

Minutes
Monona Public Library Board
Board Room
February 18, 2020, 7:00 p.m.

I. Roll Call

Library Board Trustees Present: Sue Carr, President; Todd Stebbins, Vice President; Jennifer Kuhr, Alderperson; Jennifer Fonner, School Board Representative
Roselyn Ebel, Secretary; Mary Anderson, Community Representative
Library Board Trustees Absent: Erinn Monroe-Nye, Community Representative
Library Staff Present: Ryan Claringbole, Director

II. Call to Order

President Carr called the meeting to order at 7:02 p.m.

III. Approval of Minutes

Alderperson Kuhr motioned to approve Minutes dated January 21, 2020. Trustee Anderson seconded. Motion passed.

IV. Appearances

None

V. Consent Agenda

- A. Alderperson Kuhr motioned to approve Bill Payments, Financial Report, and Activity Report dated January 2020. Trustee Anderson seconded. Motion passed.

VI. Library Director's Report

- A. Administrative report mid-December through Mid-February.
Director Claringbole shared that Loud and the Library was well received, and lots of positive comments with about 200 – 230 in attendance and fundraising in the range of \$12,000 - \$14,000.

Director Claringbole summarized other topics detailed in his Director's report.

Director Claringbole shared that he is seeking input regarding the mural in the quiet reading room from appropriate stakeholders.

Director Claringbole stated there is a technology bar to soon be installed with outlets, tall stools, and a counter behind the holds area.

VII. Board Discussion Topics

- A. Book, movie, and show recommendations.
The Board shared their current recommendations.

B. Use of a collection agency

The board reviewed costs and revenues associated with use of a collection agency to recoup costs for lost materials, and debated pros and cons to whether the use of a collection agency continue.

C. Everbright

Director Claringbole shared information he's gathered from other libraries regarding installation of an Everbright.

D. Director Evaluation Forms

The board will be preparing to complete the annual review of Director Claringbole, who will also complete a self-evaluation. Staff will also be provided an opportunity to offer feedback about Director Claringbole.

E. Major Donation

The Board discussed the gift acceptance policy and the appropriate means of accounting and designation for the large donation received. The Board would like to review the Gift Acceptance Policy question to clarify procedures for the library to accept and account for large donations.

VIII. Board Votes

A. Major Donation

President Carr moved that the gift in the amount of \$57,235.09 from the Estate of Darlene A. Brown be allocated to the Monona Public Library Foundation. Vice President Stebbins seconded. Motion approved. The Board is grateful for the generous donation and suggested ways to acknowledge the support.

IX. Announcements

- A. Next Library Board meeting is Tuesday, March 24 at 7:00 p.m.
- B. Save the Date April 23 is Staff/Volunteer Appreciation

X. Closed Session

Under Wisconsin Statutes Section 19.85(1)(c) Considering Employment, Promotion, Compensation, or Performance Evaluation of Any Public Employee Over Which the Government Body has Jurisdiction or Exercises Responsibility (Compensation of Public Employee). Alderperson Kuhr motioned to move into Closed Session. Trustee Ebel seconded. Motioned passed by roll call at 9:08 p.m.

Vice President Stebbins motioned to reconvene in Open Session under Wisconsin Statute Section 19.85. Alderperson Kuhr seconded. Motion passed and open session reconvened at 9:23 p.m.

XI. Adjournment

President Carr motioned to adjourn the meeting. Vice President Stebbins seconded.
President Carr adjourned the meeting at 9:23 p.m.

Minutes recorded by Roselyn Ebel
Approved April 21, 2020