

FINANCE AND PERSONNEL COMMITTEE MINUTES
August 15, 2016

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Council President Speight at 6:32 p.m.

Present: Council President Chad Speight and Alderpersons Doug Wood and Jim Busse

Excused: Mayor Robert Miller

Also Present: City Administrator April Little, Finance Director Marc Houtakker, Detective Lieutenant Sara Deuman, Recreation Director Jake Anderson, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alder Busse, seconded by Alder Wood to approve the Minutes of the August 1, 2016 Finance & Personnel Committee meeting, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

City Administrator Little began Discussion of Hiring for Code Inspector Position with review of the Village of McFarland's proposal to add up to eight hours for separate code inspection services and the MATC real estate program Internship. She wants to post the position as soon as possible so incoming students can see it. This could become a full-time position split with McFarland. Some students are retirees and they would already have skills. Council President Speight stated a skilled person would be paid more.

NEW BUSINESS

City Administrator Little began Discussion of Proposed Budget for 2017 / 2016 Expenditures for City Facilities. 2016 City Hall renovations include restroom, stairwell, and miscellaneous repairs and ordering shelving for early 2017 installation. 2017 plans are for building new offices for the Director of Administrative Services, Code Enforcement Officer, and Interns. The vault would be an employee break room and the GIS Specialist's office would be secure storage.

The Riverfront Development streetscape estimates came in \$25,000 higher than anticipated so that will have to be re-evaluated. Finance Director Houtakker reported this was for the boardwalk from Treysta to the Riverfront. Alder Busse suggested flexibility for changing needs be considered using work stations rather than hard walls. City Administrator Little responded that the area outside the Director of Administrative Services current desk could be considered for that and reported the Assessor file cabinets have been emptied and the files will be digitized.

Finance Director Houtakker reported the Capital Budget has \$21,000 funded for body cameras for all Police Officers. The cost is higher than budgeted so \$8,400 in excess funds from the security glass installation project could be moved. \$10,000 is budgeted for the required server. Detective Lieutenant Deuman reported Officers are under much more scrutiny now and each Officer needs a body camera for

evidence and for documenting Officer procedures. Cameras are now compatible with the in-squad video system.

A motion by Alder Busse, seconded by Alder Wood to approve Resolution 16-8-2111 Approving the Purchase of Police Body Cameras, was carried.

A motion by Alder Busse, seconded by Alder Wood to approve Resolution 16-8-2112 Amending the 2016 Capital Budget to Purchase Police Body Cameras, was carried.

Recreation Director Anderson reported the Schluter Beach renovation project is near completion. \$20,000 was budgeted for playground equipment and an individual came forward with matching funds of \$20,000 for more and better equipment. The Park & Recreation Board approved accepting this donation and the equipment planned. Installation will be at the end of September.

A motion by Alder Busse, seconded by Alder Wood to approve Resolution 16-8-2113 Accepting a Donation for and Approving the Purchase and Installation of Playground Equipment at Schluter Park, was carried.

A motion by Alder Wood, seconded by Alder Busse to Convene in Closed Session under Wisconsin Statute section 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Claim of Karolyn Dalton) and section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Wisconsin Professional Police Association contract negotiations). On a roll call vote, all members voted in favor of the motion.

Upon reconvening in Open Session:

A motion by Alder Busse, seconded by Alder Wood to deny the Claim of Karolyn Dalton, was carried.

Finance Director Houtakker reviewed recent Accounts Payables and answered member's questions.

A motion by Alder Busse, seconded by Alder Wood to approve Acceptance of General Fund Accounts Payable Checks Dated July 29 through August 11, 2016, was carried.

ADJOURNMENT

A motion by Alder Wood, seconded by Alder Busse to adjourn, was carried. (7:23 p.m.)

Joan Andrusz
City Clerk