

FINANCE AND PERSONNEL COMMITTEE MINUTES  
October 3, 2016

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor Miller at 6:32 p.m.

Present: Mayor Robert Miller and Alderperson Doug Wood

Excused: Alderperson Jim Busse

Also Present: City Administrator April Little, Finance Director Marc Houtakker, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alder Wood, seconded by Mayor Miller to approve the Minutes of the September 19, 2016 Finance & Personnel Committee meeting, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

City Administrator Little reported the following agreement formalizes the UniverCity project which is already underway and approved in the budget. Terms and responsibilities are explained. A termination clause is included and a final report required. Project budget and classes are listed. Mayor Miller reported Wally Jankowski will provide metrics on outcomes.

A motion by Alder Wood, seconded by Mayor Miller to approve Resolution 16-10-2120 Approving an Agreement between University of Wisconsin-Madison and City of Monona for the UniverCity Program. On a roll call vote, all members voted in favor of the motion.

A motion by Mayor Miller, seconded by Alder Wood to correct the following Resolution numbers to 16-10-2121 and 16-10-2122, was carried.

Finance Director Houtakker reported that First Student's transit contract expires December 31, 2016. Three bids were received with First Student the lowest but they didn't provide a bid with a new bus. Used buses and bike racks were included. Costs of new versus used buses were compared. Customer service issues have been improved with new administration. A bus was frequently out of service for repairs and the back-up bus had exhaust issues. This bus was replaced and a new bus has now been purchased.

City Administrator Little reported the ridership survey responses were positive. Finance Director Houtakker reported First Student's loss of the Verona contract shifts their focus more on Monona. New staff are more enthusiastic. One driver has been replaced and the new driver does a better job of staying

on schedule. Costs of the service to taxpayers will be reviewed at tonight's Council meeting. Mayor Miller reported Free Ride Week is in progress; the service just needs a few more riders to be viable.

A motion by Alder Wood, seconded by Mayor Miller to approve Resolution 16-10-2121 Approving a Proposal from First Student for City Transit Services. On a roll call vote, all members voted in favor of the motion.

Alder Wood questioned the reduction in Capital Budget spending in 2017 versus 2018. Finance Director Houtakker explained the Public Safety building project was taken out of 2017 and put back in 2018. The goal is to maintain the debt capacity for the Riverfront project. A motion by Alder Wood, seconded by Mayor Miller to approve Resolution 16-10-2122 Approving the 2017-2021 Capital Improvements Program and 2017 Capital Borrowing was withdrawn.

A motion by Alder Wood, seconded by Mayor Miller to defer to the City Council without recommendation Resolution 16-10-2122 Approving the 2017-2021 Capital Improvements Program and 2017 Capital Borrowing, was carried.

Finance Director Houtakker reviewed recent Accounts Payables and answered member's questions.

A motion by Alder Wood, seconded by Mayor Miller to approve Acceptance of General Fund Accounts Payable Checks Dated September 16 through September 29, 2016, was carried.

#### ADJOURNMENT

A motion by Alder Wood, seconded by Mayor Miller to adjourn, was carried. (6:54 p.m.)

Joan Andrusz  
City Clerk