

**Minutes
Community Development Authority
January 28, 2020**

Chair Stolper called the Community Development Authority (CDA) meeting to order at 6:34 pm.

Present: Chair Tom Stolper, Mr. Andrew Homburg, Alder Andrew Kitslaar, Mr. Jeff Staver, Alder Wood.

Excused: Mr. Dave Lombardo, Mr. Scott Kelly.

Also Present: City Administrator Bryan Gadow, Mayor Mary O'Connor, City Attorney Bill Cole, City Planner Doug Plowman, Finance Director Marc Houtakker, Mark Buffat.

MINUTES

A motion by Mr. Kitslaar, seconded by Mr. Wood, to approve the minutes of the January 7, 2020 meeting carried.

APPEARANCES

There were no appearances.

OLD BUSINESS

- A. Consideration and possible action on 4912 Wallace Avenue Renew Monona Loan Program Request - Mark and Sally Buffat

Mr. Buffat provided an update on his proposed home remodel project and noted that he would be adding information to the application, including more detailed cost estimates. Chair Stolper noted that the CDA would like more firm bids or material costs from contractors. Mr. Kitslaar noted that the Building Inspector would need to review the plans as well.

A motion was made by Mr. Wood, seconded by Mr. Homberg, to continue review of the Application to a future meeting upon receipt of additional information from Mr. Buffat as previously discussed. The motion carried.

- B. Consideration and discussion on Yahara Commons Phase #2 Conceptual Plan – Galway Companies.
- C. Convene into Closed Session Pursuant to Wisconsin State Statute Section 19.85(1)(e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Yahara Commons Phase #2 Project).

A motion was made by Mr. Wood, seconded by Mr. Kitslaar, to convene into Closed Session under the above statutory section(s). The motion carried unanimously on a roll call vote. The CDA moved into Closed Session at 6:47pm.

D. Reconvene in Open Session under Wisconsin State Statute Section 19.85(2).

A motion was made by Mr. Homburg, seconded by Mr. Kitslaar, to reconvene in Open Session. The motion carried. The CDA reconvened into Open Session at 8:00pm. No action was taken on items discussed in Closed Session.

NEW BUSINESS

There were no new business items

REPORTS OF STAFF AND CDA MEMBERS

Administrator Gadow provided an update on the Renew Monona Loan Program and pending state legislation regarding TIF incentives.

UPCOMING CDA MEETINGS

The next meeting will be Tuesday, February 25th at 6:30pm.

ADJOURNMENT

A motion was made by Mr. Wood, seconded by Mr. Kitslaar to adjourn. The motion carried. (8:05 pm)