real estate purchase) and section 19.85(1)(c) Considering employment, promotion, compensation or performance

evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Recreation/Aquatic Supervisor) did not receive a second. No action was taken.

A motion by Alder Wood, seconded by Alder Busse to refer to the City Council without recommendation Resolution 16-3-2086 A Resolution to Exercise an Option to Purchase Real Estate Located at 6320 & 6321 Metropolitan Lane, was carried.

A motion by Alder Wood, seconded by Alder Busse to refer to the City Council without recommendation Resolution 16-3-2084 Revising the Title and Salary for the Recreation/ Aquatic Supervisor, was carried.

Due to the time, members agree to hold Acceptance of General Fund Accounts Payable Checks Dated February 12–March 4, 2016 until the next meeting.

ADJOURNMENT

A motion by Alder Wood, seconded by Alder Busse to adjourn, was carried. (7:34 p.m.)

Joan Andrusz
City Clerk