

CITY OF MONONA
Sustainability Committee
Thursday, September 15, 2016
MINUTES-Draft

1. **7:45 PM - Meeting called to order by committee Chair, Chad Speight**

2. **Roll Call:**
Members Present: Chair Chad Speight, Co-Chair Andrew Kitslaar, Leslie Busse, Teresa Radermacher, Nina Catterall, Sue Vogt, Mari Westin
Members Excused Absent: Maureen Muldoon, Katherine Sommers, Pat Howell
Members Absent: None
Staff Present: Brad Bruun
Guests: None

3. **Approval of 8.18.16 Meeting Minutes:**
Motion to approve; First – Teresa, Second – Mari
** Teresa: Question on topic from 8.18.2016 meeting concerning new member packets. It was discussed but no action was taken on it. Andrew stated that the Erick Plumb with the Library Committee has a very good packet that could be used as an example. Mari stated that some information would be uniform among committees so to copy that into a generic new member packet for any prospective member of any type of committee would help make the application process more efficient. Chad stated that there would be some benefit to possibly have the staff and chairs of a committee meet with a new member prior to that member's first attendance at a committee meeting.

4. **Appearances:**
NONE

5. **Unfinished Business**
 - A. **Annual Report Update: Fuel Tracking**
Brad informed the committee as to the current status of City attempts to record fuel usage. Brad stated the goal of updating the current method of fuel usage recording is to match fuel credit cards used per vehicle to the actual vehicles fuel invoice from Landmark. Leslie asked what is the goal of recording the fuel usage per vehicle. Brad stated that with this being executed it would now be possible to analyze the fuel usage per vehicle, along with miles driven, fuel type, engine type, vehicle type, vehicle use value/common job tasks, maintenance records, etc. Andrew asked to see the vehicle lists broken down by department. Chad stated that the goal would be to see what we are using (fuel and vehicles), how we are using it, and what are the efficiencies. Mari stated that from the Sustainability Plan the target was to capture fuel use by department and generally we want to have gallons used decrease over the years.

 - B. **Website Updates**
It was brought up to fix the link for the Natural Step Monona. The organization no longer exists. Nina stated that it would be helpful to have more graphical data or visuals to explain points and less language. Leslie asked where is the information to the public, where is the items explaining to the public on how to be more sustainable? Chad and Andrew both asked

if the committee's webpage should be separate from a "How to" Sustainable Monona webpage. The Committee as a whole stated that stealing a lot of what Madison does would make this type of a page much more helpful. Bring sustainability to the webpage through quick links and easy to understand graphics.

C. Codifying Sustainability Update

Brad gave a short update on the progress made by Anna Haines in regards to reviewing the City's zoning codes for best sustainable practices. Chad updated the reasoning for needing to re-codify City codes all around and the process that is being undertaken to do so. The concern is that all ordinances are being revamped, but because sustainability tends to be cross departmental that the committee should not be concerned with updating or reviewing all city codes. Instead the committee can review codes as they come up in projects where they would need or should be updated. The codes as they are written currently may not be changing as much as the formatting that is taken to organize them is what may be changing. Also, codes need to be updated to meet requirements by the county and state as well as for removing unnecessary or outdated language.

Brad also updated the group about the current ordinance for stormwater fees. Brad stated that currently there is policy that allows a property that drains over 50% of its property directly to a waterway to file for an exemption of a proportion of the stormwater fee. Brad stated that it may be illogical to exempt a property of stormwater fees if the City is still paying fees associated with phosphorus and suspended solids that are modeled to drain from the property into the waterway. Chad stated that there should be a regulation for the percent of the property dedicated to building square footage and impervious surfacing. Mari stated that this would be in line with land use objective LC2 in the sustainability plan.

D. Strategic Plan Update

Preview of Strategic Plan for Sustainability was done by Brad. Mari added one item, that there should be a strategy to "Reduce Use of Material Resources".

6. New Business

A. Green Tier Legacy Communities: Energy Benchmarking

Brad gave a brief update on what is going on with the GTLC benchmarking work. Brad shared that the City has fully recorded all energy and gas usage data and that the Department of Energy has provided an Energy Consultant to investigate energy/electricity usage on all 4 solar facilities to try and find the total avoided costs the City has gained in regards to the solar project.

B. Life Costs Assessment for Vehicle Purchases: Department of Public Works Example

Brad briefly went back over the way the Public Works department documents their vehicles maintenance and assessment policies regarding buying new vehicles. Chad stated that the Cost of Ownership is from a State consumer report for vehicles and is readily available and suggested that it be used at planning stages of purchasing a new vehicle.

9:20 PM - Meeting Adjourned, first Leslie, second Sue

Next Meeting: Wednesday, October 19th at 7:00 PM.

Any questions or additions please notify Brad Bruun, bbruun@ci.monona.wi.us – Thank you.