

FINANCE AND PERSONNEL COMMITTEE MINUTES  
March 21, 2016

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Acting Mayor Kathy Thomas at 6:30 p.m.

Present: Alderpersons Jim Busse and Doug Wood

Excused: Mayor Robert Miller

Also Present: City Administrator April Little, Finance Director Marc Houtakker, Recreation Director Jake Anderson, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alder Busse, seconded by Alder Wood to approve the Minutes of the March 7, 2016 Finance & Personnel Committee meeting, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

A motion by Alder Wood, seconded by Alder Busse to Convene in Closed Session under Wisconsin Statute section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Metropolitan Lane real estate purchase and IAFF Memorandum of Understanding) and section 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Recreation/Aquatic Supervisor). On a roll call vote, all members voted in favor of the motion.

Upon reconvening in Open Session:

A motion by Alder Wood, seconded by Alder Busse to approve Resolution 16-3-2086 A Resolution to Exercise an Option to Purchase Real Estate Located at 6320 & 6321 Metropolitan Lane, was carried.

A motion by Alder Busse, seconded by Alder Wood to approve Resolution 16-3-2084 Revising the Title and Salary for the Recreation/ Aquatic Supervisor to \$47,945 effective on April 1, 2016 based upon the City Administrator's salary comparison findings of fact, was carried.

NEW BUSINESS

A motion by Alder Busse, seconded by Alder Wood to approve Resolution No. 16-3-2090 Adopting a Memorandum of Understanding With Fire/EMT Employees International Association of Fire Fighters (IAFF) Local 311 Regarding Section 17.1 Work Week Schedules, was carried.

Recreation Director Anderson provided information on a resident's complaint about light glare from the Oneida Park shelter. The Plan Commission reviewed the complaint and determined the lights violated the zoning Ordinance. The replacements chosen cost \$10,000 for eight. City Administrator Little reported she has talked to the City Planner regarding revision of the lighting Ordinance to avoid this in the future.

A motion by Alder Busse, seconded by Alder Wood to approve Resolution 16-3-2087 Amending the 2016 Capital Budget for the Replacement of Lights at Oneida Park, was carried.

Alder Busse recused himself from the following discussion due to professional conflicts. Recreation Director Anderson reviewed the Schluter Park project process. The original contract didn't include the park shelter, pedestrian pathway, wetlands issues, and other revisions. The hours exceeded the contract.

A motion by Alder Wood, seconded by Acting Mayor Thomas to approve Resolution 16-3-2088 Approval of an Amendment to the Contract for Schluter Park Engineering, was carried.

A motion by Alder Wood, seconded by Alder Busse to approve Resolution 16-3-2089 Approval of Task Order #16-01 for Library Parking Lot Design and Construction-Related Services with Strand Associates, Inc., was carried.

Finance Director Houtakker reviewed recent Accounts Payables.

A motion by Alder Busse, seconded by Alder Wood to approve Acceptance of General Fund Accounts Payable Checks Dated March 5 through 17, 2016, was carried.

#### ADJOURNMENT

A motion by Alder Wood, seconded by Alder Busse to adjourn, was carried. (7:09 p.m.)

Joan Andrusz  
City Clerk