

FINANCE AND PERSONNEL COMMITTEE MINUTES  
June 6, 2022

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor O'Connor at 6:03 p.m.

Present: Mayor Mary K. O'Connor and Alderpersons Doug Wood and Kathy Thomas

Also Present: Police Chief Brian Chaney, Public Works Project Manager Brad Bruun, Director of Administrative Services Leah Kimmell, City Attorney Bill Cole, Parks Director Jake Anderson, Finance Director Marc Houtakker and City Clerk Alene Houser

APPROVAL OF MINUTES

Motion by Alder Thomas, seconded by Alder Wood, to approve the Minutes of the May 16, 2022 Finance & Personnel Committee meeting. Motion carried.

APPEARANCES and UNFINISHED BUSINESS

There were no Appearances or Unfinished Business.

NEW BUSINESS

**6.A Consideration of Resolution 22-6-2574 Allocation of American Rescue Plan Funds for Library Duct Cleaning and HVAC Controls.**

Project Manager Bruun explained that this work will fix the thermostat in the Municipal Room by hooking it into the HVAC system. The upper level duct cleaning will occur later this summer after the HVAC project is completed.

Motion by Alder Thomas, seconded by Alder Wood, to amend Resolution 22-6-2574 Allocation of American Rescue Plan Funds for Library Duct Cleaning and HVAC Controls from \$2,900 to \$3,400. Motion carried.

Motion by Alder Thomas, seconded by Alder Wood, to approve Resolution 22-6-2574 Allocation of American Rescue Plan Funds for Library Duct Cleaning and HVAC Controls as amended. Motion carried.

**6.B Consideration of Resolution 22-6-2571 Amending the 2022 Operating Budget for the Addition of Part-Time Police Officers.**

Police Chief Chaney explained that part time police officers will be utilized to supplement our current staff. These part time officers will be hired through the Public Safety Committee and will be contacted after current full time employees pass on the hours. Part time officers will be from other agencies in the area or recently retired employees.

Motion by Alder Thomas, seconded by Alder Wood, to approve Resolution 22-6-2571 Amending the 2022 Operating Budget for the Addition of Part-Time Police Officers. Motion carried.

- 6.C Convene in Closed Session under Wisconsin Statute section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (San Damiano agreements with MSA Professional Services and Friends of San Damiano, San Damiano Grant Contract with WDNR, and San Damiano Deed Restrictions with Dane County) and section 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Consideration of Applications for City Administrator Position).**

Motion by Alder Wood, seconded by Alder Thomas, to Convene in Closed Session under Wisconsin Statute section 19.85(1)(e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (San Damiano agreements with MSA Professional Services and Friends of San Damiano, San Damiano Grant Contract with WDNR, and San Damiano Deed Restrictions with Dane County) and section 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Consideration of Applications for City Administrator Position). On a roll call vote, all members voted in favor of the motion.

- 6.D Reconvene in Open Session Under Wisconsin Statute Section 19.85(2)**

Upon reconvening in Open Session:

- 6.E Consideration of Resolution 22-6-2575 Approving an Agreement with MSA Professional Services for San Damiano Master Planning Services.**

Motion by Alder Wood, seconded by Alder Thomas, to approve Resolution 22-6-2575 Approving an Agreement with MSA Professional Services for San Damiano. Motion carried.

- 6.F Consideration of Resolution 22-6-2576 Approving an Agreement with the Friends of San Damiano for Reimbursement of Master Planning Costs.**

Motion by Alder Thomas, seconded by Alder Wood, to approve Resolution 22-6-2576 Approving an Agreement with the Friends of San Damiano for Reimbursement of Master Planning Costs. Motion carried.

- 6.G Consideration of Resolution 22-6-2577 Approving an Outdoor Recreation Aids Grant Contract with the Wisconsin DNR for San Damiano.**

Motion by Alder Wood, seconded by Alder Thomas, to approve Resolution 22-6-2577 Approving an Outdoor Recreation Aids Grant Contract with the Wisconsin DNR for San Damiano. Motion carried.

- 6.H Consideration of Resolution 22-6-2578 Approving a Declaration of Deed Restrictions with Dane County for San Damiano.**

Motion by Alder Wood, seconded by Alder Thomas, to approve Resolution 22-6-2578 Approving a Declaration of Deed Restrictions with Dane County for San Damiano. Motion carried.

**6.I Consideration of Resolution 22-6-2579 Amending the 2022 Capital Budget for San Damiano Master Planning Services.**

Motion by Alder Thomas, seconded by Alder Wood, to approve Resolution 22-6-2579 Amending the 2022 Capital Budget for San Damiano Master Planning Services. On a roll call vote, all members voted in favor of the motion.

**6.J Acceptance of General Fund Accounts Payable Checks Dated May 13 – June 2, 2022.**

Finance Director Houtakker reviewed recent Accounts Payables and answered member's questions.

Motion by Alder Thomas, seconded by Alder Wood, to accept General Fund Accounts Payable Checks Dated May 13 – June 2, 2022. Motion carried.

**ADJOURNMENT**

Motion by Alder Thomas, seconded by Alder Wood, to adjourn. Motion carried (6:59 p.m.).

Alene Houser  
City Clerk