

**CITY OF MONONA**  
**FACILITIES COMMITTEE**  
**Wednesday, April 18, 2018**  
**MINUTES – draft**

**1. Call to Order**

5:35 PM by Chair – Nancy Moore

**2. Roll Call:**

Members: Chair – Nancy Moore, Dan Eklof, Jim Beyer, Josh Peterson

Excused Absent: Matt Aro, Nik Swartz, Jim Lampe

Guests: Doug Pahl – Aro & Eberle, Jake Anderson – Parks and Recreation Director

**3. Approval of Minutes:**

1.17.2018 Minutes – Dan, Jim

**4. Appearances:**

Doug Pahl – Aro & Eberle

**5. Unfinished Business:**

**NONE**

**6. New Business**

**A. Park Plaza Concessions Facility – Riverfront**

Jake Anderson presented an overview of the concessions facility and pointed out that the facility shell is not able to be changed as it is part of the overall development. The facility is a 4 season facility. Doug reviewed the facility's specifics: Positively latched security sliding door, no utility room behind bathroom fixtures, wall mounted fixtures and valves in the restroom space, tile floor in the restrooms, sinks are battery operated and have sensors, plastic toilet compartments, a drinking fountain to be installed both high and low with bottle filler outside of restrooms, rubber flooring in space except bathrooms, residential furnace and heat recovery ventilator in facility and on demand gas water heater.

Dan asked if there will be exhaust installed and where it will be installed. Duct exhaust will run through soffit interior and exhaust outside at 8-9' above grade. Dan asked if there could be an issue with condensation forming near exhaust and dripping to concrete surface causing slip risk.

The City has a 100 year lease on the facility. Reclaimed wood from ash and oak trees will be used to create ceiling baffles. Dan asked if these panels would trap smoke and be a potential issue for the detectors. The panels will not run all the way to the ceiling allowing smoke to travel between the panel and the ceiling.

Nancy asked if everything is included in the \$240,000 estimated budget.

No cooking will be happening in the concession area. Planning to serve pre-prepped food and popcorn. Popcorn maker should have a ventilator stationed near it, extension of current ductwork may be necessary. Dan would like to see a detector map of the facility.

Hours of operation on the facility is to be determined (TBD).

Rink will be lit by a combination of string lights, uplighting, and pathway lighting. Refrigerant for the facility will be located near the current AT&T shed on North side of property.

Jake and Jim mentioned that combination outlets with USB may be beneficial on the project.

**7. Next Meeting: TBD**

**8. Adjournment: 6:25 PM**

Questions, corrections, or additions – please notify Brad Bruun at 222-2525 or [bbruun@ci.monona.wi.us](mailto:bbruun@ci.monona.wi.us)

DRAFT