

FINANCE AND PERSONNEL COMMITTEE MINUTES
August 1, 2016

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Council President Speight at 6:32 p.m.

Present: Council President Chad Speight and Alderpersons Doug Wood and Jim Busse

Excused: Mayor Robert Miller

Also Present: City Administrator April Little, Finance Director Marc Houtakker, City Planner/Economic Development Director Sonja Reichertz, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alder Wood, seconded by Alder Busse to approve the Minutes of the July 18, 2016 Finance & Personnel Committee meeting, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

Finance Director Houtakker reported that last year the Council approved a water rate case. The PSC did an analysis to make sure debt was covered by each category of user and other criteria were met. Two options were offered to achieve a 15% rate increase. One uses the same rate structure as is currently used and the second uses a conservation rate for commercial properties and includes large multi-family complexes. Reports of the effect of both options were reviewed. Once the increase and an option are approved the PSC will plan a public hearing and the rates will be effective 90 days after that. Members questioned the fairness of the options and were concerned the Public Works Committee hasn't reviewed this yet. Council President Speight stated it is a timing issue; if a decision isn't made until September, the review process has to start over.

A motion by Alder Wood, seconded by Alder Busse to approve Resolution 16-7-2109 Accepting a Public Service Commission Water Rate Increase using the PSC's first option, was carried.

City Administrator Little began Discussion of Recodification Section Proposals. The Public Safety and Senior Citizen Commissions will now be titled as committees. Changes in the numbers of committee members were recommended and terms begin on the third Tuesday of April. Comptroller is part of the Administrator's position per Charter Ordinance so will remain.

Finance Director Houtakker reviewed the room tax law change. In each of the next few years the City can keep what was earned in 2004 to 2010, one of the earnings amounts per year. Spending of any additional funds will be decided by a new Tourism Committee, one member of which has to be from the hotel/motel industry. The Department of Revenue needs documentation of any spending by the Committee that exceeds \$1,000. There has to be a separate fund but it doesn't have to be spent in the same year.

City Administrator Little stated City promotion has been done by the Chamber of Commerce in the past, so it might be qualified to be a tourism entity under the new law. The City gives the Chamber \$10,000 and the Chamber spends \$15,000 on a brochure that could qualify as tourism promotion and development.

The goal is basically to generate overnight stays in the City. Spending will be low next year but will increase. The Council has to make a decision to approve the Ordinance, form the Committee and the number of members, and whether one has to be a Council member.

Council President Speight stated minutes of the Family Attraction & Retention Committee's previous work with the Chamber could clearly show the Chamber qualifies. Alder Busse stated the law is to promote overnight stays not permanent residents. Council President Speight stated he understands the distinction but encouraging visitors was part of the work.

NEW BUSINESS

City Planner/Economic Development Director Reichertz the following action authorizes participation in a DNR grant that would help with investigation of a contaminated site in the Riverfront Development from the dry cleaner. The amount available is between \$15,000 and \$30,000, but the funds will be gone in August. There is no match or administration cost. The DNR would supply the contractor and invoices.

A motion by Alder Busse, seconded by Alder Wood to approve Resolution 16-7-2110 Approval of Participation in a Wisconsin Department of Natural Resources Granted Titled "Wisconsin Assessment Money (WAM) – Contractor Services Award, was carried.

Finance Director Houtakker reviewed recent Accounts Payables and answered member's questions.

A motion by Alder Busse, seconded by Alder Wood to approve Acceptance of General Fund Accounts Payable Checks Dated July 15 through July 28, 2016, was carried.

ADJOURNMENT

A motion by Alder Wood, seconded by Alder Busse to adjourn, was carried. (7:23 p.m.)

Joan Andrusz
City Clerk