

**CITY OF MONONA  
PUBLIC SAFETY COMMISSION  
Wednesday- August 10, 2016**

**MINUTES**

1. **Call to Order:** Co-Chair Kitslaar called the meeting to order at 6:05 pm.

2. **Roll Call:**

**Commissioners Present:** Kitslaar, Fadness, Hoelzel, Hanson, Bisbee, and Fontaine.

**Commissioners Excused:** Holmquist, Reed and Garey.

**Staff Present:** Police Chief Ostrenga, Fire Chief Sullivan and City Administrator Little.

3. **Minutes:** A motion was made by Fadness and seconded by Hoelzel to approve the minutes of the May 25, 2016 meeting. Motion approved unanimously.

4. **Appearances:** Alderman Doug Wood was present as part of the Dispatch Study group.

5. **Unfinished Business**

**f) Discussion/Action on Dispatch Study Group** (taken out of order) Chief Ostrenga updated the PSC on the status of the Dispatch Study Group. The group has completed its study and a report has been compiled. Alderman Wood, Administrator Little and Chief Sullivan contributed to the discussion.

In summary, the recommendation of the group was that the Fire Department would be better served if it were dispatched by Dane County; 911 calls would continue to be handled by the Monona dispatch center, but this should be revisited in about a year to determine how the transfer of calls by Sun Prairie is working out; and finally the group felt that the community was best served by maintaining an independent dispatch center for police services.

There was a motion by Hanson, seconded by Hoelzel, to approve the recommendations of the study group and move it on to the city council. Motion approved unanimously.

**a) Discussion/Action on Volunteer FD Staffing** – Chief Sullivan updated the PSC on the status of the Fire Department. The department has 33 paid on call members, 9 career, 1 LTE and 2 interns. One full time member has accepted a job with the Madison FD and it is possible a 2<sup>nd</sup> full time member may be leaving. Effective 1/1/17 one full time and one paid on call member will be deployed to active military duty.

Fire calls are up 35% and EMS calls are up 18% in 2016.

**b) Discussion/Action on Junked Vehicles and Appliances on Private Property 10-5-8**  
Administrator Little advised this section would be discussed in the recodification project.

c) **Discussion/Action on the Bray Study-** This item was not discussed.

**d) Discussion/Action on City Ordinance Recodification Project**

Administrator Little discussed the following topics:

1) Pop up sheds and garages; 2) Gravel driveways; 3) Firewood; 4) Junk/Abandoned vehicles; and 5) Grass/Weed ordinance.

Chief Ostrenga discussed the following topics:

1) Dog at Large. After discussion, the PSC revised 59-1 At Large to read: *A Dog or Cat to be off the premises of the owner and not under the control of some person either by means of a leash, or within a vehicle or other enclosure shall be deemed to be at large.*

2) Scooters and 3) Electric Bikes. The chief provided documentation obtained from the State of Wisconsin as it applies to Scooters and Electric Bikes. No changes to the current ordinance need to take place, as proper enforcement is covered by state statute.

4) Juveniles. The chief reported that recommended changes were made to the existing ordinance to keep them in line with state statute.

Chief Sullivan discussed the following topics:

Amending the ordinance to apply to a violation if there were more than 3 false alarms in 360 days; Ambulance: no changes; Fire Prevention: amend the fire pit ordinance to extend allowable hours from 10 pm to midnight.

**e) Discussion/Action on Parking Complaint: Winnequah Road**

This item is currently before the Public Works Committee. Chief Ostrenga did report that the traffic counter has been placed on Winnequah Road to gather some fresh data.

**6. New Business**

**a) Discussion/Action on 2017 Capital Budgets for Law Enforcement, Dispatch, Fire and EMS**

Chief Ostrenga presented the 2017 Capital Budgets for Law Enforcement and Dispatch. After discussion there was a motion by Hanson, seconded by Fontaine, to approve the 2017 Capital Budgets. Motion passed unanimously.

Chief Sullivan presented the 2017 Capital Budgets for Fire and EMS. After discussion there was a motion by Hanson, seconded by Bisbee, to approve the 2017 Capital Budgets. Motion passed unanimously.

It should be noted that as part of the 5-year Capital plan, both Police and Fire have requested a total of \$2,000,000 for land acquisition in 2018; and \$9,000,000 for a new Public Safety Building in 2020.

**b) Discussion/Action on a Resolution and MOU to Purchase a Port on the Fitchburg gateway and the control station to connect the Fire Department frequency to DaneCom – Sullivan**

Chief Sullivan explained the need to purchase an access port and equipment to allow the Monona FD frequency the ability to function with the new DaneCom radio system.

After discussion there was a motion by Hanson, seconded by Bisbee, to approve the resolution and MOU. Motion passed unanimously.

**c) Discussion/Action on a Resolution Amending the 2016 Capital Budget to Transfer Funds for the Purchase of Body Cameras – Ostrenga**

Chief Ostrenga presented information on the procurement on Panasonic Body Cameras, which have been delayed for approximately 2 years while the manufacturer worked out issues with them. Pricing has finally been provided, which was above the budget amount. It was requested that funds be transferred from the dispatch remodeling project to the body camera purchase.

After discussion there was a motion by Fontaine, seconded by Bisbee, to approve the resolution to transfer funds. Motion passed unanimously.

**d) Discussion/Action on a Resolution to Purchase Body Cameras - Ostrenga**

Chief Ostrenga presented information on the procurement of 20 Panasonic Body Cameras.

After discussion there was a motion by Fontaine, seconded by Hanson, to approve the resolution to purchase 20 body cameras from Baycom. Motion passed unanimously.

**7. Review Monthly Financial Reports: Law Enforcement, Fire Protection, Emergency Communications and Ambulance.** No report for this meeting.

**8. Discussion of future agenda items.** There were no new items for future agendas.

**9. Reports:**

**Fire:** Chief Sullivan reported that the new truck has been delayed until January of 2017.

**Police:** Chief Ostrenga indicated that a written report was with the packet and invited members to attend the National Night Out on Tuesday, August 16, 2016.

**Building Inspection:** No Report

**11. Next meeting date:** The next scheduled meeting is on August 24, 2016

**12. Adjournment** Motion was made by Bisbee, seconded by Hoelzel to adjourn. Motion approved unanimously at 8:31 pm.