

MONONA CITY COUNCIL MINUTES  
April 2, 2018

The regular meeting of the Monona City Council was called to order by Mayor O'Connor at 7:00 p.m.

Present: Mayor Mary K. O'Connor, Alderpersons Doug Wood, Andrew Kitslaar, Nancy Moore, Jennifer Kuhr, Brian Holmquist, and Chad Speight

Also Present: City Administrator April Little, City Attorney William Cole, City Planner/Economic Development Director Sonja Kruesel, Fire Chief Scott Sullivan, Public Works Director Dan Stephany, Parks & Recreation Director Jake Anderson, Dean Proctor from Vandewalle & Associates, Inc., Doug Pahl from Aro Eberle Architects, Inc., Finance Director Marc Houtakker, Police Chief Walter Ostrenga, and City Clerk Joan Andrusz

ROLL CALL AND PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

A motion by Alder Wood, seconded by Alder Kitslaar to approve the Minutes of the March 19, 2018 City Council meeting, was carried.

APPEARANCES

The following individuals appeared before the Council and spoke against the Wyldhaven Park improvement project:

- Scott Kelly, 5103 Tonyawatha Trail
- Jane Coleman, 5209 Tonyawatha Trail

Mayor O'Connor stated Wyldhaven Park is not on the agenda so won't be discussed, but asked Recreation Director Anderson for comment. He reported the project was discussed at numerous committee, budget, and Council meetings from June, 2017 to the present. Notice is not given to neighbors; all agendas are posted and are on the City's website. Work is planned, will begin soon, and will finish up in June. The parks belong to all residents. Neighbors have been at meetings and requests have been made for improvements at this park. Alder Wood stated this plan has gone through even more than the usual vetting process, but he suggests a sandwich board sign be used to announce up-coming projects in the future. Recreation Director Anderson agreed that is a good idea, but it is a time and staff challenge to do for all projects.

Mayor O'Connor read A Proclamation Declaring April 27, 2018 "Arbor Day" in the City Monona and A Proclamation Declaring May 12, 2018 "Migratory Bird Day" in the City of Monona.

PUBLIC HEARING

There was no Public Hearing.

CONSENT AGENDA

A motion by Alder Wood, seconded by Alder Kitslaar to approve the following, was carried:

1. Approval of Renewal Application for 2018/2019 Operator License:
  - a. Roberta J. Leen, Tower Inn
2. Approval of Renewal Applications for 2018/2020 Operator Licenses:
  - a. Kerry O. Coats, Snicks Sportman's Bar
  - b. Mitra L. Poudel, Swad Indian Restaurant
  - c. Sarah J. Wampole-Maciejeski, Tully's II

#### UNFINISHED BUSINESS

City Administrator Little reported the following contract approval includes a needs assessment and branding work. Work will take four months and will be completed in time for the budget process.

A motion by Alder Moore, seconded by Alder Kuhr to approve Resolution 18-3-2251 Approval to Contract with Maggie B. Communications for Municipal Communications Consulting Services, was carried.

#### NEW BUSINESS

The following item was moved forward in the Agenda to accommodate those present.

A motion by Alder Holmquist, seconded by Alder Kuhr to suspend the rules and take action on Resolution 18-4-2255 Purchase Approval of a 2018 Braun 169" XL Chief Type III Ambulance, was carried.

Fire Chief Sullivan reported the current back-up ambulance will be traded in. Leftover funds will be used for a camera system that would provide 360-degree video outside the vehicle.

A motion by Alder Holmquist, seconded by Alder Kuhr to approve Resolution 18-4-2255 Purchase Approval of a 2018 Braun 169" XL Chief Type III Ambulance. On a roll call vote, all members voted in favor of the motion.

A motion by Alder Kuhr, seconded by Alder Kitslaar to Convene in Closed Session under Wisconsin Statute section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (West Broadway Hotel Associates, LLC Development Agreement). On a roll call vote, all members voted in favor of the motion.

Upon reconvening in Open Session:

No action was taken on Resolution 18-4-2261 Approving a Development Agreement with West Broadway Hotel Associates, LLC.

Recreation Director Anderson provided information on Resolution 18-4-2260 Approving a Conceptual Plan for the Riverfront Public Park Plaza, distributing a conceptual plan of the area devised by the Riverfront Park Plaza Ad Hoc Steering Committee. Mr. Proctor projected plans and described the timeline, budget, amenities, materials to be used, and the bicycle and pedestrian focus; options include a fire pit, art installation, and ice skating rink.

Members commented positively on the plan and costs were discussed. Alder Wood stated he liked the design but it looked expensive. City Attorney Cole stated the City is obligated to spend \$1.1 million but

items can go toward this obligation. Alder Speight questioned whether fund-raising tiles were considered and commented that they can be an impediment to improvements so planning should be done wisely. He wants to raise more funds than needed. Recreation Director Anderson reported he will have a Resolution for the next meeting to apply for grants; \$250,000 to \$400,000 may be awarded. The application deadline is May 1 for award in August. He may encourage naming rights for higher cost features like the art or ice rink. His plan is to staff and use the park all year around, which will entail higher maintenance costs. He projected and reviewed the developer agreement plans.

Mr. Pahl projected and described the shelter design including rest rooms, ice skate rental area, and game piece storage, and provided details on the concessions area. Wood from other park work will be used. Accessibility has been considered. Recreation Director Anderson stated a larger concession area is needed to have room enough to work, for storage, and for PA equipment. It will be used for rentals and activities.

The refrigerated ice rink, which has generated a lot of interest, will create a regional destination draw. The plan includes draped lights and is bigger than the Edgewater rink. A report listing benefits of having a rink and possible programs, events, and rentals was projected along with an event schedule and a report of revenues versus expenses. He will ask for a full-time staff member to staff this park, especially if the ice rink is approved. He will get a proposal from an expert in this field, at a cost of \$12,500 for a consultant. There are funds in the Capital Budget for design work. Synthetic ice will be compared to refrigerated ice. Alder Holmquist stated this is a good plan; ice in the City at the Lagoon and other locations has been difficult to provide and maintain and the cost may compare to this proposed rink.

A motion by Alder Speight, seconded by Alder Wood to suspend the rules and take action on Resolution 18-4-2256 Amending the Design and Construction Administration Services Contract with Strand Associates for the Riverfront Development Phase I Infrastructure, was carried.

Public Works Director Stephany reviewed the time frame of Phase III of the Yahara Commons project. \$70,100 additional funding is needed to complete the design for all three phases, including streets, curb and gutter, water, sewer, and other work. Process dates were listed with the bid opening July 1.

A motion by Alder Speight, seconded by Alder Kuhr to approve Resolution 18-4-2256 Amending the Design and Construction Administration Services Contract with Strand Associates for the Riverfront Development Phase I Infrastructure, contingent upon approval by the Public Works Committee at its meeting this week. On a roll call vote, all members voted in favor of the motion.

A motion by Alder Holmquist, seconded by Alder Speight to suspend the rules and take action on Resolution 18-4-2258 Amending the 2018 Capital Budget to Fund Various Parks Projects, was carried.

Finance Director Houtakker reviewed the funding sources for three park projects that were over budget. Boat launch funds will be repaid with 2% annual interest.

A motion by Alder Holmquist, seconded by Alder Speight to approve Resolution 18-4-2258 Amending the 2018 Capital Budget to Fund Various Parks Projects. On a roll call vote, all members voted in favor of the motion.

A motion by Alder Speight, seconded by Alder Moore to suspend the rules and take action on Resolution 18-4-2254 Authorizing a Revised Engineering and Observation Services Contract for Bridge Road and McKenna Road, was carried.

Public Works Director Stephany reported in 2015 the Council authorized Bridge Road work, but it was delayed because of the Riverfront Development. In 2016 McKenna Road was added, but was delayed for a sidewalk study. Both have unspent balances. Work can now move forward on Bridge Road with engineering in 2018 with work in 2019. McKenna Road engineering is planned for 2019 with work in 2020.

A motion by Alder Speight, seconded by Alder Kuhr to approve Resolution 18-4-2254 Authorizing a Revised Engineering and Observation Services Contract for Bridge Road and McKenna Road, contingent upon approval of final designs by the Public Works Committee at its meeting this week, was carried.

Public Works Director Stephany provided information on Resolution 18-4-2257 Award of Bid for 2018 Emergency Generator Project. Four bids were received on March 2 for diesel generators with automatic switch-overs. They will provide power for all Well #3 operations and provide complete coverage for City Hall. Two alternate bids are to remove the existing generator and concrete pad at Well #3.

Police Chief Ostrenga provided information on Resolution 18-4-2259 Approval of a Police School Resource Officer Agreement Between the City of Monona, the Monona Grove School District, and the Village of Cottage Grove. Work on this began at the start of the school year. There is no cost involved. Cottage Grove hired a dedicated officer. Compensation and cost sharing was reviewed. Officers will primarily work in their own municipalities but will still cover each other's absences. The School District would reimburse for officer presence at events. An indemnification clause is included.

## REPORTS

Alder Kitslaar reported the Library Board is hosting a Volunteer and Staff Appreciation event this Thursday at 6:30 p.m. in the Library and all Council members are invited.

City Clerk Andrusz announced that today is her 17<sup>th</sup> anniversary at the City of Monona and that it is her honor and privilege to serve the community. The polling places are ready and waiting for tomorrow's Spring Election; polls are open from 7:00 a.m. to 8:00 p.m.

Mayor O'Connor reminds members that committee appointments need to be updated in time for the April 17 Organizational meeting. She wishes good luck to all candidates on tomorrow's ballot.

## APPOINTMENTS

A motion by Alder Kitslaar, seconded by Alder Kuhr to approve the Appointment of Vicki Schultz, Election Inspector, January 1, 2018–December 31, 2019, was carried.

## ADJOURNMENT

A motion by Alder Kitslaar, seconded by Alder Wood to adjourn, was carried. (9:07 p.m.)

Joan Andrusz  
City Clerk