

FINANCE AND PERSONNEL COMMITTEE MINUTES
January 3, 2022

The regular meeting of the Finance and Personnel Committee for the City of Monona, via Zoom, was called to order by Mayor O'Connor at 6:30 p.m.

Present: Mayor Mary K. O'Connor and Alderpersons Kathy Thomas and Doug Wood

Also Present: City Administrator Bryan Gadow, Fire Chief Jeremy McMullen, Police Chief Brian Chaney Austin, Parks & Recreation Director Jake Anderson, Community Media Director Will Nimmow and City Clerk Alene Houser

APPROVAL OF MINUTES

Motion by Alder Thomas, seconded by Alder Wood to approve the Minutes of the December 6, 2021 Finance & Personnel Committee meeting. Motion carried.

APPEARANCES and UNFINISHED BUSINESS

There were no Appearances or Unfinished Business.

NEW BUSINESS

6.A Consideration of Resolution 22-1-2530 Amending the 2022 Capital Budget Amendment for the Purchase of a Mower in the Parks Department

Parks & Recreation Director Anderson reported the mower that was approved in the budget won't be available until quarter 3 or 4. An in-stock alternative is available but would be \$20,000 more than the budgeted amount because it has a cab. This replacement mower is almost twice the size and allows them to keep up even if another mower is down. To offset the increased cost, the current 6-foot mower would be traded in or auctioned. Discussion followed with other ways to finance the cost difference.

Motion by Alder Wood, seconded by Alder Thomas, to approve Resolution 22-1-2530 Amending the 2022 Capital Budget Amendment for the Purchase of a Mower in the Parks Department. Motion carried.

6.B Consideration of Resolution 22-1-2531 Amending the 2022 Capital Budget for Parks Tree Removals and Replacements

Parks and Recreation Director Anderson explained that the capital budget was approved before he received notification that a grant to fund tree removals and replacements was not received. He suggested postponing the bike rack and pad at Fireman's Park to 2023 to avoid an increase in spending. There are several high priority tree removals that need to be done.

Motion by Alder Wood, seconded by Alder Thomas, to amend the following from Resolution 22-1-2531 Amending the 2022 Capital Budget for Parks Tree Removals and Replacements: Delay the bike rack project at Fireman's to 2023. Motion carried.

Motion by Alder Wood, seconded by Alder Thomas, to approve Resolution 22-1-2531 Amending the 2022 Capital Budget for Parks Tree Removals and Replacements as amended. Motion carried.

6.C Consideration of Resolution 22-1-2532 Allocation of American Rescue Plan Act (ARPA) Funds for Police and Fire Departments Policy Updates

Police Chief Chaney Austin explained that current policies and procedures are out of date, and neither department has time to undertake the extensive project of updating existing policies and adding the necessary new ones. Chiefs McMullen and Chaney Austin recommend contracting with Lexipol because it has a large legal team to apply Wisconsin case law to policy and will cater to our specific community needs when suggesting updated policies. Lexipol services more than 8,000 agencies and is a CVMIC partner. The cost of the onboarding process and a two-year service plan is approximately \$89,000, and ARPA funding would be used.

Motion by Alder Thomas, seconded by Alder Wood, to approve Resolution 22-1-2532 Allocation of American Rescue Plan Act (ARPA) Funds for Police and Fire Departments Policy Updates. On a roll call vote, all members voted in favor of the motion.

6.D Consideration of Resolution 22-1-2533 Allocation of American Rescue Plan Act (ARPA) Funds for Multimedia Improvements in the Library

Community Media Director Nimmow summarized that the demand for virtual and hybrid meetings has highlighted the need for upgraded equipment in the Municipal and Board Rooms. The current equipment can only be operated by the media staff, and the YouTube streaming equipment can be unreliable since it's 5-6 years old. New technology will be user-friendly, improve connectivity, and allow users to plug in and have access. Discussion followed about adding an escalator clause allowing the City Administrator to approve a 10% price increase due to supply chain issues.

Motion by Alder Thomas, seconded by Alder Wood, to approve Resolution 22-1-2533 Allocation of American Rescue Plan Act (ARPA) Funds for Multimedia Improvements in the Library. On a roll call vote, all members voted in favor of the motion.

6.E Acceptance of General Fund Accounts Payable Checks Dated December 3-30, 2021.

City Administrator Gadow recommends Accounts Payables be tabled to the next meeting.

ADJOURNMENT

Motion by Alder Thomas, seconded by Alder Wood, to adjourn. Motion carried (7:03 p.m.).

Alene Houser
City Clerk