

FINANCE AND PERSONNEL COMMITTEE MINUTES  
February 7, 2022

The regular meeting of the Finance and Personnel Committee for the City of Monona, via Zoom, was called to order by Mayor O'Connor at 6:30 p.m.

Present: Mayor Mary K. O'Connor and Alderpersons Doug Wood and Kathy Thomas

Also Present: City Administrator Bryan Gadow, Fire Chief Jeremy McMullen, Parks & Recreation Director Jake Anderson, Finance Director Marc Houtakker and City Clerk Alene Houser

APPROVAL OF MINUTES

Motion by Alder Thomas, seconded by Alder Wood, to approve the Minutes of the January 18, 2022 Finance & Personnel Committee meeting. Motion carried.

APPEARANCES and UNFINISHED BUSINESS

There were no Appearances or Unfinished Business.

NEW BUSINESS

**6.A Consideration of Resolution 22-2-2541 Approving a Memorandum of Understanding with Firefighters Local 311 Correcting Annual Hours Worked**

Fire Chief McMullen explained the wage table in Article 31 was incorrectly calculated at 2,756 hours instead of 2,752 hours. This calculation error resulted in a base pay reduction. Back pay of approximately \$140 per employee is covered in the budget.

Motion by Alder Thomas, seconded by Alder Wood, to approve Resolution 22-2-2541 Approving a Memorandum of Understanding with Firefighters Local 311 Correcting Annual Hours Worked. Motion carried.

**6.B Consideration of Ordinance 2-22-748 Amending Chapter 321 of the Code of Ordinances Regulating the Commercial Use of Parks and Requiring a Permit**

Director Anderson explained that businesses promoting private events in city parks has been increasing since the beginning of the pandemic. These events are using park green space instead of the traditional shelter or field. This type of use could interfere with maintenance and interrupt normal park use.

Motion by Alder Wood, seconded by Alder Thomas, to approve Ordinance 2-22-748 Amending Chapter 321 of the Code of Ordinances Regulating the Commercial Use of Parks and Requiring a Permit. Motion carried.

**6.C Consideration of Resolution 22-2-2540 Authorizing Beer Sales by Parks and Recreation Staff During 2022 Special Events**

Director Anderson explained this is an annual request to sell beer at parks which is allowed by State Statute. Having up to 35 events preapproved for the 2022 season allows for flexibility with rescheduling events due to rain and adding new events that come up throughout the year.

Motion by Alder Wood, seconded by Alder Thomas, to approve Resolution 22-2-2540 Authorizing Beer Sales by Parks and Recreation Staff During 2022 Special Events. Motion carried.

**6.D Acceptance of General Fund Accounts Payable Checks Dated January 14, 2022 – February 3, 2022.**

Finance Director Houtakker reviewed recent Accounts Payables and answered member's questions.

Motion by Alder Thomas, seconded by Alder Wood, to accept General Fund Accounts Payable Checks Dated January 14, 2022 through February 3, 2022. Motion carried.

**ADJOURNMENT**

Motion by Alder Thomas, seconded by Alder Wood, to adjourn. Motion carried (6:47 p.m.).

Alene Houser, City Clerk