

Approved Minutes
Monona Public Library Board
Library Board Room
March 21, 2023, 7:00 p.m.

- I. Roll Call
Library Board Trustees Present: Mary Anderson, President; Roselyn Ebel, Vice President; Joseph Swinea, Secretary; Erinn Monroe-Nye, Community Representative; Margaret Clark, Community Representative
Library Staff Present: Ryan Claringbole, Director; Sally Buffat, Interim Director
Library Board Trustees Absent: Jennifer Fonner, School Board Representative
- II. Call to Order
 - A. President Anderson called the meeting to order at 7:00. President Anderson acknowledged work, dedication, and years of service of Kathy Thomas.
 - B. President Anderson welcomed Ryan Claringblöle back and thanked Sally Buffat and Tiffany Helgerson for their service
- III. Approval of Minutes
 - A. Vice President Ebel moves to approve the minutes. Trustee Monroe-Nye seconded. Unanimous approval.
- IV. Consent Agenda
 - A. Review and approval of Bill Payments, Financial Report and Activity Report
 - 1. Trustee Clark moved to approve and Vice President Ebel seconded.
 - a) In discussion, Vice President Ebel called attention to the fact that the library has already spent a significant amount of its programming budget
 - b) Sally Buffat noted that much of the programming funds are front-loaded at the beginning of the year to cover items like subscriptions, etc.
 - 2. Unanimous approval
- V. Library Directors Report
 - A. The board and staff are saddened by the passing of Trustee and Alderperson Kathy Thomas.
 - B. There is new technology in the Forum Room and Municipal Room that will allow those who use the space to have audio and video presentations.
 - C. Alice Johnson, circulation supervisor, has created a workflow standards document for the shelving staff. The document is posted at the shelver work station for staff reference.
 - D. The library has requested a quote for security cameras in 13 placements in order to ensure a safe and orderly environment for the library's patrons, staff, and community. Supply chain issues could cause a delay in installation of the cameras.
 - E. A boiler pump failed on March 1, 2023.

- F. The library will participate in No Mow May.
 - G. The library will participate in the Madison Audubon Bird Collision Corps spring survey.
 - H. Embracing Equity will be launching the leadership residency program on Wednesday, March 29 with a virtual kickoff event.
 - I. The teen volunteer program has begun and is on the library's website.
 - J. Planning is underway for the Summer Reading Program.
- VI. Board Discussion Topics
- A. President Anderson presented four different climate surveys for the Board to consider using to find the current climate among the staff. This climate survey will help Director Claringbole and the Library Board better understand and address areas in which they could support the staff.
 - B. Dr. Evans of Embracing Equity would like to have a Board Member participate in the residency program.
- VII. Convene in Closed Session under Wisconsin Statute section 19.85 (1)(c) Considering employments, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Director's evaluation plan).
- VIII. Reconvene in Open Session Under Wisconsin Statute Section 19.85(2). Motioned by Vice President Ebel and Trustee Clark seconded the motion.
- IX. Announcements
- A. Next Board Meeting: April 18, 2023
- X. Adjournment
- A. Vice President Ebel moved to adjourn the meeting and Trustee Monroe-Nye seconded the motion.
 - B. President Anderson adjourned the meeting at 9:25 pm.

Minutes recorded by Joseph Swinea, Secretary
Minutes approved on April 18, 2023