

## **PUBLIC WORKS COMMITTEE**

Minutes – May 5, 2021

The regular monthly meeting of the Public Works Committee for the City of Monona, via Zoom, was called to order at 6:34 pm by Committee Chair, Jennifer Kuhr.

Members Present: Alder Kuhr, Alder Thomas, Ms. Piliouras, Mr. Stolper, Mr. Besch, Mr. Turino, Mr. Podell

Members Absent: Ms. Gundlach, Mr. Speight

Also Present: Dan Perry – Project Engineer, Vierbicher  
Public Works Director Dan Stephany

### APPROVAL OF MINUTES

A motion was made by Mr. Turino and seconded by Alder Thomas to approve the Minutes of the April 7, 2021 Public Works Committee meeting was carried.

### APPEARANCES

Ted Stapleton – 6101 Sylvan Lane, made an appearance before the committee to request more information on the recorded water use for his last billing period ending March 31, 2021. The recorded usage was significantly higher than usual and is requesting data for why its higher than normal and for the City to prove that the water was actually used. The PWC agreed to put this item on the June, 2021 agenda for discussion and consideration if needed.

### UNFINISHED BUSINESS

### NEW BUSINESS

#### Discussion and consideration of water use credit request for 1220 Femrite Drive office complex.

Water use records and billing information were included in the packet for review. Director Stephany explained the water use history on the billing, and the latest billing information from 2020. From billing period March 2019 to billing period March 2020, the quarterly average use was 32 units per quarter, or 23,936 gallons. The billing for 4<sup>th</sup> quarter 2020 was 43 units, or 32,164 gallons. The water profile graph shows water running without stopping from approximately August 13, 2020 to April 8, 2021.

Notes of the Utility Clerk file indicate the facility had a toilet leak in the female restroom during the 4<sup>th</sup> quarter 2020. Mr. Card appeared at the April meeting and asked for a water use credit because of the leak. Mr. Card informed the committee during the meeting that during the latter part of 2020 the facility was approximately 50% in use, about half the businesses were open. Mr. Card indicated that during 2020 all the businesses had staff working but mostly not at full capacity. The lady's restroom was being used daily.

Alder Thomas asked Mr. Card what the source of the leak was. It was a running toilet in the lady's restroom, and that the new toilet was not installed improperly.

Mr. Turino had several questions on the meter profile graphs and noticed the graph showing the water usage minimal on some days, then it going to zero, then spiking high and wanted to know why. Director Stephany stated when water is not used there will not be a spike in the graph. When water is used, the graph will spike to show use. A graph that doesn't zero out is using water.

Mr. Podell asked Mr. Card if the building is used 7 days a week. Mr. Card responded it is used six days a week.

Mr. Besch said if the committee recommends a water use credit he is concerned that previous residents who were denied will come back to ask us to look at their case again.

Mr. Card requested a meter test be completed to determine if it is accurate. The meter will be tested prior to the next meeting.

A motion was made by Mr. Turino and seconded by Mr. Podell to table this item to continue review and discussion at the June meeting was carried.

Discussion and consideration of Bid Award for the 2021 Street Resurfacing Project

Director Stephany explained the bid information included in the packet. Bids were received on April 22, 2021 from three bidders. Payne & Dolan provided the combined low base bid for the amount of \$92,410.70. A portion of this cost, \$6,800, will be allocated to the annual sewer repair account for adjusting manholes. Streets that will receive the asphalt mill and overlay include Cove Circle, Dellwood Circle, Woodridge Circle, Ferchland Place, and two short sections on Winnequah Road.

A motion was made by Alder Thomas and seconded by Mr. Stolper to recommend approval of the Payne & Dolan bid for the amount of \$92,410.70 was carried.

Discussion and consideration of Bid Award for Winnequah Road Traffic Calming Project.

Director Stephany explained the bid tab, review and recommendation letter provided by Vierbicher that was included in the packet. Bids were opened on April 22, 2021 for this project from three contractors. Raymond P. Cattell provided the low bid for the amount of \$58,654.

Mr. Turino asked if staff received any public feedback or comments for this project. No comments had come from the public for this project.

A motion was made by Mr. Turino and seconded by Ms. Piliouras to recommend approval of the Raymond P. Cattell bid for the amount of \$58,654 was carried. Mr. Stolper voted no.

Discussion and review of the Draft 2010 Neighborhood Traffic Management Plan.

At the request of the committee, the 2010 draft plan was included in the packet for review and discussion; Alders Kuhr Thomas introduced this topic to the committee to get their feedback and thoughts of the need for a traffic plan which includes a process for the City to follow when requests are made for traffic calming options throughout the City. Summary points of discussion were:

- Whether or not a Matrix or process flow chart is needed to address a citizen request – for use by the PWC
- Pros and cons, concerns of any plan that includes a petition.
- The need for proper enforcement of the speed limits
- Streets belong to all residents of the City, any options that are carried out impact everyone not just residents who live on a street.
- Street safety is an issue and with no sidewalks, enforcing the speed should be a priority.

The committee asked for templates from other Cities for discussion at the next meeting.

ADJOURNMENT

A motion was made by Mr. Stolper and seconded by Mr. Turino to adjourn was carried (7:57pm).

Daniel Stephany  
Director of Public Works