

MONONA CITY COUNCIL MINUTES
March 21, 2016

The regular meeting of the Monona City Council was called to order by Acting Mayor Thomas at 7:30 p.m.

Present: Acting Mayor Kathy Thomas, Alderpersons Mary O'Connor, Brian Holmquist, Jim Busse, Doug Wood, and Chad Speight

Excused: Mayor Robert Miller

Also Present: City Administrator April Little, Finance Director Marc Houtakker, City Planner/Economic Development Director Sonja Reichertz, Public Works Director Dan Stephany, Recreation Director Jake Anderson, and City Clerk Joan Andrusz

ROLL CALL AND PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

A motion by Alder Wood, seconded by Alder O'Connor to approve the Minutes of the March 7, 2016 City Council meeting, was carried.

APPEARANCES

Jerrud Rossing, Monona Grove School District Director of Business Services, appeared before the Council Speaking on the District Facilities Plan and Referendum, and distributed information.

PUBLIC HEARING

Acting Mayor Thomas declared open the Public Hearing To Receive Public Input Regarding the Amendment of the City's Comprehensive Plan.

City Planner Reichertz provided a Power Point presentation summarizing the final draft. No comments have been received from the public. Four highlights include a Future Land Use Map; sustainability is incorporated throughout the Plan; a Housing Policy will identify issues; and the Implementation Element provides an action plan to follow.

Demographics were reviewed, including that the age of the City's population – 12 years over the average – makes it the "oldest" in Dane County and that the City has the smallest household size at 1.9 per dwelling. Owner occupied housing is declining. Plans based upon projected needs for housing, transportation, utilities, community facilities, and parks were reviewed.

The Plan takes into consideration that City may gain jurisdiction over County Highways BB (Monona Drive) and BW (Broadway) if the County population exceeds 500,000. The Trade Area – the number of customers coming into the City from the surrounding area – was reviewed. TIF plans, land use, and future land use, along with implementation goals for each section, were reviewed. Future Comprehensive Plan updates won't require a full rewrite as this Plan will provide a detailed starting point.

Alder O'Connor thanks City Planner Reichertz for her extensive work on this two-year project. As there were no citizens present for comment, Acting Mayor Thomas declared the Public Hearing closed.

CONSENT AGENDA

A motion by Alder Wood, seconded by Alder Speight to approve the following, was carried:

1. Applications for 2015/2016 Operator Licenses:
 - a. Nancy J. Ness, Ken's Meats & Deli
 - b. Michele R. Freitag, Speedway – Monona Drive
 - c. Dez'Monae D. McCreary, Speedway – Monona Drive
 - d. Marjorie A.M. Moldrem, Speedway – Royal Avenue
 - e. Emerald F. Zalud, Speedway – Royal Avenue
2. Applications for 2015/2017 Operator Licenses:
 - a. Dustin G. Harris, Shopko #32

UNFINISHED BUSINESS

Public Works Director Stephany reported “No Parking” signs will be installed from Frost Woods Road to Winnequah Road and on a small area of Bridge Road. Letters were sent to 46 property owners. Responses received were 6 in favor and 2 against.

A motion by Alder Speight, seconded by Alder Holmquist to approve Ordinance 3-16-676 Amending the Official Traffic Map of the City of Monona for the Establishment of “No Parking This Side” and “No Parking Between Arrows” on Bridge Road, was carried.

A motion by Alder Speight, seconded by Alder Holmquist to Convene in Closed Session under Wisconsin Statute section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Metropolitan Lane real estate purchase) and section 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Recreation/Aquatic Supervisor). On a roll call vote, all members voted in favor of the motion.

Upon reconvening in Open Session:

A motion by Alder O'Connor, seconded by Alder Speight to approve Resolution 16-3-2086 A Resolution to Exercise an Option to Purchase Real Estate Located at 6320 & 6321 Metropolitan Lane. On a roll call vote, all members voted in favor of the motion.

Alder Busse requested amendment of the following motion to adopt the salary amount and findings of fact as adopted by the Finance & Personnel Committee. The mover and second agreed.

A motion by Alder Speight, seconded by Alder O'Connor to approve Resolution 16-3-2084 Revising the Title and Salary for the Recreation/ Aquatic Supervisor to \$47,945 effective on April 1, 2016 based upon the City Administrator's salary comparison findings of fact, was carried.

NEW BUSINESS

A motion by Alder Wood, seconded by Alder Speight to suspend the rules and take action on the 2016 Temporary Class "B" Fermented Malt Beverage License Application for Verona Wildcats Youth Hockey Association, Incorporated, President Janie Ritter, 451 East Verona Ave, Verona, Wisconsin 53593, for the Period of May 7, 2016, was carried.

A motion by Alder Wood, seconded by Alder Speight to approve the 2016 Temporary Class "B" Fermented Malt Beverage License Application for Verona Wildcats Youth Hockey Association, Incorporated, President Janie Ritter, 451 East Verona Ave, Verona, Wisconsin 53593, for the Period of May 7, 2016, was carried.

There was no discussion or action on Ordinance 3-16-677 Amending the Comprehensive Plan.

A motion by Alder Speight, seconded by Alder O'Connor to suspend the rules and take action on Resolution 16-3-2087 Amending the 2016 Capital Budget for the Replacement of Lights at Oneida Park, was carried.

Recreation Director Anderson reported the citizen complaint about light glare from the park shelter was reviewed by the Plan Commission and the lights were found to be in violation of the City's Ordinance. Five lighting examples were reviewed. The cost of the version chosen to replace eight lights is \$10,000. City Administrator Little reported this situation occurred because there is no standard in the Ordinance, which will be remedied in the recodification. Alder Speight stated LED lighting is new technology and requires experience to determine its best use.

A motion by Alder Speight, seconded by Alder O'Connor to approve Resolution 16-3-2087 Amending the 2016 Capital Budget for the Replacement of Lights at Oneida Park, was carried.

Alder Busse recuses himself from the following discussion due to professional conflicts.

A motion by Alder Wood, seconded by Alder Speight to suspend the rules and take action on Resolution 16-3-2088 Approval of an Amendment to the Contract for Schluter Park Engineering, was carried.

Recreation Director Anderson provided information on the project's design history. Adding the park shelter, site plan changes, wetlands involvement, and other revisions extended the work and time on the project and additional services were performed.

A motion by Alder Speight, seconded by Alder O'Connor to approve Resolution 16-3-2088 Approval of an Amendment to the Contract for Schluter Park Engineering, was carried.

City Administrator Little provided information on Resolution 16-3-2089 Approval of Task Order #16-01 for Library Parking Lot Design and Construction-Related Services with Strand Associates, Inc. This is in the budget and needs Council approval to authorize the work. Planning will be done in 2016 with construction in 2017. Members discussed the fiscal note and that borrowing has been done.

REPORTS

Recreation Director Anderson displayed the Summer/Fall City Newsletter that was mailed to 5,000 households last week. The Easter Egg Hunt and breakfast with the Easter Bunny is this Saturday;

volunteers are welcome. Plastic eggs will be filled this Wednesday from 10:00 a.m. to 3:00 p.m. with lunch provided to volunteers.

Alder Holmquist reported the Public Safety Commission will discuss use of force guidelines.

City Clerk Andrusz reported one-quarter of property owners have received postcards from the City's Assessor requesting scheduling of walk-throughs of property. This will be done in each of the next four years to ensure assessments are correct and cooperation is requested. In-person absentee voting began in City Hall today and ends on April 1. Residents are reminded that Voter ID must be shown. Requests for an Absentee Ballot by mail must include a copy of Voter ID and Voter ID must be shown at the polls.

City Administrator Little reported Ordinance code books were received today and will be distributed for Department Head review.

APPOINTMENTS

A motion by Alder O'Connor, seconded by Alder Speight to approve the following, was carried:

1. Election Inspectors, January 1, 2016 – December 31, 2017:
 - a. Debra Baer
 - b. Bill Bright
 - c. Gwen Feit
 - d. Jeannie Verschay
 - e. Kim Miller
 - f. Mary Jo Naglus

ADJOURNMENT

A motion by Alder Speight, seconded by Alder Holmquist to adjourn, was carried. (9:07 p.m.)

Joan Andrusz
City Clerk