

FINANCE AND PERSONNEL COMMITTEE MINUTES  
September 19, 2016

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor Miller at 7:01 p.m.

Present: Mayor Robert Miller and Alderperson Jim Busse

Excused: Alderperson Doug Wood

Also Present: City Administrator April Little, Finance Director Marc Houtakker, Public Works Director Dan Stephany, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alder Busse, seconded by Mayor Miller to approve the Minutes of the September 6, 2016 Finance & Personnel Committee meeting, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Public Works Director Stephany reported the following agreement was reviewed by the City Attorney. A sanitary sewer main was installed in 1958 but records did not show that the City owned any mains in that area so it was not maintained. In the 1980's when the City of Madison connected to it ownership should have been transferred over to Madison Metropolitan Sewerage District (MMSD). The main now is shrinking and infiltrating and needs repair.

MMSD found this main through televising. The ownership and cost share split were determined based upon developed property and flow. Madison will take the lead on the pipe bursting project; the existing pipe is burst and another is immediately put into the space. Once work is complete ownership will transfer to MMSD. Monona will pay 70% of the cost, \$227,500, with Madison paying the remaining 30%. This will be part of tomorrow night's Capital Budget report. Finance Director Houtakker agrees this could be approved contingent upon Capital Budget approval.

A motion by Alder Busse, seconded by Mayor Miller to approve Resolution 16-9-2118 Approving an Intergovernmental Agreement Relating to a Shared Sanitary Sewer Serving the Industrial Drive Area in Madison and Monona, amended to be contingent upon 2017 Capital Budget approval of \$227,500 for repairs, was carried.

A motion by Alder Busse, seconded by Mayor Miller to approve Resolution 16-9-2118 Approving an Intergovernmental Agreement Relating to a Shared Sanitary Sewer Serving the Industrial Drive Area in Madison and Monona as amended. On a roll call vote, all members voted in favor of the motion.

City Administrator Little reported that as part of the re-codification process the requirement to pay room tax funds to a tourism entity starting in January 2017 was included. The Ordinance has been amended by the City Attorney to match the statutes and language was cleaned up.

A motion by Alder Busse, seconded by Mayor Miller to approve Ordinance 9-16-683 Amending Chapter 3, Section 5 of the Code of Ordinances Regarding Hotel-Motel Room Tax, was carried.

City Administrator Little reported the following Ordinance creates a five-member Tourism Commission as required by statute. One member may be an Alder and one must be from the hotel/motel industry. The Ordinance outlines the mission and function and a tourism entity needs to be under contract. Mayor Miller reported he has approached Country Inn & Suites for a member, Alder Kitslaar has volunteered to serve, a member of the Monona East Side Business Alliance and Aldo Leopold Nature Center will serve, and there will be one citizen member. The City was grandfathered to use room tax revenues in the General Fund. Beginning in January 2017 these funds must be used for tourism efforts to promote overnight stays, which he feels is appropriate. The amount paid increases each year.

A motion by Alder Busse, seconded by Mayor Miller to approve Ordinance 9-16-684 Creating Chapter 2, Section 4-27 of the Code of Ordinances Establishing a Tourism Commission, was carried.

Finance Director Houtakker reviewed recent Accounts Payables and answered member's questions.

A motion by Alder Busse, seconded by Mayor Miller to approve Acceptance of General Fund Accounts Payable Checks Dated September 2 through September 15, 2016, was carried.

#### ADJOURNMENT

A motion by Alder Busse, seconded by Mayor Miller to adjourn, was carried. (7:20 p.m.)

Joan Andrusz  
City Clerk