

FINANCE AND PERSONNEL COMMITTEE MINUTES
January 7, 2019

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor O'Connor at 6:00 p.m.

Present: Mayor Mary K. O'Connor, Alderpersons Andrew Kitslaar and Doug Wood

Also Present: City Administrator Bryan Gadow, Finance Director Marc Houtakker, City Attorney William Cole, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alder Wood, seconded by Alder Kitslaar to approve the Minutes of the December 17, 2018 Finance & Personnel Committee meeting, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

A motion by Alder Wood, seconded by Alder Kitslaar to Convene in Closed Session under Wisconsin Statute section 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Claim of Sam Rasmussen; Litigation Update: McCann's Rooter Sewer & Drain Cleaning Service, Inc. v. City of Monona; Acquisition of 6418 Bridge Road). On a roll call vote, all members voted in favor of the motion.

Upon reconvening in Open Session:

A motion by Alder Wood, seconded by Alder Kitslaar to approve payment of the Claim of Sam Rasmussen in the amount agreed to in Closed Session, was carried.

Finance Director Houtakker provided information on Ordinance 1-19-712 Updating the Fees, Fines and Penalties Schedule. Fees are updated yearly. Changes are highlighted and were incorporated into the 2019 Operating Budget. City Clerk Andrusz stated some were language and number changes to match the statutes. Finance Director Houtakker reported construction permit fees were low as compared to area municipalities; the City was actually losing money on some of them. There are Park & Recreation fee increases across facilities. Alder Kitslaar stated he will review the fee for park damage caused by vehicles.

A motion by Alder Kitslaar, seconded by Alder Wood to approve Ordinance 1-19-712 Updating the Fees, Fines and Penalties Schedule, was carried.

Finance Director Houtakker reviewed recent Accounts Payables and answered member's questions.

A motion by Alder Kitslaar, seconded by Alder Wood to accept the General Fund Accounts Payable Checks Dated November 30 through December 13, 2018 and December 14, 2018 through January 3, 2019, was carried.

A motion by Alder Wood, seconded by Alder Kitslaar to adjourn, was carried. (6:54 p.m.)

Joan Andrusz
City Clerk