



2010 WISCONSIN LIBRARY OF THE YEAR

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Minutes

Monona Public Library Board

Library Director's Office

Tuesday, October 11, 2016, 6 pm

I. Roll Call

Library Board Trustees Present: Sue Carr, President; Todd Stebbins, Vice President; Andrew Kitslaar, Alderperson; Jennifer Fonner, School Board Representative; Mary Anderson (attended at 6:45), Brett Blomme (attended at 6:22) and Val Edwards, Community Representatives

Library Staff Present: Sally Buffat, Business Coordinator

II. Call to Order

President Carr called the meeting to order at 6:02 pm.

III. Appearances

None.

IV. Board Discussion

A. Community Survey

The Board discussed the pros and cons of going forward or postponing the community survey. It was decided to postpone the survey till a later date.

B. Hiring Process for Library Director

The Board discussed the hiring process for the Library Director as laid out on page 2 of the packet. The question of whether or not to hire a consultant to facilitate the hiring process was discussed.

Trustee Edwards volunteered to research where to post the opening.

C. Director Position Description

Alder Kitslaar and Trustee Stebbins will modify the Library Director Job Description for approval at the October 18 Board Meeting.

The Board reviewed the salary survey of surrounding area library directors, page 9 of the packet. It was noted that the 2016 salary amounts are estimates based on 2013 Municipal Budget information plus 2.5% increase per year.

The Board suggested posting the current position within the \$65,000 - \$75,000 range.

D. Time Frame

The time frame as laid out on page 3 of the packet was reviewed and discussed as aggressive and ambitious, yet doable.

E. Hiring Committee

Postponed till later in the process.

F. Interim Director Position

The Board discussed what will happen after Director Plumb leaves on November 4. Plumb reported to President Carr that the three main responsibilities that need coverage in the interim are:

- Signing bills
- Annual report
- Resolving staff conflicts

V. Closed Session

Under Wisconsin Statutes Section 19.85(1)(c) Considering Employment, Promotion, Compensation or Performance Evaluation of Any Public Employee Over Which the Government Body has Jurisdiction or Exercises Responsibility (Compensation).

Trustee Edwards motioned, seconded by Trustee Blomme, to go into closed session. Motion passed by roll call at 7:29 p.m.

VI. Reconvene in Open Session Under Wisconsin Statute Section 19.85

Trustee Edwards motioned, seconded by Trustee Anderson, to reconvene in open session. Motion passed by roll call at 8:07 p.m.

VII. Announcements

- A. Next Monona Library Board Meeting, Tuesday, October 18 at 7 pm
- B. Next Friends of Monona Library Board Meeting, November 17, 5:55 p.m.
- C. Friends of Monona Library Fundraisers
 - i. Loud in the Library: Mardi Gras, Saturday, January 28

VIII. Adjournment

Trustee Anderson motioned, seconded by Trustee Blomme, to adjourn the meeting. Board President Carr adjourned the meeting at 8:08 p.m.