

MONONA CITY COUNCIL COMMITTEE OF THE WHOLE MINUTES
REVIEW OF 2017-2021 CAPITAL IMPROVEMENTS PROGRAM AND
2017 CAPITAL BUDGET BORROWING
October 3, 2016

The meeting of the Monona City Council Committee of the Whole was called to order by Mayor Miller at 7:03 p.m.

Present: Mayor Robert Miller and Alderpersons Andrew Kitslaar, Brian Holmquist, Doug Wood, Chad Speight, and Mary O'Connor

Excused: Alderpersons Jim Busse

Also Present: City Administrator April Little, Finance Director Marc Houtakker, Senior Center Director Diane Mikelbank, Director of Administrative Services Leah Kimmell, J. J. Antonetti and Jeron Abegglen from Lantech Services, and City Clerk Joan Andrusz

ROLL CALL AND PLEDGE OF ALLEGIANCE

Senior Center Director Mikelbank provided information about remodeling of the central countertop area of the kitchen. The current cabinets don't line up correctly to close the doors and a new dishwasher and range are needed.

Director of Administrative Services Kimmell introduced Mr. Antonetti and Mr. Abegglen and explained that they spend one day per week in City Hall and are on call when needed. Last week Mr. Abegglen arrived in 20 minutes to work on an outage caused by a power surge. Mr. Abegglen explained the issue and the repairs needed. Director of Administrative Services Kimmell distributed a report of IT equipment inventory and replacement schedule explaining the priority of replacement. Mr. Abegglen stated recycling is included. Mayor Miller thanked Director of Administrative Services Kimmell for this informative report.

Director of Administrative Services Kimmell reported on larger items needed including a new copier/scanner upgraded to color for Administration and laptops or tablets for Council members. Surface Pro is recommended for its flexibility and includes a function for note taking. New software upgrades to Microsoft 2016 from the current 2010 is requested. Alder Wood questioned whether the same device will be provided for all Council members and Alder Holmquist stated the ability to save a member's own notes is required. Mr. Antonetti responded a group purchase saves funds and standardization is preferred, but different ideas can be accommodated. Alder O'Connor questioned whether members can come to City Hall and try out options. She wants the ability to print out some documents. Director of Administrative Services Kimmell stated the Police Department is testing Surface Pro so that could be tried out. Mayor Miller requests she email Council members if that is available.

Director of Administrative Services Kimmell reported Judge Finley asked for a laptop and wireless printer for the Court Clerk. The cost would be approximately \$1,500. Gordon Flesch's original bid for the Administration copier was \$14,500 but it has been revised to \$17,900. She will review features and see if this can be worked into the budget. Mayor Miller suggests bids for options and service contract. Alder Speight questioned whether service is included if the copier is leased. Director of Administrative Services Kimmell stated she is looking into leasing. Service is part of a lease but is a separate item if the copier is purchased. The current machine has no trade-in value so leasing may be the most cost-effective option.

City Clerk Andrusz stated the current AutoMark handicapped ballot printers have been used a total of about 20 times between the two machines since 2006. They are not ADA compliant unless table legs have blocks put under them to adjust the height. She described the ExpressVote digital special needs ballot printer that the Dane County Clerk suggested and assured would be used by all voters. A small sized paper ballot is fed into the machine, the voter makes their selections, the ballot is printed out, and the voter feeds it into the regular vote tabulator machine like all voters use. A paper trail is maintained. It has the capability for braille, sip and puff, headphones, and several foreign languages. It is easily adjustable to two heights for sitting and standing voters. It folds, stores, and displays on its own rolling kiosk. Waukesha County already uses ExpressVote and Clerks there have been very positive about them. Alder O'Connor attests that the AutoMark machine is heavy, slow, and difficult to use and take down.

ADJOURNMENT

A motion by Alder Speight, seconded by Alder O'Connor to close the Committee of the Whole, was carried. (7:27 p.m.)

Joan Andrusz
City Clerk