

CITY OF MONONA
Sustainability Committee
Thursday, May 19, 2016
MINUTES-Draft

1. **7:30 PM - Meeting called to order by committee Chair, Chad Speight**

2. **Roll Call:**
Members Present: Chair Chad Speight, Co-Chair Andrew Kitslaar, Nina Catterall, Leslie Busse, Pat Howell, Katie Sommers, Sue Vogt, Brooke Logan, Maureen Muldoon, and Teresa Radermacher

Members Excused Absent: Maureen Muldoon
Members Absent: None
Staff Present: Brad Bruun
Guests: Mari Westin, Maria Castillo

3. **Approval of 4.21.16 Meeting Minutes:**
Motion to approve; First – Leslie, Second – Andrew

4. **Appearances:**
NONE

5. **Unfinished Business**
A. 2016 Implementation Plan
 1. Chad stated to the committee that prioritization of objectives needs to be done so that the committee has concrete examples of completed work. Straight forward goals and a plan to accomplish said goals is important to be able to show results of work done. Leslie was concerned with the legibility of the Implementation plan, wanted bullets to make it easier to read. Mari stated that 15 items were listed in 2015, simple format, and that they got those items done. This was in reference to the idea that 2-3 specific projects may not be enough of a goal to shoot for. Chad reiterated that 1 or 2 large projects is important to show that major tasks had been completed. Sue asked who is responsible for the items in the implementation plan. Andrew stated that the implementation plan should be prioritized and work delegated to either individuals from the committee, department heads responsible, to the “Sustainability Coordinator’s position, to a subcommittee, or to the committee as a whole. Chad would like to have the process that was used previous in order to come up with implementable goals to be used again for the Sustainability Committee. That this original process seems to be lost. Chad also stated that the sustainability implementables spans departments and other committees. That Sustainability is a vital part of how and what the City does year to year. Maria stated that Shannon went to each department head and they gave a list to her. This list would then become a part of their Annual Review. Also, that as a part of the 2025 plan the entire city needs to work toward their goals aggressively. Leslie stated that assigning initiatives to the other committees and then letting them get work done is necessary. Teresa requested to see those documents and Brad is to follow up on sending.
As part of the initiatives for 2016, Chad mentioned that the recodification efforts and the revising of Monona’s Strategic Plan are in this moment being worked on. Mari mentioned that in order to plan for 2017, department heads should be looking at sustainability in terms

of budget items. Pat asked if there if any action items from the strategic plan that can be done relating to the current implementation plan? Chad mentioned that in terms of sustainability across departments, he would like to see that for anything consuming fuel, a lifetime fuel cost assessment being evaluated prior to purchase. Currently this doesn't happen. He stated that the City would have to abide by it if it were ordinance, and ordinances spawn from committees. The Sustainability Committee should champion efforts like these at council. Chad would like to see priorities set for the next meeting and asks what are the most important goals for the city?

Andrew stated that we should finish implementation of the MSBI, UCY community outreach and survey, possibly Adopt an Inlet, and delegate items from the current implementation plan to be accomplished. Teresa volunteered to build a work plan document from implementables and brad to get her department head list of sustainable objectives.

Subcommittee for Monona Sustainable Business Initiative: Chad, Nina, Brad, Mike (Sustainability Intern) to review survey

B. Memo: Summer UCY Bike/Ped Community Outreach Program

Sue asked that not just Active Transportation be considered, that the elderly would be forgotten by the survey and the work being done on the UCY project if Active was the only consideration in terms of mode of transportation. Katherine stated that she believes that public transportation should be included in the project as well. Chad agrees to this sentiment. Mari stated that health and social equity are the focus across all categories in the Sustainability Plan. We should then follow the GTLC sustainable goals and guidelines.

Subcommittee set to review UCY Active Transportation Survey: Sue, Maureen, Pat, Brad, Maria

Brad discussed UCY progress and presented logo, t-shirts, and branding ideas.

6. New Business

A. Review the Strategic Plan

Brad asked committee to review the Strategic Plan for the next meeting as April, City

Administrator, has requested all departments and committees look it over and get suggested revisions back by the end of June. This will be addressed for the next committee meeting.

Pat asked that City Lighting be looked at as part of a safety issue.

9:15 PM - Meeting Adjourned, first Pat, second Leslie.

Next Meeting: Thursday June 16th at 6:30 PM.

Any questions or additions please notify Brad Bruun, bbruun@ci.monona.wi.us – Thank you.