

FINANCE AND PERSONNEL COMMITTEE MINUTES
January 18, 2022

The regular meeting of the Finance and Personnel Committee for the City of Monona, via Zoom, was called to order by Mayor O'Connor at 6:15 p.m.

Present: Mayor Mary K. O'Connor and Alderperson Kathy Thomas

Excused: Alderperson Doug Wood

Also Present: City Administrator Bryan Gadow, Police Chief Brian Chaney Austin, Finance Director Marc Houtakker, Director of Administrative Services Leah Kimmell, Jeff Belongia from Huntington Securities, Inc., and City Clerk Alene Houser

APPROVAL OF MINUTES

Motion by Alder Thomas, seconded by Mayor O'Connor, to approve the Minutes of the January 3, 2022 Finance & Personnel Committee meeting. Motion carried.

APPEARANCES and UNFINISHED BUSINESS

There were no Appearances or Unfinished Business.

NEW BUSINESS

6.A Consideration of Resolution 22-1-2535 Approval of Participation in a Wisconsin Bureau of Transportation Safety Grant – 2022 Capitol Area OWI Task Force

Police Chief Chaney Austin explained that up to \$10,000 is allocated to the City of Monona Police Department as part of a multi-agency traffic grant. The department will be focusing on OWI enforcement along with hazardous driving on the Beltline, Monona Drive and Broadway areas.

Motion by Alder Thomas, seconded by Mayor O'Connor, to approve Resolution 22-1-2535 Approval of Participation in a Wisconsin Bureau of Transportation Safety Grant – 2022 Capitol Area OWI Task Force. Motion carried.

6.B Consideration of Resolution 22-1-2536 Approval of Participation in a Wisconsin Bureau of Transportation Safety Grant – 2022 Dane Suburban Seat Belt Task Force

Police Chief Chaney Austin explained that although the focus of this grant is seat belt enforcement, the primary reason for stops will be hazardous driving behaviors. Seat belt noncompliance will be addressed secondary.

Motion by Alder Thomas, seconded by Mayor O'Connor, to approve Resolution 22-1-2536 Approval of Participation in a Wisconsin Bureau of Transportation Safety Grant – 2022 Dane Suburban Seat Belt Task Force. Motion carried.

6.C Consideration of Resolution 22-1-2537 Authorizing the Issuance and Sale of \$11,180,000 Taxable Tax Increment Revenue Bonds (TID No. 9), Series 2022A

Mr. Belongia explained these TID Revenue Bonds are one of the first in the State of Wisconsin. The 20-year Revenue Bonds are solely paid for by revenues from the TIF 9 district, which are 50% greater than what is needed to pay the debt. Surpluses in the TIF increments can be used to call in the debt starting with the last year since it's most expensive. Interest rate over the course of the bond is 4.95%. Going this route safeguards part of the general obligation capacity for future projects. Quarles and Brady has issued a legal opinion that it is safe for the City.

Motion by Alder Thomas, seconded by Mayor O'Connor, to approve Resolution 22-1-2537 Authorizing the Issuance and Sale of \$11,180,000 Taxable Tax Increment Revenue Bonds (TID No. 9), Series 2022A. Motion carried.

6.D Consideration of Ordinance 1-22-747 Updating the Fees, Fines and Penalties Schedule

Administrator Gadow reported this is an annual resolution. Changes for this year are highlighted and redlined. Planning Department changes are summarized in an additional document. Director Kimmell explained the Parks and Recreation Department fee changes were approved by the Parks and Recreation Board and are in the 2022 budget.

Motion by Alder Thomas, seconded by Mayor O'Connor, to approve Ordinance 1-22-747 Updating the Fees, Fines and Penalties Schedule. Motion carried.

6.E Consideration of Revised COVID-19 Policy for City Employees

Director Kimmell explained the paid leave section under the current COVID-19 Personnel and Leave Policy expired December 31, 2021. There have been 12 cases with City employees since the holidays, which is more than ever before. CDC guidance says employees can come back to work after 5 days if their symptoms are resolving. A vast number of employees are vaccinated and cases so far haven't been severe. If employees need additional time it will have to be supplemented with their other leave time. Policy is amended to allow 5 days of paid leave to those who are sick or need to take care of someone who is, and extended to December 31, 2022.

Motion by Alder Thomas, seconded by Mayor O'Connor, to approve Revised COVID-19 Policy for City Employees. Motion carried.

6.F Acceptance of General Fund Accounts Payable Checks Dated December 3, 2021 - January 13, 2022.

Finance Director Houtakker reviewed recent Accounts Payables and answered member's questions.

Motion by Alder Thomas, seconded by Mayor O'Connor, to accept General Fund Accounts Payable Checks Dated December 3, 2021 through January 13, 2022. Motion carried.

ADJOURNMENT

Motion by Alder Thomas, seconded by Mayor O'Connor, to adjourn. Motion carried (6:47 p.m.).

Alene Houser, City Clerk