

MONONA CITY COUNCIL MINUTES  
January 16, 2018

The regular meeting of the Monona City Council was called to order by Mayor O'Connor at 7:30 p.m.

Present: Mayor Mary K. O'Connor, Alderpersons Doug Wood, Andrew Kitslaar, Nancy Moore, and Jennifer Kuhr

Excused: Alderpersons Chad Speight and Brian Holmquist

Also Present: City Administrator April Little, Finance Director Marc Houtakker, City Attorney William Cole, Public Works Director Dan Stephany, Parks & Recreation Director Jake Anderson, and City Clerk Joan Andrusz

ROLL CALL AND PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

A motion by Alder Kitslaar, seconded by Alder Moore to approve the Minutes of the January 2, 2018 City Council meeting, was carried.

APPEARANCES

Teresa Radermacher, 5201 McKenna Road appeared before the Council and spoke for informational purposes regarding the All-City Swim Meet.

Public Works Director Stephany introduced Luke Hellerman from Strand Associates who provided an Engineer's Update on Winnequah Park PCB Study. The area to be discussed is the Winnequah Park channel north of Nichols Road. Mr. Hellerman projected data and maps of the area and reported sediment samples have been taken since 2015. The DNR requires removal of sediment in one area that will be disposed of in a landfill. Removal of 600 cubic yards will cost \$400,000. Additional dredging is optional but would provide improvements, including stormwater. This would be done in Phase II for a total removal of 2,800 cubic yards to the landfill for both phases at a cost of \$1.1 million. There would be some cost savings for doing both phases at the same time but he doesn't have that calculation.

The process of Phase I was explained. Water flow was discussed. This area was historically a landfill but the contamination is believed to be from stormwater. No response is expected from a DNR report submitted in the fall. Next steps include removal, provide a confirmation sample, and then removal from the DNR list. There is no hard deadline but status requests are received every 6 months. It is unknown if damage is increasing, but it could. Two lake management plan grants have been received so far. Finance Director Houtakker reported planning for this project is in the 2018 Capital Budget with the dredging work in 2019. Alder Moore suggested stormwater contributing to the issue should be included with planning of the campus remodel. Mr. Hellerman stated contamination is more common with industrial oils and is not happening now. His opinion is this release happened years ago and is not ongoing.

PUBLIC HEARING

There was no Public Hearing.

## CONSENT AGENDA

A motion by Alder Kuhr, seconded by Alder Wood to approve the following, was carried:

1. Approval of Applications for a 2017/2018 Operator Licenses:
  - a. Anthony J. Mangi, Ken's Meats & Deli
  - b. Carol A. Simonson, Speedway – Monona Drive
2. Approval of Application for a 2017/2019 Operator License:
  - a. Melissa L. Baumgartner – Walmart

## UNFINISHED BUSINESS

Public Works Director Stephany reported the only update to the following Resolution is that the Public Works Committee reviewed it and recommended approval.

A motion by Alder Kitslaar, seconded by Alder Kuhr to approve Resolution 18-1-2229 Purchase Approval of One Current Model Year  $\frac{3}{4}$ -Ton Pickup Truck with Plow. On a roll call vote, all members voted in favor of the motion.

## NEW BUSINESS

A motion by Alder Kitslaar, seconded by Alder Moore to Convene in Closed Session under Wisconsin Statute section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Yahara Riverfront Development). On a roll call vote, all members voted in favor of the motion.

Upon reconvening in Open Session:

Recreation Director Anderson provided information on Resolution 18-1-2234 Amending the 2018 Operating Budget for a Full-Time Administrative Assistant Position in the Parks and Recreation Department. There was an unexpected retirement of a permanent part-time staff member. This is the fourth to leave in four years. One of the two permanent part-time positions was converted to the full-time after-school program coordinator with administrative assistant duties starting April 1. He is now requesting the remaining position be converted to full-time, budgeted with family benefits, to perform office manager duties including scheduling, webpage and social media updates, newsletters, marketing, etc. The other position will then include summer recreation and new programming. He doesn't want to hire someone to work part-time for a few months. Training on the policies, software, etc. takes 3 to 6 months, and takes a lot of Recreation Supervisor Missy Kedzorski's time.

Alder Wood reported the Finance & Personnel Committee wanted to authorize a salary range of \$16 to \$18 per hour so a candidate with marketing and technical skills could start at higher pay. He noted that a full-time Firefighter and Dispatcher will have to be paid for in 2019. Finance Director Houtakker stated TIF #2 will close and \$350,000 will be gained in 2019 or 2020. He will talk to consultant Gary Becker and report back at the next meeting. City Clerk Andrusz reported turnover of the part-time positions has been an ongoing issue since she worked there almost 20 years ago; a full-time position is eventually needed and qualified staff moves on. Alder Moore responded this was a retirement, part-time wasn't the issue; desirable part-time positions for someone like a young mother are hard to find.

Recreation Director Anderson reported a pay range is needed; the City doesn't have a step system. He based the salary on comparables. City Administrator Little reported pay ranges have been used in the past.

A motion by Alder Kitslaar, seconded by Alder Kuhr to suspend the rules and take action on Resolution 18-1-2232 Approving Participation In the Madison Area Sports Commission's Bucky on Parade Event, was carried.

Recreation Director Anderson reported this program is like the fiberglass cows throughout Dane County that were decorated by artists. This time there will be life-sized Bucky Badger statues. A Monona resident started this process to get the City involved. Schluter and Winnequah Parks were both selected for installations. He is trying to secure the \$6,000 sponsorship. One can be purchased for \$15,000 or \$25,000. The City Attorney will draft a facility use agreement that states the City would not be responsible for theft or damage. Alder Kuhr questioned whether tourism funds could be used to sponsor, or gift, a statue.

A motion by Alder Kitslaar, seconded by Alder Moore to approve Resolution 18-1-2232 Approving Participation In the Madison Area Sports Commission's Bucky on Parade Event, was carried.

Recreation Director Anderson provided information on Resolution 18-1-2233 Approving a Facility Use Agreement with Monona Swim & Dive Club for the 2018 All-City Swim Meet. The Agreement needs City Attorney review. The Meet is a 12-year rotating large-scale event using the Community Center, pool, and Winnequah Park. Lost revenue and expenses were calculated at \$13,000 with weather, less pool staff time, and City staff overtime factored in. The Club wants to use the event as a fund raiser so requested the fees be reduced to \$10,000 and \$3,000 be provided in sponsorship with advertisements. This is a great way to showcase the City. Alder Wood reported the Finance & Personnel Committee approved this to expressly allow the promotional opportunity.

City Administrator Little provided information on Ordinance 1-18-694 Amending Chapters of the Code of Ordinances and Fees, Fines and Penalties Schedule. This cleans up some language, corrects omissions, and includes the 7:00 p.m. City Council meeting start time. Alder Kitslaar questioned whether the increased fine for unleashed dogs in parks was included. It had been discussed by the Parks & Recreation Board. Recreation Director Anderson responded it was increased to \$100 but it wasn't incorporated in the fee schedule. City Administrator Little will review this.

A motion by Alder Wood, seconded by Alder Kuhr to suspend the rules and take action on Resolution 1-18-2235 Supporting Passage of AB 118, Increasing Legal Protections for Burial Sites, was carried.

Alder Wood reported this will encourage passage of a bill pending in the legislature. It increases the barrier around a mound from 5 to 10 feet and requires the property owner to disclose the presence of the mound to buyers. This came to his attention because of potential damage to the Reindahl Mound with a sidewalk installation at a condominium building. He took photographs that showed the surface was disturbed and took them to the State Historical Society. The Reindahl Mound is the first documented mound. It lines up with the sun over Lake Monona at the vernal equinox. Confirmation of the inclusion of remains is not required. Alder Kuhr reported there was a law that required property owners to prove there were no remains before work could be done. Alder Wood responded this legislation arose from that law.

Alder Moore stated that property owners should have known about the mound because it is the first one cataloged; there should be consequences for working on it. Alder Wood responded a permit from the State Historical Society is required and there is a penalty for damage. They will come to the site this week to inspect it. Awareness should be raised. The owner does get a tax exemption for having a mound on their property. Alder Kitslaar stated the law also gives landowner's rights.

A motion by Alder Wood, seconded by Alder Kuhr to approve Resolution 1-18-2235 Supporting Passage of AB 118, Increasing Legal Protections for Burial Sites, was carried.

## REPORTS

Members announced upcoming committee meeting dates and times.

Alders Kitslaar and Wood reminded everyone about the "Loud in the Library" fundraiser on Saturday, January 27 from 7:00 to 10:00 p.m. Wear your camping gear!

Mayor O'Connor reported the committee appointment process was presented to staff today. They were positive about it and she will take their suggestions into account.

## APPOINTMENTS

A motion by Alder Kitslaar, seconded by Alder Wood to approve the following, was carried:

1. Jean Bindl, Election Inspector, January 1, 2018–December 31, 2019.
2. Sarah Smith to the Sustainability Committee, effective immediately–May 2019.

## ADJOURNMENT

A motion by Alder Kitslaar, seconded by Alder Moore to adjourn, was carried. (10:00 p.m.)

Joan Andrusz  
City Clerk