

FINANCE AND PERSONNEL COMMITTEE MINUTES
October 17, 2016

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor Miller at 6:34 p.m.

Present: Mayor Robert Miller and Alderpersons Doug Wood and Jim Busse

Also Present: City Administrator April Little, Finance Director Marc Houtakker, Operations Lieutenant Curt Wiegel, Public Works Director Dan Stephany, Library Director Erick Plumb, City Planner/Economic Development Director Sonja Reichertz, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alder Wood, seconded by Alder Busse to approve the Minutes of the October 3, 2016 Finance & Personnel Committee meeting, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Operations Lieutenant Wiegel reported the following is a \$10,000 grant in partnership with the Training Consortium and grant partners. The 25% match offset by payroll. Past grants of this type were reviewed.

A motion by Alder Busse, seconded by Alder Wood to approve Resolution 16-10-2124 Approval of Participation in a Wisconsin Bureau of Transportation Safety Grant Titled: 2017 Capitol Area OWI Task Force, was carried.

Operations Lieutenant Wiegel reported the following is a \$15,000 county-wide grant with a 25% match offset by payroll and benefits.

A motion by Alder Wood, seconded by Alder Busse to approve Resolution 16-10-2125 Approval of Participation in a Wisconsin Bureau of Transportation Safety Grant Titled: Dane Suburban Seatbelt Task Force, was carried.

Public Works Director Stephany reported the following purchase is contingent upon Capital Budget approval. It pre-authorizes the City Administrator to approve payment so the opportunity to purchase used equipment isn't lost. After the purchase it will be reported to this and the Public Works Committees and the City Council.

A motion by Alder Busse, seconded by Alder Wood to approve Resolution 16-10-2126 Authorization for Administrator Purchase Approval of Used Catch Basin Cleaning Truck contingent upon Capital Budget approval. On a roll call vote, all members voted in favor of the motion.

Public Works Director Stephany reported that on September 21 three proposals were received for waste collections which were reviewed by the Public Works Committee on October 5. The Committee

recommended the 7-year contract with Advanced Disposal covering 2017 through 2023. There is a value loss after that number of years. Comparisons with other bids were reviewed. There will be Tuesday and Thursday collections with no fuel surcharge for the life of the contract. The recycling rebate is received monthly. The average total rebate has been \$60,000 per year for 5 years. Expenses were reviewed. There have been no service complaints in the last six months.

Finance Director Houtakker reported the Operating Budget will be distributed in November. This fund will drop \$30,000 as it reduces it to the 2013 rate. Mayor Miller asks which and how many communities use Advanced Disposal. Public Works Director Stephany will provide a list; it is mostly townships and includes Maple Bluff. Mayor Miller reported the City is the only community in the area that receives the recycle rebate due to good negotiations. Public Works Director stated they sell what they collect from residents so the City should get the profits.

A motion by Alder Wood, seconded by Alder Busse to approve Resolution 16-10-2127 Approval of 7-Year Agreement with Advanced Disposal for Automated Curbside Solid Waste and Recycle Collection, was carried.

Library Director Plumb reported the following is an annual request that saves residents from paying this tax. The Library meets all of Dane County's standards. Mayor Miller congratulates him on his new position in Waunakee.

A motion by Alder wood, seconded by Alder Busse to approve Resolution 16-10-2129 Requesting Exemption from County Library Tax, was carried.

City Planner Reichertz reported the following is a 50% matching Façade Improvement grant for \$46,000 in improvements at the dance studio including substantial improvements to the building. The Plan Commission recommends Committee approval of the application. The material under the roof is siding. Alder Busse questioned how much is left in the program. Finance Director Houtakker reported \$140,000 is in TIF 4 for this purpose.

A motion by Alder Wood, seconded by Alder Busse to approve the \$10,000 Grant Award for The Cozy Home, 6328 Monona Drive, from the City's Façade Improvement Program, was carried.

Finance Director Houtakker reviewed recent Accounts Payables and answered member's questions. Mayor Miller reported the Fall Festival was very successful and the petting zoo was wonderful. Alder Busse reported they sold out of concessions and tickets. Mayor Miller asked if the types of street tree replacements are varied. Public Works Director Stephany reported a mix of species is used and are chosen based upon whether there are power lines or not. 40 to 50 are planted each year. There have been 7 hydrants replacements this year. Mayor Miller reported there is space available on the water tower and asks Public Works Director Stephany to do a renter search.

A motion by Alder Busse, seconded by Alder Wood to approve Acceptance of General Fund Accounts Payable Checks Dated September 30 through October 13, 2016, was carried.

ADJOURNMENT

A motion by Alder Busse, seconded by Alder Wood to adjourn, was carried. (6:58 p.m.)

Joan Andrusz
City Clerk