

FINANCE AND PERSONNEL COMMITTEE MINUTES
February 4, 2019

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor O'Connor at 6:16 p.m.

Present: Mayor Mary K. O'Connor and Alderpersons Andrew Kitslaar and Doug Wood

Also Present: City Administrator Bryan Gadow, Finance Director Marc Houtakker, Parks & Recreation Director Jake Anderson, Public Works Director Dan Stephany, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alder Wood, seconded by Alder Kitslaar to approve the Minutes of the January 22, 2019 Finance & Personnel Committee meeting, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Recreation Director Anderson reported the following truck purchase is an approved 2019 Capital Budget item. It replaces a current truck and will be used by new Park staff.

A motion by Alder Kitslaar, seconded by Alder Wood to approve Resolution 19-2-2321 Purchase Approval – Parks and Recreation Truck, was carried.

Recreation Director Anderson reported the following is for annual approval to allow staff to sell beer in parks, which is allowed by state law. The original plan was to move the “Traveling Biergarten” around to different parks, but Schluter Park worked out so well last year it will remain there and the Food Cart Cinema will move to different parks. All staff involved takes alcohol awareness training. The events are exempt from the fence requirement; set-up is too labor-intensive to be viable for such a short time period. The events were relaxed and most attendees were adults and families so he has no worries about beer being passed to minors. Cinema themes were described including a dog night and a date night. There will be no beer sales at the concerts in Winnequah Park.

A motion by Alder Kitslaar, seconded by Alder Wood to approve Resolution 19-2-2322 Allowing Beer Sales by Parks and Recreation Staff During Special Events in City Parks, was carried.

Public Works Director Stephany reported the new mower is an approved 2019 Capital Budget item. The low bid came in under budget. It will also plow snow. He described other snow fleet equipment.

A motion by Alder Kitslaar, seconded by Alder Wood to approve Resolution 19-2-2323 Purchase Approval of One Public Works Replacement Lawn Mower, was carried.

Public Works Director Stephany reported the new pickup truck will be purchased in the state cooperative purchasing contract and will be used by the Streets Supervisor. The current truck will be used by the new Digger's Hotline staff member. A compressed natural gas (CNG) model costs \$11,000 more, so a V6 engine was chosen.

A motion by Alder Kitslaar, seconded by Alder Wood to approve Resolution 19-2-2324 Purchase Approval of One Current Model Year ½ Ton Pickup Truck, was carried.

Public Works Director Stephany reported the cost sharing with the City of Madison for Atwood Avenue reconstruction was in the 2018 Capital Budget. The engineering for the joint project is under the \$70,000 budgeted. It will be similar to the Tompkins Drive project. The Agreement was reviewed and approved by the City Attorney. The Public Works Committee will review the design for Council approval in March. The two current southbound lanes will remain. The City's portion of construction costs is estimated at \$850,000.

Alder Wood reported federal funds are assigned to Cottage Grove and Buckeye Roads if the City of Madison and Dane County can reach an agreement; this has not been resolved yet. Part of those projects will get federal funding but other projects may get the funds first.

A motion by Alder Wood, seconded by Alder Kitslaar to approve Resolution 19-2-2325 Approval of a Cost Sharing Agreement Between the City of Madison and the City of Monona for the Reconstruction of Atwood Avenue, was carried.

A motion by Alder Wood, seconded by Alder Kitslaar to Convene in Closed Session under Wisconsin Statute Section 19.85(1)(e), Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Firefighters Local 311 Bargaining Update). On a roll call vote, all members voted in favor of the motion.

Upon reconvening in Open Session:

Finance Director Houtakker reviewed recent Accounts Payables and answered member's questions.

A motion by Alder Kitslaar, seconded by Alder Wood to accept the General Fund Accounts Payable Checks Dated January 18 through January 31, 2019, was carried.

A motion by Alder Wood, seconded by Alder Kitslaar to adjourn, was carried. (6:45 p.m.)

Joan Andrusz
City Clerk