

**Minutes
Community Development Authority
May 25, 2021**

Chair Stolper called the Community Development Authority (CDA) meeting to order at 6:33 pm.

Present: Chair Tom Stolper, Alder Jennifer Kuhr, Mr. Dave Lombardo, and Alder Doug Wood.

Excused: Mr. Jeff Staver, Mr. Scott Kelly, and Mr. Andrew Homburg.

Also Present: City Administrator Bryan Gadow, City Planner Doug Plowman, Kye Richards and Vivenne Andersen.

MINUTES

A motion by Mr. Wood, seconded by Ms. Kuhr, to approve the minutes of the April 27, 2021 meeting carried.

APPEARANCES

There were no appearances.

NEW BUSINESS

- A. Consideration and possible action on 4507 Oak Court Renew Monona Loan Program Request – Kye Richards and Vivenne Andersen

City Administrator Gadow provided an overview of Kye Richards and Vivenne Andersen's Renew Monona Loan Program (RMLP) request of \$23,000.00 for construction of a new detached garage at 4507 Oak Court.

Motion by Mr. Wood, second by Ms. Kuhr, to approve the RMLP request of \$23,000.00 for 4507 Oak Court. Motion carried. Kye Richards and Vivenne Andersen talked the CDA for approving their loan request and welcoming them to the City.

- B. Consideration and possible action on policy changes to Renew Monona Loan Program review procedures.

City Administrator Gadow reviewed the proposed changes, which included adding a \$50,000.00 request threshold for when an application would be reviewed by staff or the full CDA. For applications under \$50,000, staff would review and determine eligibility. For applications above \$50,000, the CDA would review and make a determination on funds. All approved funding requests would go to Personnel and Finance Committee for approval of the funds transfer.

Motion by Mr. Wood, second by Mr. Lombardo, to approve the policy language changes in the Renew Monona Loan Program documents. Motion carried.

REPORTS OF STAFF AND CDA MEMBERS

City Planner Plowman provided an update on the One City School and Monona Garden projects. City Administrator Gadow provided an update on the CDA's admittance into the Wisconsin Economic Development Corporation's Connect Communities program.

UPCOMING CDA MEETINGS

The next meeting will be Tuesday, June 22, 2021 at 6:30pm.

ADJOURNMENT

A motion was made by Mr. Wood, seconded by Ms. Kuhr to adjourn. The motion carried. (6:53 pm)