

PUBLIC WORKS COMMITTEE

Minutes – February 1, 2023

Committee Chair, Brian Holmquist, called the regular monthly meeting of the Monona Public Works Committee to order at 6:30 pm.

Members Present: Alder Holmquist, Alder DePula, Mr. Speight, Ms. Busse, Mr. Boyer, Mr. Stenzel, Mr. Selbig

Members Absent: Mr. Turino, Ms. Piliouras

Also Present: DPW Director Stephany, DPW Projects Manager Bruun

APPROVAL OF MINUTES

A motion made by Ms. Busse and seconded by Mr. Speight to approve the Minutes of the December 7, 2022 Public Works Committee meeting was carried.

APPEARANCES

UNFINISHED BUSINESS

NEW BUSINESS

Discussion and consideration of amending the 2023 Capital Budget to increase funding for the replacement of the 2003 Chevrolet 1500 facilities work truck.

Director Stephany provided truck order and amendment information in the packet for committee review. Through pricing obtained in the State cooperative purchasing contract, the director placed the truck order in November 2021 for a cab chassis. Staff received status updates throughout 2022. The cab chassis never made it to production because of material shortages and production delays at Ford. Staff was notified in December of 2022 that the order was cancelled by Ford. Because of material shortages and production delays, the price of vehicles had gone up significantly in 2022. To complete the truck replacement process, staff searched throughout the United States for an available cab chassis that met the City's specifications. Staff checked with more than two dozen dealerships before they found an available cab chassis that met City specifications. A cab chassis was found in the State of Maine for a higher price than the truck that was recently cancelled. The cab chassis did meet the City's specifications. The capital budget amount approved for a complete truck was \$48,700. Based on the higher costs for a truck purchase, the Director asked for consideration of a capital budget amendment in the amount of \$18,330, which would bring the new truck cost to \$67,030. The amended amount fully covers the purchase of the cab chassis, the utility box upfit, and title and registration fees. The money needed to cover the cost of the amendment comes from remaining balances on various 2022-capital projects that have been completed. Staff received approval from the interim administrator to proceed with placing the order from the dealership in Main, and the Mayor was updated on this purchase.

A motion made by Alder DePula and seconded by Ms. Busse to recommend approval of the amended capital budget amount of \$67,030 was carried.

Discussion and consideration of amending the 2023 Capital Budget to increase funding for the replacement of the 2003 Chevrolet 3500 dump truck.

Director Stephany explained the amendment information that was supplied in the packet for review. In July 2022 when the draft 2023 capital budget was prepared, prices were obtained from the State contract for the 2023 cab chassis model, and the budget price submitted for a complete truck was \$55,000. The cab chassis portion of the overall price was approximately \$35,000. In December 2022, Ford cancelled all remaining 2022 orders that were not in the production queue and State pricing contracts were not being honored because of this. The action from Ford voided the estimated capital budget cab chassis price obtained from the State contract.

Ford began taking orders again in January 2023 for 2023 models but with updated and higher prices. To ensure a model year 2023 cab chassis, and to hold the 2022 production line queue, the City needed to submit their order by January 13, 2023. The updated cost of the cab chassis order was \$46,794, higher than the budget approved cost of the cab chassis. A capital budget amendment for an additional \$8,550 is requested by staff to complete the purchase of the cab chassis, the dump body upfit, and title and registration fees. The amended budget allocation of the truck is \$63,550. The money needed to cover the cost of the amendment for this truck also comes from remaining balances on various 2022-capital projects that have been completed. Staff received approval from the interim administrator to proceed with placing an order with Ford, and the Mayor was updated on this situation.

A motion made by Ms. Busse and seconded by Alder DePula to recommend approval of the amended capital budget amount of \$63,550 was carried.

Discussion and consideration of amending the 2023 Capital Budget to increase funding for the City of Monona's cost allocation for the Atwood Avenue Reconstruction Project.

Amendment information for the Atwood Street Improvements Project are included in the packet for committee review. Monona Project Manager Brad Bruun provided an update and explanation for the amendment. The Atwood project is being led by the City of Madison and overseen by Wisconsin Department of Transportation. The project is receiving federal grant funding, and the approved 2023 Capital Budget allocation of \$340,000 reflects grant dollars applied. The approved amount was based on engineering estimates that were received in July 2022.

The project received bids on December 13, 2022 with RG Huston providing the low bid. Based on the low bid received for the project, Monona's portion came in at \$11,500 higher than the City's budgeted cost. Staff is requesting amendment approval for the additional \$11,500 to continue to participate in the Atwood project. The new amended total for Monona's cost share, after grant dollars are applied, is \$351,500.

A motion made by Ms. Busse and seconded by Alder DePula to recommend approval of the amended capital budget amount of \$351,500 was carried.

ADJOURNMENT

A motion made by Alder DePula and seconded by Ms. Busse to adjourn was carried (6:59pm).

Daniel Stephany
Director of Public Works