

PUBLIC WORKS COMMITTEE

Minutes – September 7, 2016

The regular monthly meeting of the Public Works Committee for the City of Monona was called to order at 6:33 pm by Alderman Holmquist.

Present: Alderman Holmquist, Alderman Speight, Ms. Busse, Mr. Franklin, Mr. Stolper, Mr. Besch, Mr. Podell

Excused: Mr. McConnell, Mr. Turino

Also Present: DPW Director Dan Stephany

APPROVAL OF MINUTES

A motion was made by Ms. Busse, and seconded by Mr. Podell to approve the Public Works Committee minutes of August 3, 2016, was carried.

APPEARANCES –

UNFINISHED BUSINESS –

- 5A: Review and consideration of the Industrial Drive sanitary sewer maintenance draft agreement with the City of Madison:
Director Stephany explained the draft agreement that was included in the packet. The sewer main was installed in the late 1950's, and the City has no records for this main. The City of Madison connected to the main in 1987, and it became a joint sewer main discharging to the MMSD. Because the City has no records, the main did not receive any preventive maintenance since it was installed. The main has deteriorated over the years and now has significant infiltration and partial blockages. The draft agreement with the City of Madison calls for Madison to take the lead with replacing the main, and the City reimbursing Madison in 2017. Monona's cost share would be \$227,500, and Madison's share would be \$97,500. Once the repairs have been made, MMSD would take over future responsibility of the main. Monona contributes about 70% of the flow to this main.

A motion was made by Mr. Stolper, and seconded by Ms. Busse to recommend approval of the draft agreement as presented was carried.

NEW BUSINESS

- 6A: Consideration of the proposed 2017 Operating Budget for the public works department:
Director Stephany presented the 2017 draft operating budget for public works and utilities. The director discussed budget highlights for each budget. Significant changes include \$30,000 for participation in the Adaptive Management Program with other area municipalities, \$10,000 for the creation of a televising program for storm sewer main, \$22,000 reduction in the Sewer Mains Outside Services account, and an \$87,800 increase for sanitary sewer treatment charges for MMSD. Director Stephany explained that MMSD will be passing on a tentative increase of 8%. The 8% increase is based on 2016 expenditures, which have been about \$20,000 higher per quarter than budgeted due to CBOD results that are higher than normal, and standards that were outside of established control limits. The district will continue to investigate the higher results.

A motion was made by Mr. Besch, and seconded by Ms. Busse to recommend approval of the 2017 Operating Budget as presented was carried.

- 6B: Discussion on purchasing through the State of Wisconsin program:
Director Stephany provided a template for purchasing a vehicle through the State of Wisconsin purchasing contract. The example was from the Light Duty bid item from 2012. Director Stephany explained that the State releases a bid request for all items on the contract list, and awards contracts based on the bids received. The State documents include the bid request, award, vendor contact information, life cycle costs for the vehicles awarded, bid abstract for each vehicle, and the required specifications the bidders had to meet.

The Director will obtain local pricing in 2017 to see how prices compare with the awards on the State contract.

NEXT SCHEDULED MEETING: Wednesday, October 5, 2016, Monona City Hall, at 6:30pm.

ADJOURNMENT

A motion was made by Mr. Podell and seconded by Mr. Stolper to adjourn was carried (8:02 pm).

Daniel Stephany
Director of Public Works