

**Minutes
Landmarks Commission Meeting
July 20, 2016
4:30 pm**

Chair O'Connor called the meeting to order at 4:30pm.

Present: Chair Aldm. Mary O'Connor, Ms. Branda Weix, Ms. Rebecca Holmquist

Excused: Mr. Matt Aro, Mr. Rick Bernstein

Also present: City Planner and Economic Development Director Sonja Reichertz

Approval of Minutes: A motion was made by Ms. Weix, seconded by Ms. Holmquist, to approve the minutes of June 15, 2016. The motion carried with no changes.

Appearances: There were no appearances.

Unfinished Business

A. Commissioner Updates on Additions to the Wisconsin Historical Society Architectural Survey Database.

Staff reminded the Commission to complete updates to the spreadsheet. Chair O'Connor noted that she researched property at 1001 Femrite that does not appear to be a real parcel or address. The Commission will research further.

B. Commissioner Updates on WVMO Radio Recordings.

Staff reminded the Commission to work with Media Director Will Nimmow to schedule readings about Monona Landmarks. Chair O'Connor, Mr. Bernstein, and Ms. Weix have recorded or scheduled their segments to be recorded. Mr. Aro needs to schedule his segment.

C. Consideration of Action to Hire Preservation Architect Regarding Springhaven Pagoda Condition Assessment and Identification of Treatment Alternatives.

Chair O'Connor and Mr. Bernstein met on site with Architectural Preservationist Charles Quagliana and summarized the conversation. Mr. Quagliana did not see a problem with waiting to do the pagoda restoration along with the park project in 2019 particularly if we plan to replace the roof. If we wait until then, he suggests we continue to cover the pagoda with a tarp in the winter months. Mr. Quagliana agreed that temporary measures like filling cracks will not provide much benefit. Mr. Quagliana found the historic preservation plan beneficial, and suggested adding information that establishes how significant this is helps in determining if restoration or rehabilitation will be the appropriate treatment. Moving forward, he suggests a formal condition assessment by a qualified preservation person and structural engineer which would include careful excavation along one side of the basin to expose the stone walls/foundations. It may also include removing a small quarter size segment of the concrete roof edge for analysis. A written 5-6 page report would be provided with illustrative photos. This would be integrated into the Preservation Plan by City Staff. Second, the work provided would be an evaluation of treatments section. The condition assessment would cost \$1,500-1,800 if the city does the excavation work. The evaluation of treatments section would cost \$1,500-\$1,700.

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The Commission discussed using existing Landmarks Commission funds now to cover these costs rather than wait another winter until capital budget funds would become available. There was consensus.

A motion was made by Ms. Holmquist, seconded by Ms. Weix to spend up to \$3,500 from the Landmarks Commission budget to hire a preservation architect regarding Springhaven Pagoda Condition Assessment and Identification of Treatment Alternatives with a formal scope of work to return to the Landmarks Commission for review.

The motion carried.

D. Discussion of Potential Archaeological History Projects.

City Planner Reichertz will work with the City Attorney to draft a memo regarding the use, benefit, and process regarding preservation covenants for a city owned archaeological site.

New Business

A. Discussion of Forms and Process for Landmark Site/Building Nomination.

This information will be forwarded to a future agenda.

B. Discussion of Items for Future Agenda

Discussion of major projects including the pagoda and burial mounds will continue, as well as nomination forms.

Adjournment

A motion was made by Ms. Weix and seconded by Ms. Holmquist to adjourn. Motion carried.
(5:10 pm)

Respectfully submitted by:
Sonja Reichertz
City Planner