



2010 WISCONSIN LIBRARY OF THE YEAR

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Minutes
Monona Public Library Board
Board Room
Tuesday, June 21, 2016, 7 pm

I. Roll Call

Library Board Trustees Present: Todd Stebbins, Vice President; Andrew Kitslaar, Alderperson; Jennifer Fonner, School Board Representative; Brett Blomme and Val Edwards, Community Representatives

Library Staff Present: Erick Plumb, Library Director; Sally Buffat, Business Coordinator

Absent with Prior Notice: Sue Carr, President

II. Call to Order

Presiding Officer Stebbins called the meeting to order at 7 o'clock.

III. Appearances

None.

IV. Approval of Minutes from May 17, 2016

Trustee Edwards motioned, seconded by Adler Kitslaar, to approve the minutes.

Motion passed unanimously.

V. Consent Agenda

A. Approval of Bill Payments, May 15 – June 16, 2016

Trustee Edwards motioned, seconded by Adler Kitslaar, to approve bill payments.

Motion passed unanimously.

B. Approval of Financial Report, May 2016

Trustee Blomme motioned, seconded by Trustee Edwards, to approve the financial report.

Motion passed unanimously.

VI. Board Action Items

A. New Business

i. Approve 2017 Capital Budget Request

Trustee Edwards motioned, seconded by Trustee Blomme, to approve 2017 Capital Budget Requests for parking lot reconstruction and installation of vestibule at side entrance (Nichols Road) and Children's room entrance (Schluter Road).

Discussion: Blomme suggested adding wording about public safety in the parking lot to the Parking Lot Reconstruction Capital Improvement Request Form.

Motion passed unanimously.

VII. Library Director Report

A. Administrative Report May through Mid-June

The Summer Reading Program is off and running with 960 people registered, including almost 200 adults. 97 people attended the kick-off event with juggler Josh Casey. In May, we went to every Monona Grove elementary classroom to introduce this year's theme "On Your Mark, Get Set, Read!"

The Friends' Paint & Sip fundraiser on June 16 was a success with 20 participants who each paid \$40 to sip wine as they created a masterpiece. The event sold out quickly and participants had an enjoyable time. Director Plumb expressed appreciation to Library Assistant Chris Marsh for coordinating the event, to Board President Sue Carr for serving wine, and to Tom Stolper for donating all the wine for the event!

We're getting out of the building! Our first Storytime at the Park this season was yesterday featuring stories by Library Assistant Angelika Neitzel. Today we hosted Make Music Madison, an all-day concert featuring six different musical ensembles on the patio near the main entrance, coordinated by Library Assistant Danny Atwater.

Sally Buffat told of her experience as a fully-paid scholarship recipient from Madison Community Foundation to attend a three-day fundraising for non-profits seminar. She also attended a follow up meeting at MCF with the other six scholarship recipients.

B. Discuss Strategic Planning

The Board discussed a community survey; it will be approximately 20 questions, available on-line with hard copies available at the Library, City Hall, Community Center and Senior Center. Publicity for the survey will on our website page, the City's page, WVMO and cable access announcements, fliers and ¼-page handouts with QR codes in City buildings and to be handed out at concerts at Winnequah Park, etc. Plumb will draft a survey to be submitted to the Strategic Planning subcommittee consisting of Trustees Blomme, Fonner and Stebbins.

VIII. Announcements

- A.** Next Monona Library Board Meeting, Tuesday, July 19 at 7 pm
- B.** Library Closed July 4 for Independence Day
- C.** Friends of Monona Library Fundraisers
 - i.** FoMLASH Scavenger Hunt, September 16, 17 & 18
 - ii.** Loud in the Library, January 28

XI. Adjournment

Trustee Blomme motioned, seconded by Trustee Edwards, to adjourn the meeting. Presiding Officer Stebbins adjourned the meeting at 7:39 pm.

Minutes recorded by Sally Buffat
Approved June 19, 2016